



1015 Cultural Park Blvd.  
Cape Coral, FL

## **AGENDA FOR THE REGULAR MEETING OF THE CAPE CORAL YOUTH COUNCIL**

March 8, 2019

3:00 PM

Council Chambers

### **PLEDGE OF CIVILITY**

We will be respectful of each other even when we disagree.  
We will direct all comments to the issues. We will avoid personal attacks.

### **VIDEO**

#### **1. MEETING CALLED TO ORDER**

A. Vice Chair Bernau

#### **2. PLEDGE OF ALLEGIANCE**

A. Vice Chair Bernau

#### **3. ROLL CALL**

A. Chair Baxter, Members Benitez, Bernau, Bevan, Curulli, Dunkle, Gorbanovski, Ico, Molfino, Nguyen, Orozco, Rodriguez, Saunders, and Zivkovic

#### **4. CHANGES TO AGENDA/ADOPTION OF AGENDA**

#### **5. APPROVAL OF MINUTES**

A. February 8, 2019 Meeting Minutes  
B. February 22, 2019 Meeting Minutes

#### **6. ADVISOR PRESENTATION (30 MINUTES MAXIMUM)**

#### **7. CITIZENS INPUT TIME**

Input of citizens on matters concerning City Government; 3 minutes per individual.

## **8. RECOMMENDATIONS TO COUNCIL**

## **9. BUSINESS**

- A. Recognitions/Achievements - City of Cape Coral Employee Association
- B. Junior Project Discussion Continuation
- C. 2019 Community Service Contest Continuation

## **10. NEXT MEETING AGENDA TOPICS**

## **11. REPORTS**

## **12. REPORTS OF THE COUNCIL LIAISON AND ADVISORS**

## **13. TIME AND PLACE OF FUTURE MEETINGS**

- A. A regular meeting of the Cape Coral Youth Council will be held on Friday, March 22, 2019, at 3:00 p.m. in Council Chambers.

## **14. MOTION TO ADJOURN**

### **GENERAL RULES AND PROCEDURES REGARDING THE CAPE CORAL CITY COUNCIL AGENDA**

In accordance with the Americans with Disabilities Act and Section of 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this meeting should contact the Office of the City Clerk at least forty-eight (48) hours prior to the meeting. If hearing impaired, telephone the Florida Relay Service Numbers, 1-800-955-8771 (TDD) or 1-800-955-8770 (v) for assistance.

Persons wishing to address the Youth Council under Citizens Input may do so during the designated times at each meeting. No prior scheduling is necessary. All speakers must have their presentations approved by the City Clerk's office no later than 11:00 AM the day of the meeting. Members of the audience who address the Youth Council shall step up to the speaker's lectern and give his or her full name, address, and whom he or she represents. Proper decorum shall be maintained at all times. Any audience member who is boisterous or disruptive in any manner to the conduct of this meeting shall be asked to leave or be escorted from the meeting room.

Copies of the agenda are available in the main lobby of Cape Coral City Hall and in the City Council Office, 1015 Cultural Park Boulevard. Copies of all back-up documentation are also available for review in the lobby of Council Chambers. You are asked to refrain from removing any documentation. If you desire copies, please request they be made for you.

Copies are 15 cents per page. Agendas and back-up documentation are also available on-line on the City website (capecoral.net) after 4:00 PM on the Wednesday prior to the Youth Council Meeting.

<b>Item Number:</b>	<b>5.A.</b>
<b>Meeting Date:</b>	<b>3/8/2019</b>
<b>Item Type:</b>	<b>APPROVAL OF MINUTES</b>

**AGENDA REQUEST  
FORM**  
CITY OF CAPE CORAL



**TITLE:**

February 8, 2019 Meeting Minutes

**REQUESTED ACTION:**

**STRATEGIC PLAN INFO:**

1. Will this action result in a Budget Amendment?
2. Is this a Strategic Decision?
  - If Yes, Priority Goals Supported are listed below.
  - If No, will it harm the intent or success of the Strategic Plan?

**Planning & Zoning/Staff Recommendations:**

**SUMMARY EXPLANATION AND BACKGROUND:**

**LEGAL REVIEW:**

**EXHIBITS:**

**PREPARED BY:**

Division- Department-

**SOURCE OF ADDITIONAL INFORMATION:**

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
<input type="checkbox"/> February 8, 2019 Meeting Minutes	Backup Material

**MINUTES FOR THE MEETING  
OF THE CAPE CORAL YOUTH COUNCIL**

**Friday, February 8, 2019**

Vice Chair Bernau called the meeting to order at 3:04 p.m.

Pledge of Allegiance – Vice Chair Bernau

Roll Call: Vice Chair Bernau, Members Benitez, Bevan, Gorbanovski, Ico, Nguyen, Orozco, and Zivkovic were present. Chair Baxter, Curulli, Rodriguez, and Saunders were excused. Dunkle and Molfino were absent.

