



1015 Cultural Park Blvd.
Cape Coral, FL

BUDGET REVIEW COMMITTEE

May 14, 2018	9:00 AM	Conference Room 220A
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1. Call to Order

A. Chair Starner

2. Roll Call:

A. Botkin, Doviak, Jacquet-Castor, Osborn, Starner, Wolfson, and
Alternate Eidson

3. Public Input

4. Business

- A. Approval of meeting minutes - April 9, 2018 meeting
- B. Proposed Schedule of Budget Session Meetings
- C. Discussion of the Workshops

5. Public Input

6. Member Comment

7. Date and Time of Next Meeting:

A. Monday, June 11, 2018, 9:00 a.m. in Conference Room 220A

8. Adjournment

In accordance with the Americans with Disabilities Act and Section of 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this meeting should contact the Office of the City Clerk at least forty-eight (48) hours prior to the meeting. If hearing impaired, telephone the Florida Relay Service Numbers, 1-800-955-8771 (TDD) or 1-800-955-8770 (v) for assistance.

If a person decides to appeal any decision made by the Board/Commission/Committee with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based.

Item Number:	4.A.
Meeting Date:	5/14/2018
Item Type:	Business

AGENDA REQUEST FORM
CITY OF CAPE CORAL



TITLE:

Approval of meeting minutes - April 9, 2018 meeting

SUMMARY:

ADDITIONAL INFORMATION:

ATTACHMENTS:

Description	Type
□ April 9, 2018 meeting minutes	Backup Material

**MINUTES OF THE REGULAR MEETING OF
THE CAPE CORAL BUDGET REVIEW COMMITTEE**

Monday, April 9, 2018

CONFERENCE ROOM 220A

9:00 a.m.

Vice Chair Wolfson called the meeting to order at 9:00 a.m.

ROLL CALL: Members Botkin, Doviak, Jacquet-Castor, McQuality, Osborn, Wolfson, and Alternate Eidson were present. Chair Starner was excused.

ALSO PRESENT: Andrea Butola, City Auditor (*participated by phone*)
Tim DiSano, Assistant City Auditor
John Gunter, Council Liaison
Victoria Bateman, Financial Services Director
Britt Martin, Financial Services Senior Budget Analyst

Public Input

No speakers.

BUSINESS

**Approval of meeting minutes
March 12, 2018 meeting minutes**

Vice Chair Wolfson stated the minutes from the March 12, 2018 meeting were presented for approval.

Committee Member Doviak moved, seconded by Committee Member McQuality, to approve the minutes for the March 12, 2018 meeting as presented. Voice Poll: All “ayes.” Motion carried.

**Discussion on Annual Program Reviews and Function of Internal Auditing in the
City – City Auditor’s Office – Tim DiSano, Assistant City Auditor**

Financial Services Director Bateman stated this agenda item is outside of the purview of the Budget Review Committee (BRC). She wanted the BRC to understand that there is an Audit Committee which the City Auditor reports to, and that Committee reports to City Council. Tim DiSano is here today to explain what they do in the City Auditor’s Office. She mentioned that Financial Policies are done by Finance, and they go directly to Council for approval. They do not go through this Committee.

Vice Chair Wolfson asked if there was any discussion.

Member Botkin made a motion that the Committee make a recommendation that City Council consider having an external performance audit done. There was no second.

City Auditor Butola thanked Director Bateman for the explanation. She addressed some questions about what exactly the City Auditor's Office (CAO) does by the following:

- A meeting packet was sent to the BRC a couple of weeks ago.
- She went over her experience: started with the City on May 1, 2017; prior to that, worked in government and private, most recently with the Bureau of Audits, Internal Auditor for the State of Rhode Island; and Head of External Audit for the Department of Transportation; prior to that worked for the Rhode Island Office of the Auditor General which is the External Auditor for the State of Rhode Island.
- Clifton Larson Allen is currently the External Auditor for the City.
- This meeting packet was a slide presentation that was given to Council earlier this year, as well as to the Citizens Academy a couple of weeks ago.
- The article explains the difference between internal and external audit.
- CAO issued audits are available on the City's website, www.capecoral.net.
- The City has ten departments including the City Manager which can be audited along with the Charter Schools, City Clerk, Community Development, Finance, Fire, Police, I.T., Parks and Rec, Public Works, and Utilities.
- Page 5 shows Ordinance 125-02 which granted the authority for the CAO.

She listed the types of audits that the CAO can perform as shown on Slide 16:

- Financial audit
- Performance audit
- Compliance audit
- Follow Up procedures
- Special Projects (assigned by City Council or the City Manager)

She continued with the following:

- In the past the CAO did not perform financial audits; however, there is now staff and the capability since she and Tim DiSano have worked on them with the State of Rhode Island.
- Currently, the external audit firm of Clifton Larson Allen does the financial audits for the City, Charter Schools, and the Pension Plans.
- The CAO cannot do external audits for the City.
- The CAO differs from the Auditor General's Office or the External Auditor.
- Annually there is a Strategic and Audit Plan (included in the meeting packet) that is developed and approved by both the Audit Committee and City Council.
- The 2018 Plan was mostly based on what was prepared by the former City Auditor and can be changed.

- Slide 14 - detail about how the Plan is developed
- Currently in the process of completing a City-wide risk assessment for FY 2019, 2020, and 2021 which is a big part to the Audit Plan.
- Met with Councilmembers to determine their three biggest areas of concern
- Slide 18 - Overview of the Audit Process
- The CAO does not specifically perform reviews for the City Budget.
- This procedure can be included in one of their audits where they look at a budget to actual, but that is something that the External Auditors do as part of the CAFR (Comprehensive Annual Financial Report).
- If there were any questions, please call her office.

Vice Chair Wolfson asked if anyone had any comments or questions.

Committee Member McQuality thanked City Auditor Butola for her time.

City Auditor Butola left the meeting (by telephone) at 9:11 a.m.

Assistant City Auditor DiSano stated the City Auditor covered it well. He noted choosing the audits were risk-based involving a risk document based on how things play out in our individual audits. He discussed the Annual Plan which may be different from the previous City Auditor.

Committee Member Botkin inquired where they obtain their benchmark data when doing performance audits.

Assistant City Auditor DiSano stated they spend a lot of time on background and the planning phase. It could be documents like the City's Strategic Plan, their budget documents, and talking to different staff including the directors. They may also explore audits from other cities and states that may be similar in order to look at their approach.

Vice Chair Wolfson stated the Finance Director explained it well and as Audit Committee Chair, he agreed with her. The audits are all online, and the BRC is free to look at them and make comments on them at meetings. The Audit Committee looks at audits to see if the Plan is being followed, how many hours are put in, and makes recommendations to Council if they find weaknesses in the audit results. This would be a great presentation to send to the Audit Committee.

Committee Member Botkin stated since Mr. Wolfson was on the Audit Committee, he asked that he stress the significance of any external independent performance audits. Vice Chair Wolfson stated the external auditor is independent. Committee Member Botkin stated that was financial, not performance.

Vice Chair Wolfson stated the CAO does a Peer Review every three years and a Certificate of Compliance is issued.

Discussion held regarding the CAO performing audits in conformance with GAGAS (Generally Accepted Government Auditing Standards).

Committee Member Eidson stated he checked out the Open Government Page and created a list of goals within each department. The budget would be driven somewhat by department goals. It might be interesting to look at some of the questions he has.

Vice Chair Wolfson stated the BRC can question the number of personnel during the budget procedure.

Committee Member Eidson stated it may be helpful to review those departments prior to people coming in. Create questions and use time efficiently.

Vice Chair Wolfson stated that was a great idea.

Director Bateman stated the BRC needs direction from Council on what they would like the BRC to focus on. That is how you dig into the budget when we bring in directors during the two-week workshop.

Committee Member Eidson questioned what does the BRC do between now and then.

Director Bateman stated the budget comes out in mid-July. She cannot release it to the BRC until the Council receives it. Today she was focusing on each department. She will go through the budget and compare what we have now and what has been requested by the directors and look at their supplementals. She will meet with the City Manager to discuss whether or not we are on target and if we have our two months' reserves.

Director Bateman continued that Council will receive the budget around July 15th. The BRC meets a week later and starts going through the budget. In August there will be two Budget Workshops with Council when the BRC will present their recommendations to Council. She stated June 1st is when they receive the tentative ad valorem. At that point the City Manager has an idea of what the millage should be. The final millage is received on July 1st. The City Manager can establish what his revenue sources will be. Then we align the expenses with the revenue sources. That is what is done between July 1st and July 15th. The first Council meeting right after Labor Day is for tentative millage. When the second public hearing occurs around the third week of September, Council can lower the millage but not increase it. By law, that is when they set the final millage and the final budget dollars. She never understood what the BRC did except for July through September.

Committee Member Eidson recommended to the Chair that we take each department and from the performance indicators look at each department so that we can become

familiar with it and discuss what their goals are and see if we have any questions from those goals.

Vice Chair Wolfson stated that is very similar to what we usually do in the interim period. Usually, it is based on a request from Council or individuals on which department you want to look at in the next month. We can bring in a department head at that time or we can discuss it amongst ourselves. The Finance Director always provides a lot of information to the BRC.

Committee Member Eidson asked if we could discuss a department today just to get an idea.

Vice Chair Wolfson stated it was off the agenda and would need an addition to the agenda. He noted that the Chair of all committees approves the agenda.

Director Bateman left the meeting at 9:28 a.m.

Committee Member Doviak stated what Member Eidson was asking for was the Strategic Plan from each department which will come out in future meetings and how we will meet with all the department directors.

Discussion held regarding the following:

- The number of employees are listed in the budget book.
- Question if goals are worthy in different departments
- The Citizens Academy provides a lot of City knowledge to City residents.

Committee Member Jacquet-Castor inquired if we can make a recommendation and ask Council what the BRC should focus on prior to July.

Council Liaison Gunter stated have the Chair get something together and forward it to him. He can bring that up during a Council meeting to find out what Council wants from the Budget Review Committee.

Discussion held regarding how every department tries to set a level of expectation and how the budget dictates the level of service.

Council Liaison Gunter noted how Code will be requesting some additional officers because the goal there is to be at least 50% proactive benchmark whereas they are only at about 42%.

Vice Chair Wolfson stated if Code was looking to increase the budget, the BRC could invite the director to a meeting to explain why he needs more people and what it would cost; the BRC could then make a recommendation.

Council Liaison Gunter stated performance indicators are a great tool for the BRC. Try to set the parameters now so when the department heads come to the meeting, the BRC can ask informed questions. He questioned what has the BRC done in the past during this timeframe. He would like that information as well.

Vice Chair Wolfson stated the Recording Secretary could provide the minutes from that time.

Recording Secretary Kerr stated the minutes and the audios are available online; meetings can be canceled if there is no agenda.

Vice Chair Wolfson stated the BRC can make changes in the way things are done within the guidelines outlined in the Resolution.

Committee Member Jacquet-Castor stated if Council does not have anything for us to focus on prior to July, we could create a structure where we could make changes and see if it works to make better use of our time.

Discussion held regarding the BRC reviewing last year's final presentation to Council which was sent to them a few weeks ago.

Committee Member Jacquet-Castor stated the BRC would need to look at prior agendas to see what has been done in the past. If there was no structure, figure out what needs to be done, create a description on how we are going to do it, and who will take which portion of it in order to get it done.

Vice Chair Wolfson requested that the Recording Secretary send to the Committee the Resolutions that set up the BRC. This sets our limitations and gives us an idea of what areas we should look at.

Council Liaison Gunter stated as far as Council direction, have the Chair send him correspondence on exactly what the Council is looking for. He would bring it up at a Council meeting and try to get some direction from Council as a body.

Discussion held regarding:

- Performance measures and goals of departments included in the budget book
- Open Government Page Online

Committee Member Jacquet-Castor recommended writing a timeline description every year around March so that when new members come in they know what they need to do.

Member Comments

None.

Date and Time of Next Meeting

The next meeting will be held on Monday, May 14, 2018, at 9:00 a.m. in Conference Room 220A.

Adjournment

There being no further business, the meeting was adjourned at 9:52 a.m.

Submitted by,

Barbara Kerr
Recording Secretary

Item Number:	4.B.
Meeting Date:	5/14/2018
Item Type:	Business

AGENDA REQUEST FORM
CITY OF CAPE CORAL



TITLE:

Proposed Schedule of Budget Session Meetings

SUMMARY:

ADDITIONAL INFORMATION:

ATTACHMENTS:

Description	Type
▢ BRC 2019-2021 BRC budget meetings	Backup Material

The Budget Review Committee will hold meetings on the dates noted below to review the proposed Fiscal Year 2019-2021 Budget. Meetings will be held in Conference Rooms (listed below). All are located in City Hall at 1015 Cultural Park Boulevard, Cape Coral, Florida.

Monday	July 23, 2018	9:00 a.m.	Conference Room 220 A
Tuesday	July 24, 2018	9:00 a.m.	Conference Room 130 C
Wednesday	July 25, 2018	9:00 a.m.	Conference Room 220 A
Thursday	July 26, 2018	9:00 a.m.	Conference Room 220 A
Monday	July 30, 2018	9:00 a.m.	Conference Room 220 A
Tuesday	July 31, 2018	9:00 a.m.	Conference Room 130 C
Wednesday	August 1, 2018	9:00 a.m.	Conference Room 220 A
Thursday	August 2, 2018	9:00 a.m.	Conference Room 130 C
Monday	August 6, 2018	9:00 a.m.	Conference Room 220 A
Tuesday	August 7, 2018	9:00 a.m.	Conference Room 130 C
Wednesday	August 8, 2018	9:00 a.m.	Conference Room 220 A
Monday	August 13, 2018	9:00 a.m.	Conference Room 220A

Dates for a Joint Budget Workshop with Council and the BRC presentation to Council:

<i>Tuesday, August 7, 2018</i>	<i>1:00 p.m.</i>	<i>Council Chambers</i>
<i>Thursday, August 9, 2018</i>	<i>1:00 p.m.</i>	<i>Council Chambers</i>
<i>Thursday, August 23, 2018</i>	<i>1:00 p.m.</i>	<i>Council Chambers</i>

2/27/18

Item Number:	4.C.
Meeting Date:	5/14/2018
Item Type:	Business

AGENDA REQUEST FORM
CITY OF CAPE CORAL



TITLE:

Discussion of the Workshops

SUMMARY:

ADDITIONAL INFORMATION:

ATTACHMENTS:

Description	Type
☐ August 8, 2017	Backup Material
☐ August 10, 2017	Backup Material
☐ August 22, 2017	Backup Material

Mayor

Marni L. Sawicki

Council Members

District 1: James D. Burch

District 2: John M. Carioscia Sr.

District 3: Marilyn Stout

District 4: Richard Leon

District 5: Rana M. Erbrick

District 6: Richard Williams

District 7: Jessica Cosden



1015 Cultural Park Blvd.
Cape Coral, FL

City Manager

John Szerlag

City Attorney

Dolores Menendez

City Auditor

Andrea R. Butola

City Clerk

Rebecca van Deutekom

AGENDA
JOINT CITY COUNCIL AND BUDGET REVIEW COMMITTEE
BUDGET WORKSHOP MEETING

August 8, 2017

1:00 PM

Council Chambers

PLEDGE OF CIVILITY

We will be respectful of each other even when we disagree.
We will direct all comments to the issues. We will avoid personal attacks.

1. MEETING CALLED TO ORDER

A. MAYOR SAWICKI

2. INVOCATION/MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL

A. MAYOR SAWICKI, COUNCIL MEMBERS BURCH,
CARIOSCIA, COSDEN, ERBRICK, LEON, STOUT, WILLIAMS

B. CHAIR COVIELLO, MEMBERS DOVIAK, GREEN,
McQUALITY, NELSON, STARNER, WOLFSON

5. BUSINESS:

A. CITIZENS INPUT TIME

A maximum of 60 minutes is set for input of citizens on matters
concerning the City Government; 3 minutes per individual.

B. DISCUSSION

(1) Budget Overview - John Szerlag, City Manager, Victoria
Bateman, Finance Director and Stantec

6. TIME AND PLACE OF FUTURE MEETINGS

- A. A Joint City Council and Budget Review Committee Budget Workshop is Scheduled on Thursday, August 10, 2017 at 1:00 p.m. in Council Chambers

7. MOTION TO ADJOURN

GENERAL RULES AND PROCEDURES REGARDING THE CAPE CORAL CITY COUNCIL AGENDA

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Persons wishing to address Council under Citizens Input or the Consent Agenda may do so during the designated times at each meeting. No prior scheduling is necessary. All speakers must have their presentations approved by the City Clerk's office no later than 3:00 PM the day of the meeting.

Any citizen may appear before the City Council at the scheduled PUBLIC HEARING/INPUT to comment on the specific agenda item being considered. No prior scheduling is necessary.

When recognized by the presiding officer, a speaker shall address the City Council from the designated speaker's lectern, and shall state his or her name and whom, if anyone, he or she represents. An address shall only be required if necessary to comply with a federal, state or local law.

Copies of the agenda are available in the main lobby of Cape Coral City Hall and in the City Council Office, 1015 Cultural Park Boulevard. Copies of all back-up documentation are also available for review in the lobby of Council Chambers. You are asked to refrain from removing any documentation. If you desire copies, please request they be made for you. Copies are 15 cents per page. Agendas and back-up documentation are also available on-line on the City website (capecoral.net) after 4:00 PM on the Thursday prior to the Council Meeting.

***PUBLIC HEARINGS DEPARTMENT OF COMMUNITY DEVELOPMENT CASES**

In all public hearings for which an applicant or applicants exist and which would affect a relatively limited land area, including but not limited to PDPs, appeals concerning variances or special exceptions, and small-scale rezonings, the following procedures shall be utilized in order to afford all parties or their representatives a full opportunity to be heard on matters relevant to the application:

1. The applicant, as well as witnesses offering testimony or presenting evidence, will be required to swear or affirm that the testimony they provide is the truth.
2. The order of presentation will begin with the City staff report, the

presentation by the applicant and/or the applicant's representative; witnesses called by the applicant, and then members of the public.

3. Members of the City Council may question any witness on relevant issues, by the applicant and/or the applicant's representative, City staff, or by any member of the public.
4. The Mayor may impose reasonable limitations on the offer of testimony or evidence and refuse to hear testimony or evidence that is not relevant to the issue being heard. The Mayor may also impose reasonable limitations on the number of witnesses heard when such witnesses become repetitive or are introducing duplicate testimony or evidence. The Mayor may also call witnesses and introduce evidence on behalf of the City Council if it is felt that such witnesses and/or evidence are necessary for a thorough consideration of the subject.
5. After the introduction of all-relevant testimony and evidence, the applicant shall have the opportunity to present a closing statement.
6. If a person decides to appeal any decision made by the City Council with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Item Number:	B.(1)
Meeting Date:	8/8/2017
Item Type:	DISCUSSION - JOINT MEETING ONLY

**AGENDA REQUEST
FORM**
CITY OF CAPE CORAL



TITLE:

Budget Overview - John Szerlag, City Manager, Victoria Bateman, Finance Director and Stantec

REQUESTED ACTION:

STRATEGIC PLAN INFO:

1. Will this action result in a Budget Amendment?

2. Is this a Strategic Decision?

If Yes, Priority Goals Supported are listed below.

If No, will it harm the intent or success of the Strategic Plan?

PLANNING & ZONING/HEARING EXAMINER/STAFF RECOMMENDATIONS:

SUMMARY EXPLANATION AND BACKGROUND:

LEGAL REVIEW:

EXHIBITS:

City Manager's Presentation

Finance Presentation

PREPARED BY:

Division- Department-

SOURCE OF ADDITIONAL INFORMATION:

ATTACHMENTS:

Description

□ City Manager's Presentation

Type

Backup Material

Budget Workshop



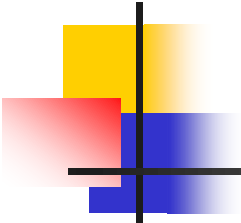
FY 2018 - 2020 Proposed Budget
City Council Budget Workshop
August 8, 2017



FY 2018 Budget Workshop

- **Three-year rolling budget**
 - Helps determine direction over 3-year period
 - Council adopts only FY 2018 budget but uses next two years as a guide
- **NOTE:** City achieved the “*Distinguished Budget Award*” with last 2 years’ budget books

Overview of Entire Budget



FUND TYPE SUMMARY	FY 2017	FY 2017	FY 2018	FY 2019	FY 2020
	Adopted	Amended	Proposed	Proposed	Proposed
General Fund	\$ 195,691,726	\$ 211,266,991	\$ 205,872,108	\$ 208,871,046	\$ 212,890,976
Special Revenue	52,634,819	65,509,265	77,528,648	81,322,279	87,206,691
Debt Service	22,273,239	28,382,804	29,297,819	29,988,446	30,450,969
Capital Project	16,233,510	16,231,501	15,340,370	16,286,345	9,743,465
Enterprise	369,238,326	390,293,300	457,933,208	419,042,340	452,156,063
Internal Service	42,902,442	45,677,804	53,153,709	62,182,717	70,044,074
Total	\$ 698,974,062	\$ 757,361,665	\$ 839,125,862	\$ 817,693,173	\$ 862,492,238

ALL FUNDS

Category - All Funds	FY 2017	FY 2017	FY 2018	FY 2019	FY 2020
	Adopted	Amended	Proposed	Proposed	Proposed
Payroll & Related Benefits	\$ 172,194,933	\$ 171,533,786	\$ 186,059,010	\$ 193,194,272	\$ 199,078,966
Operating	104,763,547	111,356,979	110,833,384	114,854,062	119,119,499
Capital/Infrastructure	110,843,239	120,142,607	127,763,074	122,575,468	138,130,529
Debt Service	73,027,356	73,027,356	73,587,186	73,305,909	74,600,591
Other	-	-	-	-	-
Transfers Out	112,672,411	113,323,304	120,506,640	101,275,920	104,916,612
Reserves	125,472,576	167,977,633	220,376,568	212,487,542	226,646,041
Total	\$ 698,974,062	\$ 757,361,665	\$ 839,125,862	\$ 817,693,173	\$ 862,492,238



FY 2018 Budget Workshop

Proposed General Fund FY 2018 is \$205,872,108

- Increase of \$10.2 million from FY 2017 Adopted Budget

■ **Revenues**

- Ad Valorem Taxes = \$82.3 million w/6.50 millage rate
 - Rate reduction of .25 mils (4th rate reduction in 5 years)
 - Proposed rate is 18% lower than FY 2013 rate of 7.9570
 - Reduction in property tax revenue of \$3.2 million
 - \$4.3 million in added revenue from FY 2017
- Public Service Tax @ 7% = \$7.3 million
 - Decrease of \$308,000 from FY 2017
- Fire Services Assessment @ 59% = \$24 million
 - Increase of \$1.5 million from FY 2017
- **NOTE:** Millage Rate Reduction + FSA Reduction produces same \$\$ decrease as “Rollback Rate”
- Use of Fund Balance: \$8,404,378 (\$4.5 million is disaster reserve, \$3.8 million is to balance the budget)
- Fund Balance: \$36,228,646 (2.75 months)



FY 2018 Budget Workshop

- **Expenditures**

- \$100,000 annually to continue street light program enhancements for installation of new fixtures as well as the ongoing costs
- Cash funding various capital projects:
 - \$6.5 million annually for local road resurfacing
 - \$312,000 annually for median improvements
 - \$520,000 annually for an alley paving program
 - \$1 million for capital maintenance of parks and general government facilities



FY 2018 Budget Workshop

- **“Roll-Back Rate”** (not recommended)
 - Tax rate that would generate same amount of property tax revenues as approved the prior year
 - Less allowances for new construction, additions, deletions, annexations, and improvements, etc.
 - Any rate higher than “roll-back” rate will generate more revenue than prior year and must be noticed as a “tax increase” even with many “homesteaded” properties paying less property tax with proposed millage rate reduction
 - FY 2018 Roll-back Rate is 6.3440
 - Reduces revenues an additional \$1.9 million
 - Option #1: Cut \$1.9 million of projects/programs
 - Option #2: Reduce “Fund Balance” to \$36,381,859 (2.76 months)
 - Option #3: Maintain FSA at 64% recovery
 - **NOTE:** Future use of “Roll-back” rate will accelerate Fund Balance depletion below 2 months policy



