



1015 Cultural Park Blvd.
Cape Coral, FL

AGENDA FOR THE REGULAR MEETING OF THE CAPE CORAL YOUTH COUNCIL

June 28, 2019

3:00 PM

Council Chambers

PLEDGE OF CIVILITY

We will be respectful of each other even when we disagree.
We will direct all comments to the issues. We will avoid personal attacks.

1. MEETING CALLED TO ORDER

A. Chair Benitez

2. PLEDGE OF ALLEGIANCE

A. Chair Benitez

3. ROLL CALL

A. Benitez, Bradish, Cranford, Dougherty, Figueroa, German,
Gorbanovski, Ico, Logan, Nguyen, Orozco, Roh, Russell, and
Ziegler

4. CHANGES TO AGENDA/ADOPTION OF AGENDA

5. APPROVAL OF MINUTES

A. June 14, 2019 Meeting Minutes

6. ADVISOR PRESENTATION (30 MINUTES MAXIMUM)

A. Florida League of Cities – Annual Conference Update -
Administrative Contact Griglin

7. CITIZENS INPUT TIME

Input of citizens on matters concerning City Government; 3 minutes per
individual.

8. RECOMMENDATIONS TO COUNCIL

- A. Update of Quarterly Report/Presentation to City Council - Members Bradish and Ico

9. BUSINESS

- A. Communications Director's Expectations
- B. Bus Stop Movement Continued Discussion - Member Ico
- C. Junior Project Discussion - Adopt-A-Road Update
- D. Senior Project Discussion - Youth Council Fall Gala Update - Chair Benitez

10. NEXT MEETING AGENDA TOPICS

11. REPORTS

12. REPORTS OF THE COUNCIL LIAISON AND ADVISORS

13. TIME AND PLACE OF FUTURE MEETINGS

- A. A regular meeting of the Cape Coral Youth Council will be held on Friday, July 12, 2019, at 3:00 p.m. in Council Chambers.

14. MOTION TO ADJOURN

GENERAL RULES AND PROCEDURES REGARDING THE CAPE CORAL CITY COUNCIL AGENDA

In accordance with the Americans with Disabilities Act and Section of 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this meeting should contact the Office of the City Clerk at least forty-eight (48) hours prior to the meeting. If hearing impaired, telephone the Florida Relay Service Numbers, 1-800-955-8771 (TDD) or 1-800-955-8770 (v) for assistance.

Persons wishing to address the Youth Council under Citizens Input may do so during the designated times at each meeting. No prior scheduling is necessary. All speakers must have their presentations approved by the City Clerk's office no later than 11:00 AM the day of the meeting. Members of the audience who address the Youth Council shall step up to the speaker's lectern and give his or her full name, address, and whom he or she represents. Proper decorum shall be maintained at all times. Any audience member who is boisterous or disruptive in any manner to the conduct of this meeting shall be asked to leave or be escorted from the meeting room.

Copies of the agenda are available in the main lobby of Cape Coral City Hall and in the City Council Office, 1015 Cultural Park Boulevard. Copies of all back-up documentation are also available for review in the lobby of Council Chambers. You are asked to refrain from removing any documentation. If you desire copies, please request they be made for you. Copies are 15 cents per page. Agendas and back-up documentation are also available on-line on the City website (capecoral.net) after 4:00 PM on the Wednesday prior to the Youth Council Meeting.

| | |
|----------------------|----------------------------|
| Item Number: | 5.A. |
| Meeting Date: | 6/28/2019 |
| Item Type: | APPROVAL OF MINUTES |

**AGENDA REQUEST
FORM**
CITY OF CAPE CORAL



TITLE:

June 14, 2019 Meeting Minutes

REQUESTED ACTION:

STRATEGIC PLAN INFO:

1. Will this action result in a Budget Amendment?
2. Is this a Strategic Decision?
 - If Yes, Priority Goals Supported are listed below.
 - If No, will it harm the intent or success of the Strategic Plan?

Planning & Zoning/Staff Recommendations:

SUMMARY EXPLANATION AND BACKGROUND:

LEGAL REVIEW:

EXHIBITS:

PREPARED BY:

Division- Department-

SOURCE OF ADDITIONAL INFORMATION:

ATTACHMENTS:

| Description | Type |
|---------------------------------|-----------------|
| ☐ June 14, 2019 Meeting Minutes | Backup Material |

**MINUTES FOR THE MEETING
OF THE CAPE CORAL YOUTH COUNCIL**

Friday, June 14, 2019

Chair Benitez called the meeting to order at 3:03 p.m.

Pledge of Allegiance – Chair Benitez

Roll Call: Members Benitez, Bradish, Cranford, Dougherty, Figueroa, German, Gorbanovski, Ico, Nguyen, and Ziegler were present. Members Logan, Orozco and Russell were excused. Member Roh arrived at 3:04 p.m.

Also in attendance: Jessica Cosden, Council Liaison
Joe Mazurkiewicz, Advisor
Mark Cagle, Staff Liaison
Connie Griglin, Youth Council Administrative Contact

CHANGES TO AGENDA/ADOPTION OF AGENDA

Vice Chair Gorbanovski moved, seconded by Member German, to adopt the Agenda, as presented.

Council polled as follows: Bradish, Cranford, Dougherty, Figueroa, German, Gorbanovski, Ico, Nguyen, Roh, Ziegler, and Benitez voted “aye.” All “ayes.” Motion carried 11-0.

APPROVAL OF MINUTES – May 24, 2019

Member Bradish moved, seconded by Member Ico, to approve the Minutes of the Cape Coral Youth Council meeting dated May 24, 2019. Voice Poll: All “ayes.” Motion carried.

ADVISOR PRESENTATIONS

Upcoming Council Report – Advisor Mazurkiewicz

Advisor Mazurkiewicz provided the following update of the City Council upcoming meetings:

- June 17, 2019 Council Workshop Meeting – Reviewed the Florida SUN Trail across Kismet Parkway and North Cape Coral
- Council hiatus begins on June 18th and ends on July 21st
- August 5, 2019 City Council Meeting – Final Hearings for the Land Use and Development Regulations and Official Zoning District Map

Florida League of Cities – Program Scholarship and Annual Conference Update

Administrative Contact Griglin welcomed the two new Youth Council Members Dougherty and Ziegler. She provided an update of the 2019 Florida League of Cities (FLC):

- Youth Council Annual Conference being held on Saturday, August 17, 2019
- Traveling arrangements to share the 1-day bus trip with the Fort Myers team
- Conference being held in Orlando
- No out of pocket fees – costs covered out of the Youth Council budget

Chair Benitez shared her experience of attending the FLC conference last year and stated that it would be an extensive learning experience for the Youth Council Members. The benefits include networking and sharing ideas, opportunity to discuss hot topics, and inspire future topics and debates to be held at the meetings.

Member Nguyen shared her FLC conference experience and she recalled having the opportunity to discuss issues dealing with teenage mental health. She mentioned that attending the Conference would be favorable for those Members that enjoy communicating with others.

CITIZENS INPUT TIME

None.