Also in attendance:

Rick Williams, Council Liaison – arrived at 3:26 p.m.  
Joe Mazurkiewicz, Advisor  
Mark Cagle, Staff Advisor  
Connie Griglin, Youth Council Administrative Contact

**CHANGES TO AGENDA/ADOPTION OF AGENDA**

***Member Benitez moved, seconded by Member Orozco, to adopt the Agenda for the February 8, 2019 meeting, as presented.***

***Council polled as follows: Bevan, Gorbanovski, Ico, Nguyen, Orozco, Zivkovic, Benitez, and Bernau voted “aye.” All “ayes.” Motion carried 8-0.***

**APPROVAL OF MINUTES**

**January 25, 2019 Meeting**

***Member Bevan moved, seconded by Member Zivkovic, to approve the Regular Meeting Minutes from January 25, 2019, as presented. Voice Poll: All “ayes.” Motion carried.***

**ADVISOR PRESENTATIONS**

**City Council Meeting Agenda Report  
Advisor Mazurkiewicz**

Advisor Mazurkiewicz provided the following City Council Meeting Agenda Report for February 2019:

- Update on the Cape Coral City Council meeting held last week
- Hometown democracy in action

- Citizens were opposed to proposed changes in neighborhood
- Possible compromises
- Upcoming City Council meeting on February 11, 2019
- First of two public hearings on the citywide rezoning; City's Land Use Changes

### **CITIZENS INPUT TIME**

Both Jacob A. Aguiar and Tyler Lin appeared as students in the engineering department of Marnier High School. They were assigned an exam to work on a project that benefits the society. Student Aguiar informed the Youth Council that they decided to work on preventing the road kills of wildlife animals by requesting animal warning signage along the newly improved Burnt Store Road and Van Buren Parkway. Student Aguiar presented the following PowerPoint:

- Burnt Store Road
- During constructions increase of wildlife animal crossings
- Protecting the wildlife in City
- Overall Stats
- 253,000 Number of animal-vehicle accidents annually
- 50% Estimated percentage of vehicle-large animal collision that go unreported
- 200 Number of human deaths annually resulting from vehicle-wildlife collisions
- Recommendation of proactive action by the City of Cape Coral
- Aerial picture of location where signage recommended on Burnt Store Road

Member Bevan inquired about the cost of the signage.

Student Aguiar responded that based on past research the cost was roughly about \$1,000. He announced there are fundraising possibilities to raise the funds to cover the cost of the signage.

Member Bevan responded in the affirmative and opined that the Youth Council should assist in the project. She recommended that Students Aguiar and Tin obtain more data, actual cost of signage, fundraising ideas, and then return to the Youth Council at a later date for further presentation and discussion.

Member Benitez thanked both presenters for coming today and presenting on this topic. She questioned Advisors regarding the plan of action that the City of Cape Coral would take to combat this type of situation.

Discussion held on presenting wildlife animal signage to City management.

Vice Chair Bernau responded in the affirmative and opined that this was a great topic to bring to the Youth Council's attention. She recommended that the cost and process logistics be identified and encouraged the presenters to return to the Youth Council for any additional support and recommendation.

Student Aguiar expressed his gratitude for the opportunity to present this topic before the Youth Council and agreed to return in the future with more information as recommended.

## **RECOMMENDATIONS TO COUNCIL**

None.

## **BUSINESS**

### ***Premier Youth Boating Education***

Vice Chair Bernau turned the floor over to Ms. Ruque with Spirit of America.

Ms. Ruque provided the following overview of Spirit of America – Premier Youth Boating Education program:

- Background
- Handout explaining program
- Youth boating program for grades between 5<sup>th</sup> and 8<sup>th</sup>
- Spirit of America other programs from kindergarten to adults
- Only one location in Miami, Florida “Shake-A-Leg”
- Non-Profit Organization
- Partnerships with other Non-Profit Organizations
- Outreach program for children including boating, education, and more
- Local sailing/kayaking/stand-up paddle boating programs vs. Spirit of America
- Expectations to start program in Cape Coral
- Programs offered by Spirit of America-services available based on location

In addition, Ms. Ruque presented the following PowerPoint presentation:

- Spirit of America – Premier Youth Boating Education
- FWC Boaters Education Safety ID Card
- Drowning Prevention
- Paddling
- Large Vessels
- Power Boats
- Sailing
- Personal Water Craft
- Spirit’s Amazing Volunteers
- Spirit of America Boat Parade
- Graduation

Ms. Ruque summarized that Spirit of America main features were:

- Teaching safe boating and “big” on building teamwork skills

- Boating curriculum utilizes STEM and STEAM learning components
- Working with several schools and students may be able to transfer credits
- Self-sustaining program that supplies all the equipment
- Ms. Ruque manages the volunteers and school presentations
- Anything that comes in for Spirit of America goes right back into the program

Member Ico thanked Ms. Ruque for sharing the program with the Youth Council and mentioned that one of the items that catch her attention was the hands-on contact and inquired if this was a new program.

