



AGENDA

COMMUNITY REDEVELOPMENT AGENCY

December 4, 2018

3:00 PM

4816 Chester Street

PLEDGE OF CIVILITY

We will be respectful of each other even when we disagree.
We will direct all comments to the issues. We will avoid personal attacks.

VIDEO

1. MEETING CALLED TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. ADOPTION OF AGENDA

5. APPROVAL OF MINUTES

- A. November 6, 2018 Regular Meeting
- B. November 15, 2018 Special Meeting

6. PUBLIC INPUT

7. ORDER OF UNFINISHED BUSINESS

- A. S.E. 47th Terrace Streetscape Update
- B. South Cape Banner Program Update

8. ORDER OF NEW BUSINESS

- A. Authorize payment of \$8,702 to Florida Municipal Insurance Trust for the policy renewal of General Liability, Property and Workers Compensation Coverage

9. REPORTS

10. COMMENTS

11. TIME AND PLACE OF NEXT MEETING

- A. Workshop on Tuesday, December 11, 2018 at 2:00 PM at 4816 Chester Street
- B. Tuesday, February 5, 2018 at 3:00 PM at 4816 Chester Street

12. MOTION TO ADJOURN

Item Number:	5.A.
Meeting Date:	12/4/2018
Item Type:	APPROVAL OF MINUTES

AGENDA REQUEST FORM



TITLE:

November 6, 2018 Regular Meeting

SUMMARY:

Minutes of the Regular Meeting of the Cape Coral Community Redevelopment Agency Tuesday, November 6, 2018.

ADDITIONAL INFORMATION:

Action Requested:

Motion to Approve the Minutes of the November 6, 2018 Regular Meeting.

ATTACHMENTS:

Description	Type
<input type="checkbox"/> Minutes of November 6, 2018 CRA Regular Meeting	Backup Material

**MINUTES OF THE REGULAR MEETING OF THE
CAPE CORAL COMMUNITY REDEVELOPMENT AGENCY
TUESDAY, NOVEMBER 06, 2018**

4816 Chester Street

3:00 PM

Meeting called to order by Chair Lomonaco at 3:00 p.m.

Roll Call: Chair Lomonaco, Commissioners Biondi, Gebhard, Keim, and St. Peter were present.

ADOPTION OF AGENDA

Executive Director Szerlag requested item 8E be pulled.

Commissioner Biondi moved, seconded by Commissioner Gebhard to adopt the agenda as amended.

Commissioner polled as follows: Lomonaco, Biondi, Gebhard, Keim, and St. Peter voted "Aye." 5-0 Motion carried.

**APPROVAL OF MINUTES
September 25, 2018 Regular Meeting**

Commissioner Keim moved, seconded by Commissioner Biondi to approve the minutes of the June 5, 2018 Regular Meeting as presented.

Voice Poll: All "ayes" 5-0 Motion carried.

PUBLIC INPUT

Shelly LaPaglia, Back Streets Sports Bar requested consideration for the density of restaurants located in a specific area when determining the placement of mobile food vendors. Because of all the restaurants in South Cape, consideration should be made for all the brick and mortar establishments. She would encourage small food trucks, such as hot dog trucks or flower trucks.

Bernie Dougherty, Kobayashi Dojo stated he would like to see the incorporation of the side streets into the streetscape project.

Executive Director Szerlag stated the streetscape project needed to have end points. He understood there were connection points for the side streets. If there were funds left at the end of the project, it would be looked at that time.

ORDER OF UNFINISHED BUSINESS
Lighting of the Cape Coral Parkway Median

Public Works Director Clinghan informed the Board there were no respondents for the RFP for the median lighting, staff was now able solicit vendors to obtain quotes for work and maintenance of the median lighting. They called several companies and only received one responsive quote from Illuminance Holiday Lighting. He stated Mark Ridenour would review the two quotes and they were seeking input on their preference of Option A or Option B.

Facilities Project Manager Ridenour reviewed the PowerPoint presentation for lighting which contained photo examples and two quotes for the Cape Coral Parkway median.

There were two options.

- Option A \$30,937.57
- Option B \$44,315.77

Discussion held on pricing and maintenance

The Board requested additional information and discussed selecting at a future meeting.