RECOMMENDATIONS TO COUNCIL

Quarterly Report/Presentation to City Council – Members Bradish and Ico

Chair Benitez summarized the requirements pursuant to Ordinance 47-16 for the Youth Council's quarterly reporting to the City Council on the first day of October, January, March and May of each year. The Executive Summary should have bullet points outlining the Youth Council's recommendations and accomplishments. She stated that at the last meeting, Members Bradish and Ico were appointed to provide the first quarterly report to the City Council. The first available date on the City Council's calendar for the presentation would be on July 29th.

Member Ico mentioned that she reviewed her notes and created a bulleted list of the top five highlights for the year. She suggested to start with the most relevant topics as follows:

- Bus Stop Movement to maintain the school bus stop benches
- Recommendation to form a group effort and divide the work among the Youth Council Members to visit the sites on a quarterly basis to clean and maintain sites
- Adopt-A-Road – Youth Council getting involved in the beautification of the City
- Highlight the Youth Council Fall Gala
- Discuss the collective goals in impacting the City's most recent land Ordinance to adopt new parks and recreation systems within the Community

Chair Benitez agreed with Member Ico's suggestions. She inquired if there were any other items to include on this quarterly report.

Member Ico inquired if the rough draft of the quarterly report could be reviewed by the Youth Council as a whole prior to the presentation to the City Council on July 29th.

Advisor Mazurkiewicz responded that the draft report could be forwarded to the City Clerk (Recording Secretary) to be distributed among the Youth Council Members. The Members would be able to provide comments only on the report and there should not be any issues with the Sunshine Law.

Chair Benitez responded in the affirmative. She requested that the presentation along with the written quarterly report be forwarded for the Members to provide comments.

Member German moved, seconded by Member Figueroa, to approve that Members Bradish and Ico present the Youth Council Quarterly Report to the City Council on July 29th. Voice Poll: All "ayes." Motion carried.

BUSINESS

Interviews and Selection of the Youth Council Communications Director

Chair Benitez provided the format that the interviews would be conducted and stated that the standard and supplemental questions, Interviews Dos and Don'ts, and submitted applications were distributed before the meeting. She requested clarification on the six standard questions.

Advisor Mazurkiewicz suggested that the applicants be allowed to complete the interview process first and then address any concerns regarding the applications afterwards.

Recording Secretary Castillo acknowledged that the Applicant Shaun Mitchinson was present and requested that he address the Council for interviewing.

Chair Benitez requested a brief introduction of the applicant.

Shaun Mitchinson presented himself as a rising Senior at Cape Coral High School, and he applied for the position based on the Snapchat post that Chair Benitez posted. His volunteer experience included the Chamber of Commerce, Kiwanis, Rotary Club, and Keep Lee County Beautiful. He is currently an employee at the Cultural Park Theatre.

Member Ico inquired how the applicant would actively promote the Youth Council and increase their exposure within the Community.

Applicant Mitchinson responded that he researched the position before applying and discovered that the Youth Council only had a Twitter page available. He suggested to create profiles in other social platforms, such as Instagram, Facebook, and creating a newsletter to circulate periodically.

Chair Benitez inquired about the ideas Mr. Mitchinson would recommend to increase the Youth Council meetings attendance, participation, and awareness.

Applicant Mitchinson responded that more students from across the local schools could be reachable by using Instagram—a relatable platform of communications. He commented that by providing more exposure via different social media platforms, the youth would be enlightened to attend the meetings and learn more about the Youth Council.

Member Ziegler inquired about applicant's communications experience with his other organizations.

Applicant Mitchinson stated that he was on the Board of Trustees for the Florida District of Key Club International, which operates across the State of Florida, Cayman Islands, and Turks and Caicos. Among his responsibilities, he handled the communications between the student leaders, advisors, school administration, and leaders of the community. He understands and uses his professional communication skills to represent the organization.

Member Cranford inquired about the techniques that would be utilized to spike up the interest of the Youth Council within the youth and community.

Applicant Mitchinson responded that the focus would be on showcasing the purpose of the Youth Council, cultivating the Community that the meetings would be a platform for them to voice their opinions, and getting more involved in the Community, which could inspire more participation.

Advisor Mazurkiewicz recommended that the Chair request a motion to appoint as there were no other applicants present.

Vice Chair Gorbanovski moved, seconded by Member Ziegler, to appoint Shaun Mitchinson as the Youth Council Communications Director.

Council polled as follows: Bradish, Cranford, Dougherty, Figueroa, German, Gorbanovski, Ico, Nguyen, Roh, Ziegler, and Benitez voted "aye." All "ayes." Motion carried 11-0.

Advisor Mazurkiewicz announced that a qualified applicant was selected and there were no application issues to be addressed.

Chair Benitez congratulated Communications Director Mitchinson to his appointment. She provided him with information about the next meeting and requested that he contact the City Clerk's Office regarding the completion of his volunteer application and forms.

Bus Stop Movement Continued Discussion – Member Ico

Chair Benitez stated that this was a continued discussion from the last meeting and she requested feedback from Member Ico and the Advisors.

Member Ico provided the following update and feedback:

- Organizing a group effort from each of their schools
- Visiting the bus stop benches sites on a quarterly basis
- Cleaning the bus stop benches grounds
- Designating specific sites to each of the Members
- Guidance on implementing the tasks
- Number of bus stop benches where grounds would be cleaned
- Map reflecting where bus stop benches located

Advisor Mazurkiewicz reported that the bus stops were still being identified and starting this weekend the initial thirty benches would be deployed. The map with the location of the benches would be developed throughout the summer. At that point, discussion could be held on grouping the sites and assignment based on the school locations.

Advisor Mazurkiewicz suggested to have this item added to the August meeting Agenda.

Member Roh recommended that the Youth Council discuss and create a campaigning plan prior to the new school year to share with the students and schools.

Discussion held regarding:

- First day of school – second week of August for most local schools
- Youth Council meeting on August 9th – assignment of locations would be discussed

Member Ziegler inquired about who would be participating in the maintenance of the bus stop benches and sites.

Advisor Mazurkiewicz responded that the Youth Council would only be policing the sites. The City has committed to maintaining the grounds, benches, slabs, and grass. The Youth Council would only be picking up and policing the areas.

Member Ico mentioned that this was the beginning of a progressive movement. The idea was to first obtain schools involvement and then increase the participation within the Community.

Advisor Mazurkiewicz reminded everyone that the initial 200 benches were part of the Pilot Bus Stop Benches Program. The success of the program would be measured from the beginning of the school year until December. Afterwards the data gathered would be reviewed by the City Council for possible program expansion. He stated that this was a high-profile project with immense responsibility to perform. The Youth Council full commitment to participate would be required—need to commit and perform.

Chair Benitez provided an overview of the Pilot Bus Stop Benches Program to the new Members and discussed the purpose and expected involvement of the Youth Council in the program. She also provided information on the education program being hosted by the Lee County Schools to entice awareness and safety at the bus stops.

Advisor Mazurkiewicz responded that the education program was a cooperative effort between the Lee County School system and policing agencies. The purpose would be to create a single education piece to promote the same message. The schools would be highlighting the message in the orientations in the start of the year and reinforce on a reoccurring basis throughout the school year.

Member Dougherty inquired about the usage of reflective surfaces to make the benches more visible.