FY 2018 Budget Workshop

■ **Challenges (current/future)**

- Unfunded Mandates: UAAL/Workman's Comp of \$3.2 million
- General Fund Positions and Related Capital Shifted to Later Years (\$537,801)
- Funding Fire Stations: Switch Station #12 and #2 for Cost Savings
- Capital Needs (\$1.5 million) Shifted to FY 19
- Funding Sources TBD for Bimini Basin, 7 Islands, Parks Master Plan
- Additional \$25,000 Homestead Credit for FY 2020

GENERAL FUND ROSETTA STONE

FY 2018

SOURCES	FY 2017 Adopted Budget	FY 2017 Amended Budget	FY 2018: July 2017 CM Proposed Budget	Change in Amended	% Change
Millage Rate	6.7500	6.7500	6.5000	(0.2500)	-3.70%
Revenues					
Ad Valorem (1 mil = \$12,668,687)	78,051,494	78,051,494	82,346,270	4,294,776	5.50%
PST 7% (1% = \$1,044,682)	7,621,186	7,621,186	7,312,775	(308,411)	-4.05%
FSA 59%	22,590,875	22,590,875	24,052,435	1,461,560	6.47%
Other Revenue	51,290,432	51,708,259	52,138,404	430,145	0.83%
Debt Proceeds	750,000	750,000	-	(750,000)	-100.00%
Subtotal Current Revenues	160,303,987	160,721,814	165,849,884	5,128,070	3.19%
Balances Brought Forward	35,387,739	50,545,177	40,022,224	(10,522,953)	-20.82%
Total Sources	195,691,726	211,266,991	205,872,108	(5,394,883)	-2.55%

USES	FY 2017 Adopted Budget	FY 2017 Amended Budget	FY 2018: July 2017 CM Proposed Budget	Change in Proposed	% Change
Expenditures & Transfers					
Payroll	101,435,196	101,434,894	109,971,308	8,536,414	8.42%
Operating	32,179,270	36,265,106	33,593,124	(2,671,982)	-7.37%
Capital Outlay	7,336,589	10,903,110	4,064,329	(6,838,781)	-62.72%
Transfer Out	21,990,764	22,641,657	22,015,701	(625,956)	-2.76%
Subtotal Current Expenditures	162,941,819	171,244,767	169,644,462	(1,600,305)	-0.93%
Reserves	32,749,907	40,022,224	36,227,646	(3,794,578)	-9.48%
Total Expenditures	195,691,726	211,266,991	205,872,108	(5,394,883)	-2.55%

Personnel & Operating Base	133,614,466	137,700,000	143,564,432	5,864,432	4.26%
Operating Transfer					
P&R & CRA & City Centrum	6,197,614	6,848,507	6,742,085	(106,422)	-1.55%
Fire Station #2 Capital Project	-	-	297,000	297,000	0.00%
Paving Capital Project	6,500,000	6,500,000	6,500,000	-	0.00%
Alley Resurfacing Capital Project	510,000	510,000	520,000	10,000	1.96%
Median Landscaping Capital Project	306,000	306,000	312,000	6,000	1.96%
Debt Service Payments - Existing	8,477,150	8,477,150	7,204,616	(1,272,534)	-15.01%
Debt Service Payments (FY 2018 Capital Lease)	-	-	440,000	440,000	0.00%
Capital Expenditures					
Capital Maintenance	710,920	2,290,757	50,000	(2,240,757)	-97.82%
Vehicles & Equipment	6,059,164	7,966,769	3,629,159	(4,337,610)	-54.45%
Computer Software	566,505	645,584	385,170	(260,414)	-40.34%
Subtotal	162,941,819	171,244,767	169,644,462	(1,600,305)	-0.93%
Reserves	32,749,907	40,022,224	36,227,646	(3,794,578)	-9.48%
Total Expenditures	195,691,726	211,266,991	205,872,108	(5,394,883)	-2.55%

FY 2018 - FY 2020 BUDGET

	Example 2	Example 3	Example 4	Example 5	Example 6	Example 7	Example 9	Example 10	Non-Homest	Example - V
FY 17 Assessed Value	\$ 481,990	\$ 227,565	\$ 137,721	\$ 383,269	\$ 319,813	\$ 161,009	\$ 143,781	\$ 96,375	\$ 357,347	\$ 140,000
Less Homestead	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ -
FY 17 Taxable Value	\$ 431,990	\$ 172,565	\$ 87,721	\$ 333,269	\$ 269,813	\$ 111,009	\$ 93,781	\$ 46,375	\$ 357,347	\$ 140,000
FY 17 Tax @ 6.75	\$ 2,916	\$ 1,165	\$ 592	\$ 2,250	\$ 1,821	\$ 749	\$ 633	\$ 313	\$ 2,412	\$ 945
 FY 18 Assessed Value	 \$ 492,112	 \$ 227,344	 \$ 140,613	 \$ 391,318	 \$ 326,529	 \$ 164,390	 \$ 146,800	 \$ 98,399	 \$ 393,082	 \$ 154,000
Less Homestead	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ -
FY 18 Taxable Value	\$ 442,112	\$ 177,344	\$ 90,613	\$ 341,318	\$ 276,529	\$ 114,390	\$ 96,800	\$ 48,399	\$ 393,082	\$ 154,000
FY Tax @ 6.5	\$ 2,874	\$ 1,153	\$ 589	\$ 2,219	\$ 1,797	\$ 744	\$ 629	\$ 315	\$ 2,555	\$ 1,001
 Difference FY 17 / FY 18	 (\$42.21)	 (\$12.08)	 (\$3.13)	 (\$31.00)	 (\$23.80)	 (\$5.78)	 (\$3.82)	 \$1.56	 \$142.94	 \$56.00

Fire Assessment

CO Date	2006	1991	2006	2006	2002	1975	1990	1993	1996	
Building Cost/Extra 2016	\$ 261,264	\$ 254,980	\$ 164,691	\$ 295,447	\$ 258,919	\$ 127,811	\$ 168,957	\$ 142,698	\$ 257,694	\$ 236,336
EBUs	52	50	32	59	51	25	33	28	51	47
Building Cost/Extra 2017	\$ 364,285	\$ 338,880	\$ 225,343	\$ 395,724	\$ 343,587	\$ 128,310	\$ 229,285	\$ 186,753	\$ 345,456	\$ 316,470
EBUs	72	67	45	79	68	25	45	37	69	63
 FY 17 FSA (\$122.60/\$2.40)	 \$ 247.40	 \$ 242.60	 \$ 199.40	 \$ 264.20	 \$ 245.00	 \$ 182.60	 \$ 201.80	 \$ 189.80	 \$ 122.60	 \$ 122.60
FY 18 FSA (\$134.57 / \$2.09)	\$ 285.05	\$ 274.60	\$ 228.62	\$ 299.68	\$ 276.69	\$ 186.82	\$ 228.62	\$ 211.90	\$ 134.57	\$ 134.57
FY 18 FSA (\$124.20/\$1.93)	\$ 263.16	\$ 253.51	\$ 211.05	\$ 276.67	\$ 255.44	\$ 172.45	\$ 211.05	\$ 195.61	\$ 124.20	\$ 124.20
 FSA Difference FY 17/ FY 18	 \$ 15.76	 \$ 10.91	 \$ 11.65	 \$ 12.47	 \$ 10.44	 \$ (10.15)	 \$ 9.25	 \$ 5.81	 \$ 1.60	 \$ 1.60
 Net Millage / FSA FY 18	 (\$26.45)	 (\$1.17)	 \$8.52	 (\$18.53)	 (\$13.36)	 (\$15.93)	 \$5.43	 \$7.37	 \$144.54	 \$57.60

Assessed Property Value		\$150,000					
City:	Cape Coral	Ft Myers	North Port	Fort Lauderdale	Port St Lucie	Coral Springs	Average (Excl. Cape Coral)
Cost for City Services	\$ 1,427	\$ 1,827	\$ 1,360	\$ 1,756	\$ 1,614	\$ 1,849	\$ 1,681
Cost for City and County Services	\$ 2,885	\$ 3,278	\$ 2,814	\$ 3,470	\$ 3,717	\$ 3,561	\$ 3,368
County Service Costs	\$ 1,458	\$ 1,451	\$ 1,454	\$ 1,713	\$ 2,104	\$ 1,712	\$ 1,687
Taxes							
Property Tax - City Operations	\$ 650	\$ 865	\$ 354	\$ 412	\$ 518	\$ 605	\$ 551
Property Tax - City Debt Service	\$ -	\$ -	\$ -	\$ 7	\$ 122	\$ 25	\$ 52
Solid Waste Incinerator MSTU	\$ 12	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service (Utility) Tax	\$ 63	\$ 302	\$ 43	\$ 285	\$ 216	\$ 290	\$ 227
Communication Services Tax	\$ 132	\$ 132	\$ 144	\$ 139	\$ 132	\$ 132	\$ 135
Property Tax - Non-City	\$ 548	\$ 541	\$ 483	\$ 804	\$ 1,104	\$ 1,044	\$ 765
Property Tax - School	\$ 911	\$ 911	\$ 970	\$ 909	\$ 909	\$ 909	\$ 922
Total Taxes	2,314	\$ 2,750	\$ 1,995	\$ 2,556	\$ 3,091	\$ 2,767	\$ 2,653
Non-Ad Valorem Assessments							
Fire Assessment	\$ 182	\$ 78	\$ 233	\$ 256	\$ -	\$ 180	\$ 187
Solid Waste Assessment	\$ 190	\$ 229	\$ 240	\$ 379	\$ 268	\$ 248	\$ 273
Drainage/Stormwater Assessment	\$ 111	\$ 58	\$ 190	\$ 120	\$ 163	\$ 222	\$ 151
Solid Waste Incinerator	\$ -	\$ 7	\$ -	\$ -	\$ -	\$ -	\$ 7
Street Lights	\$ -	\$ -	\$ -	\$ -	\$ 26	\$ -	\$ 26
Total City Non-Ad Valorem Assessments	\$ 483	\$ 372	\$ 663	\$ 755	\$ 457	\$ 650	\$ 643
Fees - City Adopted							
Franchise Fee - Electric	\$ 46	\$ 127	\$ 127	\$ 130	\$ 130	\$ 130	\$ 129
Franchise Fee - Gas ⁽⁸⁾	\$ 29	\$ 29	\$ 29	\$ 29	\$ 29	\$ -	\$ 29
Franchise Fee - Solid Waste	\$ 13	\$ -	\$ -	\$ -	\$ 11	\$ 14	\$ 12
Franchise Fee - Towing/Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Fees - City Adopted	\$ 88	\$ 156	\$ 156	\$ 158	\$ 169	\$ 144	\$ 170

\$1,427

\$1,681

Budget Workshop



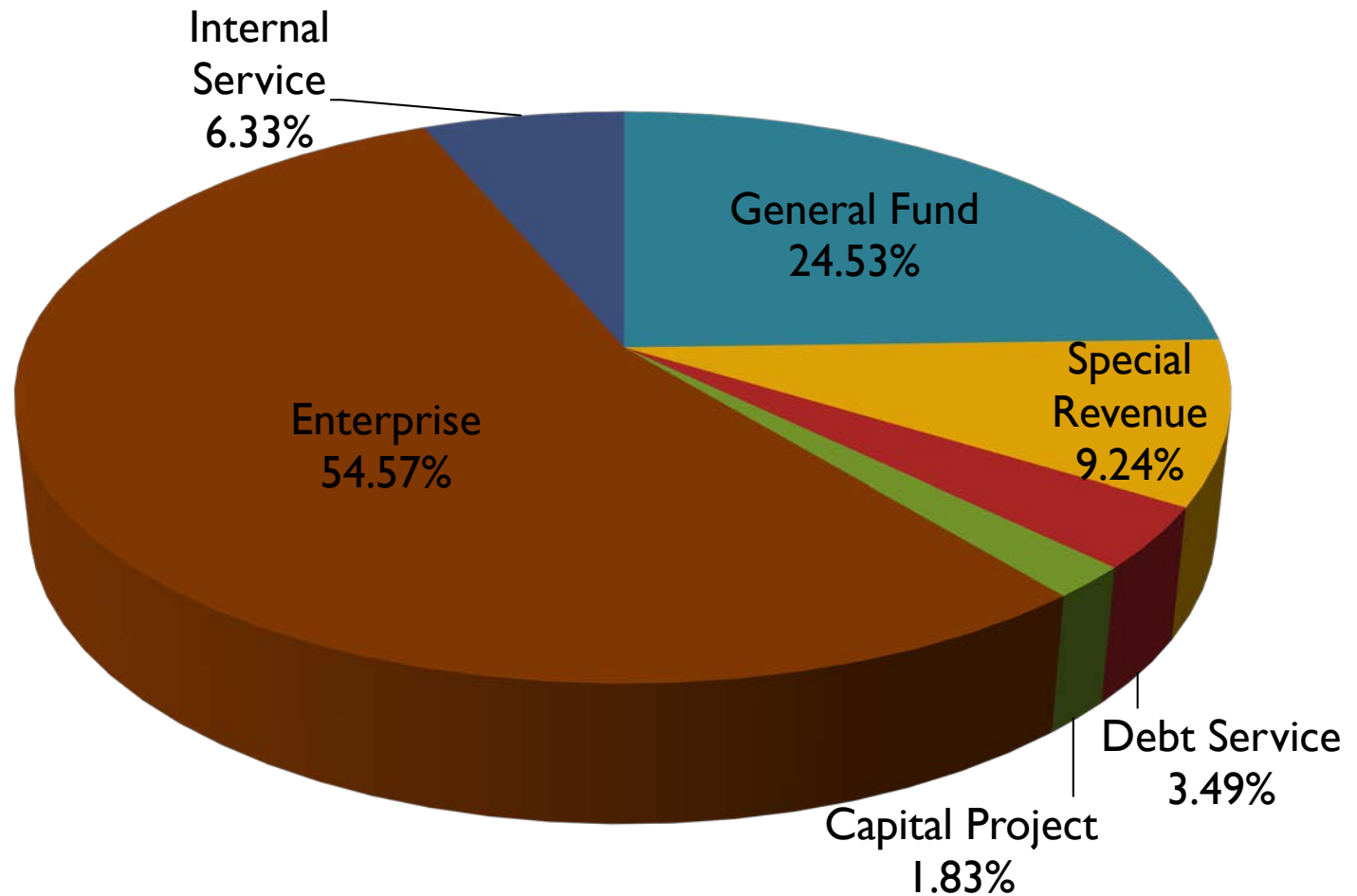
Department Presentations
FY 2018 Budget



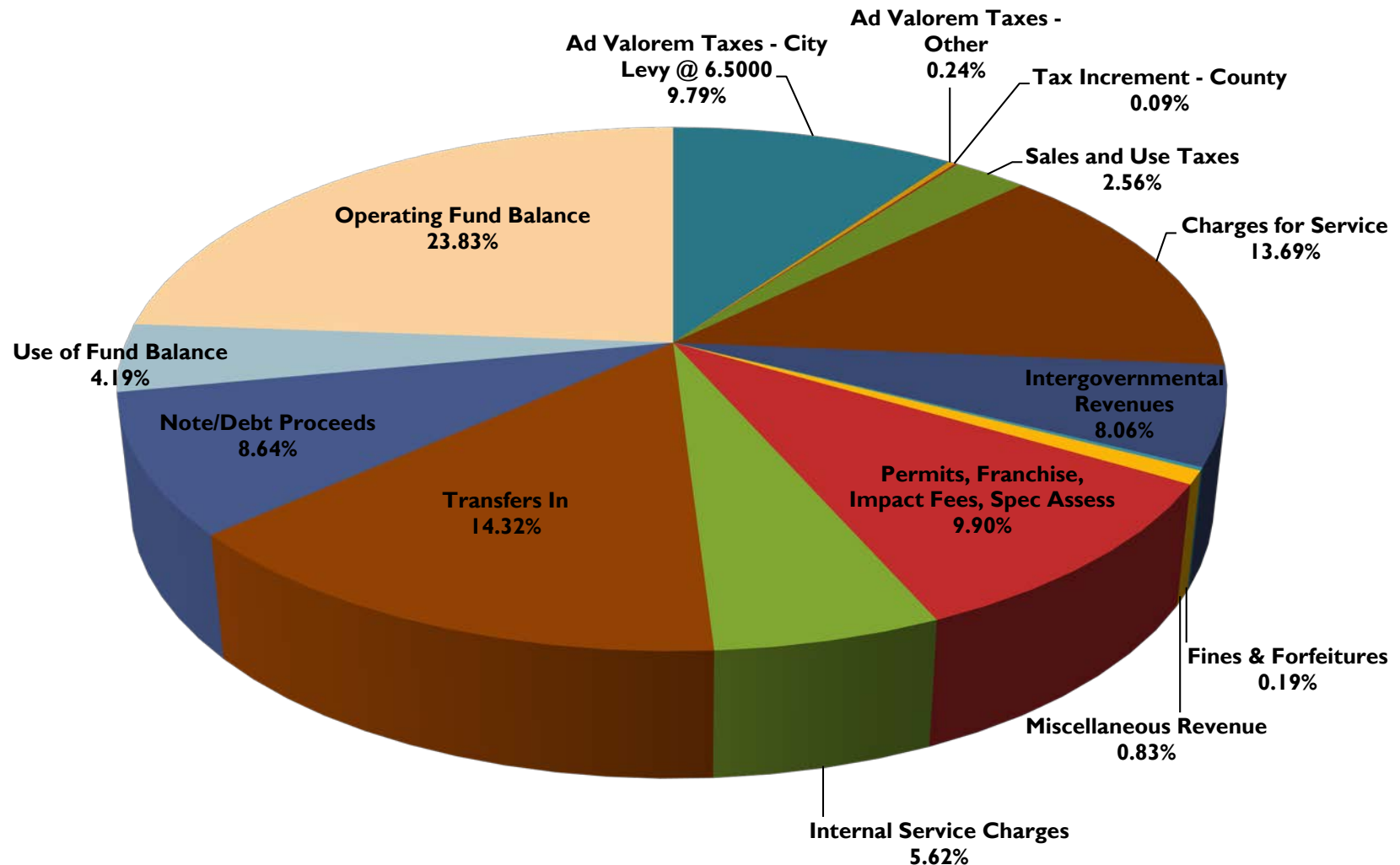
OVERVIEW OF BUDGETARY DETAILS

City Council Budget Workshops
August 8th and 10th, 2017

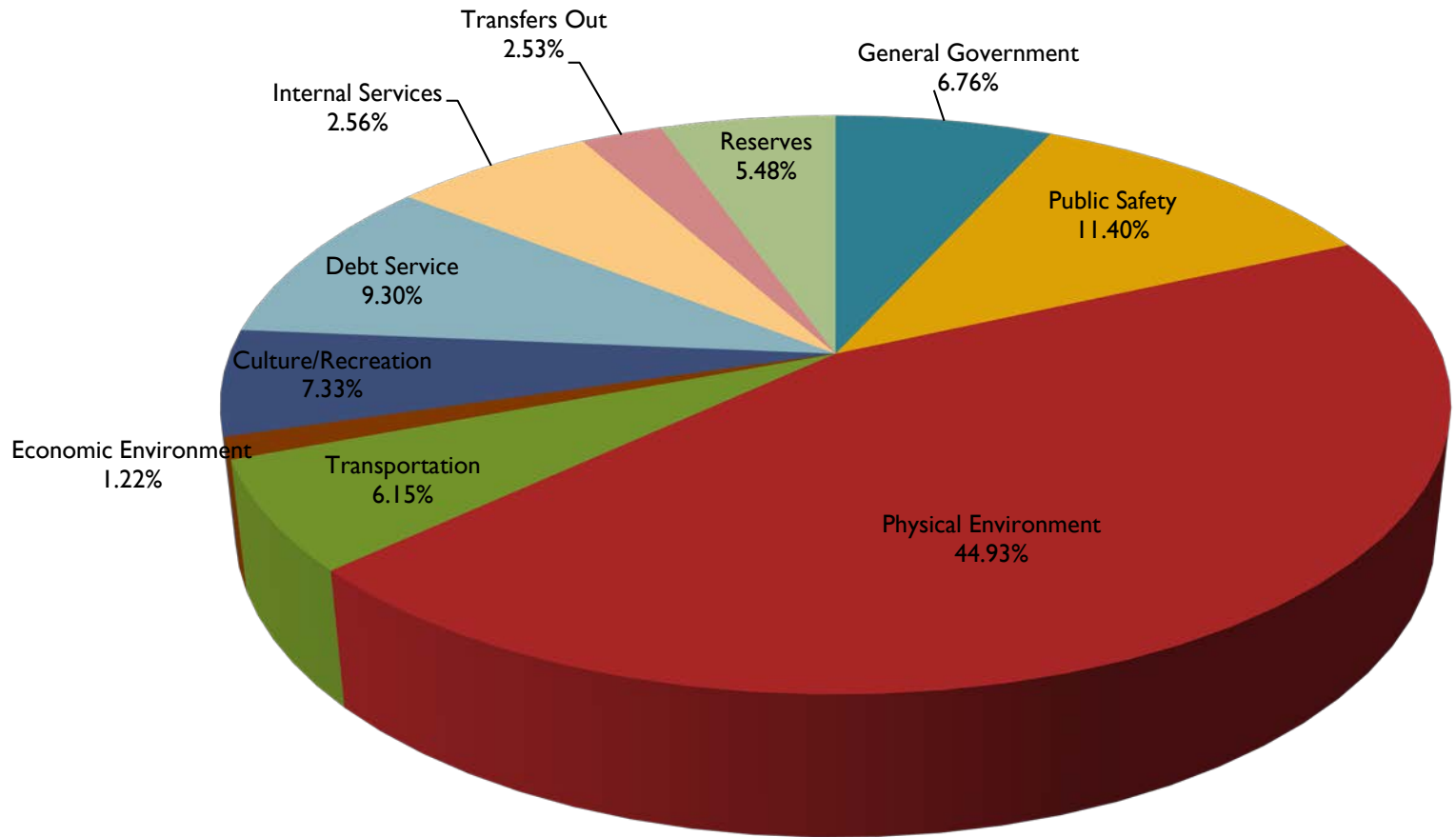
FY 2018 Proposed Budget by Fund Type



Where does the money come from?



How is the money allocated by function?