SE 47th Terrace Streetscape Project Update

Executive Director Szerlag stated the streetscape project should be finished by the end of December and a New Year's Eve celebration was planned.

Bob Koenig, Christel Construction gave an overview of the project timeline.

Discussion held.

ORDER OF NEW BUSINESS
Board Appointments for 2019 Chair and Vice-Chair

Chair Lomonaco asked if there was a recommendation for Chair.

Commissioner Keim recommended keeping both the current Chair and Vice-Chair as is.

Commissioner Keim moved, seconded by Commissioner Gebhard to recommend to Council approval of retaining both current positions as is: Chair Stacy Lomonaco and Vice-Chair Linda Biondi.

Commissioner polled as follows: Lomonaco, Biondi, Gebhard, Keim, and St. Peter voted "Aye." 5-0 Motion carried.

FY 2019 Meeting Schedule

Chair Lomonaco asked if there was a motion to approve the schedule as presented.

Commissioner Biondi moved, seconded by Commissioner Gebhard to approve the FY 2019 meeting schedule as presented.

Commissioner polled as follows: Biondi, Gebhard, Keim, Lomonaco, and St. Peter voted “Aye.” 5-0 Motion carried.

Voice Poll: All “ayes” 5-0 Motion carried.

Draft Regulations for Mobile Food Vendors

DCD Director Cautero informed the Board the draft Land Development Code included regulations for mobile food vendors. The current Land Use and Development Regulations were silent on this type of use/activity. The regulations are drafted to apply throughout the City and they were seeking the Board's input.

Commissioner Keim asked if there could be a separate policy for the CRA.

CRA Attorney Menendez stated whether it was the CRA or South Cape district, articulations of the reasons would need to be made. One of reasons would be the area was recognized as being different, it was more of an urban area, and entertainment area with a dining district.

Commissioner St. Peter stated special events were entirely different than fixed place food vendors and recommended a separate policy for the CRA.

Planning Manager Pederson stated there was a South Cape zoning district and stated there was a carve out for the Bimini Basin district. They looked at food trucks as a business incubator, examples of starting a business and then transitioning to a brick and mortar business. It was prohibitive to serve alcohol from a food truck. They have crafted draft regulations and provided background information of pertinent news articles. There are 3 types: mobile food units (trailers), food trucks (drivable), and then there are the carts, example hot dog carts. He went on to discuss the specifics of the drafted code.

Discussion held

Vice Chair Biondi stated Citywide regulations should be different from the South Cape district. Because of food driven restaurant density, having food trucks within 100 feet of a restaurant was not good. The South Cape district should its own rules and regulations.

Special events were different and that was okay, if a brewery which does not serve food had food trucks for an event that was okay.

Executive Director Szerlag stated it would be helpful to inform staff to hear what the Board would like to see in the South Cape district.

CRA Attorney Menendez stated regulation differences would be based on identifiable factors. The South Cape district was best suited for food vendors because of the walkability of the district.

Commissioner Keim stated she would like to see different regulation for the South Cape district for food vendors. You can have food trucks if it was a special event, but not fixed placed trailers.

CRA Attorney Menendez restated the key elements in the code.

Discussion held.

Commissioner Keim moved, seconded by Commissioner St. Peter to request separate rules and regulations for food vendors located in the South Cape zoning district.

Commissioner polled as follows: Lomonaco, Biondi, Gebhard, Keim, and St. Peter voted "Aye." 5-0 Motion carried.

Final Budget Amendment 3-18 for FY 2018

CRA Treasurer Bateman stated the budget amendment increased the Community Redevelopment Trust Fund by \$53,403. The amendment would be included in the City's budget amendment. The public hearing would be heard on November 19, 2018.

Commissioner St. Peter moved, seconded by Commissioner Biondi to approve Budget Amendment 3-18 as presented.

Commissioner polled as follows: Biondi, Gebhard, Keim, Lomonaco, and St. Peter voted "Aye." 5-0 Motion carried.