Ms. Ruque responded in the affirmative and announced that Spirit of America was a new program to Florida and part of the curriculum at “Shake-A-Leg” in Miami.

Member Ico inquired about the purpose of the presentation to the Youth Council and how the Council can assist with the program. She also voiced her approval of the program.

Council Liaison Williams arrived at 3:25 p.m.

Ms. Ruque responded that the expectation would be to start a new program in Cape Coral. She added that the program has been in existence in Ohio for 25 years and thousands of children have attended the program.

Vice Chair Bernau responded in the affirmative and stated that the program appears to align with the purpose of the Youth Council. The program would be a benefit in involving the youth with the community. She was intrigued by the safety feature and opined her support for the program.

Member Nguyen inquired on the program’s growth in Miami and what was the success rate. She approved of the program and pointed out that this would be a great asset to educate the youth on water safety in general.

Ms. Ruque responded in the affirmative and stated that the program in Miami has been flourishing for four years at “Shake-A-Leg.”

Further discussion held regarding:

- Practical necessity in Cape Coral
- Referral of students for volunteer hours
- Spreading the word among the youth in the community
- Advertisement in the community
- Volunteer and training process

Council Liaison Williams announced that the logistics of the program needs to be discussed with the City’s officials and he would provide feedback.

Vice Chair Bernau inquired about the action the Youth Council can take to get involved with this program.

Council Liaison Williams responded that more information needs to be gathered, proposed location determined, and presented to the City Council. He provided overview on procedures of the Youth Council presenting a recommendation to the City Council.

Discussion held regarding which Youth Council member would volunteer to work on this presentation.

Ms. Ruque also offered her assistance in helping with the presentation.

The contact information was exchanged between Ms. Ruque and the Youth Council.

***Member Benitez moved, seconded by Member Ico, to form a sub-committee to work on the Spirit of America presentation.***

***Council polled as follows: Bevan, Gorbanovski, Ico, Nguyen, Orozco, Zivkovic, Benitez, and Bernau, voted "aye." All "ayes." Motion carried.***

#### ***Land Use Changes and Micro Cottages Discussion Continuation***

Vice Chair Bernau stated that this was a continued discussion from last meeting and requested input from the members not present at the last meeting.

Member Ico inquired if Advisors would be able to have a Staff speaker to educate and provide more information to the Youth Council on this topic.

Advisor Mazurkiewicz responded in the affirmative and stated that a Staff from the Planning Department can be arranged to present to the Youth Council the original research and the future plan of action based on the input received from the community. Housing Coordinator Yearsley and/or Planning Team Coordinator Daltry were mentioned as possible presenters. He informed the Youth Council that the Planning Department was concentrating on the Land Use, Rezoning and Zoning regulations until March 18<sup>th</sup>. He suggested that this topic be postponed to one of the April 2019 Youth Council meetings.

***Member Bevan moved, seconded by Member Ico, to postpone the Land Use Changes and Micro Cottages Discussion to one of the two April 2019 Youth Council meetings. Voice Poll: All "ayes." Motion carried.***

#### ***2019 Community Service Contest Continuation***

Vice Chair Bernau stated that this was a continued discussion from the last meeting and opened the floor for further discussion:



Discussion held regarding:

- Member assignment to spearhead project
- Discussion to determine specific topic
- Certain members unavailable to head the project
- Deadline of project submission - March 13, 2019
- Inquire on members' interest of handling video editing
- Contact for video editing support

Member Ico announced that she was not able to fully commit to the project, however, if no other member volunteers to spearhead the project, she will consider being the lead.

Member Benitez stated that if Member Ico decides to spearhead the project, she will volunteer to assist with working on the first half of the project in gathering the footage and content, and then Member Ico can work on the second half of the project.

Further discussion regarding:

- Unable to have multiple members working at the same time on 1-project
- 1-Member needs to handle the work
- Postponing member assignment to next meeting
- Determine and select topic/theme
- Gathering footage and content
- Members working separately on footage and content
- 1-Member assigned as editor

Council Liaison Williams reminded the Youth Council that a plan should be laid out and followed through for this project, as this was an opportunity to showcase the Youth Council and members' involvement in the community.

Advisor Mazurkiewicz recapped that a topic has been assigned and announced that the Youth Council has audio and visual support. The focus should be on creating a storyboard, shooting videos, and overseeing the editing of the video.

Vice Chair Bernau volunteered to handle the video editing if no one else would volunteer.