Major Fund Overview & Highlights

- Ad Valorem revenue increases by \$4.3 million over FY 17 while the proposed millage rate is down by .25 mils, making up 49% of total GF revenue
- Fire Service Assessment revenue increases by \$1.5 million, an additional \$ 900,000 over last year's FY 18 projections. This includes a \$2 million reduction from the originally proposed 64% cost recover. Current proposed cost recovery is at 59%.
- State Shared Revenues increases by \$234,000, an decrease of \$375,000 from last year's FY 18 projections.
- Salaries are budgeted at a 3% total increase
- General Fund operating expenditures increase from FY 17 by \$1.4 million or 4.4%
- General Fund capital/infrastructure expenditures decrease from FY 17 by \$3.2 million or 45%

General Fund Summary of Major Expenditures — 1 of 2

- Fire – \$352,770 Design for Station # 2
- Police – \$70,000 Marine Law Enforcement Boat
 - \$939,523 Fleet Rolling Stock
 - \$142,560 Body-worn cameras
- Public Works – \$312,000 Median Landscaping
 - \$520,000 Alley Resurfacing
 - \$6,500,000 Road Resurfacing
 - \$100,000 Sidewalk Maintenance
 - \$525,000 Sign Shop
- Parks & Rec – \$100,000 Landscape Maintenance City-wide
 - \$78,000 Park Walkway
 - \$70,000 Fence Repair
 - \$51,000 Electrical, Lighting, Pump Repairs
 - \$25,000 Athletic Field Chemicals
 - \$50,000 NW Softball Complex Impact Fee
 - \$90,000 Re-sodding Various Parks
 - \$50,000 ADA Access
 - \$55,725 Building Roof Repairs
 - \$30,000 Cart Lease Increase

General Fund Summary of Major Expenditures — 2 of 2

- Finance, IT, City Clerk, HR - \$660,000 ITS Computer Hardware
 - \$611,505 ITS Computer Software (Capital)
 - \$2,002,727 ITS Computer Software (Operating)
 - \$300,228 ITS Equipment
 - \$238,100 ITS Other Professional Costs

Personnel Costs for 2018

FY 2018 City-Wide Personnel Costs \$169,454,714

No Added General Fund positons for FY 2018
Proposed

FY 2018 previously approved positions moved to FY
2019, FY 2019 moved to FY 2020

4 positions added in FY 2018 in non-General Fund as
planned

Overview of Entire Budget

FUND TYPE SUMMARY	FY 2017 Adopted	FY 2017 Amended	FY 2018 Proposed	FY 2019 Proposed	FY 2020 Proposed
General Fund	\$ 195,691,726	\$ 211,266,991	\$ 205,872,108	\$ 208,871,046	\$ 212,890,976
Special Revenue	52,634,819	65,509,265	77,528,648	81,322,279	87,206,691
Debt Service	22,273,239	28,382,804	29,297,819	29,988,446	30,450,969
Capital Project	16,233,510	16,231,501	15,340,370	16,286,345	9,743,465
Enterprise	369,238,326	390,293,300	457,933,208	419,042,340	452,156,063
Internal Service	42,902,442	45,677,804	53,153,709	62,182,717	70,044,074
Total	\$ 698,974,062	\$ 757,361,665	\$ 839,125,862	\$ 817,693,173	\$ 862,492,238

ALL FUNDS

Category - All Funds	FY 2017 Adopted	FY 2017 Amended	FY 2018 Proposed	FY 2019 Proposed	FY 2020 Proposed
Payroll & Related Benefits	\$ 172,194,933	\$ 171,533,786	\$ 186,059,010	\$ 193,194,272	\$ 199,078,966
Operating	104,763,547	111,356,979	110,833,384	114,854,062	119,119,499
Capital/Infrastructure	110,843,239	120,142,607	127,763,074	122,575,468	138,130,529
Debt Service	73,027,356	73,027,356	73,587,186	73,305,909	74,600,591
Other	-	-	-	-	-
Transfers Out	112,672,411	113,323,304	120,506,640	101,275,920	104,916,612
Reserves	125,472,576	167,977,633	220,376,568	212,487,542	226,646,041
Total	\$ 698,974,062	\$ 757,361,665	\$ 839,125,862	\$ 817,693,173	\$ 862,492,238

Overview of General Fund Budget

	FY 2017	FY 2017	FY 2018	FY 2019	FY 2020
Category - General Fund	Adopted	Amended	Proposed	Proposed	Proposed
Payroll & Related Benefits	\$ 101,435,196	\$ 101,434,894	\$ 109,971,308	\$ 114,165,521	\$ 117,925,690
Operating	32,179,270	36,265,106	33,593,124	34,188,020	36,441,221
Capital/Infrastructure	7,336,589	10,903,110	4,064,329	4,084,107	4,718,533
Debt Service	-	-	-	-	-
Transfers Out	21,990,764	22,641,657	22,015,701	22,410,324	23,063,167
Reserves	32,749,907	40,022,224	36,227,646	34,023,074	30,742,365
Total	\$ 195,691,726	\$ 211,266,991	\$ 205,872,108	\$ 208,871,046	\$ 212,890,976

	FY 2017	FY 2017	FY 2018	FY 2019	FY 2020
General Fund	Adopted	Amended	Proposed	Proposed	Proposed
Appropriations	\$ 162,941,819	\$ 171,244,767	\$ 169,644,462	\$ 174,847,972	\$ 182,148,611
Reserves:	32,749,907	40,022,224	36,227,646	34,023,074	30,742,365
Total	\$ 195,691,726	\$ 211,266,991	\$ 205,872,108	\$ 208,871,046	\$ 212,890,976

1 Month Operating	12,357,436	12,752,138	13,162,594	13,619,322	14,174,840
# Months of Reserves	2.65	3.14	2.75	2.50	2.17



Discussion / Questions

Mayor

Marni L. Sawicki

Council Members

District 1: James D. Burch

District 2: John M. Carioscia Sr.

District 3: Marilyn Stout

District 4: Richard Leon

District 5: Rana M. Erbrick

District 6: Richard Williams

District 7: Jessica Cosden



1015 Cultural Park Blvd.
Cape Coral, FL

City Manager

John Szerlag

City Attorney

Dolores Menendez

City Auditor

Andrea R. Butola

City Clerk

Rebecca van Deutekom

AGENDA
JOINT CITY COUNCIL AND BUDGET REVIEW COMMITTEE
BUDGET WORKSHOP MEETING

August 10, 2017

1:00 PM

Council Chambers

PLEDGE OF CIVILITY

We will be respectful of each other even when we disagree.
We will direct all comments to the issues. We will avoid personal attacks.

1. MEETING CALLED TO ORDER

A. MAYOR SAWICKI

2. INVOCATION/MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL

A. MAYOR SAWICKI, COUNCIL MEMBERS BURCH,
CARIOSCIA, COSDEN, ERBRICK, LEON, STOUT, WILLIAMS

B. CHAIR COVIELLO, MEMBERS DOVIAK, GREEN,
McQUALITY, NELSON, STARNER, WOLFSON

5. BUSINESS:

A. CITIZENS INPUT TIME

A maximum of 60 minutes is set for input of citizens on matters concerning the City Government; 3 minutes per individual.

B. DISCUSSION

(1) Budget Overview - John Szerlag, City Manager

(2) Department presentations in order of appearance: Charter Schools, Public Works, Economic Development, Finance, ITS, Human Resources & City Clerk, City Manager, City

Attorney, City Auditor, Government Services

- (3) BRC- Questions and Answers
- (4) Discussion of General Fund Revenue Variables
- (5) Other Funds - Enterprise Funds (Building, Public Works, Golf Course, Utilities); Special Revenue Funds (Waterpark, P&R Programs); Enterprise Funds (Public Works, Golf Course, Utilities)

6. TIME AND PLACE OF FUTURE MEETINGS

- A. A Regular Meeting of the Cape Coral City Council is Scheduled for Monday, August 21, 2017 at 4:30 p.m. in Council Chambers

7. MOTION TO ADJOURN

GENERAL RULES AND PROCEDURES REGARDING THE CAPE CORAL CITY COUNCIL AGENDA

In accordance with the Americans with Disabilities Act and Section of 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this meeting should contact the Office of the City Clerk at least forty-eight (48) hours prior to the meeting. If hearing impaired, telephone the Florida Relay Service Numbers, 1-800-955-8771 (TDD) or 1-800-955-8770 (v) for assistance.

Persons wishing to address Council under Citizens Input or the Consent Agenda may do so during the designated times at each meeting. No prior scheduling is necessary. All speakers must have their presentations approved by the City Clerk's office no later than 3:00 PM the day of the meeting.

Any citizen may appear before the City Council at the scheduled PUBLIC HEARING/INPUT to comment on the specific agenda item being considered. No prior scheduling is necessary.

When recognized by the presiding officer, a speaker shall address the City Council from the designated speaker's lectern, and shall state his or her name and whom, if anyone, he or she represents. An address shall only be required if necessary to comply with a federal, state or local law.

Copies of the agenda are available in the main lobby of Cape Coral City Hall and in the City Council Office, 1015 Cultural Park Boulevard. Copies of all back-up documentation are also available for review in the lobby of Council Chambers. You are asked to refrain from removing any documentation. If you desire copies, please request they be made for you. Copies are 15 cents per page. Agendas and back-up documentation are also available on-line on the City website (capecoral.net) after 4:00 PM on the Thursday prior to the Council Meeting.

***PUBLIC HEARINGS DEPARTMENT OF COMMUNITY DEVELOPMENT CASES**

In all public hearings for which an applicant or applicants exist and which would affect a relatively limited land area, including but not limited to PDPs, appeals concerning variances or special exceptions, and small-scale rezonings, the following procedures shall be utilized in order to afford all

parties or their representatives a full opportunity to be heard on matters relevant to the application:

1. The applicant, as well as witnesses offering testimony or presenting evidence, will be required to swear or affirm that the testimony they provide is the truth.
2. The order of presentation will begin with the City staff report, the presentation by the applicant and/or the applicant's representative; witnesses called by the applicant, and then members of the public.
3. Members of the City Council may question any witness on relevant issues, by the applicant and/or the applicant's representative, City staff, or by any member of the public.
4. The Mayor may impose reasonable limitations on the offer of testimony or evidence and refuse to hear testimony or evidence that is not relevant to the issue being heard. The Mayor may also impose reasonable limitations on the number of witnesses heard when such witnesses become repetitive or are introducing duplicate testimony or evidence. The Mayor may also call witnesses and introduce evidence on behalf of the City Council if it is felt that such witnesses and/or evidence are necessary for a thorough consideration of the subject.
5. After the introduction of all-relevant testimony and evidence, the applicant shall have the opportunity to present a closing statement.
6. If a person decides to appeal any decision made by the City Council with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Item Number:	B.(1)
Meeting Date:	8/10/2017
Item Type:	DISCUSSION - JOINT MEETING ONLY

**AGENDA REQUEST
FORM**
CITY OF CAPE CORAL



TITLE:

Budget Overview - John Szerlag, City Manager

REQUESTED ACTION:

STRATEGIC PLAN INFO:

1. Will this action result in a Budget Amendment?
2. Is this a Strategic Decision?
If Yes, Priority Goals Supported are listed below.
If No, will it harm the intent or success of the Strategic Plan?

PLANNING & ZONING/HEARING EXAMINER/STAFF RECOMMENDATIONS:

SUMMARY EXPLANATION AND BACKGROUND:

LEGAL REVIEW:

EXHIBITS:

CM Presentation from 8/8 Workshop
Finance Presentation from 8/8 Workshop

PREPARED BY:

Division- Department-

SOURCE OF ADDITIONAL INFORMATION:

ATTACHMENTS:

Description

Type

- ▣ CM Presentation from 8/8 Workshop
- ▣ Finance Presentation from 8/8 Workshop

Backup Material

Backup Material

Budget Workshop



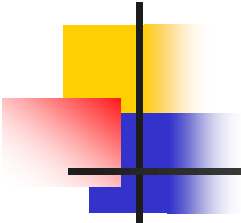
FY 2018 - 2020 Proposed Budget
City Council Budget Workshop
August 8, 2017



FY 2018 Budget Workshop

- **Three-year rolling budget**
 - Helps determine direction over 3-year period
 - Council adopts only FY 2018 budget but uses next two years as a guide
- **NOTE:** City achieved the “*Distinguished Budget Award*” with last 2 years’ budget books

Overview of Entire Budget



FUND TYPE SUMMARY	FY 2017	FY 2017	FY 2018	FY 2019	FY 2020
	Adopted	Amended	Proposed	Proposed	Proposed
General Fund	\$ 195,691,726	\$ 211,266,991	\$ 205,872,108	\$ 208,871,046	\$ 212,890,976
Special Revenue	52,634,819	65,509,265	77,528,648	81,322,279	87,206,691
Debt Service	22,273,239	28,382,804	29,297,819	29,988,446	30,450,969
Capital Project	16,233,510	16,231,501	15,340,370	16,286,345	9,743,465
Enterprise	369,238,326	390,293,300	457,933,208	419,042,340	452,156,063
Internal Service	42,902,442	45,677,804	53,153,709	62,182,717	70,044,074
Total	\$ 698,974,062	\$ 757,361,665	\$ 839,125,862	\$ 817,693,173	\$ 862,492,238

ALL FUNDS

Category - All Funds	FY 2017	FY 2017	FY 2018	FY 2019	FY 2020
	Adopted	Amended	Proposed	Proposed	Proposed
Payroll & Related Benefits	\$ 172,194,933	\$ 171,533,786	\$ 186,059,010	\$ 193,194,272	\$ 199,078,966
Operating	104,763,547	111,356,979	110,833,384	114,854,062	119,119,499
Capital/Infrastructure	110,843,239	120,142,607	127,763,074	122,575,468	138,130,529
Debt Service	73,027,356	73,027,356	73,587,186	73,305,909	74,600,591
Other	-	-	-	-	-
Transfers Out	112,672,411	113,323,304	120,506,640	101,275,920	104,916,612
Reserves	125,472,576	167,977,633	220,376,568	212,487,542	226,646,041
Total	\$ 698,974,062	\$ 757,361,665	\$ 839,125,862	\$ 817,693,173	\$ 862,492,238



FY 2018 Budget Workshop

Proposed General Fund FY 2018 is \$205,872,108

- Increase of \$10.2 million from FY 2017 Adopted Budget

■ **Revenues**

- Ad Valorem Taxes = \$82.3 million w/6.50 millage rate
 - Rate reduction of .25 mils (4th rate reduction in 5 years)
 - Proposed rate is 18% lower than FY 2013 rate of 7.9570
 - Reduction in property tax revenue of \$3.2 million
 - \$4.3 million in added revenue from FY 2017
- Public Service Tax @ 7% = \$7.3 million
 - Decrease of \$308,000 from FY 2017
- Fire Services Assessment @ 59% = \$24 million
 - Increase of \$1.5 million from FY 2017
- **NOTE:** Millage Rate Reduction + FSA Reduction produces same \$\$ decrease as “Rollback Rate”
- Use of Fund Balance: \$8,404,378 (\$4.5 million is disaster reserve, \$3.8 million is to balance the budget)
- Fund Balance: \$36,228,646 (2.75 months)



FY 2018 Budget Workshop

- **Expenditures**

- \$100,000 annually to continue street light program enhancements for installation of new fixtures as well as the ongoing costs
- Cash funding various capital projects:
 - \$6.5 million annually for local road resurfacing
 - \$312,000 annually for median improvements
 - \$520,000 annually for an alley paving program
 - \$1 million for capital maintenance of parks and general government facilities



FY 2018 Budget Workshop

- **“Roll-Back Rate”** (not recommended)
 - Tax rate that would generate same amount of property tax revenues as approved the prior year
 - Less allowances for new construction, additions, deletions, annexations, and improvements, etc.
 - Any rate higher than “roll-back” rate will generate more revenue than prior year and must be noticed as a “tax increase” even with many “homesteaded” properties paying less property tax with proposed millage rate reduction
 - FY 2018 Roll-back Rate is 6.3440
 - Reduces revenues an additional \$1.9 million
 - Option #1: Cut \$1.9 million of projects/programs
 - Option #2: Reduce “Fund Balance” to \$36,381,859 (2.76 months)
 - Option #3: Maintain FSA at 64% recovery
 - **NOTE:** Future use of “Roll-back” rate will accelerate Fund Balance depletion below 2 months policy



FY 2018 Budget Workshop

■ **Challenges (current/future)**

- Unfunded Mandates: UAAL/Workman's Comp of \$3.2 million
- General Fund Positions and Related Capital Shifted to Later Years (\$537,801)
- Funding Fire Stations: Switch Station #12 and #2 for Cost Savings
- Capital Needs (\$1.5 million) Shifted to FY 19
- Funding Sources TBD for Bimini Basin, 7 Islands, Parks Master Plan
- Additional \$25,000 Homestead Credit for FY 2020

GENERAL FUND ROSETTA STONE

FY 2018

SOURCES	FY 2017 Adopted Budget	FY 2017 Amended Budget	FY 2018: July 2017 CM Proposed Budget	Change in Amended	% Change
Millage Rate	6.7500	6.7500	6.5000	(0.2500)	-3.70%
Revenues					
Ad Valorem (1 mil = \$12,668,687)	78,051,494	78,051,494	82,346,270	4,294,776	5.50%
PST 7% (1% = \$1,044,682)	7,621,186	7,621,186	7,312,775	(308,411)	-4.05%
FSA 59%	22,590,875	22,590,875	24,052,435	1,461,560	6.47%
Other Revenue	51,290,432	51,708,259	52,138,404	430,145	0.83%
Debt Proceeds	750,000	750,000	-	(750,000)	-100.00%
Subtotal Current Revenues	160,303,987	160,721,814	165,849,884	5,128,070	3.19%
Balances Brought Forward	35,387,739	50,545,177	40,022,224	(10,522,953)	-20.82%
Total Sources	195,691,726	211,266,991	205,872,108	(5,394,883)	-2.55%

USES	FY 2017 Adopted Budget	FY 2017 Amended Budget	FY 2018: July 2017 CM Proposed Budget	Change in Proposed	% Change
Expenditures & Transfers					
Payroll	101,435,196	101,434,894	109,971,308	8,536,414	8.42%
Operating	32,179,270	36,265,106	33,593,124	(2,671,982)	-7.37%
Capital Outlay	7,336,589	10,903,110	4,064,329	(6,838,781)	-62.72%
Transfer Out	21,990,764	22,641,657	22,015,701	(625,956)	-2.76%
Subtotal Current Expenditures	162,941,819	171,244,767	169,644,462	(1,600,305)	-0.93%
Reserves	32,749,907	40,022,224	36,227,646	(3,794,578)	-9.48%
Total Expenditures	195,691,726	211,266,991	205,872,108	(5,394,883)	-2.55%

Personnel & Operating Base	133,614,466	137,700,000	143,564,432	5,864,432	4.26%
Operating Transfer					
P&R & CRA & City Centrum	6,197,614	6,848,507	6,742,085	(106,422)	-1.55%
Fire Station #2 Capital Project	-	-	297,000	297,000	0.00%
Paving Capital Project	6,500,000	6,500,000	6,500,000	-	0.00%
Alley Resurfacing Capital Project	510,000	510,000	520,000	10,000	1.96%
Median Landscaping Capital Project	306,000	306,000	312,000	6,000	1.96%
Debt Service Payments - Existing	8,477,150	8,477,150	7,204,616	(1,272,534)	-15.01%
Debt Service Payments (FY 2018 Capital Lease)	-	-	440,000	440,000	0.00%
Capital Expenditures					
Capital Maintenance	710,920	2,290,757	50,000	(2,240,757)	-97.82%
Vehicles & Equipment	6,059,164	7,966,769	3,629,159	(4,337,610)	-54.45%
Computer Software	566,505	645,584	385,170	(260,414)	-40.34%
Subtotal	162,941,819	171,244,767	169,644,462	(1,600,305)	-0.93%
Reserves	32,749,907	40,022,224	36,227,646	(3,794,578)	-9.48%
Total Expenditures	195,691,726	211,266,991	205,872,108	(5,394,883)	-2.55%

FY 2018 - FY 2020 BUDGET

	Example 2	Example 3	Example 4	Example 5	Example 6	Example 7	Example 9	Example 10	Non-Homest	Example - V
FY 17 Assessed Value	\$ 481,990	\$ 227,565	\$ 137,721	\$ 383,269	\$ 319,813	\$ 161,009	\$ 143,781	\$ 96,375	\$ 357,347	\$ 140,000
Less Homestead	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ -
FY 17 Taxable Value	\$ 431,990	\$ 172,565	\$ 87,721	\$ 333,269	\$ 269,813	\$ 111,009	\$ 93,781	\$ 46,375	\$ 357,347	\$ 140,000
FY 17 Tax @ 6.75	\$ 2,916	\$ 1,165	\$ 592	\$ 2,250	\$ 1,821	\$ 749	\$ 633	\$ 313	\$ 2,412	\$ 945
 FY 18 Assessed Value	 \$ 492,112	 \$ 227,344	 \$ 140,613	 \$ 391,318	 \$ 326,529	 \$ 164,390	 \$ 146,800	 \$ 98,399	 \$ 393,082	 \$ 154,000
Less Homestead	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ -
FY 18 Taxable Value	\$ 442,112	\$ 177,344	\$ 90,613	\$ 341,318	\$ 276,529	\$ 114,390	\$ 96,800	\$ 48,399	\$ 393,082	\$ 154,000
FY Tax @ 6.5	\$ 2,874	\$ 1,153	\$ 589	\$ 2,219	\$ 1,797	\$ 744	\$ 629	\$ 315	\$ 2,555	\$ 1,001
 Difference FY 17 / FY 18	 (\$42.21)	 (\$12.08)	 (\$3.13)	 (\$31.00)	 (\$23.80)	 (\$5.78)	 (\$3.82)	 \$1.56	 \$142.94	 \$56.00

Fire Assessment

CO Date	2006	1991	2006	2006	2002	1975	1990	1993	1996	
Building Cost/Extra 2016	\$ 261,264	\$ 254,980	\$ 164,691	\$ 295,447	\$ 258,919	\$ 127,811	\$ 168,957	\$ 142,698	\$ 257,694	\$ 236,336
EBUs	52	50	32	59	51	25	33	28	51	47
Building Cost/Extra 2017	\$ 364,285	\$ 338,880	\$ 225,343	\$ 395,724	\$ 343,587	\$ 128,310	\$ 229,285	\$ 186,753	\$ 345,456	\$ 316,470
EBUs	72	67	45	79	68	25	45	37	69	63
 FY 17 FSA (\$122.60/\$2.40)	 \$ 247.40	 \$ 242.60	 \$ 199.40	 \$ 264.20	 \$ 245.00	 \$ 182.60	 \$ 201.80	 \$ 189.80	 \$ 122.60	 \$ 122.60
FY 18 FSA (\$134.57 / \$2.09)	\$ 285.05	\$ 274.60	\$ 228.62	\$ 299.68	\$ 276.69	\$ 186.82	\$ 228.62	\$ 211.90	\$ 134.57	\$ 134.57
FY 18 FSA (\$124.20/\$1.93)	\$ 263.16	\$ 253.51	\$ 211.05	\$ 276.67	\$ 255.44	\$ 172.45	\$ 211.05	\$ 195.61	\$ 124.20	\$ 124.20
 FSA Difference FY 17/ FY 18	 \$ 15.76	 \$ 10.91	 \$ 11.65	 \$ 12.47	 \$ 10.44	 \$ (10.15)	 \$ 9.25	 \$ 5.81	 \$ 1.60	 \$ 1.60
 Net Millage / FSA FY 18	 (\$26.45)	 (\$1.17)	 \$8.52	 (\$18.53)	 (\$13.36)	 (\$15.93)	 \$5.43	 \$7.37	 \$144.54	 \$57.60