Advisor Mazurkiewicz responded in the affirmative. There would be reflective tape on the edges of the benches. He mentioned that there was discussion about equipping ten of the benches with solar lighting around the sites. Further studies and discussion would need to be considered throughout the pilot program regarding the solar lighting.

Chair Benitez suggested that the Communications Director assist with pushing the information out in the social media platforms and promoting awareness of the movement.

Discussion held regarding daily post on social media announcing safety guidelines and visiting schools to present the bus stop safety education program.

Member Bradish inquired about how many Members would be required to be involved, and which schools would be targeted—Middle and/or Elementary schools.

Discussion held regarding:

- Pilot benches being deployed around Elementary and Middle Schools
- Youth Council Members to collaboratively present at each of the schools
- Presentation could be prepared in July and should only be a five-minute long

Advisor Mazurkiewicz announced that he was part of the steering committee. If the Youth Council wanted to participate in the educational component, he would facilitate their involvement with the Task Force. The Youth Council would be a welcomed addition to the group.

Junior Project Discussion – Adopt-A-Road Update

Chair Benitez stated that the Youth Council approved a motion to participate in the Adopt-A-Road program at the May 10, 2019 meeting and she requested an update on the application process.

Administrative Contact Griglin provided an update on the program as follows:

- Offered by the City and partnership between the residents and City of Cape Coral
- Youth Council would adopt a segment of a road
- Minimum requirement would be one mile and it could be extended
- Map reflect roads in red which are available
- Volunteering to clean the median six times a year
- Decide on clean up schedule: July to December or every other month
- No cost to the Youth Council – City would provide all items
- Meeting in a central location and volunteering as a team to clean up the median
- City would provide two signs showcasing that the Youth Council adopted the road
- Clean up frequency schedule: once a month or every other month
- Which road would the Youth Council want to adopt?

Member Ziegler suggested to select a road with more visibility and traffic for better exposure, such as Del Prado Boulevard or a more well-known street.

Chair Benitez responded in the affirmative. She added that the Youth Council would need to commit to the frequency schedule selected and fulfill their obligation.

Discussion held regarding:

- Program availability seven days a week and weekends would be the best
- Typically, one mile would be about two to three hours
- Program start/end guidelines: one hour after sunrise and one hour before sunset

Member Cranford inquired about the map and cutoffs.

Administrative Contact Griglin responded that the map reflected the available areas and there were no other areas after the cutoffs.

Discussion held regarding:

- Selection of road and frequency required to submit the application
- Renewal of membership and choosing a different road to adopt in 2020
- Which roads were available on the map?
- Available street highlighted in black with X mark and all other areas in red
- Clean up frequency: once a month and designation of set weekend each month
- Saturday vs. Sunday availability and clean up time morning vs. afternoon
- Deciding at the June 28th meeting which weekend in July to meet and time
- Cape Coral roads affected by the Utilities Expansion Project (UEP)
- Suggested roads to consider for better signage visibility and traffic volume
- Transportation challenges
- UEP in NW areas between Burnt Store Road and Santa Barbara Boulevard
- Diplomat, Kismet, and Gator Circle not affected by UEP
- Cultural Park Boulevard between Hancock Bridge Parkway and Pine Island Road
- Cultural Park has great visibility, exposure, and branding as road to City Hall

Council was polled as follows:

| | |
|-----------------------------------|---------------------------------------|
| <i>Member Bradish:</i> | <i>Cultural Park Boulevard</i> |
| <i>Member Cranford:</i> | <i>Cultural Park Boulevard</i> |
| <i>Member Dougherty:</i> | <i>Cultural Park Boulevard</i> |
| <i>Member Figueroa:</i> | <i>Cultural Park Boulevard</i> |
| <i>Member German:</i> | <i>Cultural Park Boulevard</i> |
| <i>Member Gorbanovski:</i> | <i>Cultural Park Boulevard</i> |
| <i>Member Ico:</i> | <i>Cultural Park Boulevard</i> |
| <i>Member Nguyen:</i> | <i>Cultural Park Boulevard</i> |
| <i>Member Roh:</i> | <i>Cultural Park Boulevard</i> |
| <i>Member Ziegler:</i> | <i>Cultural Park Boulevard</i> |
| <i>Chair Benitez:</i> | <i>Cultural Park Boulevard</i> |

Recording Secretary Castillo announced the tally results were 11 for Cultural Park Boulevard (between Hancock Bridge Parkway and Pine Island Road).

Advisor Mazurkiewicz instructed the Youth Council to decide on the frequency of the clean up schedule between once a month or every other month. He suggested that seven Members could form the crew at a time and all fourteen Members would participate. Each Member would individually commit to the schedule every other month.

Discussion held regarding:

- Recruitment of family, friends, and other students from social clubs to participate
- Volunteering opportunities and scholarship community service letters
- Once a month frequency preferable to keep the City clean on a consistent basis

Member Ziegler moved, seconded by Member German, to have the frequency to clean up the Adopt-A-Road program for once a month.

Council polled as follows: Bradish, Cranford, Dougherty, Figueroa, German, Gorbanovski, Ico, Nguyen, Roh, Ziegler, and Benitez voted “aye.” All “ayes.” Motion carried 11-0.

Administrative Contact Griglin requested that the Members have for the June 28th meeting at least a date, backup date, and preferred time for the first clean up in July.

Senior Project Discussion – Youth Council Fall Gala – Member Benitez

Chair Benitez provided an update on the planning details and event itinerary for the Youth Council Fall Gala. She met with the Advisors to discuss the logistics.

Member Ico left at 4:01 p.m.

Discussion held regarding:

- Event Date and Time: September 14th or 21st between 6-11pm
- Itinerary: 6-7pm networking; 8-9pm dinner and program; 9-11pm entertainment
- Presentations: Youth Council and possibly include Mayor and Councilmembers
- Kiwanis Hall: 360 Santa Barbara Boulevard South
- Ballroom: up to 130 guests, with tables, chairs, food warmers, and ice machine
- Dress Code: business casual attire
- Tickets: \$5 for the youth and \$25 for adults
- Catering – pending update
- Cash bar from the Chamber of Commerce – pending update; no permit needed
- North High String Quartet – pending update
- National Anthem singer from Oasis High School – confirmed
- Preferred DJ option: PeterK DJ – \$650 for 5-hours; photo booth only for 3-hours
- PeterK DJ only available on September 14th
- DJ cost could be covered by a sponsor
- Sponsor logo could be designed on picture frame template – free picture
- Promotional opportunity for the sponsor on the custom-made picture template
- Security pricing: no more than 3 officers at \$59 per officer per hour
- Donations from ticket sales and any profit would benefit “Blessings in a Backpack”
- Suggestion of 50/50 raffle or silent auction

Advisor Mazurkiewicz informed that the complete budget included expenses estimated at \$5,550. There could be three levels of sponsorships to cover the expenses. The adult ticket may be increased to \$30 to include beer and wine, which would be preferred by the Chamber of Commerce.