Council Liaison Williams emphasized that the storyboard was the most important component of the project and suggested that each member take their own footage and brainstorm on content to be presented and discussed at the next meeting.

Staff Advisor Cagle announced that 1ProMedia was available for any questions at the meeting.

***Advisor Mazurkiewicz stated that no motion was required as the Youth Council decided to participate in this competition and the process has commenced.***

### ***Junior Projects Discussion Continuation***

Vice Chair Bernau stated this was a continued discussion from the last meeting and she requested input from the members.

Member Benitez provided the following update on the Youth Council's Gala and discussion was held as follows:

- Date reserved for March 29<sup>th</sup> 6 p.m. – 10 p.m.
- \$200 quote to operate event
- \$105 for insurance coverage
- \$1,498 estimate from Olive Garden for 300 people
- Food: Lasagna with salad and bread
- Olive Garden willing to donate 5 lasagnas and 5 salads
- Average budget of food cost
- \$15 per person based on Olive Garden's estimate
- Concerns of students not being able to afford
- Different admission fees for students and adults
- Necessity to charge admission fees to cover costs and make a profit
- Options to lower food costs through sponsors
- Concerns with not having sufficient attendees
- Creating budget for event

Council Liaison Williams informed the Youth Council that the project needs to be presented to the City Council soon with a budget and determine the maximum amount not to exceed. He stated that City Council would need to approve the event and specifically the servicing of alcoholic beverages. The Youth Council's Gala presentation should include all the components of the event, including "when," "why," "what," and stating the need of sponsors to host the event.

Vice Chair Bernau addressed her concerns of serving alcoholic beverages as they are a youth council.

Advisor Mazurkiewicz clarified that the Youth Council would not be servicing the beverages. There would be a single service station handled by a vendor. Youth Council would not work the event, objection would be to plan, lead, and participate in the event. Mr. Mazurkiewicz suggested that beverages be limited to soft drinks, wine, and beer. He encouraged the members to pursue and obtain major lead sponsors, such as BJ Consulting as an example, that can donate approximately \$1,500-\$2,500. He reminded them that the sponsors should cover each cost item from the initial start—obtain a food sponsor, a drink sponsor, and so forth.

Further discussion held regarding member focusing on the following items for the project:

- Reaching out to everyone in the community and local businesses for sponsors

- Sell the event and announce benefitting “Blessings in a Backpack”
- Obtain other food estimates - reasonable cost for food
- 6-weeks left to plan event
- Advertisement and Marketing: “Save the Date” notices and follow-up “Invitations”
- Building budget accounting for all costs and projected revenue
- Volunteers to assist the day of the event
- Buffet and bar setup (controlled point - designated area for alcoholic drinks)
- Finalize timeline of event: networking, quartet, dinner, presentation, DJ at the end
- Functions of committee members such as Welcome, Sign-in, and Presentation
- Follow-up and responses on peer’s attendance – positive response and interest
- Attainability of 300 attendees
- Each Youth Council member encouraged to invite 5-10 persons

Advisor Mazurkiewicz offered and suggested to facilitate the communications between business organizations “Chambers, CCCIA (Cape Coral Construction Industry Association), Board of Realtors, and Council for Progress.” He informed the members that the Advisors will work on inviting the adult community and for the Youth Council to focus on inviting their 80 persons, such as government teachers, principals, and counselors. Mr. Mazurkiewicz stated that Council Liaison Williams would handle the invitation of the City and Administrative officials to attend the event.

Council Liaison Williams responded in the affirmative.

There was additional discussion regarding:

- Advisor Mazurkiewicz agreed to forward this weekend the “Save the Date” notice: March 29<sup>th</sup> from 6-10pm at the Yacht Club
- \$20 per plate would be a reasonable price
- Further discussion on the budget

Vice Chair Bernau opined her support of the event and she directed the members to focus on obtaining sponsors and marketing the event to their peers and community. She expressed her gratitude for the collective effort in working on the event.

### **NEXT MEETING AGENDA TOPICS**

Vice Chair Bernau opened the floor and inquired if there were any other Agenda topics for consideration at the next meeting.

***Member Benitez moved, seconded by Member Gorbanovski, for continuation of the Junior Projects Discussion to the next meeting Agenda. Voice Poll: All “ayes.” Motion carried.***

***Member Ico moved, seconded by Member Zivkovic, to add the Community Service***

***Contest to the next meeting Agenda. Voice Poll: All “ayes.” Motion carried.***

## **REPORTS**

<u>Member Bevan:</u>	Topic: No Report
<u>Member Curulli:</u>	Topic: Excused
<u>Member Dunkle:</u>	Topic: Absent
<u>Member Gorbanovski:</u>	Topic: No Report
<u>Member Ico:</u>	Topic: No Report
<u>Member Molfino:</u>	Topic: Absent
<u>Member Nguyen:</u>	Topic: No Report
<u>Member Orozco:</u>	Topic: No Report
<u>Member Rodriguez:</u>	Topic: Excused
<u>Member Saunders:</u>	Topic: Excused
<u>Member Zivkovic:</u>	Topic: No Report
<u>Member Benitez:</u>	Topic: Trifold Brochure. She informed that the brochure has been revised based on the discussions and suggestions in the prior meetings. Staff Advisor Cagle distributed to members at today’s meeting the finalized brochure. Member Benitez inquired if it would be discussed and approved.