Assessed Property Value		\$150,000					
City:	Cape Coral	Ft Myers	North Port	Fort Lauderdale	Port St Lucie	Coral Springs	Average (Excl. Cape Coral)
Cost for City Services	\$ 1,427	\$ 1,827	\$ 1,360	\$ 1,756	\$ 1,614	\$ 1,849	\$ 1,681
Cost for City and County Services	\$ 2,885	\$ 3,278	\$ 2,814	\$ 3,470	\$ 3,717	\$ 3,561	\$ 3,368
County Service Costs	\$ 1,458	\$ 1,451	\$ 1,454	\$ 1,713	\$ 2,104	\$ 1,712	\$ 1,687
Taxes							
Property Tax - City Operations	\$ 650	\$ 865	\$ 354	\$ 412	\$ 518	\$ 605	\$ 551
Property Tax - City Debt Service	\$ -	\$ -	\$ -	\$ 7	\$ 122	\$ 25	\$ 52
Solid Waste Incinerator MSTU	\$ 12	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service (Utility) Tax	\$ 63	\$ 302	\$ 43	\$ 285	\$ 216	\$ 290	\$ 227
Communication Services Tax	\$ 132	\$ 132	\$ 144	\$ 139	\$ 132	\$ 132	\$ 135
Property Tax - Non-City	\$ 548	\$ 541	\$ 483	\$ 804	\$ 1,104	\$ 1,044	\$ 765
Property Tax - School	\$ 911	\$ 911	\$ 970	\$ 909	\$ 909	\$ 909	\$ 922
Total Taxes	2,314	\$ 2,750	\$ 1,995	\$ 2,556	\$ 3,091	\$ 2,767	\$ 2,653
Non-Ad Valorem Assessments							
Fire Assessment	\$ 182	\$ 78	\$ 233	\$ 256	\$ -	\$ 180	\$ 187
Solid Waste Assessment	\$ 190	\$ 229	\$ 240	\$ 379	\$ 268	\$ 248	\$ 273
Drainage/Stormwater Assessment	\$ 111	\$ 58	\$ 190	\$ 120	\$ 163	\$ 222	\$ 151
Solid Waste Incinerator	\$ -	\$ 7	\$ -	\$ -	\$ -	\$ -	\$ 7
Street Lights	\$ -	\$ -	\$ -	\$ -	\$ 26	\$ -	\$ 26
Total City Non-Ad Valorem Assessments	\$ 483	\$ 372	\$ 663	\$ 755	\$ 457	\$ 650	\$ 643
Fees - City Adopted							
Franchise Fee - Electric	\$ 46	\$ 127	\$ 127	\$ 130	\$ 130	\$ 130	\$ 129
Franchise Fee - Gas ⁽⁸⁾	\$ 29	\$ 29	\$ 29	\$ 29	\$ 29	\$ -	\$ 29
Franchise Fee - Solid Waste	\$ 13	\$ -	\$ -	\$ -	\$ 11	\$ 14	\$ 12
Franchise Fee - Towing/Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Fees - City Adopted	\$ 88	\$ 156	\$ 156	\$ 158	\$ 169	\$ 144	\$ 170

\$1,427

\$1,681

Budget Workshop



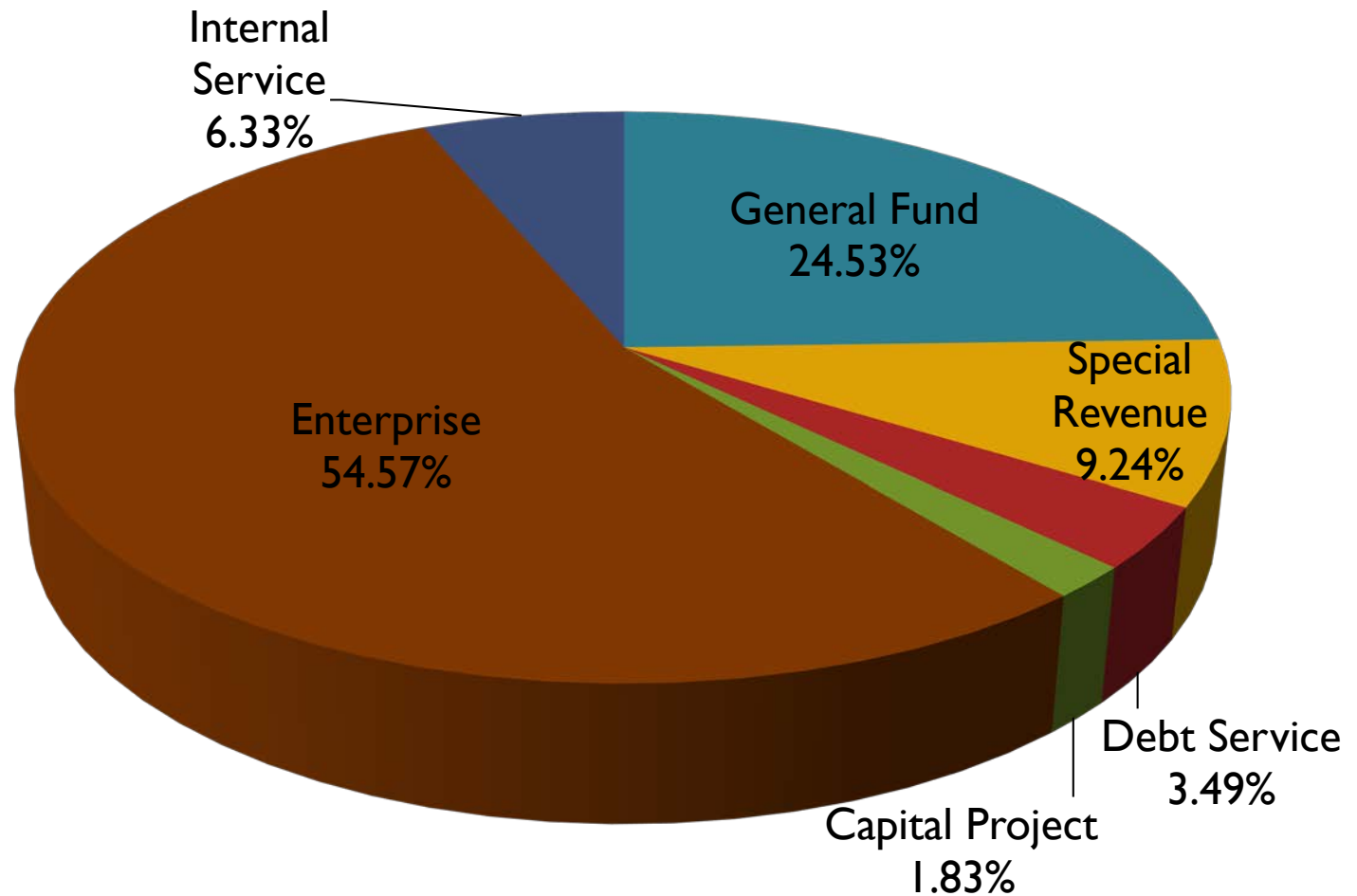
Department Presentations
FY 2018 Budget



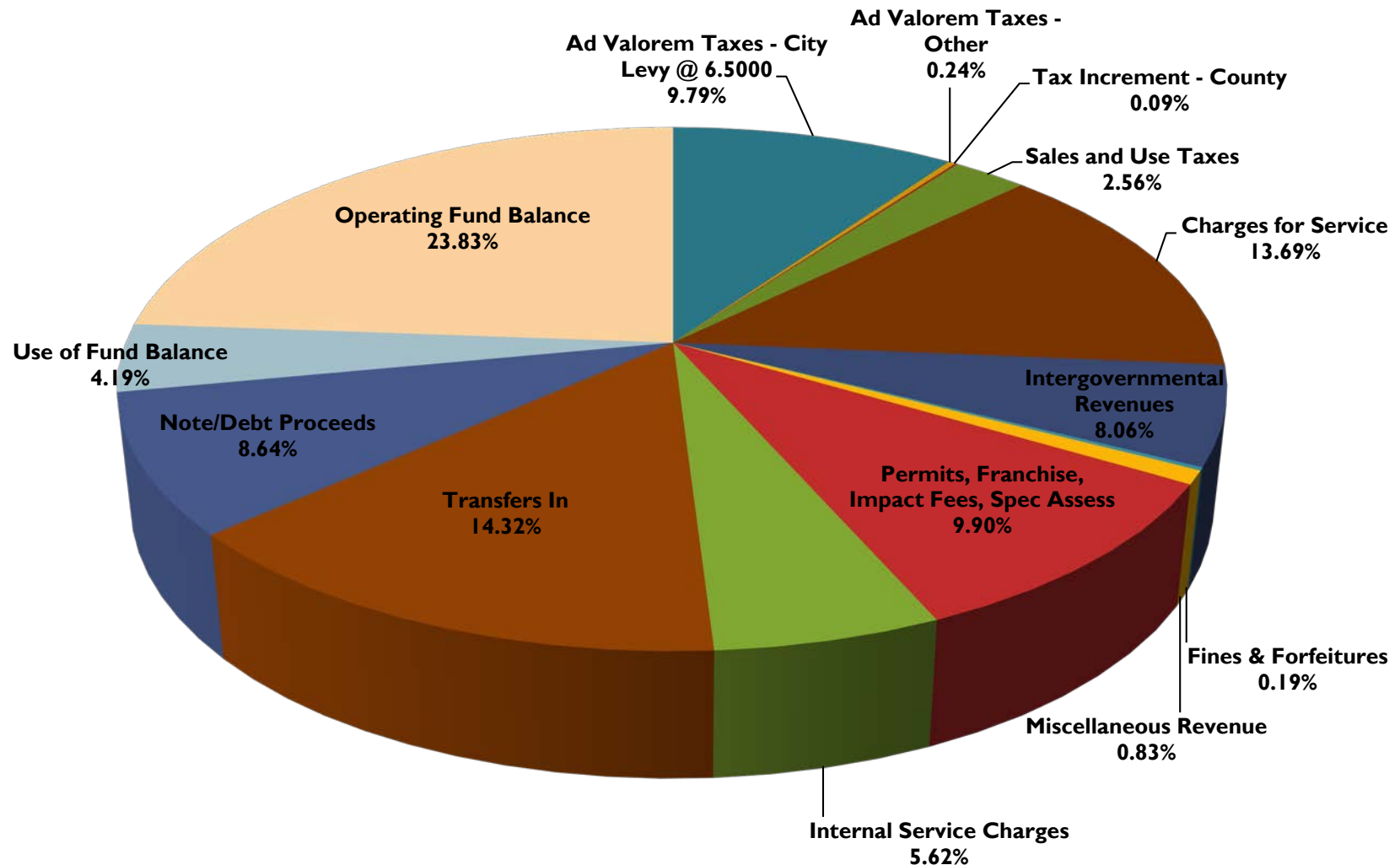
OVERVIEW OF BUDGETARY DETAILS

City Council Budget Workshops
August 8th and 10th, 2017

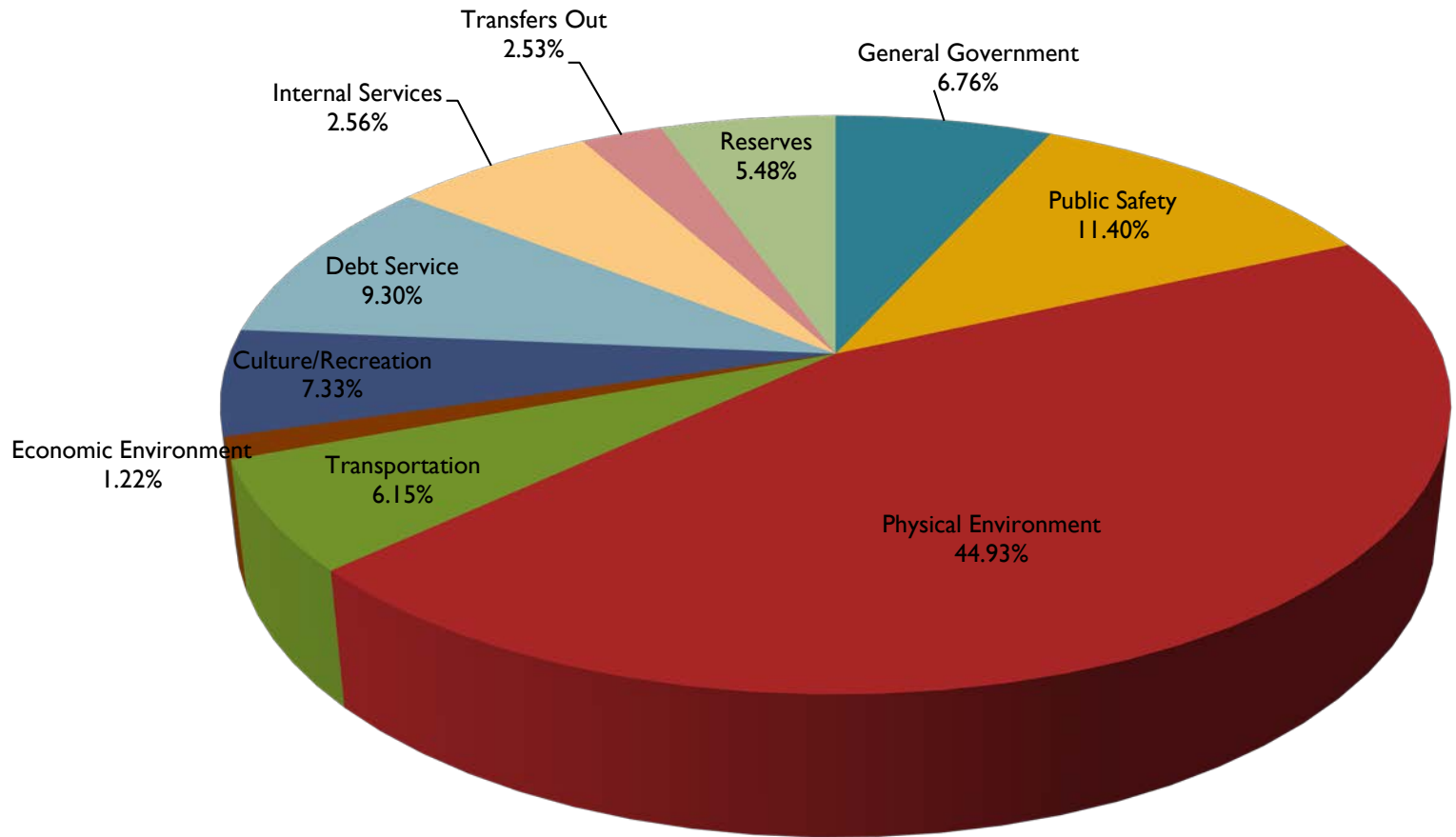
FY 2018 Proposed Budget by Fund Type



Where does the money come from?



How is the money allocated by function?



Major Fund Overview & Highlights

- Ad Valorem revenue increases by \$4.3 million over FY 17 while the proposed millage rate is down by .25 mils, making up 49% of total GF revenue
- Fire Service Assessment revenue increases by \$1.5 million, an additional \$ 900,000 over last year's FY 18 projections. This includes a \$2 million reduction from the originally proposed 64% cost recover. Current proposed cost recovery is at 59%.
- State Shared Revenues increases by \$234,000, an decrease of \$375,000 from last year's FY 18 projections.
- Salaries are budgeted at a 3% total increase
- General Fund operating expenditures increase from FY 17 by \$1.4 million or 4.4%
- General Fund capital/infrastructure expenditures decrease from FY 17 by \$3.2 million or 45%

General Fund Summary of Major Expenditures — 1 of 2

- Fire – \$352,770 Design for Station # 2
- Police – \$70,000 Marine Law Enforcement Boat
 - \$939,523 Fleet Rolling Stock
 - \$142,560 Body-worn cameras
- Public Works – \$312,000 Median Landscaping
 - \$520,000 Alley Resurfacing
 - \$6,500,000 Road Resurfacing
 - \$100,000 Sidewalk Maintenance
 - \$525,000 Sign Shop
- Parks & Rec – \$100,000 Landscape Maintenance City-wide
 - \$78,000 Park Walkway
 - \$70,000 Fence Repair
 - \$51,000 Electrical, Lighting, Pump Repairs
 - \$25,000 Athletic Field Chemicals
 - \$50,000 NW Softball Complex Impact Fee
 - \$90,000 Re-sodding Various Parks
 - \$50,000 ADA Access
 - \$55,725 Building Roof Repairs
 - \$30,000 Cart Lease Increase

General Fund Summary of Major Expenditures — 2 of 2

- Finance, IT, City Clerk, HR - \$660,000 ITS Computer Hardware
 - \$611,505 ITS Computer Software (Capital)
 - \$2,002,727 ITS Computer Software (Operating)
 - \$300,228 ITS Equipment
 - \$238,100 ITS Other Professional Costs

Personnel Costs for 2018

FY 2018 City-Wide Personnel Costs \$169,454,714

No Added General Fund positons for FY 2018
Proposed

FY 2018 previously approved positions moved to FY
2019, FY 2019 moved to FY 2020

4 positions added in FY 2018 in non-General Fund as
planned

Overview of Entire Budget

FUND TYPE SUMMARY	FY 2017 Adopted	FY 2017 Amended	FY 2018 Proposed	FY 2019 Proposed	FY 2020 Proposed
General Fund	\$ 195,691,726	\$ 211,266,991	\$ 205,872,108	\$ 208,871,046	\$ 212,890,976
Special Revenue	52,634,819	65,509,265	77,528,648	81,322,279	87,206,691
Debt Service	22,273,239	28,382,804	29,297,819	29,988,446	30,450,969
Capital Project	16,233,510	16,231,501	15,340,370	16,286,345	9,743,465
Enterprise	369,238,326	390,293,300	457,933,208	419,042,340	452,156,063
Internal Service	42,902,442	45,677,804	53,153,709	62,182,717	70,044,074
Total	\$ 698,974,062	\$ 757,361,665	\$ 839,125,862	\$ 817,693,173	\$ 862,492,238

ALL FUNDS

Category - All Funds	FY 2017 Adopted	FY 2017 Amended	FY 2018 Proposed	FY 2019 Proposed	FY 2020 Proposed
Payroll & Related Benefits	\$ 172,194,933	\$ 171,533,786	\$ 186,059,010	\$ 193,194,272	\$ 199,078,966
Operating	104,763,547	111,356,979	110,833,384	114,854,062	119,119,499
Capital/Infrastructure	110,843,239	120,142,607	127,763,074	122,575,468	138,130,529
Debt Service	73,027,356	73,027,356	73,587,186	73,305,909	74,600,591
Other	-	-	-	-	-
Transfers Out	112,672,411	113,323,304	120,506,640	101,275,920	104,916,612
Reserves	125,472,576	167,977,633	220,376,568	212,487,542	226,646,041
Total	\$ 698,974,062	\$ 757,361,665	\$ 839,125,862	\$ 817,693,173	\$ 862,492,238

Overview of General Fund Budget

	FY 2017	FY 2017	FY 2018	FY 2019	FY 2020
Category - General Fund	Adopted	Amended	Proposed	Proposed	Proposed
Payroll & Related Benefits	\$ 101,435,196	\$ 101,434,894	\$ 109,971,308	\$ 114,165,521	\$ 117,925,690
Operating	32,179,270	36,265,106	33,593,124	34,188,020	36,441,221
Capital/Infrastructure	7,336,589	10,903,110	4,064,329	4,084,107	4,718,533
Debt Service	-	-	-	-	-
Transfers Out	21,990,764	22,641,657	22,015,701	22,410,324	23,063,167
Reserves	32,749,907	40,022,224	36,227,646	34,023,074	30,742,365
Total	\$ 195,691,726	\$ 211,266,991	\$ 205,872,108	\$ 208,871,046	\$ 212,890,976

	FY 2017	FY 2017	FY 2018	FY 2019	FY 2020
General Fund	Adopted	Amended	Proposed	Proposed	Proposed
Appropriations	\$ 162,941,819	\$ 171,244,767	\$ 169,644,462	\$ 174,847,972	\$ 182,148,611
Reserves:	32,749,907	40,022,224	36,227,646	34,023,074	30,742,365
Total	\$ 195,691,726	\$ 211,266,991	\$ 205,872,108	\$ 208,871,046	\$ 212,890,976

1 Month Operating	12,357,436	12,752,138	13,162,594	13,619,322	14,174,840
# Months of Reserves	2.65	3.14	2.75	2.50	2.17



Discussion / Questions

Item Number:	B.(2)
Meeting Date:	8/10/2017
Item Type:	DISCUSSION - JOINT MEETING ONLY

**AGENDA REQUEST
FORM**
CITY OF CAPE CORAL



TITLE:

Department presentations in order of appearance: Charter Schools , Public Works, Economic Development, Finance, ITS, Human Resources & City Clerk, City Manager, City Attorney, City Auditor, Government Services

REQUESTED ACTION:

STRATEGIC PLAN INFO:

1. Will this action result in a Budget Amendment?
2. Is this a Strategic Decision?
 - If Yes, Priority Goals Supported are listed below.
 - If No, will it harm the intent or success of the Strategic Plan?

PLANNING & ZONING/HEARING EXAMINER/STAFF RECOMMENDATIONS:

SUMMARY EXPLANATION AND BACKGROUND:

LEGAL REVIEW:

EXHIBITS:

Combined Presentations

PREPARED BY:

Division- Department-

SOURCE OF ADDITIONAL INFORMATION:

ATTACHMENTS:

Description	Type
<input type="checkbox"/> Combined Presentations	Backup Material



Charter Schools

FY 2018 - 2020 Proposed Budget



Charter Schools FY 2018 – 2020 Proposed Budget

Expenditure Category	FY 2017 Amended Budget	FY 2018 Requested Budget	FY 2019 Requested Budget	FY 2020 Requested Budget
Payroll	16,455,154	16,604,296	17,645,891	18,277,403
Operating	7,518,171	7,260,006	7,780,088	7,738,613
Capital Outlay	525,440	238,795	277,418	237,883
Reserves	4,828,722	4,589,090	-	-
Total by Category	29,327,487	28,692,187	25,703,397	26,253,899



Public Works – General Fund

FY 2018 - 2020 Proposed Budget



Public Works – General Fund

FY 2018 – 2020 Proposed Budgets

Fund	FY 2017 Amended Budget	FY 2018 Proposed Budget	FY 2019 Proposed Budget	FY 2020 Proposed Budget
General Fund	9,693,912	9,467,481	10,297,873	10,818,002

Expenditure Category	FY 2017 Amended Budget	FY 2018 Proposed Budget	FY 2019 Proposed Budget	FY 2020 Proposed Budget
Payroll	5,175,541	5,713,696	6,041,813	6,276,644
Operating	3,916,947	3,366,309	3,563,045	3,683,847
Capital Outlay	601,424	387,476	693,015	857,511
Total by Category	9,693,912	9,467,481	10,297,873	10,818,002



Public Works - General Fund Differences in FY 2018 Proposed

Category	FY 2017 Amended Budget	FY 2018 Proposed Sept 2016	FY 2018 Proposed Budget	\$ Difference in FY 2018 as Proposed	% Difference in FY 2018 as Proposed
Payroll	5,175,541	5,417,468	5,713,696	296,228	5.47%
Operating	3,916,947	3,198,816	3,366,309	167,493	5.24%
Capital Outlay	601,424	406,615	387,476	(19,139)	-4.71%
Total	9,693,912	9,022,899	9,467,481	444,582	4.93%

No New FTE's in FY 2018

FY 2018 Prop. Budget 2.34 % less than FY 2017 Amend. Budget

Variances:

Payroll: Increases in payroll, health insurance, etc.