~~**Request Approval for the Executive Director to Execute a Contract with RMA to Piggyback on Mount Dora CRA Redevelopment Plan/Sunset Date Extension
Amount \$44,000.**~~

ITEM PULLED

REPORTS - STAFF

Executive Director Szerlag stated Item 8E was pulled because he wanted to discuss with staff the possibility of conducting the update of the redevelopment plan and sunset date extension this in house by staff.

COMMENTS - BOARD

Commissioner Keim - Thanked the CRA for sending the Board to FRA and thanked the City for the Coconut Fest tickets. Discussion held on having a special meeting to discuss future projects.

Discussion held.

Vice Chair Biondi - Thanked the CRA for FRA and stated the Veterans Day Parade would be held on November 11 at 2 PM, The Elks Club would have an open house on November 11, Catch the Vision would be held on November 13.

Chair Lomonaco – Suggested a concept development workshop at 1:30 PM on December 4. She said the FRA conference was fantastic.

Commissioner St. Peter – No Comment

Commissioner Gebhard - Thanked the CRA for the FRA conference, and stated it was very informative.

TIME AND PLACE OF NEXT MEETING

The next workshop meeting was scheduled for Tuesday, December 4, 2018, at 1:30 p.m. at 4816 Chester Street.

The next regular meeting was scheduled for Tuesday, December 4, 2018, at 3:00 p.m. at 4816 Chester Street.

MOTION TO ADJOURN

There being no further business, the meeting adjourned at 4:46 p.m.

Submitted by,

John Szerlag
CRA Executive Director

Item Number:	5.B.
Meeting Date:	12/4/2018
Item Type:	APPROVAL OF MINUTES

AGENDA REQUEST FORM



TITLE:

November 15, 2018 Special Meeting

SUMMARY:

Minutes of the Special Meeting of the
Cape Coral Community Redevelopment Agency
Thursday, November 15, 2018.

ADDITIONAL INFORMATION:

Action Requested:

A Motion to Approve the Minutes of the November 15, 2018 Special Meeting.

ATTACHMENTS:

Description	Type
<input type="checkbox"/> Minutes of November 15, 2018 CRA Special Meeting	Backup Material

**MINUTES OF THE SPECIAL MEETING OF THE
CAPE CORAL COMMUNITY REDEVELOPMENT AGENCY
THURSDAY, NOVEMBER 15, 2018**

4816 Chester Street

4:00 PM

Meeting called to order by Chair Lomonaco at 4:00 p.m.

Roll Call: Chair Lomonaco, Commissioners Biondi, Keim, and St. Peter were present, Commissioner Gebhard was excused.

**PUBLIC INPUT
None**

**BUSINESS
Lighting of the Cape Coral Parkway Median**

Public Works Director Clinghan reviewed the PowerPoint presentation for lighting which contained photo examples and quotes for the Cape Coral Parkway median. They were seeking input on the Board preference of Option A or Option B.

There were two options.

- Option A \$35,651.72
- Option B \$50,123.32

Discussion held.

Commissioner Keim moved, seconded by Commissioner St. Peter to approve the contract with Illuminance Holiday Lighting for Option "B" with Crowns and Spheres for a not to exceed amount of \$50,123.32 with an option to reevaluate the 2nd and 3rd year renewal options and authorize the Executive Director or designee to execute the agreement purchase order, renewals and or any related documents.

Commissioner polled as follows: Lomonaco, Biondi, Keim, and St. Peter voted "Aye." 4-0 Motion carried.

TIME AND PLACE OF NEXT MEETING

Chair Lomonaco notified the Board she would be out of town on December 4 and she asked if the date of the workshop could be changed. After checking their calendars, it was determined:

The next workshop meeting would be held on Tuesday, December 11, 2018, at 2:00 p.m. at 4816 Chester Street.

The next regular meeting was scheduled for Tuesday, December 4, 2018, at 3:00 p.m. at 4816 Chester Street.

MOTION TO ADJOURN

There being no further business, the meeting adjourned at 4:26 p.m.