Council Liaison Williams responded in the affirmative and informed the Youth Council that a motion can be made to approve the brochure.

***Member Bevan moved, seconded by Member Orozco, to approve the Trifold Brochure, as presented. Voice Poll: All “ayes.” Motion carried.***

<u>Vice Chair Bernau:</u>	Topic: No Report
<u>Chair Baxter:</u>	Topic: Excused

## **REPORTS OF COUNCIL LIAISON AND ADVISORS**

There was no report from Council Liaison.

Advisor Mazurkiewicz announced that the Cape Coral Fire Department has informed that they are seeking young volunteers to assist with reviewing the Fire Department’s strategic vision process. He requested that any member interested in volunteering should contact him and he would forward the information. The dates are Tuesday and Wednesday in March and they can volunteer for one or both dates.

Staff Advisor Cagle inquired on how many Trifold Brochures should be printed.

Discussion held on attaining a quote for printing the brochures and were the brochures to be distributed with the pens previously ordered.

Administrative Contact Griglin responded that 1000 pens were ordered.

Vice Chair Bernau inquired if 1000 copies of the brochure would be acceptable.

***No objections made.***

#### **TIME AND PLACE OF FUTURE MEETINGS**

A regular meeting of the Cape Coral Youth Council was scheduled for Friday, February 22, 2019 at 3:00 p.m. in Council Chambers.

#### **MOTION TO ADJOURN**

There being no further business, the meeting was adjourned at 4:10 p.m.

Submitted by,

Betty Castillo  
Recording Secretary

Subject to Approval

<b>Item Number:</b>	<b>5.B.</b>
<b>Meeting Date:</b>	<b>3/8/2019</b>
<b>Item Type:</b>	<b>APPROVAL OF MINUTES</b>

**AGENDA REQUEST  
FORM**  
CITY OF CAPE CORAL



**TITLE:**

February 22, 2019 Meeting Minutes

**REQUESTED ACTION:**

**STRATEGIC PLAN INFO:**

1. Will this action result in a Budget Amendment?
2. Is this a Strategic Decision?
  - If Yes, Priority Goals Supported are listed below.
  - If No, will it harm the intent or success of the Strategic Plan?

**Planning & Zoning/Staff Recommendations:**

**SUMMARY EXPLANATION AND BACKGROUND:**

**LEGAL REVIEW:**

**EXHIBITS:**

**PREPARED BY:**

Division- Department-

**SOURCE OF ADDITIONAL INFORMATION:**

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
<input type="checkbox"/> February 22, 2019 Meeting Minutes	Backup Material

**MINUTES FOR THE MEETING  
OF THE CAPE CORAL YOUTH COUNCIL**

**Friday, February 22, 2019**

Chair Baxter called the meeting to order at 3:09 p.m.

Pledge of Allegiance – Chair Baxter

Roll Call: Chair Baxter, Members Benitez, Bernau, Bevan, Ico, and Saunders were present. Curulli, Gorbanovski, Orozco, and Zivkovic were excused. Dunkle, Molfino, Nguyen, and Rodriguez were absent.

Also in attendance:

Rick Williams, Council Liaison  
Mark Cagle, Staff Advisor  
Connie Griglin, Youth Council Administrative Contact  
Cole DeLong, Communications Director

***Due to the absence of a quorum,  
the Youth Council met as a Committee of the Whole***

**CHANGES TO AGENDA/ADOPTION OF AGENDA**

Chair Baxter requested a consensus to push Item C. Appoint Members for Sub-Committee for the Spirit of America Presentation to the March 8, 2019 meeting. (Item was postponed until further notice per Council Liaison Williams).

***Consensus agreed. Agenda adopted without objection.***

**APPROVAL OF MINUTES (to the next meeting)**

**February 8, 2019 Meeting**

Chair Baxter stated that since there was no quorum today, the approval of the minutes from February 8, 2019 meeting would be moved to the next meeting.

**ADVISOR PRESENTATIONS**

**City Council Meeting Agenda Report-Advisor Mazurkiewicz**

Chair Baxter announced that Advisor Mazurkiewicz was not present today at the meeting. She inquired if there were any other Advisor presentations.