Operating: \$180,000 Increase in Median Maintenance Outside Services

Capital: Change in Definition of Capital Outlay



Major Expenditures or Capital FY 2018 – Public Works

- Road Resurfacing - \$6,500,000
- Alley Resurfacing - \$520,000
- Median Landscaping - \$312,000
- Streetlights - \$100,000
- Sidewalk Maintenance – \$100,000 (Operating)
- Sign Shop - \$525,000 (Funded in Prior FY's)



Public Works – Fleet Management

Rolling Stock Allocation by Fund
FY 2018 – FY 2022

Public Works

Fleet Management Rolling Stock

- Three primary evaluation criteria used:
 - Age 5 points
 - Mileage 5 points
 - Repair Costs Life to Date 5 points

TOTAL TO REPLACE 15 points



Rolling Stock – Three Major Funds

	FY 18	FY 19	FY 20	FY 21	FY 22	FIVE YEAR TOTAL
<u>GENERAL FUND</u>						
Original	\$ 2,480,098	\$4,065,906	\$ 4,802,000	\$4,390,500	\$ 4,283,549	\$ 20,022,053
Revised	\$ 1,293,984	\$2,777,084	\$ 3,674,837	\$3,769,311	\$ 3,622,403	\$ 15,137,619
Reduction	\$ 1,186,114	\$1,288,822	\$ 1,127,163	\$ 621,189	\$ 661,146	\$ 4,884,434
<u>STORMWATER</u>						
Original	\$ 1,116,300	\$ 893,767	\$ 1,192,160	\$1,088,395	\$ 1,116,630	\$ 5,407,252
Revised	\$ 1,112,985	\$ 519,222	\$ 575,060	\$ 432,091	\$ 513,000	\$ 3,152,358
Reduction	\$ 3,315	\$ 374,545	\$ 617,100	\$ 656,304	\$ 603,630	\$ 2,254,894
<u>UTILITIES</u>						
Original	\$ 1,253,500	\$ 827,000	\$ 1,467,600	\$1,376,342	\$ 1,933,313	\$ 6,857,755
Revised	\$ 432,000	\$ 321,000	\$ 393,420	\$ 353,500	\$ 413,500	\$ 1,913,420
Reduction	\$ 821,500	\$ 506,000	\$ 1,074,180	\$1,022,842	\$ 1,519,813	\$ 4,944,335
ANNUAL SAVINGS	\$ 2,010,929	\$2,169,367	\$ 2,818,443	\$2,300,335	\$ 2,784,589	\$ 12,083,663

Rolling Stock – Other Funds

	FY 18	FY 19	FY 20	FY 21	FY 22	FIVE YEAR TOTAL
<u>FLEET</u>						
Original	\$ 90,000	\$ -	\$ 118,460	\$ 120,287	\$ -	\$ 328,747
Revised	\$ 90,000	\$ -	\$ 60,000	\$ 50,000	\$ -	\$ 200,000
Reduction	\$ -	\$ -	\$ 58,460	\$ 70,287	\$ -	\$ 128,747
<u>FACILITIES</u>						
Original	\$ 51,000	\$ -	\$ 123,700	\$ 402,000	\$ -	\$ 576,700
Revised	\$ 28,000	\$ -	\$ 30,000	\$ 15,000	\$ 60,000	\$ 133,000
Reduction	\$ 23,000	\$ -	\$ 93,700	\$ 387,000	\$ (60,000)	\$ 443,700
<u>LOT MOWING</u>						
Original	\$ 26,178	\$ -	\$ 37,000	\$ 37,500	\$ -	\$ 100,678
Revised	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Reduction	\$ 26,178	\$ -	\$ 37,000	\$ 37,500	\$ -	\$ 100,678
<u>BUILDING</u>						
Original	\$ 40,842	\$ 107,210	\$ 102,000	\$ 90,000	\$ 35,000	\$ 375,052
Revised	\$ 72,723	\$ 55,500	\$ 47,223	\$ 30,000	\$ -	\$ 205,446
Reduction	\$ (31,881)	\$ 51,710	\$ 54,777	\$ 60,000	\$ 35,000	\$ 169,606
<u>GOLF COURSE</u>						
Original	\$ -	\$ -	\$ 299,000	\$ 311,400	\$ 185,000	\$ 795,400
Revised	\$ -	\$ -	\$ 142,800	\$ 101,000	\$ 155,125	\$ 398,925
Reduction	\$ -	\$ -	\$ 156,200	\$ 210,400	\$ 29,875	\$ 396,475
<u>SIDEWALKS/ grants</u>						
Original	\$ 77,323	\$ -	\$ 215,000	\$ 75,000	\$ -	\$ 367,323
Revised	\$ 85,000	\$ -	\$ 65,000	\$ 35,000	\$ 65,000	\$ 250,000
Reduction	\$ (7,677)	\$ -	\$ 150,000	\$ 40,000	\$ (65,000)	\$ 117,323
ANNUAL SAVINGS	\$ 9,620	\$ 51,710	\$ 550,137	\$ 805,187	\$ (60,125)	\$ 1,356,529



Economic Development

FY 2018 - 2020 Proposed Budget
City Council Budget Workshops
August 8 & 10, 2017

Summary of Budget FY 2018 – 2020

Economic Development

Department	FY 2017 Amended Budget	FY 2018 Requested Budget	FY 2019 Requested Budget	FY 2020 Requested Budget
Economic Development	897,805	1,072,719	1,084,954	1,094,739
Total	897,805	1,072,719	1,084,954	1,094,739

Expenditure Category	FY 2017 Amended Budget	FY 2018 Requested Budget	FY 2019 Requested Budget	FY 2020 Requested Budget
Payroll	373,062	364,301	376,489	386,227
Operating	524,743	708,418	708,465	708,512
Total	897,805	1,072,719	1,084,954	1,094,739

Category	FY 2017 Amended Budget	FY 2018 Proposed Sept 2016	FY 2018 Requested Budget	\$ Difference in FY 2018 as Proposed	% Difference in FY 2018 as Proposed
Payroll	373,062	382,715	364,301	(18,414)	-4.81%
Operating	524,743	508,040	708,418	200,378	39.44%
Grand Total	897,805	890,755	1,072,719	181,964	20.43%



Major Expenditures or Capital for FY 2018 – Economic Development

- Outside Services @ \$30,010 – Business Support Services
 - Contract with Florida SBDC @ FGCU. Presently 2.5 EE's in Cape Coral.
- Travel Costs @ \$25,000
 - Supports Marketing and Recruitment.
- Public Relations @ \$405,000 – Related to Branding and Image.
 - New Marketing Contract Budgeted @ \$150,000
 - New Web Site with Mapping and Sites Database budgeted @ \$50,000
 - Domestic & International Magazine Ads @ \$80,000
 - RSW & PGD Airport Advertising @ \$20,000
 - Social Media Advertising & Outreach @ \$10,000
- Economic Development Incentive @ \$200,000
 - New Small Business Incentive program Approved by City Council in 2017.



Finance, IT, HR & City Clerk

FY 2018 - 2020 Proposed Budget
City Council Budget Workshops
August 8 & 10, 2017

Summary of Budget FY 2018 - 2020

Finance, IT, HR, City Clerk

Department	FY 2017 Amended Budget	FY 2018 Requested Budget	FY 2019 Requested Budget	FY 2020 Requested Budget
City Clerk	1,419,979	1,554,354	1,593,066	1,607,291
Finance	3,539,362	3,433,180	3,561,505	3,650,960
Human Resources	1,633,432	1,671,827	1,693,479	1,735,718
ITS	7,357,536	6,577,854	7,250,018	7,603,145
Total	13,950,309	13,237,215	14,098,068	14,597,114
Expenditure Category	FY 2017 Amended Budget	FY 2018 Requested Budget	FY 2019 Requested Budget	FY 2020 Requested Budget
Payroll	8,265,072	8,508,007	8,789,220	9,022,722
Operating	4,417,385	3,775,608	4,130,848	4,313,192
Capital Outlay	1,267,852	953,600	1,178,000	1,261,200
Total	13,950,309	13,237,215	14,098,068	14,597,114



General Fund Proposed – (Finance, IT, HR, City Clerk)

Differences in FY 2018 Proposed

Category	FY 2017 Amended Budget	FY 2018 Proposed Sept 2016	FY 2018 Requested Budget	\$ Difference in FY 2018 as Proposed	% Difference in FY 2018 as Proposed
Payroll	8,265,072	8,427,592	8,508,007	80,415	0.95%
Operating	4,417,385	3,798,586	3,775,608	(22,978)	-0.60%
Capital Outlay	1,267,852	953,600	953,600	-	0.00%
Grand Total	13,950,309	13,179,778	13,237,215	57,437	0.44%

Variances:

Payroll: Payroll related cost increases (UAAL, Self-Insurance, Worker's Comp, etc)



Major Expenditures or Capital for FY 2018 — Finance, IT, City Clerk, HR

- ITS \$2,337,727 for computer software (operating and capital accounts), \$885,228 for equipment (operating and capital accounts)
- City Clerk \$52,256 for outside services (for social media capturing, online code/LDR hosting, etc) and \$22,638 for advertising
- Human Resources \$17,500 for BlackBookHR (Talmatrix), \$23,500 for Rewards Program, \$14,500 LinkedIn Recruiter License



City Manager, City Attorney, City Auditor, Government Services

FY 2018 - 2020 Proposed Budget
City Council Budget Workshops
August 8 & 10, 2017



Summary of Budget FY 2018 – 2020

City Manager, City Attorney, City Auditor

Department	FY 2017 Amended Budget	FY 2018 Requested Budget	FY 2019 Requested Budget	FY 2020 Requested Budget
City Manager	2,361,057	2,570,054	2,578,216	2,690,472
City Attorney	1,548,185	1,639,153	1,659,399	1,680,650
City Auditor	728,955	771,006	744,858	767,051
Total	4,638,197	4,980,213	4,982,473	5,138,173

Expenditure Category	FY 2017 Amended Budget	FY 2018 Requested Budget	FY 2019 Requested Budget	FY 2020 Requested Budget
Payroll	3,295,086	3,463,612	3,573,217	3,646,059
Operating	1,313,111	1,436,431	1,409,256	1,457,114
Capital Outlay	30,000	80,170	-	35,000
Total	4,638,197	4,980,213	4,982,473	5,138,173

General Fund Proposed Differences in FY 2018

Proposed – Government Services

	FY 2017	FY 2018	FY 2019	FY 2020
Fund	Amended Budget	Requested Budget	Requested Budget	Requested Budget
General Fund	95,923,911	91,058,177	89,744,088	88,364,689

	FY 2017	FY 2018	FY 2019	FY 2020
Expenditure Category	Amended Budget	Requested Budget	Requested Budget	Requested Budget
Payroll	23,178,704	27,246,518	28,203,500	29,199,001
Operating	14,295,240	11,591,092	11,641,574	12,762,083
Capital Outlay	2,111,826	-	-	-
Transfers Out	16,315,917	15,992,921	15,875,940	15,661,240
Reserves	40,022,224	36,227,646	34,023,074	30,742,365
Total by Category	95,923,911	91,058,177	89,744,088	88,364,689

General Fund Proposed Differences in FY 2018

Proposed - City Manager, City Attorney, City Auditor, Government Services

Category	FY 2017 Amended Budget	FY 2018 Proposed Sept 2016	FY 2018 Requested Budget	\$ Difference in FY 2018 as Proposed	% Difference in FY 2018 as Proposed
Payroll	3,295,086	3,530,448	3,463,612	(66,836)	-1.89%
Operating	1,313,111	1,210,743	1,436,431	225,688	18.64%
Capital Outlay	30,000	65,000	80,170	15,170	23.34%
Grand Total	4,638,197	4,806,191	4,980,213	174,022	3.62%

Government Services Only:

Category	FY 2017 Amended Budget	FY 2018 Proposed Sept 2016	FY 2018 Requested Budget	\$ Difference in FY 2018 as Proposed	% Difference in FY 2018 as Proposed
Payroll	23,178,704	24,145,792	27,246,518	3,100,726	12.84%
Operating	14,295,240	12,229,715	11,591,092	(638,623)	-5.22%
Capital Outlay	2,111,826	-	-	-	0.00%
Transfers Out	16,315,917	16,984,896	15,992,921	(991,975)	-5.84%
Reserves	40,022,224	32,357,424	36,227,646	3,870,222	11.96%
Total	95,923,911	85,717,827	91,058,177	5,340,350	6.23%

Major Expenditures or Capital for FY 2018 – City Manager, City Attorney, City Auditor, Government Services



- City Auditor \$97,662 for Accounting & Auditing Services, \$50,170 for Auditing software (capital account), \$12,170 for training & seminars
- Government Services includes \$6.5 million transfers out for Paving, \$2.7 million for Street Light Power, \$23.1 million for Pension expenditures, and \$7.2 million for Debt Service



Police Department

FY 2018 - 2020 Proposed Budget



Police Summary of Budget

FY 2018 - 2020

Fund	FY 2017 Amended Budget	FY 2018 Proposed Budget	FY 2019 Proposed Budget	FY 2020 Proposed Budget
General Fund	35,692,257	36,839,547	38,035,432	39,561,100

Expenditure Category	FY 2017 Amended Budget	FY 2018 Proposed Budget	FY 2019 Proposed Budget	FY 2020 Proposed Budget
Payroll	29,490,962	30,901,307	32,035,143	32,870,264
Operating	4,807,879	4,941,717	4,998,847	5,206,836
Capital Outlay	1,393,416	996,523	1,001,442	1,484,000
Total by Category	35,692,257	36,839,547	38,035,432	39,561,100



General Fund Proposed – (Police)

Differences in FY 2018 Proposed

Category	FY 2017 Amended Budget	FY 2018 Proposed Sept 2016	FY 2018 Proposed July 2017	\$ Difference in FY 2018 as Proposed	% Difference in FY 2018 as Proposed
Payroll	29,490,962	30,236,239	30,901,307	665,068	2.20%
Operating	4,807,879	4,638,013	4,941,717	303,704	6.55%
Capital Outlay	1,393,416	1,018,523	996,523	(22,000)	-2.16%
Total	35,692,257	35,892,775	36,839,547	946,772	2.64%

Variances: N/A

Payroll: Increase due to Segal Waters Study position scale adjustments, UAAL, workers comp and self-insurance.

Operating: Transferred \$220,000 for School Crossing Guards from Payroll to Operating (Outside Services). Increased Building Maintenance by \$80,000 to help fund building repair costs at Police HQ.

Capital: Replacement request per Fleet (2007 Ford Taurus). Asset number #22761. Not an increase, but a transfer from PW site to Police Support Administration. Moved D/Chief vehicle cost from FY18 to FY19.



Major Expenditures or Capital for FY 2018

- Police

■ Capital:

- Police K-9 Replacement for Special Operations = \$10,000
- Marine Law Enforcement Boat Replacement for Special Operations = \$70,000
(If approved, purchase may be made in FY17 reducing Capital in FY18)
- Fleet Rolling Stock (New & Replacements) = \$898,523
(If approved, additional vehicle purchases may be made in FY17 reducing Capital in FY18)

■ Operating:

- Mobile Radio Replacement for Special Operations = \$55,000
- Officer Safety Plans for Body-Worn Camera Program (Years 2 & 3 of Contract) = \$142,560
- Building Repairs at Police Headquarters = \$120,000
- Ammunition (Qualifications and Training) = \$64,425



Fire Department

FY 2018 - 2020 Proposed Budget

Fire Summary of Budget

FY 2018 - 2020

Fund	FY 2017 Amended Budget	FY 2018 Proposed Budget	FY 2019 Proposed Budget	FY 2020 Proposed Budget
General Fund	31,229,491	31,812,191	32,080,400	33,831,485

Expenditure Category	FY 2017 Amended Budget	FY 2018 Proposed Budget	FY 2019 Proposed Budget	FY 2020 Proposed Budget
Payroll	23,587,145	25,183,467	26,279,121	27,348,593
Operating	4,208,708	4,709,073	4,654,829	5,098,567
Capital Outlay	2,963,168	1,228,297	322,788	200,462
Transfer Out	470,470	691,354	823,662	1,183,863
Total by Category	31,229,491	31,812,191	32,080,400	33,831,485

Note:

The Cape Coral Fire Department currently has 196 Certified (State of Florida Firefighter II) Full Time Equivalent Positions Budgeted. Of those, 6 are currently vacant and are in the process of being filled.

The Cape Coral Fire Department currently has 16.5 Non-Certified Full Time Equivalent Positions Budgeted. Of those, 0 are currently vacant.

General Fund Proposed – (Fire)

Differences in FY 2018 Proposed

Category	FY 2017 Amended Budget	FY 2018 Proposed Sept 2016	FY 2018 Proposed July 2017	\$ Difference in FY 2018 as Proposed	% Difference in FY 2018 as Proposed
Payroll	23,587,145	24,928,663	25,183,467	254,804	1.02%
Operating	4,208,708	4,181,408	4,709,073	527,665	12.62%
Capital Outlay	2,963,168	1,547,240	1,228,297	(318,943)	-20.61%
Transfer Out	470,470	989,600	691,354	(298,246)	100.00%
Total	31,229,491	31,646,911	31,812,191	165,280	0.52%

Differences:

Payroll: Increase of \$254,804

- Due to contractual raises that will help retain and attract talented staff following the City's pay philosophy to position the compensation level of our employees at or near the 75th percentile of pay with comparable cities.

Operating: Increase of \$527,665

- Increase of \$191,732: Facilities lines were adjusted based on historic actuals. In addition, several Capital items were moved to Facilities lines because they no longer meet the Capital threshold.
- Increase of \$334,433: Capital items were moved to Building Maintenance lines because they no longer meet the Capital threshold.
- Increase of \$1,500: FSA Advertising costs were reallocated from Government Services to the Fire Department starting in FY18.

Capital Outlay: Decrease of \$318,943

- Increase of \$29,000: Additional \$29,000 for air conditioning systems at Fire Stations #3, #4, and #8.
- Decrease of \$347,943: Capital items were moved to Building Maintenance and Facilities lines because they no longer meet the Capital threshold.

Transfers Out: Decrease of \$298,246

- Decrease due to Station 11 debt service being deferred.



Major Expenditures or Capital for FY 2018 – Fire

Note: The below-noted major expenditures or capital only include those that are \$5,000 or above, that were not already tentatively approved in FY2017, and do not include transfers from one business unit to another business unit, leaving the budget revenue neutral.

Operating:

- \$14,661: Water & Sewer costs due to the addition of Fire Station 11
- \$11,938: Firefighter (new hire and regular) physicals, background checks, and polygraph testing (increase over previously-approved budgeted amount due to updated bid received from vendor)
- \$7,462: KronosWorks Conference for the two officers assigned to the maintenance and progression of our TeleStaff program

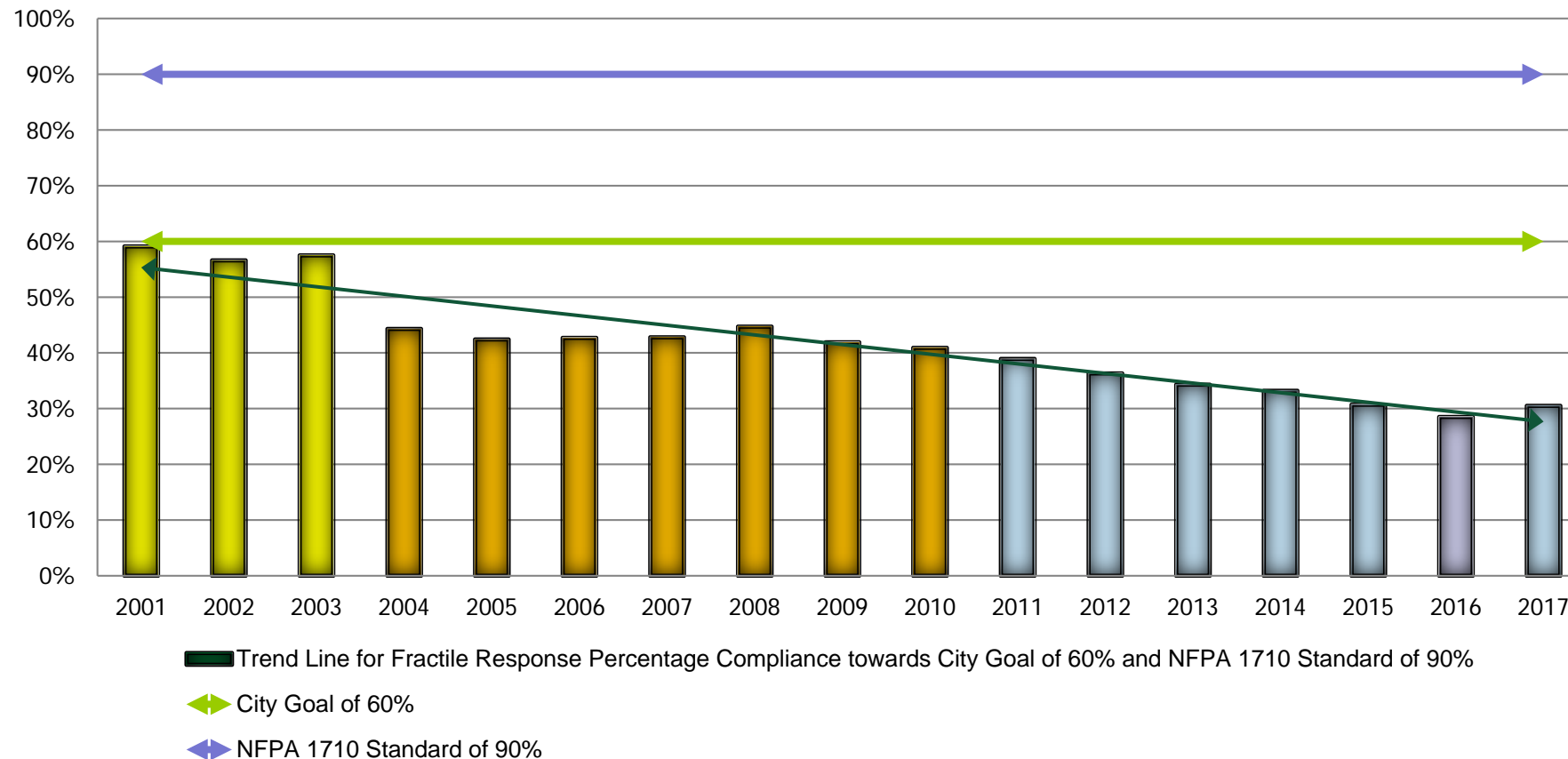
Capital:

- \$297,000: Design for Fire Station #2
- \$29,000: Replacement of air conditioning systems at Fire Stations #3, #4, and #8 (increase over previously-approved budgeted amount due to updated cost estimates provided by Public Works)

Additional Debt Service:

- None

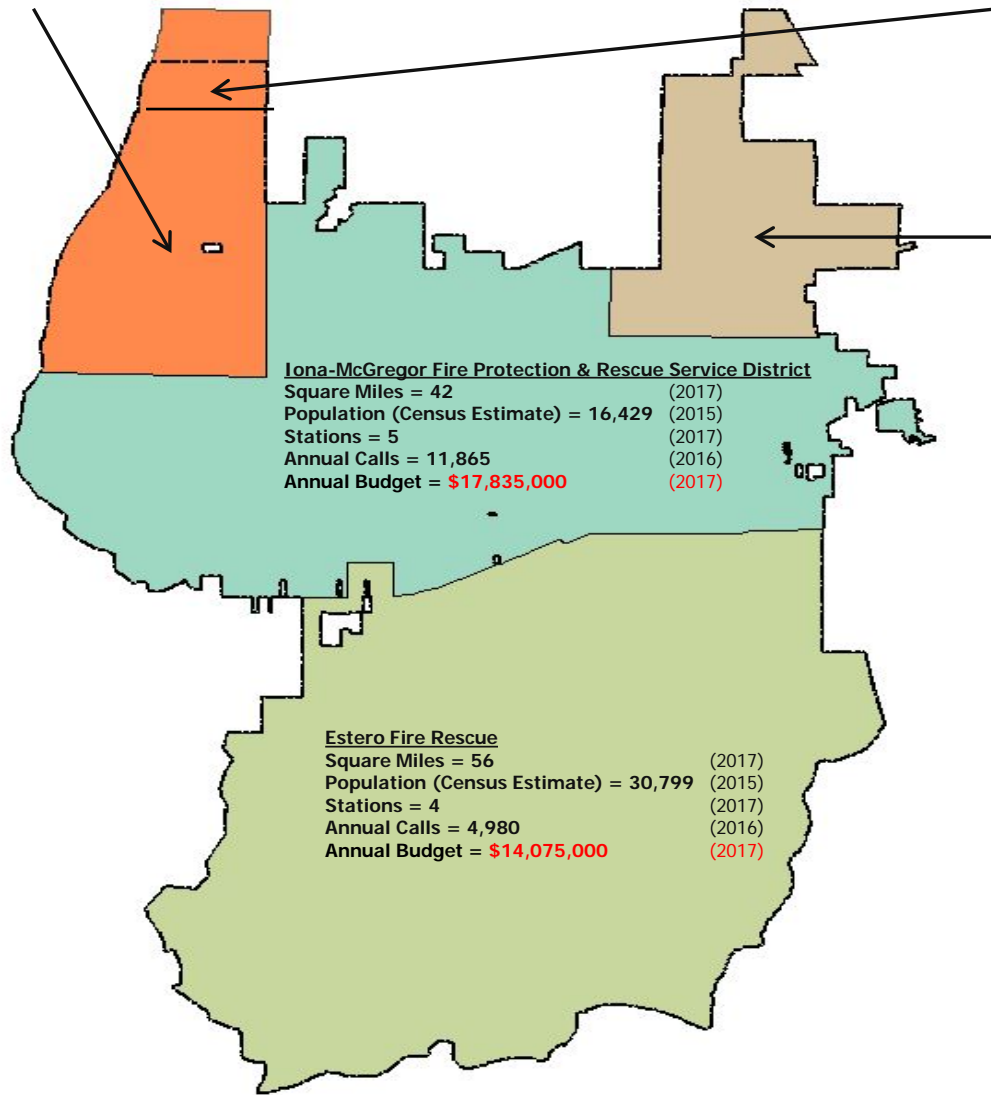
Fire Department Response Times



* The 2017 numbers are based on the average of the 2017 1st quarter.