Discussion held regarding:

- Budget projected to raise \$2,050 for “Blessings in a Backpack” based on activity
- Youth Council responsible for obtaining 60 youth and 70 adult attendees
- Suggestion to select September 14th and backup date of September 21st
- Cocktail napkin or elevator speech: purpose to showcase the Youth Council and provide opportunity for the youth and adult community to network and socialize with government officials and local businesses
- Timeline and performance suggestions
- Benefits of reaching out to other schools to get larger involvement
- Youth attendance: Members, volunteers, performers, and student bodies
- Volunteer opportunities for decorations, setup, and clean up
- Suggested event performers: variety of singers and dance group performances
- Pulling from various schools for performances in jazz, string quartet, etc.
- Targeted audience and all age groups welcomed
- Collectively working with Parks and Rec on the presale of tickets and operations
- Dance group availability; type of music; school musicals promotional opportunities

Chair Benitez suggested that the Members continue to gather more information regarding the presentations, performances, and any other ideas to discuss at the next meeting.

Vice Chair Gorbanovski moved, seconded by Member German, to host the Cape Coral Youth Council Fall Gall on September 14, 2019 at the Kiwanis Club from 6:00 p.m. to 11:00 p.m.

Council polled as follows: Bradish, Cranford, Dougherty, Figueroa, German, Gorbanovski, Nguyen, Roh, Ziegler, and Benitez voted "aye." All "ayes." Motion carried 10-0.

NEXT MEETING AGENDA TOPICS

Chair Benitez opened the floor and inquired if there were any other Agenda topics for consideration for the next meeting.

Advisor Mazurkiewicz suggested that the Bus Stop Movement Discussion, Junior Project Discussion – Adopt-A-Road, and Senior Project Discussion – Youth Council Fall Gala topics be continued to the next meeting Agenda as one mass motion.

Member Bradish moved, seconded by Member Figueroa, to approve the three topics to be added to the next meeting Agenda (Bus Stop Movement Continued Discussion – Member Ico, Junior Project Discussion – Adopt-A-Road, and Senior Project Discussion – Youth Council Fall Gala – Chair Benitez). Voice Poll: All "ayes." Motion carried.

REPORTS

| | |
|---------------------------------------|------------------------------------------------------------------------------------------------------------------------------|
| <i>Member Bradish:</i> | Topic: No Report |
| <i>Member Cranford:</i> | Topic: No Report |
| <i>Member Dougherty:</i> | Topic: No Report |
| <i>Member Figueroa:</i> | Topic: No Report |
| <i>Vice Chair Gorbanovski:</i> | Topic: No Report |
| <i>Member Ico:</i> | Topic: Excused |
| <i>Member German:</i> | Topic: No Report |
| <i>Member Logan:</i> | Topic: Excused |
| <i>Member Nguyen:</i> | Topic: No Report |
| <i>Member Orozco:</i> | Topic: Excused |
| <i>Member Roh:</i> | Topic: No Report |
| <i>Member Russell:</i> | Topic: Excused |
| <i>Member Ziegler:</i> | Topic: She introduced herself and will be looking forward to what the Youth Council could accomplish during her term. |
| <i>Chair Benitez:</i> | Topic: No Report |

REPORTS OF COUNCIL LIAISON AND ADVISORS

Council Liaison Cosden announced that she was covering for Council Liaison Williams. She welcomed the new Members and the Communications Director to the Youth Council.

Advisor Mazurkiewicz addressed the Sunshine Law with the new Members.

Chair Benitez suggested that the new Members review the May 10th Youth Council meeting video and minutes as there were presentations about the Sunshine Law and other important topics.

Member Ziegler inquired about the note taking process and whether the notes would need to be turned in afterwards.

Advisor Mazurkiewicz responded that the notes would need to be kept as they could become public records and should be turned in at the end of their term.

TIME AND PLACE OF FUTURE MEETINGS

A regular meeting of the Cape Coral Youth Council was scheduled for Friday, June 28, 2019, at 3:00 p.m. in Council Chambers.

MOTION TO ADJOURN

There being no further business, the meeting was adjourned at 4:37 p.m.

Submitted by,

Betty Castillo
Recording Secretary

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| Item Number: | 6.A. |
| Meeting Date: | 6/28/2019 |
| Item Type: | ADVISOR PRESENTATION |

**AGENDA REQUEST
FORM**
CITY OF CAPE CORAL



TITLE:

Florida League of Cities – Annual Conference Update - Administrative Contact Griglin

REQUESTED ACTION:

STRATEGIC PLAN INFO:

1. Will this action result in a Budget Amendment?
2. Is this a Strategic Decision?
 - If Yes, Priority Goals Supported are listed below.
 - If No, will it harm the intent or success of the Strategic Plan?

Planning & Zoning/Staff Recommendations:

SUMMARY EXPLANATION AND BACKGROUND:

LEGAL REVIEW:

EXHIBITS:

PREPARED BY:

Division- Department-

SOURCE OF ADDITIONAL INFORMATION:

ATTACHMENTS:

| Description | Type |
|-----------------------------------------------------------------------|-----------------|
| ▣ Florida League of Cities Annual Conference Registration Information | Backup Material |
| ▣ FLC - 2019 Youth Council Program Registration Form Due 2019-07-12 | Backup Material |



August 15-17, 2019 ■ Orlando World Center Marriott

Registration Information



**Paid registration
is required to receive
housing information,
so sign up early!
See page 10
for details.**

Hotel Registration Deadline: July 24, 2019

Conference Registration Deadline: August 2, 2019

#FLCities2019

General Information

The **93rd Annual Conference of the Florida League of Cities** will be held August 15-17, 2019, at the Orlando World Center Marriott.

The conference is an opportunity for municipal officials and senior staff to enhance leadership skills, learn from municipal experts, share ideas with peers, discuss strategies for Florida's future and hear about the latest in products and services for municipal governments.

This year's conference will include breakout sessions, committee meetings, keynote presentations, awards and more. Plus, we will be discussing and adopting the FLC 2020 Legislative Action Agenda to guide advocacy efforts at the state Capitol. Don't miss this opportunity to learn, network and share.

Location/Dates

Orlando World Center Marriott

Thursday, August 15 - Saturday, August 17, 2019

Registration Hours

Thursday, August 15: 7:30 a.m. - 7:00 p.m.

Friday, August 16: 7:00 a.m. - 5:00 p.m.

Saturday, August 17: 7:30 a.m. - 4:00 p.m.

Registration Fees

City/County/Government (\$550), **Corporate** (\$650) and **Guest** (\$150): These fees cover your name badge, admission to all conference sessions and the exhibit hall, refreshment breaks, Friday's membership networking event, Saturday's Past Presidents' Luncheon and the Inaugural Celebration Saturday night.

NOTE: Registrants are defined as any elected government official or any employee of governments, organizations or corporations. **Guests** are defined as spouses, partners or other non-professional relations of conference delegates. Guest registration **may not** be used for other elected government officials, staff or company representatives.

Teen Guest 13-18 years (\$20) and **Child Guest 3-12 years** (\$15): These fees cover your name badge, admission to the exhibit hall, Friday's membership networking event and refreshment breaks. **Teen and child guest registration does not include Saturday's Past Presidents' Luncheon or Inaugural Celebration.**

Exhibit Hall Pass (\$50): This pass allows family members and guests who are not registered for the conference to visit our vendors on Thursday and Friday. Passes permit access to the exhibit hall on Thursday afternoon, Thursday evening and Friday morning. The pass allows access to all events in the exhibit hall, as well as Friday's membership networking event. **The pass is not good for any other conference events and is not equivalent to a registration.**

Youth Council Program (\$75): This fee covers all Youth Council Program activities on Saturday, plus lunch. See page 12 for details and registration information.