Council Liaison Williams provided the following City Council Report:

- Explanation of why the Spirit of America Presentation was being postponed due to ongoing research, and too premature as it has not been lobbied to the City Council
- City Council COW meeting on Monday, February 25, 2019 on Land Use

#### Development Regulations

- Inquiry if any members signed up for the Fire Department Strategic Planning
- Slow response to new applicants to replace the outgoing Youth Council members
- Seeking 8 total new members: 7 upcoming Juniors and 1 upcoming Senior
- Youth Council Applications due March 22, 2019 and Administrative Contact Griglin has printed copies for members to take back to their schools
- May 1<sup>st</sup> would be the official date of the members shifting and open seats filled
- Following same interviewing process and Advisor Mazurkiewicz would be included

Advisor Cagle updated the Youth Council on the printed Trifold Brochure and provided each member and Staff with a copy. He mentioned that there were 1,000 copies printed and suggested that each member take some back to their schools to distribute.

### **CITIZENS INPUT TIME**

None.

### **RECOMMENDATIONS TO COUNCIL**

None.

### **BUSINESS**

#### ***Junior Projects Discussion Continuation***

Chair Baxter stated this was a continued discussion from the last couple of meetings and she requested input from the members.

Member Benitez provided the following update on the Youth Council's Gala and discussion was held as follows:

- Organizing process begun for the event
- Drafting of document with event details and spreadsheet created with the budget
- Drafting sponsorship letter to be sent to local businesses
- Forwarding proposed letter to Administrative Contact Griglin for review/approval
- Circulation of all completed forms and details among the members

Vice Chair Bernau inquired about deadline for the Youth Council to present the project to the City Council.

Council Liaison Williams acknowledged that the project presentation was time sensitive. He stated that the ultimate option would be for the Youth Council to present the project during the Citizen's Input section in a regular meeting or be placed on the City Council's agenda. In the alternative, the presentation could take place at the COW meeting on Monday, February 25<sup>th</sup>, which also has a Citizen's Input section. He clarified that the Youth Council would be presenting the project and advising the City Council of the event, which would not require a vote from the City Council. The presentation should be informal in nature and the presenter should be prepared to address questions and concerns as



there are items that could impact the City and the City Council needs to be made aware. Council Liaison Williams recommended that the presentation emphasize the following:

- Financial breakdown; cost expectation; exact numbers are not necessary
- Sponsorships to pay for the costs
- No out-of-pocket expenses
- Parks & Recreation can assist, but not monetary assistance
- Formal written invitation to the Mayor and City Council
- Explanation of why the Councilmembers should attend the event
- Focus on community opportunity to spend time with Mayor and City Council

Council Liaison Williams volunteered to address any questions and/or concerns regarding the sale of alcoholic beverages at the event.

Vice Chair Bernau inquired if the Youth Council would need to vote on approving the presentation and when would they make the presentation to the City Council.

Council Liaison Williams responded that the Youth Council should concentrate on approving what would be said and done in the presentation.

Discussion held regarding:

- 1 or 2 Youth Council members attending the meeting before the City Council
- Project presentation to City Council at the March 4<sup>th</sup> or March 18<sup>th</sup> meeting
- Preference of presenting on March 4<sup>th</sup>
- Establishing sub-committee or special meeting
- Planning and deadlines
- No quorum at today's meeting and next meeting date conflicts with deadline
- Council Liaison Williams offered to do some research on approving project via e-mail or telephone consensus if possible
- Moving the Youth Council meeting from March 8<sup>th</sup> to March 1<sup>st</sup> before presentation

Member Ico informed that she would not be available on March 1<sup>st</sup>.

Member Saunders stated that she does not oppose to the date change, however, it was short notice and she may or may not be available—would need to check her schedule.

There was no objection to moving the meeting on March 8<sup>th</sup> to March 1<sup>st</sup>.

Member Benitez announced that she will be preparing a written documentation with the event details, and she would share with all members prior to the presentation.

Discussion held regarding the catering budget and quote from Olive Garden.

Chair Baxter requested that this topic be added to the March 1, 2019 meeting agenda for further discussion before the formal presentation to the City Council on March 4, 2019.

Council Liaison Williams mentioned that a good icebreaker would be for one of the Youth Council members to have a preliminary meeting with the Mayor and/or several Councilmembers to introduce the event. He restated that he was not sure if this could be used in lieu of the formal presentation at a regular City Council or COW meeting. Mr. Williams agreed to explore the options available.

Member Benitez responded in the affirmative and inquired on what date could the preliminary meeting take place.

Administrative Contact Griglin responded that based on the Councilmembers' schedules, it could not be Monday, February 25<sup>th</sup> due to the short notice. The next date would be March 4<sup>th</sup> depending on their schedules. She inquired about the number of members that would need to be present at the preliminary meeting and if this would be the only topic.