Value of the Cape Coral Fire Department

Additional Area Covered by CCFD
10.9 square miles



Captiva Fire Control District
Square Miles = 1.5 (2017)
Population (Census Estimate) = 615 (2015)
Stations = 1 (2017)
Annual Calls = 412 (2016)
Annual Budget = **\$2,284,800** (2017)

Fort Myers Beach Fire Control District
Square Miles = 10 (2017)
Population (Census Estimate) = 6,983 (2015)
Stations = 3 (2017)
Annual Calls = 3,402 (2016)
Annual Budget = **\$10,320,000** (2017)

Iona-McGregor Fire Protection & Rescue Service District
Square Miles = 42 (2017)
Population (Census Estimate) = 16,429 (2015)
Stations = 5 (2017)
Annual Calls = 11,865 (2016)
Annual Budget = **\$17,835,000** (2017)

Estero Fire Rescue
Square Miles = 56 (2017)
Population (Census Estimate) = 30,799 (2015)
Stations = 4 (2017)
Annual Calls = 4,980 (2016)
Annual Budget = **\$14,075,000** (2017)

	<u>CCFD</u>	<u>Combined FDs</u>
Square Miles	120	109.5
Population	175,229	54,826
Stations	11	13
Annual Calls	18,976	20,659
Annual Budget	\$31.8 mil	\$44.5 mil



Parks & Recreation

FY 2018 - 2020 Proposed Budget

Parks & Recreation Summary of Budget FY 2018 - 2020

Fund	FY 2017 Amended Budget	FY 2018 Proposed Budget	FY 2019 Proposed Budget	FY 2020 Proposed Budget
General Fund	14,638,330	13,339,441	14,115,599	14,859,527

Expenditure Category	FY 2017 Amended Budget	FY 2018 Proposed Budget	FY 2019 Proposed Budget	FY 2020 Proposed Budget
Payroll	3,894,168	4,123,085	4,240,788	4,344,798
Operating	2,403,233	2,963,266	3,118,351	3,055,308
Capital Outlay	2,485,659	357,000	631,000	975,360
Transfer Out	5,855,270	5,896,090	6,125,460	6,484,061
Total by Category	14,638,330	13,339,441	14,115,599	14,859,527



General Fund Proposed – (P&R)

Differences in FY 2018 Proposed

Category	FY 2017 Amended Budget	FY 2018 Proposed Sept 2016	FY 2018 Proposed May 2017	\$ Difference in FY 2018 as Proposed	% Difference in FY 2018 as Proposed
Payroll	3,894,168	3,986,787	4,123,085	136,298	3.42%
Operating	2,403,233	2,325,571	2,963,266	637,695	27.42%
Capital Outlay	2,485,659	965,225	357,000	(608,225)	-63.01%
Transfer Out	5,855,270	4,967,261	5,896,090	928,829	18.70%
Total	14,638,330	12,244,844	13,339,441	1,094,597	8.94%

Variances: Capital reclassification effective FY18 moved most of capital expense to operating expense.

Payroll: Increase consistent with Segal Waters/Contract Negotiated Wage Amounts. (Approximately \$100,000 is wage increase, tax, BWC and unemployment; the rest is benefit related.)

Operating: Increase is capital reclassification (\$550,000), city-wide landscape maintenance contract increase (100,000), RecTrac software update (\$20,641) and chemical applications for athletic fields (\$25,000).

Capital: Decrease is due to capital reclassification.

Transfers Out: P&R Programs subsidy increase (\$348,742 of which \$299,227 is payroll associated) ; COGC increase \$16,357 (Cart lease increase of \$30,000); SSWP increase \$563,730 (Reduced revenues of almost \$510,000 projected associated with rebuild delays; no Guest Relations, Gift Shop or kitchen as of March 2017. Park attendance as of May 2017 is better than anticipated and we currently project that decrease to be closer to \$250,000).



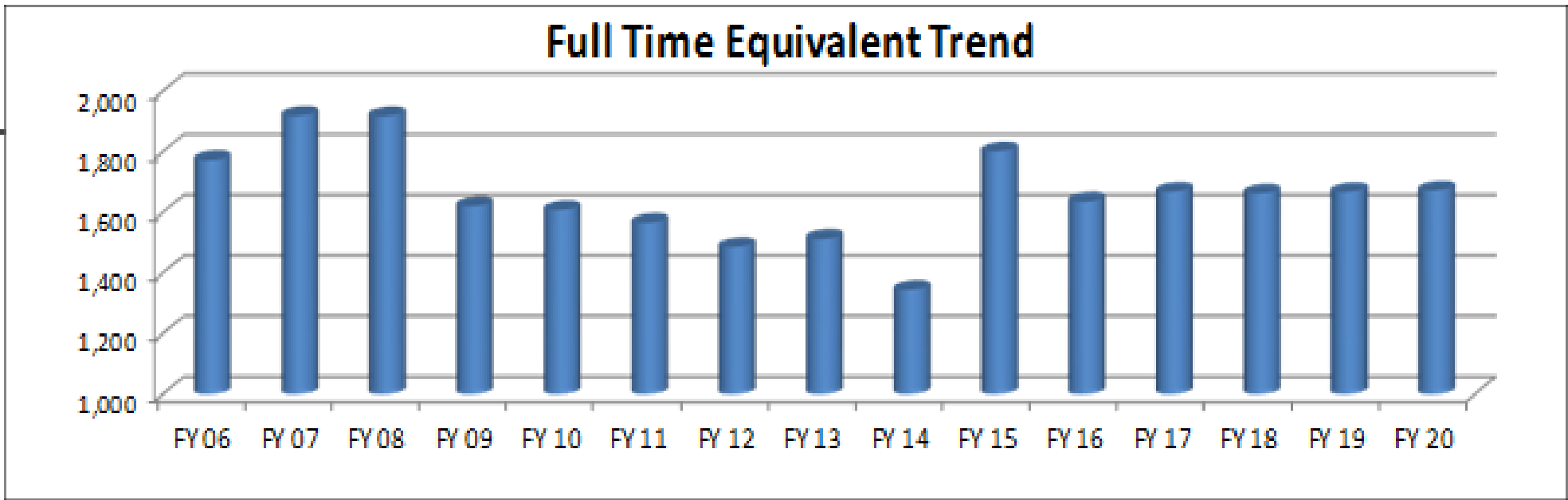
Major Expenditures or Capital for FY 2018 – Parks & Rec

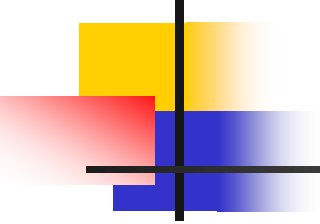
- Landscape Maintenance City-wide contract \$100,000
- Park walkway/lot (re)pave \$78,000
- Fence repair/replace \$70,000
- Electrical/lighting/pump repair various parks \$51,000
- Athletic field chemicals \$25,000 as per consultant
- NW Softball Complex Impact Fee \$50,000
- Re-sodding various parks \$90,000
- ADA access \$50,000
- Building roof repairs \$55,725
- Cart lease increase \$30,000

FULL-TIME EQUIVALENTS

FUND LEVEL

Fund/Department	FY 2016 Adopted Total	FY 2016 Amended Total	FY 2017 Adopted Total	FY 2017 Amended Total	FY 2018 Proposed Total	FY 2019 Proposed Total	FY 2020 Proposed Total
General Fund:							
City Council	11.00	11.00	11.00	11.00	11.00	11.00	11.00
City Attorney	12.00	12.00	13.00	13.00	13.00	13.00	13.00
City Manager	11.50	12.50	12.50	12.50	12.50	12.50	12.50
City Auditor	5.00	5.00	5.00	5.00	5.00	5.00	5.00
Information Tech Services	25.00	26.00	26.00	26.00	26.00	26.00	26.00
City Clerk	20.00	20.00	20.00	20.00	20.00	20.00	20.00
Financial Services	37.00	37.00	37.00	37.00	37.00	37.00	37.00
Human Resources	15.40	15.40	15.60	15.60	15.60	15.60	15.60
Dept of Community Development	54.50	54.00	54.00	54.00	54.00	54.00	55.00
Police	337.36	337.36	340.36	340.86	330.93	331.93	331.93
Fire	207.07	207.07	217.00	217.00	217.00	218.00	221.00
Public Works	67.00	67.00	69.00	70.00	70.00	72.00	73.00
Parks & Recreation	64.60	64.60	64.60	64.60	64.60	64.60	64.60
Total General Fund	867.43	868.93	885.06	886.56	876.63	880.63	885.63
Alarm Fee Fund	2.00	2.00	2.00	2.00	1.00	1.00	1.00
Parks & Recreation Programs	144.12	144.12	145.12	145.12	145.12	146.12	146.12
Waterpark Fund	61.67	61.67	61.67	61.17	61.17	61.17	61.17
All Hazards	4.00	4.50	4.50	4.50	5.50	5.50	5.50
Lot Mowing Fund	3.50	3.50	4.00	4.00	4.00	4.00	4.00
CRA Fund	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Building Fund	36.45	48.45	48.45	49.45	49.45	49.45	49.45
CDBG/SHIP/NSP Funds	1.50	2.00	2.00	2.00	2.00	2.00	2.00
Transportation Capital Projects	16.00	16.00	16.00	16.00	16.00	16.00	16.00
Water & Sewer Utility Fund	285.15	285.15	296.15	296.15	298.15	298.15	298.15
Stormwater Utility Fund	96.00	96.00	96.00	96.00	96.00	96.00	96.00
Yacht Basin Fund	2.55	2.55	2.55	2.55	2.55	2.55	2.55
Golf Course Fund	32.00	32.00	32.00	32.00	32.00	32.00	32.00
Internal Service/HR	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Internal Service/Facilities	38.50	39.50	41.50	40.50	42.50	42.50	42.50
Internal Service/Fleet	23.00	23.00	24.00	24.00	24.00	24.00	24.00
Internal Service/Workers'Comp & Prop/Liab	4.00	4.00	4.00	4.00	4.00	4.00	4.00
Total All Funds	1,619.87	1,635.37	1,667.00	1,668.00	1,662.07	1,667.07	1,672.07





City Manager, John Szerlag

General Fund Revenue Discussion - Ad Valorem /
Fire Service Assessment / Public Service Tax

Item Number:	B.(3)
Meeting Date:	8/10/2017
Item Type:	DISCUSSION - JOINT MEETING ONLY

**AGENDA REQUEST
FORM**
CITY OF CAPE CORAL



TITLE:

BRC- Questions and Answers

REQUESTED ACTION:

STRATEGIC PLAN INFO:

1. Will this action result in a Budget Amendment?

2. Is this a Strategic Decision?

If Yes, Priority Goals Supported are listed below.

If No, will it harm the intent or success of the Strategic Plan?

PLANNING & ZONING/HEARING EXAMINER/STAFF RECOMMENDATIONS:

SUMMARY EXPLANATION AND BACKGROUND:

LEGAL REVIEW:

EXHIBITS:

BRC questions and answers for Budget Workshop

PREPARED BY:

Division- Department-

SOURCE OF ADDITIONAL INFORMATION:

ATTACHMENTS:

Description

Type

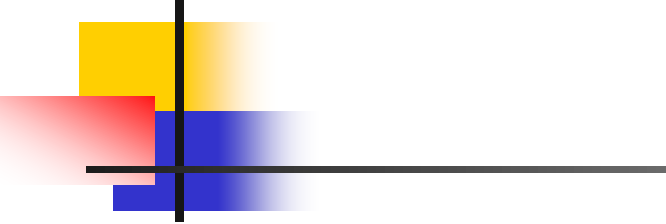
▣ BRC questions and answers for Budget Workshop Backup Material

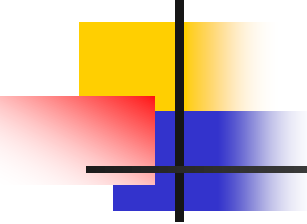


Questions presented from the Budget Review Committee

FY 2018 - 2020 Proposed Budget
City Council Budget Workshops
August 8 & 10, 2017

Questions:

- 
- JS • Charter School Ordinance – doesn't allow money from the General Fund - Any services provided by the City should be compensated
 - PC • How much money is being rolled over to next fiscal year for road paving?
 - NS • Clarify whether unfilled positions were eliminated out of the budget
 - SP • Enterprise Funds – Coral Oaks, subsidy, reassess fees?
 - Special Revenue Fund – SunSplash – conduct cost benefit analysis for use of solar panels to save expenses on utilities and to heat the water in winter months and keep open year round.
 - Marketing dollars allotted to promote extra activities i.e. SunSplash
 - Generate revenue in General Fund with private public partnerships at Yacht Club
 - Request list of unfunded capital projects in section 5 – cannot locate it
 - Why in the proposed 18 budget is there a reduction in Police personnel from 343 to 332?
 - HR – Is the attrition/lapse rate created independently by each department? What is the rate by each department?
 - Revenue Diversification – One of our recommendations from last year was to evaluate fees wherever applicable and increase when feasible - (Slip rental/boat ramps, Parks and Recreation programs (Sunsplash, Coral Oaks Golf Course, Building permits, etc.) Has this been looked at?
 - We would like to see more defined EDO goals, results, and objectives. How many new businesses have opened and how many existing businesses have closed or left? What was the net increase in jobs?
 - What does 1% additional LCEC franchise fee bring to the City?
 - Why the large (44%) increase in stormwater?
 - Why is there a significant cost difference between road paving (\$47.6K per mile) and alley paving (\$202K per mile)?



Q: How much is being rolled over to next fiscal year for road paving? **A:** There is presently a balance of \$2.9 Million out of a budget of \$32.5 Million or 9% of the funds provided since FY 2013. \$29.6 Million has been used to pave approximately 622 lane miles in the last 5 years. The remaining funds will be used as follows:

1. \$500,000 for the FY 2017 spot paving program, currently being prepared and bid.
2. \$500,000 will remain in reserves to off set future bids that come in above the construction estimates or any change orders.
3. \$1.9 Million will be added to the FY 2018 paving program.

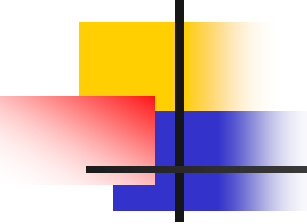
Q: Clarify whether unfilled positions were eliminated out of the budget. **A:** No, they are budgeted in anticipation of being filled.

Q: Enterprise Funds – Coral Oaks, subsidy, reassess fees? **A:** Every year staff compares our pricing with the public and private sectors to set appropriate fees.

Q: Special Revenue Fund – Sunsplash, solar panels. **A:** See attachment 1

Q: Marketing dollars allotted to promote extra activities i.e. Sunsplash. **A:** \$112k is budgeted annually for this purpose.

Q: Generate revenue in General Fund with private public partnerships at Yacht Club. **A:** This is currently being done. Example: The Boathouse.



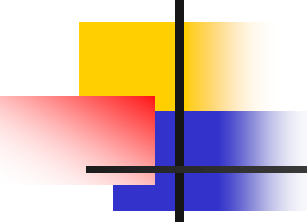
Q: Request list of unfunded capital projects in section 5 – cannot locate it. **A:** This year it was decided not to include the list all of the unfunded capital projects. The reason for this was that it caused confusion among departments as to whether the project was considered approved or not, but just not funded. See attachment 2.

Q: Why in the proposed 18 budget is there a reduction in Police personnel from 343 to 332. **A:** Outsourcing of the school crossing guards.

Q: HR – Is the attrition /lapse rate created independently by each department? What is the rate by each department? **A:** HR tracks the eligibility rate of retirement for certain pay grades and higher. Current and up to 2 years out, please see attached. The City overall maintains a below 10% turnover rate, which is in line with Government industry standards of 10%. See Attachment 3

Q: Revenue Diversification – Has this been looked at? **A:** Every year staff compares our pricing with the public and private sectors to set appropriate fees.

Q: We would like to see more defined EDO goals, results and objectives. How many new businesses have opened and how many existing businesses have closed or left? What was the net increase in jobs?. **A:** Detailed EDO Goals & Results are included in the Strategic Plan and Related Updates. Monthly Reports with DCD Showing Additional Activities Are Shared With City Council Monthly. In the Past 12 Months 627 new businesses have obtained licenses, creating 2,923 new jobs. DOL Data Shows an Avg. Wage of \$41,163 for the Cape Coral-Ft. Myers MSA. We do not have the ability to track closings as there are no required reporting requirements short of WARN Notices.



Q: What does 1% additional LCED franchise fee bring to the City? **A:** General Fund revenue for electric franchise fee is \$5,573,035 with a rate of 3%. Each 1% brings in \$1,857,678.

Q: Why the large (44%) increase in Stormwater? **A:** The revenue is increasing by \$3.4 million over FY 17 while expenditures are increasing by \$202,601. Additionally, the FY 2017 amended fund balance does not reflect the actual beginning cash balance.

Q: Why is there a significant cost difference between road paving (\$47.6K per mile) and alley paving (\$202K per mile)? **A:** The road paving program, which primarily includes bump milling and one 1.5" lift of pavement, bids projects with approximately 100 lane miles which saves significant money due to economies of scale. Road paving only requires milling along the edge of the road, which can utilize paving equipment that can pave the entire width in a single pass and limited (MOT). Also, additional costs in the paving program for items such as ADA upgrades to sidewalks, striping, and traffic loop replacements are funded from existing transportation funds (gas tax).

The alley paving requires the development of plans, survey stake-out for location, and redesign/widening of the road/alley approaches. During construction alley paving requires grading, complete milling of the alley, drainage adjustments and structural road repairs. In addition, the site conditions typically require two passes with the paving machine because of the narrower alley width and additional maintenance of traffic (MOT) to accommodate the adjacent businesses. Additional costs for items such as ADA upgrades to sidewalks are included in the alley paving program estimates.

CITY OF CAPE CORAL
PARKS AND RECREATION DEPARTMENT

TO: Steve Pohlman, Parks and Recreation Director

FROM: Sandra Greiner, Water Park Manager
Kerry Runyon, Parks Superintendent

DATE: August 22, 2014

SUBJECT: Solar Panels at Sun Splash

When the subject of solar panels was presented to Sun Splash Water Park, the thought of bringing additional revenue into the park along with possibly cutting down on expenses appeared to be an idea that needed to be looked at more closely.

The following information was collected to bring the idea into perspective regarding opening the pools January/February:

- Pros
If Sun Splash opened in January, that would add 16 more days to Sun Splash calendar for weekends only.
- Cons
Weather is very sketchy during January with the temperature ranging from 52-75 degrees. Every two years, due to the type of surface, the pools must be painted (every other year) and that would eliminate opening Sun Splash anytime after November.

The following research was gathered by Sandra Greiner, Sun Splash Family Water Park Manager, and explains why the season would not be able to be extended past September:

Wet-n-Wild - Orlando, Florida

Year round operation that is open from October to December due to it being a large scale water park attraction which has heated pools and attendance figures are well over 2,000,000 visitors per year.

It would be difficult to compare Sun Splash to this attraction.

Sun N Fun Lagoon - Naples, Florida

Open Mid-February thru Memorial Day weekend (seven days a week) school begins. Then weekends until Mid-October. Closed Mid-October thru Mid-February except the Winter holiday in December.

It is a County owned facility which is similar in size, and the pools are heated and cooled except the toddler pool.

Their numbers for October – December were extremely low and the expenses for this water park are outweighing the revenues. Lack of attendance and extreme weather conditions does not make it profitable during this time of year.

Finally, the cost to purchase 28 solar panels would be \$133,259.37. This would mainly heat the Lazy River and leave the remainder of the attractions and the pool quite cold.

There are many different situations that would hinder us from putting solar panels in Sun Splash for the Lazy River and not bring a sound return on investment. They are; the pools at Sun Splash must be shut down in January and February to paint the pools and the attendance figures are very low October - December with our comparable neighbor Sun N Fun Lagoon located in Naples, Florida. Staff does not believe Sun Splash market would be any different.

The staff appreciates the chance to entertain the thought of solar panels at Sun Splash, and the local business owners' assistance in providing costs and water heat expectations. The staff welcomes new and innovative ideas to assist with the bottom-line for Sun Splash. However, our immediate attention should be the adding or refurbishing at our Tot Spot at Sun Splash. We believe this would help attendance throughout our existing profitable operational days.

In addition, the average daily cost to operate Sun Splash is estimated at \$9,000 - \$11,000. This includes payroll, electric, chemicals and concessions.

Sun Splash would have to sell an average number of tickets below to be profitable.

1,450 tickets x \$ 7.00 (Special Rate)	\$10,150.00
450 tickets x \$ 9.95 (Child - Special Rate)	\$ 4,477.50
550 tickets x \$11.95 (Adult - Special Rate)	<u>\$ 6,572.50</u>
	\$11,050.00

If you have any questions, please contact us.

