



“PROCUREMENT ORDINANCE” –
CODE OF ORDINANCES CHAPTER 2, ADMINISTRATION, ARTICLE VII,
PURCHASE AND SALE OF REAL AND PERSONAL PROPERTY

BACKGROUND

The City of Cape Coral Code of Ordinances – Chapter 2: Administration; Article VII: purchase and sale of real and personal property (“Procurement Ordinance”) is periodically reviewed to:

1. Provide for changes (additions) to streamline procurement process.
2. Update or clarify language within the sections

Review of Procurement Ordinance Revisions

In reference to Article VII: Purchase and Sale of Real and Personal Property (Procurement Ordinance), following are the proposed changes:

I. Section 2-144 Procurement Procedures

- a) Change in competitive solicitation dollar threshold to \$250,000
- b) Remove Sub section (2) an alternative to the SAC procedure Direct Procurement Authority
 - V. Added Language of a Monthly notification to Council of impending or ongoing competitive solicitation.
- c) Housekeeping items – combining sub sections or clarifying language

II. Section 2-151 Standards of conduct for city officials and employees

- a) Housekeeping items – clarifying language

III. Section 2-154 Sale of Surplus tangible personal property

- a) Donation – requesting up to \$5,000 dollar threshold to approve administratively
- b) New section - Scrap

IV. Section 2-155 Sale of Surplus Real Property - New sub section (g)

- a) Addresses offers delivered to the City to purchase real property

Summary of Section changes or additions

Section Number	Title	Update/Change Suggested
2-144 (a) (1)	Procurement procedures; Applicability	From \$100,000 to \$250,000
2-144 (a) (5)	Bid security	From \$100,000 to \$250,000
2-144 (b) (1)	Small purchases Applicability	From \$100,000 to \$250,000
2-144 (b) (2)	Small purchases from \$10,000 to....	From \$100,000 to \$250,000
2-144 (b) (4)	Electronic quote requests	From \$100,000 to \$250,000
2-144 (i) (5)	approval	Housekeeping - Language clarification
2-144 (i)(8)	Continuing Contracts	From \$100,000 to \$250,000
2-144 (j) (1)	Request for Proposal; Applicability	Housekeeping - Language clarification
2-144 (j) (2)	Alternative to the SAC...	Delete
2-144 (j) (3)	Anti-lobbying provision	Delete
2-144 (j)	Ranking	Housekeeping - Language clarification; subsection changed from (7) to (5)
2-144 (l)	Solicitation authorized	Housekeeping - Language clarification
2-151 (k) (2)	Standard of Conduct: Cone of Silence - effective dates	Housekeeping - Language clarification
2-151 (k) (4) (a)	Standard of Conduct: Cone of Silence - permitted communication	Housekeeping - Language clarification
2-151 (k) (4) (c)	Standard of Conduct: Cone of Silence - permitted communication	Housekeeping - Language clarification
2-154 (c) (2)	Donation	add dollar threshold
2-154 (c)	Sale of surplus tangible personal property	Add Sale of Scrap
2-155	Sale of surplus real property	Add section to address offers to the City

Thank you