Discussion held regarding:

- Meeting with Mayor and/or Councilmembers to introduce the Youth Council Gala
- Two members to attend preliminary meeting
- One member to speak and one member to listen and capture details of meeting
- Only one member would be able to speak to each councilmember at a time
- No debate or conversation could be held due to Sunshine Laws
- Coordinating meeting with all parties' schedules
- Formal presentation to the City Council March 4<sup>th</sup> regular meeting
- Member Benitez and Member Ico interested in attending the preliminary meeting
- Time for meeting between 2:15 p.m. – 3:00 p.m.
- Importance to speak with Mayor and provide him with heads-up of the project

Chair Baxter restated that Member Benitez and Member Ico would be interested in presenting to the Mayor and Councilmembers on March 4<sup>th</sup>. The Youth Council will meet on March 1<sup>st</sup> to iron out all the details and finalize the final presentation.

Administrative Contact Griglin agreed to send the Mayor and Councilmembers an email requesting to schedule the preliminary meeting and she would include the Youth Council members so that everyone would be aware of the meeting and scheduling.

### ***2019 Community Service Contest Continuation***

Chair Baxter stated that this was a continued discussion from the last meeting and stated that the deadline submission was approaching fast on March 13, 2019. The Youth Council would need to make a plan to meet the deadline.

Discussion held regarding:

- Vice Chair Bernau appointed to spearhead the project
- 1ProMedia on board to assist with video editing
- Topic suggestion: Generational outlook

- Actual Contest Topic: “What makes your City great?”
- Iron-out details and pin-point a specific topic
- Avoid piecing together various footages and focus on telling a story
- Member Benitez suggested topic: “What makes our City great for different generations across Cape Coral?”
- Video footages and mini interviews of students and siblings in different grades; adult input; capturing all generations across the board
- Opportunity for Juniors and Seniors to participate in the Youth Council demonstrating the cohesiveness of the generations across the City of Cape Coral
- Utilizing family members’ perspectives and involvement in the City
- Video project deadline submission on March 13, 2019
- Suggestion to visit local community service centers and local schools for input
- Multiple members capturing footage on a specific generation
- Difficulty of putting together all footages into the final video project
- Suggestion of having one-member work on the footage

Administrative Contact Griglin refocused the members by pointing out that the 2019 Community Contest topic must be aligned with addressing a local need with taking a local action. She provided the following examples provided by the Florida League of Cities:

- Organizing a neighborhood clean-up
- Hosting an educational event about Home Rule
- Organizing a food drive to benefit the elderly
- Establishing a community garden or building a little free library

Continued discussion held regarding:

- Tethering into the topic that Cape Coral was the first SWFL Purple Heart City
- City known for local action and honoring the Veterans
- Encompassing the generational theme with honoring local Veterans
- Students volunteering at the Military Museum
- Tying in how local Youth are working with local Veterans—addressing a local need
- Intergradation of both topics: Veterans and Generational

Chair Baxter stated that if the March 8<sup>th</sup> meeting would be moved to March 1<sup>st</sup>, then this would allow the members to meet one more time before the deadline submission.

Vice Chair Bernau agreed to reach out to students and locals to obtain the necessary footage for the video.

Advisor Cagle announced that he received information for a Classic Cars & Military Vehicles Show for March 2, 2019 at the Southwest Florida Military Museum and Library. He suggested that this would be a great opportunity for the Youth Council to participate, volunteer, and gather footage for their project.

Discussion held regarding:

- Community service projects of the Youth Council
- Local need being addressed by the Youth
- Reaching out to the Military Museum and seeing if members can volunteer
- Approval of the video through e-mail
- Submitting project by deadline and then approving submission at a later meeting

Council Liaison Williams stated that a formal vote would be necessary, however, he would research this matter and provide a response.

Member Bevan inquired if the members could motion to approve the final video project to be submitted by Vice Chair Bernau before the reviewal and submission.

Chair Baxter agreed with Member Bevan's suggestion, but stated that a quorum would be required to vote on this item at the next meeting.

Council Liaison Williams disagreed with this suggestion and responded that members should preview the final video to be submitted and that a formal vote would still be necessary.

Vice Chair Bernau inquired if it would be possible to keep the March 8<sup>th</sup> meeting and add a March 1<sup>st</sup> meeting so that voting for this project could take place on March 8<sup>th</sup>.

Council Liaison Williams emphasized that the Staff needs to work on scheduling the next meeting. He informed the Chair and members present that he was not clear if the meeting could be moved as they have discussed earlier due to no quorum at today's meeting. It was the understanding that the Chair could call a meeting without an official vote. Council Liaison Williams agreed to discuss with the City Attorney and find out what could be done within the guidelines.

Administrative Contact Griglin agreed to work on scheduling a meeting and clearing dates with everyone's schedules.