Registration Procedures

Mail Registration

To register in advance, fill out the registration form on page 11, attach a check for the appropriate fee and mail it to the League office by **Friday, August 2, 2019**. Your name badge and other information can be picked up at the conference registration desk.

Online Registration

Visit the League website, *flcitiesconference.com*, to access online registration.

If you register online, there are two payment options. You can send your registration fees by check to the Florida League of Cities. **(Note: You are not registered until we receive your payment, and you will not receive your housing information until your registration is paid.)** Or, you can simply pay online with your Visa, Mastercard or American Express. Registrations submitted and paid online via credit card will automatically be marked as paid, and you will receive your conference confirmation immediately via email! Conference confirmations include your registration information, totals and registration number for your reference. Please check your confirmation carefully to verify that all information is correct. Please inform the League immediately of any errors. **Please note that payments via credit card may be made online only.**

Deadlines

Registration – Conference registration forms must be received no later than **Friday, August 2, 2019**. If you are unable to meet this deadline please register on-site. **NOTE: Registration fees will increase to \$580 for government and \$680 for corporate registrants for all registrations done on-site**, so we encourage you to register in advance.

Hotel Reservations – The cut-off date for reservations at the Marriott is **July 24, 2019**. Reservations must be made via an FLC-provided security code only; no one will receive housing information until **after** their **paid** registration is received. Please see page 10 for more details.

Cancellation Policy

Conference registration cancellations must be done in writing via email or fax to ***mhowe@flcities.com* or (850) 222-3806**. All cancellations received in the FLC office by 5:00 p.m., **Friday, August 2, 2019**, will receive refunds, minus a **\$50.00** cancellation fee. Refunds will be issued after the conference. **No refunds can be made after August 2 or for early departure from the conference.**

Hotel deposits will be refunded only if the hotel is given notification no later than **72 hours** prior to the scheduled arrival date.

Special Needs

If you are physically challenged and require special services, or if you have special dietary needs (i.e. allergies or Kosher or vegetarian meals), please attach a written description to your registration form. Contact the hotel directly if you will need any special accommodations in your room.

Continuing Education Credit

Some of the conference's educational sessions may be eligible for continuing education credit through the Florida Bar and/or the Florida Board of Accountancy. It is the attendee's responsibility to submit these hours for approval. FLC will provide sign-in sheets at each session and will send certificates of attendance to all delegates who complete the sign-in sheets.

Live Feeds via Social Media



The League will be posting real-time updates and photos via Twitter, Facebook, Instagram and YouTube during the conference. Follow, friend or like **@FLCities** on all major platforms. Connect with the conversation or pose questions by using the hashtag **#FLCities2019** in all your conference-related posts.

Thursday is City Shirt Day!

We encourage all of you to show your city spirit by wearing your city shirt on **Thursday, August 15**.

Contact Information

For additional information, please contact Melanie Howe at mhowe@flcities.com or (850) 222-9684.

Tentative Program

Following is a tentative schedule of conference events. Be sure to check our website for updates!

Wednesday, August 14, 2019

8:30 a.m. - 1:00 p.m.

Research Symposium

Additional registration required through the League's Center for Municipal Research and Innovation; contact Liane Giroux at lgiroux@flcities.com.

2:00 p.m. - 5:00 p.m.

Florida League of Mayors Roundtable

Additional registration required through the Florida League of Mayors; contact Rachel Embleton at rembleton@flcities.com.

Thursday, August 15, 2019

7:30 a.m. - 7:00 p.m.

Registration Desk Open

8:00 a.m. - 12:00 p.m.

Continuing Education in Ethics: Have You Completed Your Hours?

Florida's municipal elected officers are required to take four specific hours of continuing education in ethics per year. If you haven't completed your hours yet, this is your opportunity! The four hours include two hours on the Florida Ethics Law (Chapter 112, Florida Statutes), one hour of public meetings (Chapter 286, Florida Statutes) and one hour of public records (Chapter 119, Florida Statutes). If your hours are completed, this is a good refresher class.

NOTE: *You must be registered for the full conference to attend this session, and pre-registration is required. Registration is limited to the first 150 people. See the registration form for details.*

9:00 a.m. - 10:00 a.m.

Florida League of Mayors Nominating Committee Meeting

10:00 a.m. - 11:00 a.m.

Florida League of Mayors Business Meeting

For more information, contact Rachel Embleton at rembleton@flcities.com.

11:00 a.m. - 12:00 p.m.

Florida League of Mayors Board of Directors Meeting

12:30 p.m. - 7:30 p.m.

Exhibit Hall Open

1:00 p.m. - 3:00 p.m.

"Cities 101" Workshop

If you are newly elected or newly appointed, this "crash course" is designed for you. Details about Florida municipalities, services and governing challenges will be discussed. This is a prequel to the popular Institute for Elected Municipal Officials but is not a substitute for the three-day IEMO class.

Thursday, August 15, 2019

1:00 p.m. - 3:00 p.m.

Legislative Policy Committee Meetings

Finance, Taxation and Personnel

Land Use and Economic Development

Municipal Administration

Transportation and Intergovernmental Relations

Utilities, Natural Resources and Public Works

3:15 p.m. - 5:00 p.m.

Workshops

5:00 p.m. - 6:00 p.m.

Federal Action Strike Team Meeting

5:15 p.m. - 6:00 p.m.

First-Time Attendees' Orientation

If this is your first FLC Conference, **welcome!** This workshop will acquaint you with the League, the conference program (with tips for the best use of your time), how to get involved in your local or regional league, FLC legislative policy committees and other municipal services.

6:00 p.m. - 7:30 p.m.

President's Welcome Reception in Exhibit Hall

Friday, August 16, 2019

6:30 a.m. - 8:00 a.m.

5K Fun Run

See page 9 for full details.

7:00 a.m. - 8:30 a.m.

Florida Black Caucus of Local Elected Officials Breakfast

To be eligible to attend, a membership application and paid dues must be submitted. Membership applications can be obtained at fbcleo.org. For more information regarding FBC-LEO, visit their website.

7:00 a.m. - 9:00 a.m.

Continental Breakfast in Exhibit Hall

7:00 a.m. - 1:15 p.m.

Exhibit Hall Open

7:00 a.m. - 5:00 p.m.

Registration Desk Open

8:00 a.m. - 9:00 a.m.

Workshops

9:15 a.m. - 10:30 a.m.

Resolutions and Legislative Committee Meetings

9:15 a.m. - 10:30 a.m.

Workshops

10:45 a.m. - 12:15 p.m.

Opening General Session

Featuring the presentation of the E. Harris Drew Award and a keynote presentation by **Mark McQueen**.

11:00 a.m. - 3:00 p.m.

Grants Expo

Need Information on available grants and technical assistance? Don't miss this opportunity to talk with representatives from various federal, state and nonprofit organizations about their grant programs, ranging from housing and historic preservation to emergency management and economic development.