Submitted by,

John Szerlag
CRA Executive Director

Item Number:	8.A.
Meeting Date:	12/4/2018
Item Type:	BUSINESS

AGENDA REQUEST FORM



Community Redevelopment Agency

TITLE:

Authorize payment of \$8,702 to Florida Municipal Insurance Trust for the policy renewal of General Liability, Property and Workers Compensation Coverage

SUMMARY:

The \$8,702.00 annual premium covers:

General Liability	\$6,006.00	Covers the entity of the CRA
Property	\$2,315.00	Covers property in the name of the CRA
Workers Compensation	\$ 381.00	Covers the one CRA employee
TOTAL	\$8,702.00	

ADDITIONAL INFORMATION:

Action Requested:

Motion to authorize payment of \$8,702 to Florida Municipal Insurance Trust for the policy renewal of General Liability, Property, and Workers Compensation Coverage.

ATTACHMENTS:

Description	Type
<input type="checkbox"/> Florida Municipal Insurance Trust for CRA Insurance Premium	Backup Material



Reg 54111

Florida Municipal Insurance Trust (FMIT)

First Installment Billing - 18/19 Fund Year

FMIT # 1477

Invoice Date: 8/15/2018

Due Date: 10/1/2018

ATTN: Cindy LeRoy, ARM

City of Cape Coral Community Redevelopment Agency

1015 Cultural Park Boulevard

ATTN: Risk Management

Cape Coral, FL 33990

Please make check payable to:

Florida Municipal Insurance Trust

P.O. Box 1757

Tallahassee, FL 32302-1757

Policy Summary

	General Liability	Auto Liability	Auto Physical Damage	Property	Workers Compensation	Total
Gross Premium	\$6,006.00	\$0.00	\$0.00	\$2,315.00	\$381.00	\$8,702.00
Total Net Premium	\$6,006.00	\$0.00	\$0.00	\$2,315.00	\$381.00	\$8,702.00

Current Installment

Coverage	Premium	Total Net Premium
General Liability Coverage	\$1,501.50	\$1,501.50
Property Coverage	\$578.75	\$578.75
Workers Compensation Coverage	\$95.25	\$95.25
Total Installment Amount		\$2,175.50

Total Due by 10/1/2018

\$2,175.50

NOTE: THIS RENEWAL IS BASED ON ALL COVERAGES. IF ANY OF THE LINES OF COVERAGE ARE NOT RENEWED, THE OTHER LINE PRICING WILL CHANGE OR COVERAGE OFFERINGS ON THE REMAINING LINES COULD BE WITHDRAWN ALTOGETHER.

POLICIES WILL BE MADE AVAILABLE AFTER OCTOBER 1, 2018 AND CAN BE VIEWED AND PRINTED ONLINE ONCE PAYMENT IS RECEIVED. ELECTRONIC POLICIES ARE ALSO AVAILABLE AFTER OCTOBER 1, 2018 UPON REQUEST. HARD COPY POLICIES CAN ALSO BE PROVIDED UPON REQUEST IN LATE OCTOBER 2018.

Please see reverse side for a copy of our Premium Installment Plan and Penalty Policy.

PLEASE READ THIS PAGE CAREFULLY

NO COVERAGES, TERMS OR CONDITIONS ARE TO BE ASSUMED

All Trust Programs are Non-Assessable

Terms of this Agreement:

Premiums shown are subject to year-end audit adjustments

All coverages provided by the Florida Municipal Insurance Trust are on an occurrence format. The Florida Municipal Insurance Trust does not automatically include prior acts (tail) coverage.

2018 / 19 PREMIUM INSTALLMENT PLAN

First Installment

**25% minimum due
October 1, 2018**

Second Installment

**25% minimum due
January 1, 2019**

Third Installment

**25% minimum due
April 1, 2019**

Fourth Installment

**25% minimum due
July 1, 2019**

NOTE: If the total net premium is under \$6,000.00 the installment provision does not apply

Payment is to be forwarded to the League Office in Tallahassee.

For any other coverages, the premium is billed by the Florida League of Cities and due in full at inception, regardless of the size of the premium.

Forty-five (45) Days Notice of Cancellation and Non-Renewal

Ten (10) Days Notice of Cancellation for Non-Payment of Premium

Note: coverage summaries provided herein are intended as an outline of coverage only and are necessarily brief. In the event of loss, all terms, conditions, and exclusions of actual Agreement and / or policies will apply.