Council Liaison Williams stated that the Youth Council should focus on the project and suggested that a courtesy copy be sent to the City Council. All other details regarding meeting date and location would be handled by Staff.

***Appoint Members for Sub-Committee for the Spirit of America Presentation  
(Postponed until further notice)***

### **NEXT MEETING AGENDA TOPICS**

Chair Baxter verified that the topics to be placed on the next meeting agenda are as follows:

- Junior Projects Discussion
- 2019 Community Service Contest

Council Liaison Williams restated that the Spirit of America Presentation would be postponed until further notice.

### **REPORTS**

<u>Member Ico:</u>	Topic: No Report
<u>Member Molfino:</u>	Topic: Absent
<u>Member Nguyen:</u>	Topic: Absent
<u>Member Orozco:</u>	Topic: Excused
<u>Member Rodriguez:</u>	Topic: Absent
<u>Member Saunders:</u>	Topic: No Report
<u>Member Zivkovic:</u>	Topic: Excused
<u>Member Benitez:</u>	Topic: No Report
<u>Vice Chair Bernau:</u>	Topic: No Report
<u>Member Bevan:</u>	Topic: No Report
<u>Chair Baxter:</u>	Topic: Applications for Youth Council are available at her guidance counselor's office and she has received positive feedback. She suggested that members inquire if they could speak at one of their classes to advertise and encourage students to sign-up.
<u>Member Curulli:</u>	Topic: Excused
<u>Member Dunkle:</u>	Topic: Absent
<u>Member Gorbanovski:</u>	Topic: Excused

### **REPORTS OF COUNCIL LIAISON AND ADVISORS**

Administrative Contact Griglin reminded members that she had Youth Council applications for them to take to their school counselors.

### **TIME AND PLACE OF FUTURE MEETINGS**

A regular meeting of the Cape Coral Youth Council was scheduled for Friday, March 8, 2019 at 3:00 p.m. in Council Chambers.

### **MOTION TO ADJOURN**

There being no further business, the meeting was adjourned at 3:48 p.m.

Submitted by,

Betty Castillo  
Recording Secretary

<b>Item Number:</b>	<b>9.B.</b>
<b>Meeting Date:</b>	<b>3/8/2019</b>
<b>Item Type:</b>	<b>BUSINESS</b>

**AGENDA REQUEST FORM**  
CITY OF CAPE CORAL



**TITLE:**

Junior Project Discussion Continuation

**REQUESTED ACTION:**

**STRATEGIC PLAN INFO:**

1. Will this action result in a Budget Amendment?
2. Is this a Strategic Decision?
  - If Yes, Priority Goals Supported are listed below.
  - If No, will it harm the intent or success of the Strategic Plan?

**Planning & Zoning/Staff Recommendations:**

**SUMMARY EXPLANATION AND BACKGROUND:**

**LEGAL REVIEW:**

**EXHIBITS:**

**PREPARED BY:**

Division- Department-

**SOURCE OF ADDITIONAL INFORMATION:**

**ATTACHMENTS:**

Description	Type
<input type="checkbox"/> Charity Gala Email Update provided by Member Benitez	Backup Material

## Betty Castillo

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**Subject:** FW: Next Council Meeting

**From:** Amanda Benitez

**Sent:** Tuesday, March 05, 2019 5:03 PM

**To:** Connie Griglin <[cgriglin@capecoral.net](mailto:cgriglin@capecoral.net)>

**Subject:** Next Council Meeting

Good afternoon Mrs Griglin,

As for my meetings with several council members pertaining to the Youth Council gala everyone loved the idea and it was received well. I was able to attend and present at the city council meeting later that day and present the idea to the council which was also received positively.

Seeing as I will not be able to attend the next youth council meeting (I will be at a model UN conference) or the meeting on March 22nd (I will be out of the country) there are a few things I would like to update the council on.

One of the things we need to do asap is create a formal invitation to the event to send to council members and put on social media. I don't know if this can be done by the city (to make the virtual invitations look professional) or the council members can but if it's something that you need me to create just let me know and I can do it.

Thanks to some of the council members I received some business names that we can contact in regards to sponsorships:

- Brian Wrist from Stormsmart [\(239\) 274-2700](tel:2392742700)
- Lin Pippinger from Dixie [\(239\) 541-7900](tel:2395417900)
- Bianca B Contreras - (239) 560 2712

Some of the pending items that need to get done for the gala consists of:

- volunteers to work the gala (food serving, etc.)
- more sponsorships to cover all costs
- any other miscellaneous costs needed to include in the budget (as of now our budget is \$1,803 including food, venue, and operation cost)
- determine what live music to do (equipment, etc.)
- if we have a wine and beer bar who will cater to it? Costs?

Seeing as this event is coming very quickly there are many things to get done and I'll be working as much as possible to keep up.

Thank you,  
Member Benitez