12:15 p.m. - 1:15 p.m.

Sidewalk Café in Exhibit Hall (Cash Sales)

1:30 p.m. - 2:30 p.m.

Workshops

2:45 p.m. - 4:00 p.m.

Workshops

4:15 p.m. - 5:30 p.m.

Workshops

6:00 p.m. - 7:00 p.m.

Membership Networking Event

Evening Open

Saturday, August 17, 2019

7:30 a.m. - 8:30 a.m.

Various Local/Regional League Breakfast Meetings

Contact your local league for more information.

7:30 a.m. - 4:00 p.m.

Registration Desk Open



**MAJOR GENERAL (RETIRED)
MARK T. MCQUEEN
CITY MANAGER , CITY OF PANAMA CITY**

When **Mark McQueen** started his job as city manager of Panama City, little did he know that two weeks later a massive Category 5 hurricane would directly hit, resulting in catastrophic damage to most of the city. The recently retired two-star general has served multiple deployments in Bosnia, Afghanistan and Baghdad. He used his 30 years of experience and knowledge to respond to the disaster zone left from Hurricane Michael. You won't want to miss McQueen share his ongoing story of recovery and resilience.

McQueen was an ROTC Distinguished Military Graduate at Auburn University, where he received a Bachelor of Science in finance. He was commissioned in the Army as an Adjutant General's Corps officer and later transferred into the Civil Affairs Corps, which was then a part of the Army's Special Operations Command.

McQueen has served in every level of command and staff, from company command to general officer. He has served in multiple deployments, including Operation Joint Endeavor in Bosnia, Operation Enduring Freedom in Afghanistan and Operation Iraqi Freedom in Baghdad, Iraq.

His awards and decorations include the Legion of Merit (with two oak leaf clusters), Bronze Star, Defense Meritorious Service Medal, Meritorious Service Medal with 3 oak leaf clusters, Army Commendation Medal with oak leaf cluster, Army Achievement Medal with oak leaf cluster and Combat Action Badge.

Saturday, August 17, 2019 (Continued)

8:30 a.m. - 9:00 a.m.

Voting Delegate Registration Open

8:30 a.m. - 4:30 p.m.

Youth Council Program

See page 12 for details and registration information.

9:00 a.m. - 10:00 a.m.

Annual Business Meeting

10:15 a.m. - 12:15 p.m.

Second General Session

Featuring recognition of the Years of Service awards and a keynote address by **Josh Linkner**.

12:30 p.m. - 2:15 p.m.

Past Presidents' Luncheon and Installation of New President

2:30 p.m. - 5:00 p.m.

Workshops

6:00 p.m. - 10:00 p.m.

Childcare Provided

Pre-registration required. See enclosed form to register.

6:30 p.m. - 9:30 p.m.

Inaugural Celebration

Join us for a delicious buffet dinner and strolling entertainment, then dance the night away to the sounds of the **Miami Power Band**, accompanied by guest artist **Eric Perez** on congas and percussion.

Schedule and speakers subject to change.



JOSH LINKNER

Josh Linkner, who started his career as a jazz guitarist, has been the founder and CEO of five tech companies, which sold for a combined value of over \$200 million. He is also a deeply experienced business leader, venture capitalist, top-rated keynote speaker, *New York Times* bestselling author and a professional jazz guitarist. He is a world-renowned expert on innovation, disruption and hyper-growth leadership.

Additional Activities

Off-Site and Children's Activities

The Marriott provides a professional concierge desk to answer all questions regarding what to do, where to dine and how to get there, as well as brochures on area attractions, shopping and restaurants. The Marriott also offers a wide range of children's activities that changes daily. For complete information, please contact the Marriott at (407) 239-4200 or visit their Web site at marriottworldcenter.com.

FLC 5K Fun Run

We will be holding our fourth biennial **Florida League of Cities 5K Fun Run/Walk** on **Friday, August 16 at 6:30 a.m.** (Please plan to meet by 6:15 a.m.) The run will take place on the grounds of the Marriott World Center's golf course and is open to everyone participating in the conference. This will be a "fun run" and will not be a timed event. There is no charge for the event, **but pre-registration is required.** (See main registration form.) All participants will receive a T-shirt and gym towel. Light refreshments will be provided after the race. So come on out and start your morning off right with a FUN RUN and great company!

Saturday Night Childcare

Childcare services will be available on **Saturday, August 17, from 6:00 p.m. until 10:00 p.m.** during the Inaugural Event. This service, provided by the League through Sitter Solutions, will be offered at no charge, but pre-registration is required.

The League will provide pizza, popcorn and drinks. Sitter Solutions will provide quality childcare with loads of activities and games. Toys will be provided for children 1-3 years old, as well as videos for quiet time. Pillows and blankets will also be available. This service is licensed, bonded, insured and CPR-trained, and there is no cost to you.

Agenda

| | |
|------------------------|--------------|
| 6:00 p.m. – 6:30 p.m. | Registration |
| 6:30 p.m. – 7:30 p.m. | Dinner |
| 7:30 p.m. – 10:00 p.m. | Activities |
| 10:00 p.m. | Closes |

Please be sure to pick up your child by 10:00 p.m.

In order for us to provide this service, you will need to fill out the Childcare Registration Form on page 13 so we can determine how many sitters will be needed. Please return childcare forms to Melanie Howe, mhowe@flcities.com, fax (850) 222-3806 or mail to P.O. Box 1757, Tallahassee, FL 32302-1757.

Conference Housing Information

The Orlando World Center Marriott will serve as the conference hotel. It is located at 8701 World Center Drive in Orlando. The resort phone is (407) 239-4200. (**NOTE:** Reservations may be made via an FLC-provided security code only. Please **do not** call the resort to make reservations until you receive this code, which will be provided with your paid registration.) FLC has secured the reduced rate of **\$5.00** per day for self-parking and **\$15.00** per day for valet parking.

Located on 200 lush acres only minutes away from Orlando's main attractions, the Marriott features championship golf, award-winning cuisine and an exquisite spa. There are multiple restaurants and lounges, a lagoon pool and lots of activities for the family. Visit the hotel's website at marriottworldcenter.com for more details.

NOTE: The Marriott is a smoke-free property.

ROOM RESERVATIONS - IMPORTANT - PLEASE READ

In order to protect our room blocks for conference registrants, it is our policy that no one will receive housing information **until we have received your PAID registration**. Once your registration is paid, you will be sent housing information via e-mail. (If you do not have an e-mail address, we will mail or fax the information to you.) **NOTE:** If you register online, but choose to mail in your check, you **will not** receive your housing information until your registration is **paid**.

Please note that the reservation cut-off date at the Marriott is **July 24, 2019**, and the rate is **\$176/night**. It is important that you register for the conference early so you have plenty of time to make your reservations. **Availability is on a first-come, first-served basis.**

Remember that we are unable to guarantee reservations for anyone or the exact date on which the hotel block will sell out, **so please register early.**



2018 FLC Annual Conference Registration Form

August 15-17, 2019 | Orlando World Center Marriott

Florida League of Cities | P.O. Box 1757 | Tallahassee, FL 32302 | (850) 222-9684 | Fax (850) 222-3806 | mhowe@flcities.com

Return completed form with check payment to Florida League of Cities, P.O. Box 1757, Tallahassee, FL 32302-1757; or visit the League website, flcitiesconference.com, to access online registration. **NOTE: Credit card payments may only be made online.**

DELEGATE INFORMATION

Name: _____
First M.I. Last

First Name or Nickname: _____
As You Wish to Appear on Badge

Title: _____ Affiliation: _____
City, County, Government or Company

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone Number: _____ Fax Number: _____

Email Address (for confirmations): _____
Please provide the address of the person who should receive the confirmation.