KR/SG:kp(SunSplashSolar)

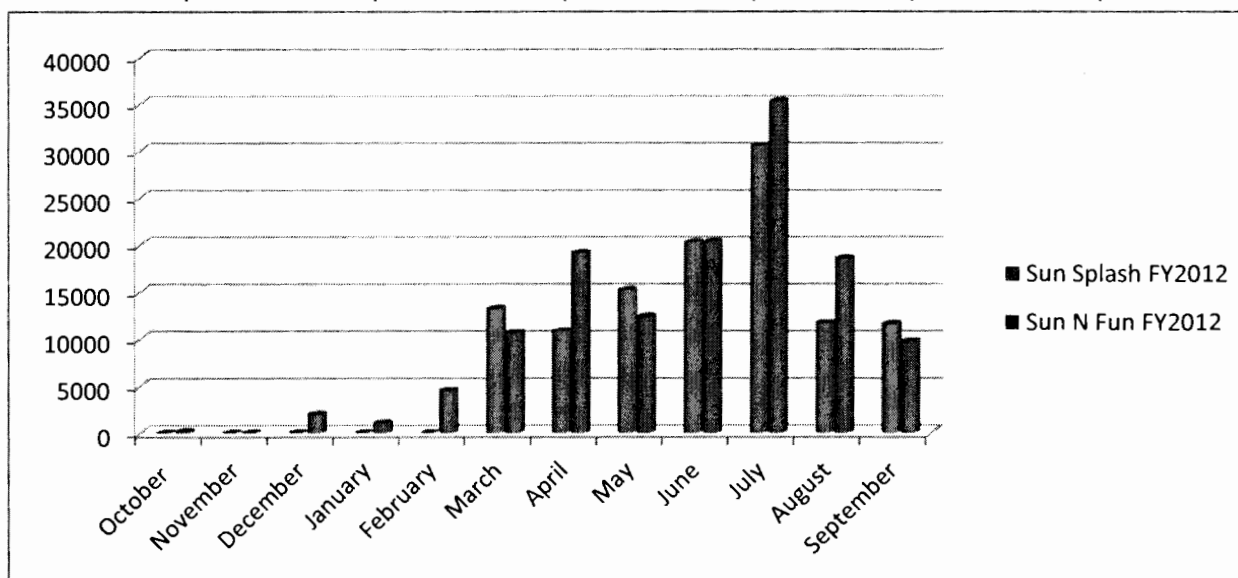
Attachments: One(1) Attendance Comparison Chart
One(1) Air Temperature Chart

AIR TEMPERATURE COMPARISON

	2012	2013		2012	2013	
Jan. 1	67.4	67.5	Feb.1	70.3	56.5	
Jan.2	65.1	67.9	Feb.2	70.7	59.5	
Jan. 3	53.6	69.5	Feb.3	72.3	61.6	
Jan. 4	46.9	69.2	Feb.4	73.5	59.2	
Jan. 5	53	68	Feb.5	72.6	63.4	
Jan. 6	57.9	71.3	Feb.6	72.8	69.3	
Jan. 7	60.2	70.7	Feb.7	73	71.5	
Jan. 8	64.2	71.4	Feb.8	71.1	73.6	
Jan. 9	67.7	76.5	Feb.9	69	66.9	
Jan. 10	67.4	75.3	Feb.10	71.7	71.1	
Jan. 11	68.6	72.4	Feb.11	67.3	71	
Jan. 12	70	73.6	Feb.12	51.8	72.6	
Jan. 13	65.9	72.7	Feb.13	53.2	74.8	
Jan. 14	56	71.3	Feb.14	64.8	66	
Jan. 15	54.9	70.6	Feb.15	69.4	62.9	
Jan. 16	60.6	71.7	Feb.16	70.3	63.2	
Jan. 17	63.9	69.7	Feb.17	71.9	53.1	
Jan. 18	65.7	58.8	Feb.18	71.6	53.2	
Jan. 19	67.4	65.7	Feb.19	74.3	64.3	
Jan. 20	64.2	69.2	Feb.20	69.3	68.5	
Jan. 21	65.4	67.9	Feb.21	65.9	70.4	
Jan. 22	68.1	63.9	Feb.22	70.3	72.6	
Jan. 23	69.5	62.1	Feb.23	73.2	74.9	
Jan. 24	71.7	61.4	Feb.24	75.6	75.7	
Jan. 25	72.4	62.3	Feb.25	73.6	74	
Jan. 26	72.5	64.1	Feb.26	68.6	76.4	
Jan. 27	72.1	65.7	Feb.27	74.7	70.1	
Jan. 28	69.4	72.3	Feb.28	75.3	66	
Jan. 29	67.4	71.7				
Jan. 30	65.8	72.9				
Jan. 31	68.5	67.1				

<u>Sun Splash</u>	<u>Sun Splash</u>	<u>Sun Splash</u>	<u>Sun Splash</u>	<u>Sun Splash</u>	<u>Sun Splash</u>	<u>Sun Splash</u>	<u>Sun N Fun</u>	<u>Sun Splash</u>	<u>Sun Splash</u>
	FY2007	FY2008	FY2009	FY2010	FY2011	FY2012	FY2012	FY2013	FY2014
October	-	-	-	7,528	-	-	131	-	-
November	-	-	-	-	-	-	-	-	-
December	-	-	-	-	-	-	1,985	-	-
January	-	-	-	-	-	-	1,048	-	-
February	-	-	-	-	-	-	4,507	-	-
March	6,320	7,239	-	2,732	6,585	13,234	10,649	5,586	6,938
April	16,724	18,887	-	18,744	22,641	10,826	19,161	7,955	8,659
May	19,193	23,960	-	18,139	15,432	15,206	12,365	15,858	14,391
June	27,895	27,564	-	27,848	26,654	20,267	20,322	25,427	26,444
July	30,616	36,193	-	36,019	34,566	30,491	35,257	28,986	30,318
August	21,840	24,147	-	26,641	16,607	11,685	18,545	15,429	-
September	5,948	8,927	-	13,911	10,735	11,558	9,791	8,458	-
Total Attendance	128,536	146,917	154,286	151,562	133,220	113,267	133,761	107,699	86,750

	<u>Sun Splash</u>	<u>Sun N Fun</u>
	FY2012	FY2012
October	0	131
November	0	0
December	0	1985
January	0	1048
February	0	4507
March	13234	10649
April	10826	19161
May	15206	12365
June	20267	20322
July	30491	35257
August	11685	18545
September	11558	9791



Attachment 2

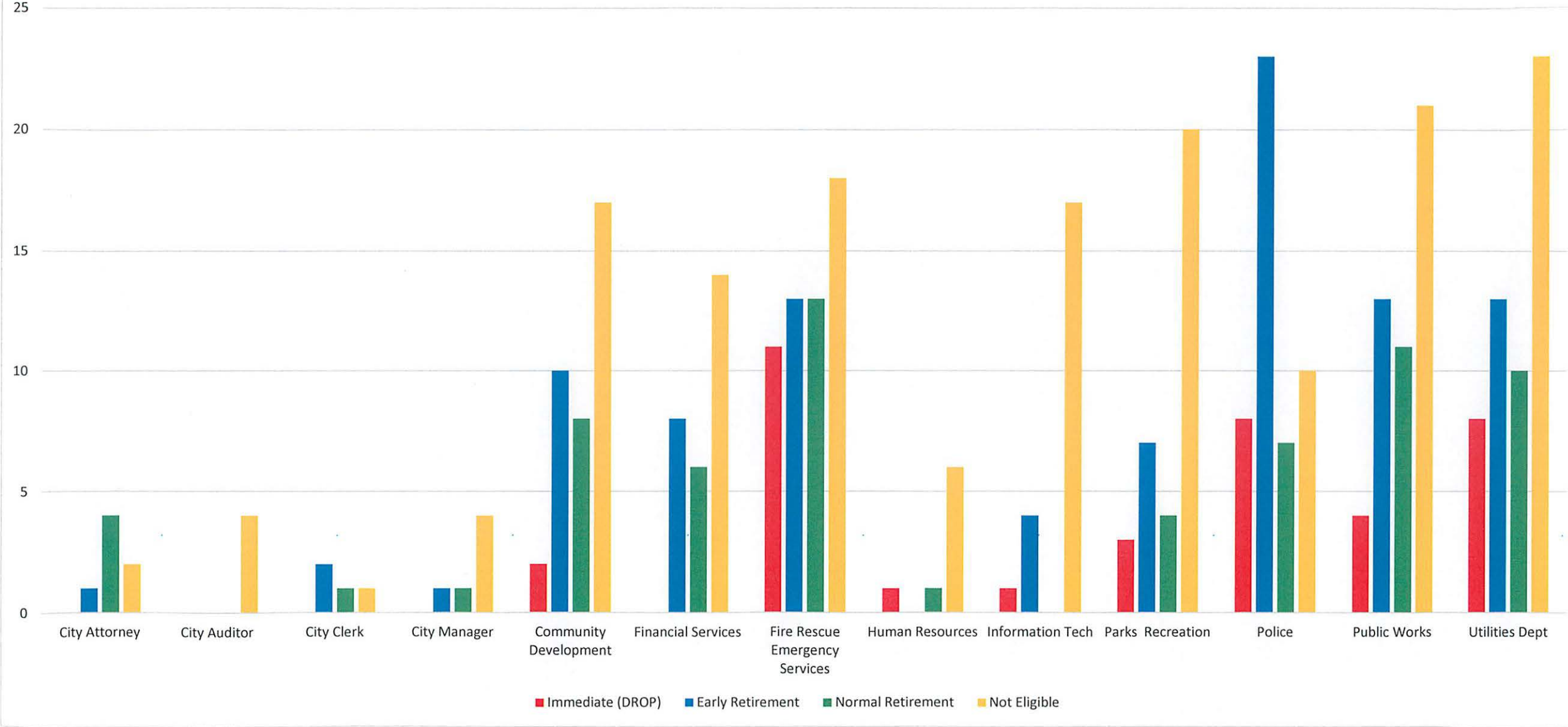
IDENTIFIED/UNFUNDED CAPITAL IMPROVEMENTS

PROJ #	DEPARTMENT	DIVISION	DESCRIPTION	FUNDING SOURCE	Status	FY18-23 ESTIMATED COST
1	Fire	Operations	Fire Station #12	General Fund	Unfunded	4,924,000
2	Fire	Operations	Fire Station #13	General Fund	Unfunded	772,000
3	Fire/Police	Operations	Public Safety Facility/North Sub Station	Impact Fees/General Fund	Unfunded	14,100,000
4	Fire	Operations	Everest Boat Lift Compound	General Fund	Unfunded	40,000
5	Fire	Operations	Marine 11 Boat Lift Compound	General Fund	Unfunded	40,000
6	IT	Business Applications	Replace the Utiligy Billing System	General Fund	Unfunded	2,375,000
7	Parks & Rec	Aquatics	YC Pool Gatehouse/Restrooms Renovate	Program Revenues	Unfunded	900,000
8	Parks & Rec	Environmental Rec	Eco Park Kayak/Nature Center	General Fund	Unfunded	5,000,000
9	Parks & Rec	Environmental Rec	Lake Saratoga Park Kayak rental/launch	General Fund	Unfunded	200,000
10	Parks & Rec	Environmental Rec	Rotary Nature Center/add more office space	General Fund	Unfunded	150,000
11	Parks & Rec	Environmental Rec	Rotary Park Board walk from Rotary to Glover	General Fund	Unfunded	500,000
12	Parks & Rec	Environmental Rec	Rotary Park Observation Tower Replace	Program Revenues	Unfunded	90,000
13	Parks & Rec	Environmental Rec	Serenia Vista Kayak Rental Center	General Fund	Unfunded	150,000
14	Parks & Rec	Environmental Rec	Serenia Vista manatee education center	General Fund	Unfunded	300,000
15	Parks & Rec	Environmental Rec	Yellow Fever Creek parking lot per master plan	General Fund	Unfunded	150,000
16	Parks & Rec	Four Freedoms	Four Freedoms - Water Enhancement	Program Revenues	Unfunded	65,000
17	Parks & Rec	Parks	Boat Access Park Development	Park Impact Fees	Unfunded	2,000,000
18	Parks & Rec	Parks	Festival Park Development	Park Impact Fees	Unfunded	7,000,000
19	Parks & Rec	Parks	Freshwater Boat Access	General Fund	Unfunded	75,000
20	Parks & Rec	Parks	Horton Park - Small Fish Pier	General Fund	Unfunded	150,000
21	Parks & Rec	Parks	Jaycee Park - Replace Australian Pines	General Fund	Unfunded	90,000
22	Parks & Rec	Parks	Lake Meade - NE Community Park	Park Impact Fees	Unfunded	10,000,000
23	Parks & Rec	Parks	Land Acquisition - Various Parks	Park Impact Fees	Unfunded	4,000,000
24	Parks & Rec	Parks	Lost Pond Loop	General Fund	Unfunded	500,000
25	Parks & Rec	Parks	Major Park - Yellow Fever Creek	Park Impact Fees	Unfunded	4,100,000
26	Parks & Rec	Parks	Neighborhood Park #10 Devlpmt Adult	Park Impact Fees	Unfunded	5,000,000
27	Parks & Rec	Parks	Neighborhood Park #2 Development	Park Impact Fees	Unfunded	4,000,000
28	Parks & Rec	Parks	Neighborhood Park #3 Dvlpmnt. - Football	Park Impact Fees	Unfunded	4,000,000
29	Parks & Rec	Parks	Neighborhood Park #6 Development Sand Blvd.	Park Impact Fees	Unfunded	3,000,000
30	Parks & Rec	Parks	Neighborhood Park #8 Development	Park Impact Fees	Unfunded	4,000,000
31	Parks & Rec	Parks	Neighborhood Park #9 - Youth Baseball/Softball	Park Impact Fees	Unfunded	5,000,000
32	Parks & Rec	Parks	New Park - Neighborhood Park #7 Development	Park Impact Fees	Unfunded	4,000,000
33	Parks & Rec	Parks	Nursery - Parks Maintenance Bldg. Relocation	General Fund	Unfunded	500,000
34	Parks & Rec	Parks	Sirena Vista Park education center/bdwbk	Park Impact Fees	Unfunded	450,000
35	Parks & Rec	Parks	Southwest Community Park Development	Park Impact Fees	Unfunded	7,000,000
36	Parks & Rec	Waterpark	Waterpark Interactive Water Playground	Waterpark Revenues	Unfunded	1,000,000
37	Parks & Rec	Waterpark	Waterpark Parking Lot Expansion	Waterpark Revenues	Unfunded	500,000
38	Parks & Rec	Rosen Park Marina	Fuel pumps (gas/diesel) Rosen Park	Yacht Basin Revenues	Unfunded	100,000
39	Parks & Rec	Rosen Park Marina	Rosen Park Marina - shops, store, restaurant	Yacht Basin Revenues	Unfunded	750,000
40	Parks & Rec	Parks (Rotary)	Land for parking lot expansion	General Fund 172001	Unfunded	100,000
41	Parks & Rec	Golf - Clubhouse	Clubhouse Expansion w/outside covered deck	Golf Course Revenues	Unfunded	150,000
42	Parks & Rec	Golf - Greens	Cart Paths Renovation	Golf Course Revenues	Unfunded	120,000
43	Parks & Rec	Golf - Greens	Driving and Practice Green Renovation	Golf Course Revenues	Unfunded	85,000
44	Parks & Rec	Golf - Greens	Greens Renovation - Regrassing	Golf Course Revenues	Unfunded	500,000
45	Parks & Rec	Golf - Greens	Irrigation System - Replacement	Golf Course Revenues	Unfunded	998,000
46	Parks & Rec	Golf - Clubhouse	Parking Lot Re Paving	Golf Course Revenues	Unfunded	100,000
47	Parks & Rec	Golf - Greens	Tee Renovation	Golf Course Revenues	Unfunded	250,000
48	Public Works	Facilities	Chiquita Lock	Undetermined	Unfunded	1,000,000
49	Public Works	Stomwater	Weir 1 Re-Design	Stomwater Fund	Unfunded	100,000
50	Public Works	Stomwater	Weir 1 Re-Construction	Stomwater Fund	Unfunded	500,000
51	Public Works	Stomwater	Weir 20 Re-Design	Stomwater Fund	Unfunded	150,000
52	Public Works	Stomwater	Weir 20 Re-Construction	Stomwater Fund	Unfunded	700,000
53	Public Works	Stomwater	Drainage Improvements & Water Quality	Stomwater Fund	Unfunded	6,900,000
54	Public Works	Transportation	Citywide access management & circulation	Five Cent Gas Tax	Unfunded	4,500,000
55	Public Works	Transportation	Andalusia/Cultural Connection	Road Impact Fees	Unfunded	20,000,000
56	Public Works	Transportation	Chiquita Blvd. Ph. I (Veterans - SR 78)	Road Impact Fees	Unfunded	50,000,000
57	Public Works	Transportation	Chiquita Blvd. Ph. II (Veterans - CCPW)	Road Impact Fees	Unfunded	50,000,000
58	Public Works	Transportation	Downtown Circulation	Five Cent Gas Tax	Unfunded	75,000,000
59	Public Works	Transportation	Median curbing with local match	Five Cent Gas Tax	Unfunded	120,000
60	Public Works	Transportation	NCGC Sign Shop & Future Signal Maint.	General Fund	Unfunded	1,000,000
61	Public Works	Transportation	North Cape East/West Arterial Phase I	Road Impact Fees	Unfunded	100,000,000
62	Public Works	Transportation	Skyline Blvd C/C Pkwy to SR 78	Road Impact Fees	Unfunded	100,000,000
63	Public Works	Transportation	SR-78 Parallel Access Road	Five Cent Gas Tax	Unfunded	18,000,000
64	Public Works	Transportation	Ne 24th Ave Widening	Road Impact Fees	Unfunded	100,000,000
65	Public Works	Transportation	Andalusia Extension to Jacaranda Parkway	Road Impact Fees	Unfunded	50,000,000
66	Public Works	Transportation	Kismet Extension to Burnt Store Road	Road Impact Fees	Unfunded	200,000,000
67	Public Works	Transportation	Surfside Extension - Trafalgar to SR 78	Road Impact Fees	Unfunded	50,000,000

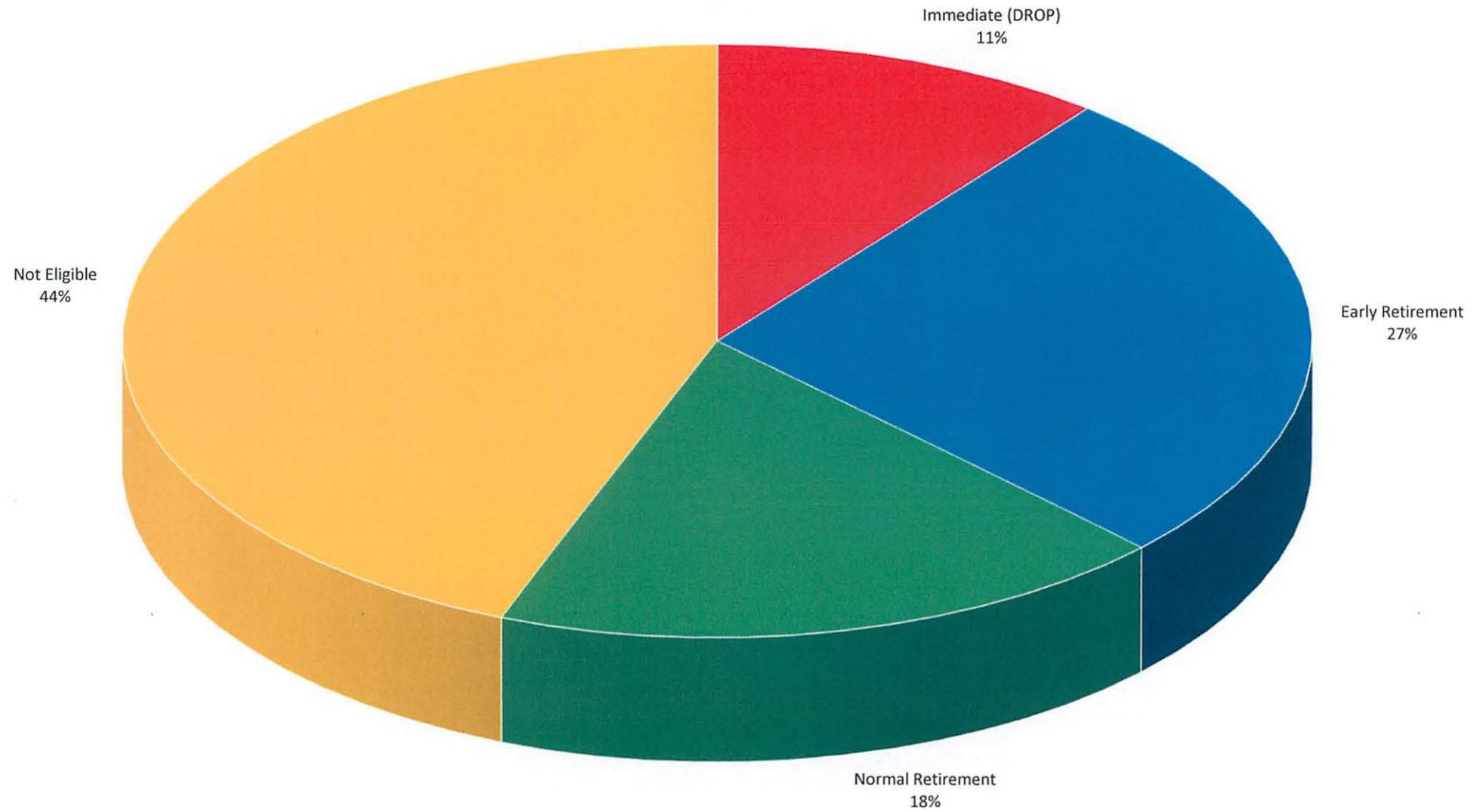
TOTAL

907,368,000

Retirement Eligibility by Department - July, 2019
(Pay Grades 17+, CAO, DIR, ENG2+, F03+, NB113+, P02+, IT)

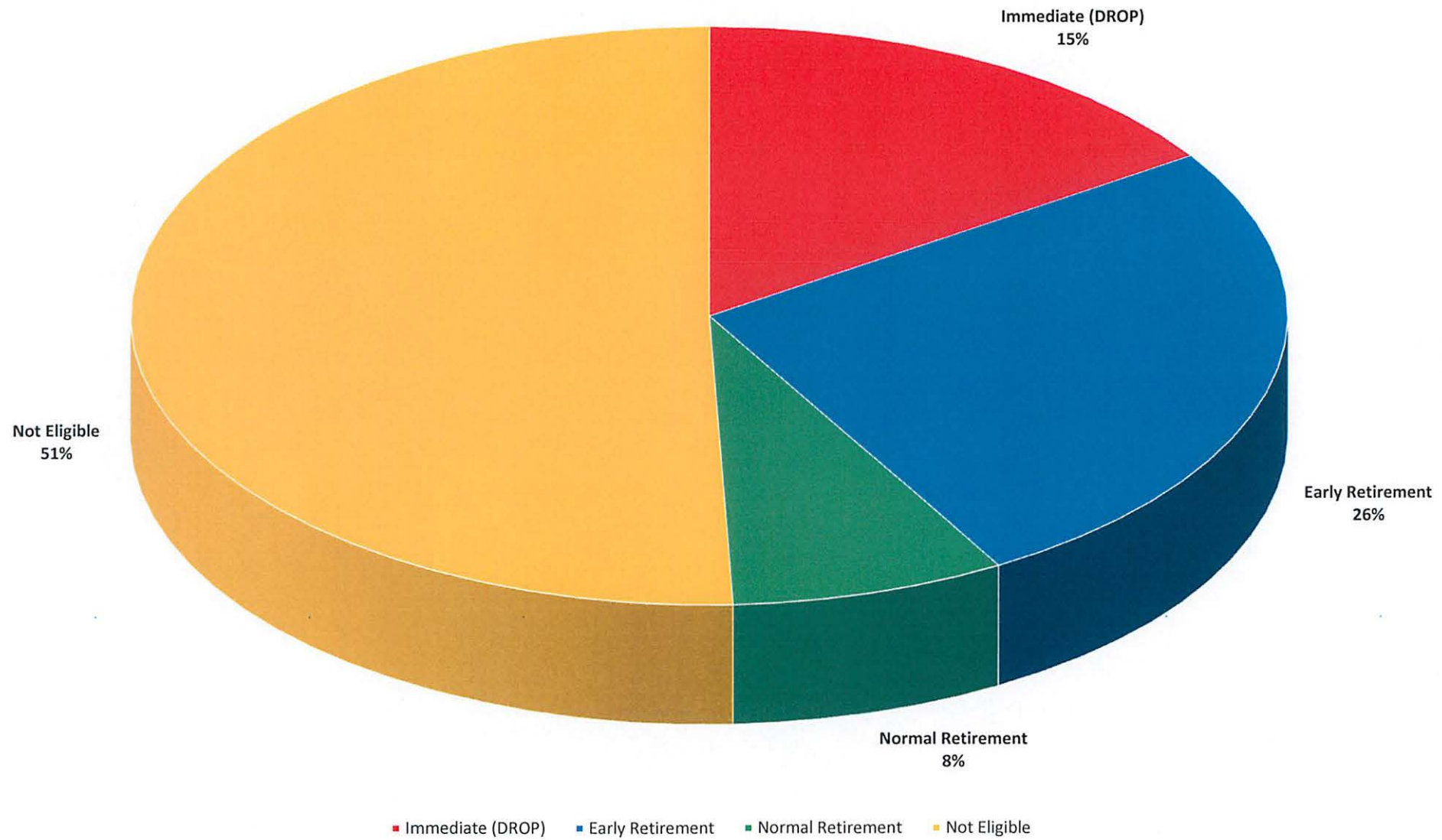


Retirement Eligibility - July, 2019
(Pay Grades 17+, CAO, DIR, ENG, F03+, NB113+, P02+, IT)