First-Time Attendee? ☐ Yes ☐ No Contact Person: _____

GUEST INFORMATION (Please complete only if registering a guest for the conference.)

Guest's Name: _____ First Name: _____
As You Wish to Appear on Badge

Child's Name: _____ Age: _____ First Name: _____
As You Wish to Appear on Badge

Child's Name: _____ Age: _____ First Name: _____
As You Wish to Appear on Badge

| REGISTRATION FEES | NO. | FEE | TOTAL FEE |
|------------------------|-------|-----------|-----------|
| City/County/Government | ___ @ | \$550.00* | \$ _____ |
| Corporate | ___ @ | \$650.00* | \$ _____ |
| Guest | ___ @ | \$150.00 | \$ _____ |
| Guest (13-18 years) | ___ @ | \$20.00 | \$ _____ |
| Guest (3-12 years) | ___ @ | \$15.00 | \$ _____ |
| Exhibit Hall Pass | ___ @ | \$50.00 | \$ _____ |

| OPTIONAL ACTIVITIES | NO. | FEE | TOTAL FEE |
|------------------------------------|-------|---------|-----------------|
| Thursday, August 15 | | | |
| Ethics Session | ___ @ | \$0.00 | \$ _____ |
| Friday, August 16 | | | |
| 5K Fun Run | ___ @ | \$0.00 | \$ _____ |
| T-shirt size? _____ | | | |
| Saturday, August 17 | | | |
| Extra Luncheon Ticket | ___ @ | \$50.00 | \$ _____ |
| Extra Inaugural Celebration Ticket | ___ @ | \$60.00 | \$ _____ |
| Total | | | \$ _____ |

SPECIAL NEEDS

If you require special services, or have special dietary needs, please attach a written description to your registration form.

REGISTRATION

Registration form must be accompanied by payment made payable to **Florida League of Cities**. Mail this form to: Florida League of Cities, P.O. Box 1757, Tallahassee, FL 32302-1757.

Registration forms must be postmarked by **August 2, 2019**.

Remember: You will not receive housing information until we have received your **PAID** registration.

CANCELLATION POLICY

All cancellations received in writing via email or fax to mhowe@flcities.com or (850) 222-3806 and received by 5:00 p.m., **August 2, 2019**, will receive refunds, minus a **\$50.00** cancellation fee. Refunds will be issued after the conference. **No refunds can be made after August 2 or for early departure from the conference.**

***NOTE: Registration fees will increase to \$580 for government and \$680 for corporate for all registrations done onsite.**

2019 Florida League of Cities Youth Council Program

Saturday, August 17, 2019 | 8:30 a.m. - 4:30 p.m.

We are pleased to invite youth councils from throughout the state to participate in the annual conference. Attendees will learn about issues facing municipalities across the country and have the opportunity to network with other Florida youth councils.

The registration fee for this program is **\$75** per person and includes the keynote presentation during Saturday's general session, lunch and youth-targeted presentations. **For more information please contact Sharon Berrian at (850) 222-9684.**

NOTE: Students **must** be members of an established municipal youth council in order to participate in this program.

Please complete one form per youth council. The form may be duplicated if you are registering more than six people.

Youth Council Name: _____

Contact Person: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Email: _____ Contact Cell Phone: _____

Name: _____ ☐ Student ☐ Chaperone

Name: _____ ☐ Student ☐ Chaperone

Name: _____ ☐ Student ☐ Chaperone

Name: _____ ☐ Student ☐ Chaperone

Name: _____ ☐ Student ☐ Chaperone

Name: _____ ☐ Student ☐ Chaperone

Registration Fee: \$75.00 per person if received by Friday, August 2, 2019. The final deadline for registration is **Friday, August 2, 2019.**

Total Amount Enclosed: \$ _____

Return completed form with check payment to Florida League of Cities, P.O. Box 1757, Tallahassee, FL 32302-1757.

NOTE: If you wish to pay with a Visa, Mastercard or American Express, please complete this form and email it to mhowe@flcities.com. You will be contacted directly for your card information.

Youth council registration cancellation must be done in writing via email or fax to mhowe@flcities.com or (850) 222-3806. All cancellations received in the FLC office by 5:00 p.m. **Friday, August 2, 2019**, will receive refunds. Refunds will be issued after the conference.

Saturday Night Childcare Form

August 15-17, 2019 | Orlando World Center Marriott



Sitter Solutions, Inc.
Pre-Registration Form

Parent Name: _____ Phone () _____
Address: _____ Cell Phone: _____
City: _____ State: _____ Zip/Postal Code: _____

Please list each child's name, age and any allergies or special needs as indicated below.

| Child Name | Age | Allergies/ Special Needs |
|------------|-----|--------------------------|
| | | |
| | | |
| | | |
| | | |

Who is authorized to pick up your child?

| | |
|-------------|---------------------|
| Name: _____ | Relationship: _____ |
| Name: _____ | Relationship: _____ |

1. The undersigned parent/guardian, for himself or herself, and his or her heirs, successors and/or assigned, hereby releases, acquits and fully discharges, Sitter Solutions and their respective shareholders, officers, directors, agents, employees, representatives, predecessors, successors and assigns from any and all claims, suits, sums of money, judgments, executions, damages, losses, expenses of any kind including without limitation, court demands, causes of actions and rights whatsoever, known or unknown contingent or otherwise, that parent, guardian or child might have, in whole or in connection with directly or indirectly, in the provision of child care services and or any use by parent/guardian or their children at such facility.
2. Parent/guardian may not bring toys, jewelry, valuables or medications into child care facility. Sitter Solutions, Inc. will not be responsible for such items and will not administer medication of any kind.
3. Parent/guardian warrants that the child has no allergies or disabilities, which have not been noted above.
4. This agreement shall be interpreted and construed under and in accordance with the laws of the State of Florida.
5. I hereby grant permission for Sitter Solutions, Inc. to take whatever steps necessary to obtain emergency medical care if warranted. If the parent cannot be reached emergency personnel will be called.
6. I hereby give permission for photographs/video to be taken of my child (ren) while attending a Sitter Solutions, Inc. children's convention. These photographs/video may be used for Sitter Solutions, Inc.

This will serve as my authorization to Sitter Solutions, Inc.

Signature

Relationship

For more information, call Sitter Solutions, Inc. at

813-900-0927

Betty Castillo

From: Connie Griglin
Sent: Wednesday, June 26, 2019 8:24 AM
To: Amanda Benitez; Isabella Ico; Javier Orozco; Lisa Nguyen; Sasha Gorbanovski; lisanxsl@gmail.com; Sasha Gorbanovski; Ryan Logan; Ryan Logan; Jaden Bradish; Jaden Bradish; Devon Cranford; Devon Plays; Miranda Figueroa; Miranda Figueroa; Danays German; Danays German; Adyssa Roh; Dessa 001; Morgan D. Russell; Morgan Russell; ShaunMitchinson100@gmail.com; Shannon Dougherty; Shannon Dougherty; Payton Ziegler; Payton Ziegler
Cc: Austin O'Brien; Joe Mazurkiewicz; Mark Cagle; Richard Williams; Betty Castillo
Subject: 2019 Florida League of Cities Youth Council Program
Attachments: 2019 FLC Youth Council Program 8.17.2019.pdf

Youth Council Members:

At our last two Youth Council meetings, we have been discussing the Florida League of Cities Annual Youth Council Program. It is being held on Saturday August 17, 2019, at the Orlando World Center Marriott in Orlando, Florida from 8:30 a.m. – 4:30 p.m. To give you a little background, youth councils from throughout the state participate in this conference to share ideas, attend educational workshops and sessions, discuss strategies for Florida's future, determine League policies, and visit the Municipal Marketplace.

The registration fee which will include the keynote presentation, lunch and youth-targeted sessions is being paid out of the youth council budget fund. We are planning to partner together with the Fort Myers Youth Council to drive up on the same bus.

In order for us to start registering members and get a head count for the bus, upon acceptance, we need full commitment that you intend to go.

Please complete the attached form in entirety. The form has been saved so that it can be filled out once opened, save to your device and then email back to me at cgriglin@capecoral.net or hand deliver to me at a Youth Council meeting **no later than July 12.**

If anyone has any additional questions, please feel free to reach out to me directly.

Thank you ~

Connie Griglin
Legislative Executive Assistant to the Council
City of Cape Coral
1015 Cultural Park Blvd.
Cape Coral, FL 33990
239-574-0437

2019 Florida League of Cities Youth Council Program

Saturday, August 17, 2019 | 8:30 a.m. - 4:30 p.m.

Youth councils from throughout the state are invited to participate in this annual conference. Attendees will learn about issues facing municipalities across the country and have the opportunity to network with other Florida youth councils. This is a great opportunity that no one should miss.

The registration fee which will include the keynote presentation, lunch and youth-targeted presentations is being paid out of the youth council budget funds. We are also planning to partner together with the Fort Myers Youth Council to drive up on the same bus to FLC Annual Conference.

In order for us to start registering members and get a head count for the bus, upon acceptance, we need full commitment that you intend to go.

Please complete the form below in entirety. The form has been saved so that it can be filled out once opened, save to your device and then email back to me at cgriglin@capecoral.net or hand deliver to me at the Youth Council meeting.

Youth Council Member's Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____

Email: _____

Emergency contact person(s): _____

Emergency contact person(s) phone #(s): _____

| | |
|----------------------|------------------|
| Item Number: | 9.A. |
| Meeting Date: | 6/28/2019 |
| Item Type: | BUSINESS |

AGENDA REQUEST FORM
CITY OF CAPE CORAL



TITLE:

Communications Director's Expectations

REQUESTED ACTION:

STRATEGIC PLAN INFO:

1. Will this action result in a Budget Amendment?
2. Is this a Strategic Decision?
 - If Yes, Priority Goals Supported are listed below.
 - If No, will it harm the intent or success of the Strategic Plan?

Planning & Zoning/Staff Recommendations:

SUMMARY EXPLANATION AND BACKGROUND:

LEGAL REVIEW:

EXHIBITS:

PREPARED BY:

Division- Department-

SOURCE OF ADDITIONAL INFORMATION:

ATTACHMENTS:

| Description | Type |
|------------------------------------------------------------------------------|-----------------|
| <input type="checkbox"/> Communications Director Responsibilities and Duties | Backup Material |



City of Cape Coral Youth Council

Communications Director Responsibilities and Duties

- 1) The title of the position discussed in this document is to be known as the City of Cape Coral Youth Council Communications Director.
- 2) The purpose of this position is to act a spokesperson on behalf of the Youth Council body.
 - a) The Communications director can perform his/her duty through
 - i) Social media, connecting to the students and parents of Cape Coral through social media platforms including but not limited to: Instagram, Facebook, Twitter, and Snapchat,
 - ii) Connecting members of the Youth Council to newspapers and television outlets,
 - iii) Communicating with school officials to advertise the Youth Council through the use of school media and its newspapers,
 - iv) Maintaining an email on behalf of the Youth Council, to better be able to communicate with the public,
 - v) And other means necessary and available.
- 3) The Communications Director shall be responsible for:
 - a) communicating in a mature and appropriate manner, as he/she is a representative of the city and the Youth Council,
 - b) Collaborating with the Youth Council members to be informed about the Youth Council actions when communicating with the public,
 - c) Discussing input from citizens at Youth Council meetings,
 - d) Not contradicting the Councils message at any point in time,
 - e) And other actions appropriate with the purpose of this position.
- 4) There shall be a mandatory, minimum of two weeks' notice from a communications director until the communications director can officially end his/her tenure.
- 5) The position discussed should be appointed by the Youth Council.
 - a) Appointments for this position should occur yearly,
 - b) The Youth Council may vote to maintain the current holder of the position rather than holding a new election.

| | |
|----------------------|------------------|
| Item Number: | 9.C. |
| Meeting Date: | 6/28/2019 |
| Item Type: | BUSINESS |

AGENDA REQUEST FORM
CITY OF CAPE CORAL



TITLE:

Junior Project Discussion - Adopt-A-Road Update

REQUESTED ACTION:

STRATEGIC PLAN INFO:

1. Will this action result in a Budget Amendment?
2. Is this a Strategic Decision?
 - If Yes, Priority Goals Supported are listed below.
 - If No, will it harm the intent or success of the Strategic Plan?

Planning & Zoning/Staff Recommendations:

SUMMARY EXPLANATION AND BACKGROUND:

Final action: We will need to pick an area north of Pine Island Road and at least 1 mile in length.

LEGAL REVIEW:

EXHIBITS:

PREPARED BY:

Division- Department-

SOURCE OF ADDITIONAL INFORMATION:

ATTACHMENTS:

| Description | Type |
|----------------------------------------------------------------------------|-----------------|
| <input type="checkbox"/> Adopt-A-Road Street Availability Map-Colored Copy | Backup Material |



DURDEN PKWY W

OLD BURNT STORE RD N

JACARANDA PKWY W

BURNT STORE RD N

JACARANDA PKWY W

WILMINGTON PKWY

KISMET PKWY W

JACARANDA PKWY E

DURDEN PKWY

EAST GATOR CIR

GARDEN BLVD

AERIAL BLVD

DEL PRADO BLVD N

KISMET PKWY W

GULFSTREAM PKWY

YUCATAN PKWY

TROPICANA PKWY W

CHIKUITA BLVD N

E DORADO BLVD N

DIPLOMAT PKWY W

SANTA BARBARA BLVD

ANDALUSIA BLVD

DIPLOMAT PKWY E

NE 24TH AVE

CORBETT RD

DIPLOMAT PKWY E

NE PINE ISLAND RD

PONDELLA RD

NE PINE ISLAND RD

HANCOCK BRIDGE PKWY

EL PRADO BLVD