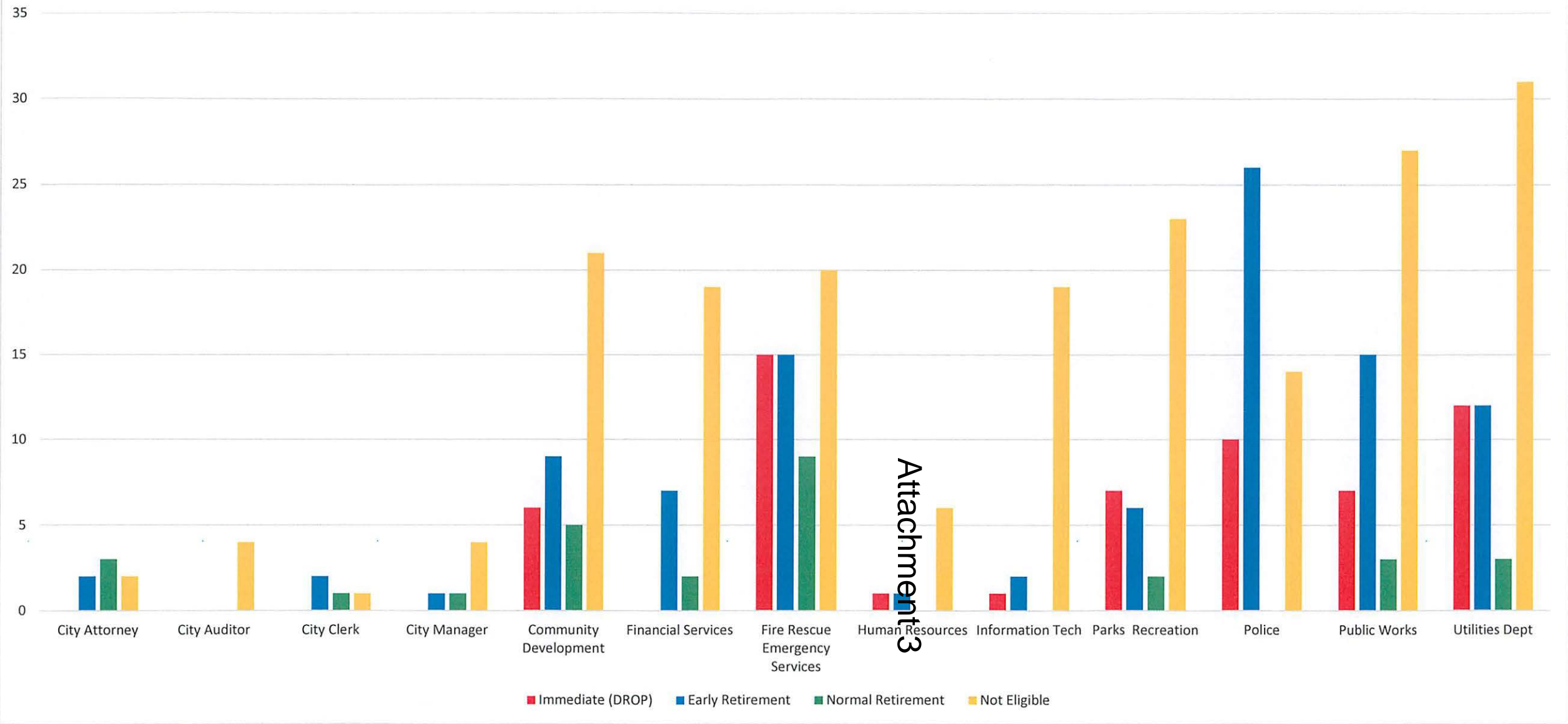
Retirement Eligibility - July, 2017

(Pay Grades 17+, CAO, DIR, ENG, F03+, NB113+, P02+, IT)



Retirement Eligibility by Department - July, 2017

(Pay Grades 17+, CAO, DIR, ENG2+, F03+, NB113+, P02+, IT)



Item Number:	B.(4)
Meeting Date:	8/10/2017
Item Type:	DISCUSSION - JOINT MEETING ONLY

**AGENDA REQUEST
FORM**
CITY OF CAPE CORAL



TITLE:

Discussion of General Fund Revenue Variables

REQUESTED ACTION:

STRATEGIC PLAN INFO:

1. Will this action result in a Budget Amendment?

2. Is this a Strategic Decision?

If Yes, Priority Goals Supported are listed below.

If No, will it harm the intent or success of the Strategic Plan?

PLANNING & ZONING/HEARING EXAMINER/STAFF RECOMMENDATIONS:

SUMMARY EXPLANATION AND BACKGROUND:

LEGAL REVIEW:

EXHIBITS:

PREPARED BY:

Division- Department-

SOURCE OF ADDITIONAL INFORMATION:

Item Number:	B.(5)
Meeting Date:	8/10/2017
Item Type:	DISCUSSION - JOINT MEETING ONLY

**AGENDA REQUEST
FORM**
CITY OF CAPE CORAL



TITLE:

Other Funds - Enterprise Funds (Building, Public Works, Golf Course, Utilities); Special Revenue Funds (Waterpark, P&R Programs); Enterprise Funds (Public Works, Golf Course, Utilities)

REQUESTED ACTION:

STRATEGIC PLAN INFO:

1. Will this action result in a Budget Amendment?
2. Is this a Strategic Decision?
 - If Yes, Priority Goals Supported are listed below.
 - If No, will it harm the intent or success of the Strategic Plan?

PLANNING & ZONING/HEARING EXAMINER/STAFF RECOMMENDATIONS:

SUMMARY EXPLANATION AND BACKGROUND:

LEGAL REVIEW:

EXHIBITS:

Special Revenue and Enterprise

PREPARED BY:

Division- Department-

SOURCE OF ADDITIONAL INFORMATION:

ATTACHMENTS:

Description	Type
<input type="checkbox"/> Special Revenue and Enterprise	Backup Material



Parks & Recreation

Summary of Proposed Budgets FY18-20

- Coral Oaks Golf Course
- Sun Splash Family Waterpark
- Yacht Basin/Rosen Park
- Program Areas

Coral Oaks Golf Course

Summary of Budget FY 2018 – 2020

Category - Revenue	FY 2017 Amended Budget	FY 2018 Proposed Budget	FY 2019 Proposed Budget	FY 2020 Proposed Budget
Charges for Service	(2,535,545)	(2,621,158)	(2,707,994)	(2,723,006)
Misc-Donation	(16,500)	(17,400)	(20,000)	(22,000)
Transfer In	(474,911)	(278,971)	(146,735)	(653,337)
Grand Total	(3,026,956)	(2,917,529)	(2,874,729)	(3,398,343)

Category - Expense	FY 2017 Amended Budget	FY 2018 Proposed Budget	FY 2019 Proposed Budget	FY 2020 Proposed Budget
1 Payroll	1,487,961	1,453,942	1,496,761	1,533,806
2 Operating	1,221,086	1,444,053	1,356,734	1,415,537
3 Capital Outlay	317,909	19,534	21,234	449,000
Grand Total	3,026,956	2,917,529	2,874,729	3,398,343

Payroll: OPEB recorded at \$158,340 not included as non-cash entry.
 Operating: Capital reclassification effective FY18 moved most of capital expense to operating expense.
 Capital: Decrease is due to capital reclassification.
 Transfers: Interfund transfer \$278,971 as revenue. Operating costs include \$387,132 GF payment (expense).

Sun Splash Family Waterpark

Summary of Budget FY 2018 – 2020

Category - Revenue	FY 2017 Amended Budget	FY 2018 Proposed Budget	FY 2019 Proposed Budget	FY 2020 Proposed Budget
Balances Fwd-Op Res	(148,415)	0	0	0
Charges for Service	(2,485,912)	(2,011,745)	(2,212,886)	(2,434,176)
Misc	(50)	0	0	0
Misc-Other	(11,826)	(9,449)	(10,399)	(11,444)
Transfer In	(751,577)	(939,794)	(799,363)	(651,375)
Grand Total	(3,397,780)	(2,960,988)	(3,022,648)	(3,096,995)

Category - Expense	FY 2017 Amended Budget	FY 2018 Proposed Budget	FY 2019 Proposed Budget	FY 2020 Proposed Budget
1 Payroll	1,318,306	1,358,647	1,383,377	1,406,104
2 Operating	1,012,086	1,066,218	1,097,439	1,129,025
3 Capital Outlay	565,124	5,000	0	9,000
6 Transfer Out	502,264	531,123	541,832	552,866
Grand Total	3,397,780	2,960,988	3,022,648	3,096,995

Additional submission with corrected revenue is not reflected in this budget but is pending an amendment. Original reduced revenues associated with delay in Pirate's Cove and not having a guest relations building not anticipated to be as dismal as originally projected.

Yacht Basin/Rosen Park

Summary of Budget FY 2018 – 2020

Category - Revenue	FY 2017 Amended Budget	FY 2018 Proposed Budget	FY 2019 Proposed Budget	FY 2020 Proposed Budget
Balances Forward-Op Res	(293,001)	(721,786)	(659,879)	(581,062)
Charges for Service	(539,127)	(539,127)	(541,318)	(554,851)
Misc-Interest	(800)	(800)	(800)	(820)
Misc-Other	(400)	(400)	(400)	(410)
Grand Total	(833,328)	(1,262,113)	(1,202,397)	(1,137,143)

Category - Expense	FY 2017 Amended Budget	FY 2018 Proposed Budget	FY 2019 Proposed Budget	FY 2020 Proposed Budget
1 Payroll	165,868	267,945	279,949	300,426
2 Operating	234,700	219,289	226,386	382,650
3 Capital Outlay	52,862	0	0	0
6 Transfer Out	115,000	115,000	115,000	115,000
7 Reserves	264,898	659,879	581,062	339,067
Grand Total	833,328	1,262,113	1,202,397	1,137,143

Yacht Basin/Rosen Park has done major renovations at Rosen Park. Additionally, they provide \$115,000 to Programs annually to assist with costs associated at the Yacht Club.

P&R Programs

Summary of Budget FY 2018 – 2020

Category - Revenue	FY 2017 Amended Budget	FY 2018 Proposed Budget	FY 2019 Proposed Budget	FY 2020 Proposed Budget
Balances Forward-Op Res	(240,268)	0	0	0
Charges for Service	(3,614,357)	(3,632,095)	(3,676,585)	(3,724,087)
Fines & Forfeits	(800)	(11,800)	(11,800)	(11,800)
Intergov-Fed Grant	(242,630)	(278,023)	(283,484)	(294,104)
Intergov-State Grant	(238,317)	(289,473)	(300,441)	(319,670)
Misc-Donation	(259,299)	(259,591)	(265,685)	(267,896)
Misc-Interest	(1,500)	(1,500)	(1,500)	(1,500)
Misc-Other	(5,600)	(5,740)	(5,883)	(5,943)
Transfer In	(4,743,782)	(4,677,225)	(5,179,272)	(5,179,259)
Grand Total	<u>(9,346,553)</u>	<u>(9,155,447)</u>	<u>(9,724,650)</u>	<u>(9,804,259)</u>
	*(58,780)	(29,990)	(118,000)	(228,000)

Category - Expense	FY 2017 Amended Budget	FY 2018 Proposed Budget	FY 2019 Proposed Budget	FY 2020 Proposed Budget
1 Payroll	5,491,520	6,047,672	6,164,732	6,309,914
2 Operating	2,847,387	2,979,785	3,387,418	3,225,345
3 Capital Outlay	948,866	98,000	54,500	41,000
Grand Total	<u>9,287,773</u>	<u>9,125,457</u>	<u>9,606,650</u>	<u>9,576,259</u>
	(58,780)	(29,990)	(118,000)	(228,000)

*Variance is Fleet Replacement

OPEB and Depreciation are non-cash accounting entries and not included.



Building Fund

FY 2018 - 2020 Proposed Budget
City Council Budget Workshops
August 8 & 10, 2017



Summary of Budget FY 2018 – 2020

Building Fund

Fund	FY 2017 Amended Budget	FY 2018 Requested Budget	FY 2019 Requested Budget	FY 2020 Requested Budget
Building	9,253,566	13,629,842	13,848,883	14,550,995
Building Fleet Rolling Stock	464,802	40,842	107,210	102,000
Total	9,718,368	13,670,684	13,956,093	14,652,995

Expenditure Category	FY 2017 Amended Budget	FY 2018 Requested Budget	FY 2019 Requested Budget	FY 2020 Requested Budget
Payroll	4,124,735	4,688,674	4,849,821	4,977,223
Operating	323,729	382,021	341,377	355,283
Capital Outlay	551,802	40,842	107,210	102,000
Transfer Out	764,317	1,044,696	1,075,375	1,107,017
Reserves	3,953,785	7,514,451	7,582,310	8,111,472
Total by Category	9,718,368	13,670,684	13,956,093	14,652,995



Summary of Budget FY 2018 – 2020

Building Fund

Category	FY 2017 Amended Budget	FY 2018 Proposed Sept 2016	FY 2018 Requested Budget	\$ Difference in FY 2018 as Proposed	% Difference in FY 2018 as Proposed
Payroll	4,124,735	4,208,801	4,688,674	479,873	11.40%
Operating	323,729	331,184	382,021	50,837	15.35%
Capital Outlay	551,802	40,842	40,842	-	0.00%
Transfer Out	764,317	786,534	1,044,696	258,162	32.82%
Reserves	3,953,785	3,438,672	7,514,451	4,075,779	118.53%
Total	9,718,368	8,806,033	13,670,684	4,864,651	55.24%



Major Expenditures or Capital for FY 2018 – Building Fund

Personnel

- UAAL/General Retirement increase of \$416,359 over prior FY18 submittal
- Workers Compensation increase of \$51,112 over prior FY18 submittal

Operating

- Transfer Out to General Fund increase of \$258,162 over prior FY18 submittal



Public Works - Stormwater

FY 2018 - 2020 Proposed Budget



Public Works Summary of Budget FY 2018 - 2020 Stormwater

Expenditure	FY 2017 Adopted Budget	FY 2017 Amended Budget	FY 2018 Proposed Budget	FY 2019 Proposed Budget	FY 2020 Proposed Budget
Payroll	\$7,710,317	\$7,710,317	\$8,588,951	\$8,877,172	\$9,110,440
Operating	\$5,451,551	\$5,664,235	\$5,684,307	\$5,809,840	\$5,949,063
Capital Outlay	\$1,200,000	\$1,896,105	\$1,200,000	\$904,672	\$1,204,660
Debt Service	\$443,000	\$443,000	\$443,000	\$443,000	\$443,000
Total by Category	\$14,804,868	\$15,713,657	\$15,916,258	\$16,034,684	\$16,707,163

Totals do not include reserves



Major Expenditures or Capital for FY 2018 - Public Works - Stormwater

- Drainage Capital Projects- \$1,276,282
- Dredging Program – Purchase a dredge for \$750,000 using funds from outside services to bring the Dredging Program in-house
- North 2 UEP storm drain and catch basin replacement
 - \$3,000,000 cash funded
 - \$8,000,000 debt funded through FDEP SRF loan



Public Works Stormwater FY 2018 Summary

- Not-to-exceed rate of \$111.00 presented to Council on July 24, 2017
- Rate based on the 2016 CDM Smith Rate Study keeping the same LOS with the stormwater improvements in future UEP's
- Final Resolution is scheduled for August 28, 2017 for public hearing and adoption



Public Works – Lot Mowing

FY 2018 - 2020 Proposed Budget



Public Works Summary of Budget FY 2018 – 2020 - Lot Mowing

Expenditure	FY 2017 Adopted Budget	FY 2017 Amended Budget	FY 2018 Proposed Budget	FY 2019 Proposed Budget	FY 2020 Proposed Budget
Payroll	\$415,962	\$415,962	\$516,482	\$531,722	\$547,922
Operating	\$3,405,802	\$4,405,743	\$3,359,287	\$3,359,294	\$3,362,649
Capital Outlay	\$30,000	\$30,000	\$26,178	\$0	\$37,000
Total by Category	\$3,851,764	\$4,851,705	\$3,901,947	\$3,891,016	\$3,947,571

Totals do not include reserves



Major Expenditures or Capital for FY 2018 Public Works - Lot Mowing

- Lot Mowing - \$1,915,193
- Pepper Tree Removal - \$825,000
- Owl Nest Trimming Program - \$192,000



Public Works - Lot Mowing FY 2018 Summary

- Not-to-exceed rates presented to Council on July 24, 2017
 - \$65.54 for District 1 (same rate as FY 2017)
 - \$49.64 for District 2 and 3 (decrease of \$1.46 from FY 2017)
 - \$49.62 for District 4 (decrease of \$1.48 from FY 2017)
- Rates based on continuation of Owl Nest Trimming Program
- Final Resolution is scheduled for August 28, 2017 for public hearing and adoption



Enterprise Fund-Utilities Department

FY 2018 - 2020 Utilities Dept. Proposed Budget
City Council Budget Workshops
August 10, 2017

Blue Bars: FY 2017 Revenue Sufficiency Analysis

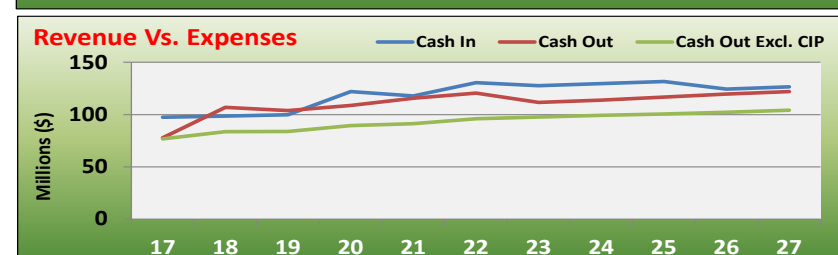
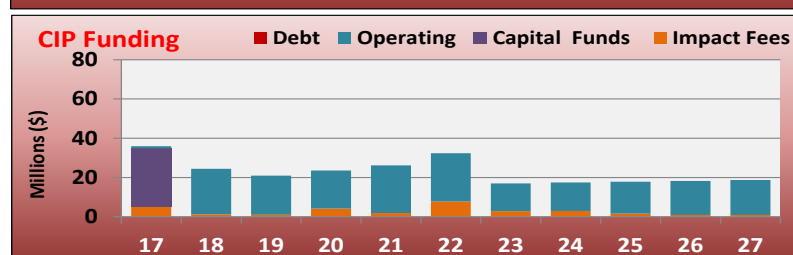
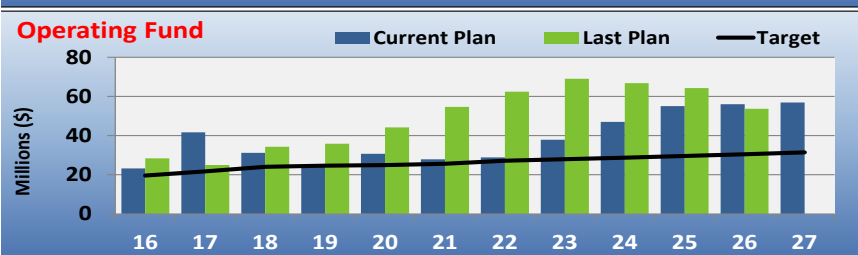
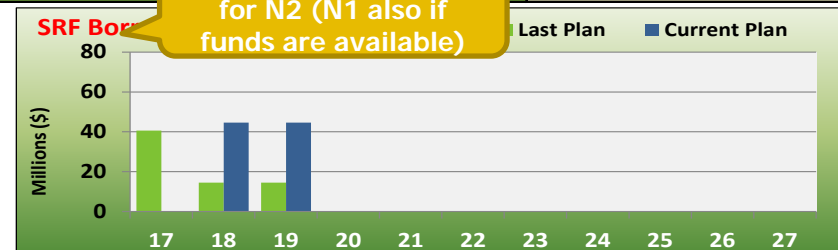
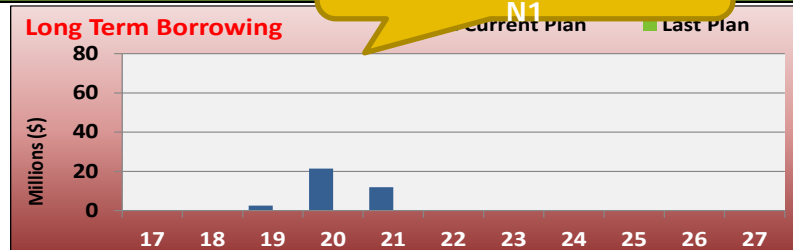
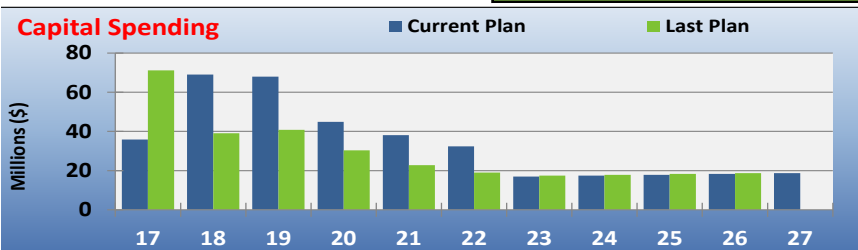
Green Bars: FY 2016 Revenue Sufficiency Analysis

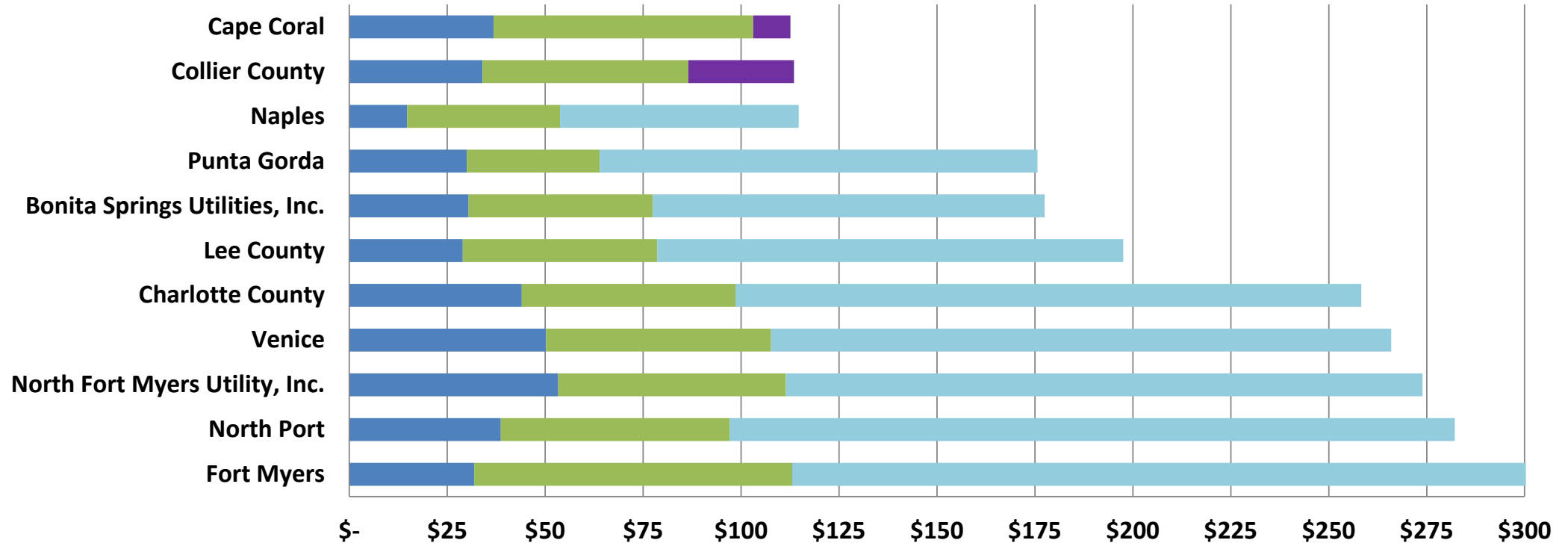
FINANCIAL ANALYSIS AND MANAGEMENT SYSTEM (FAMS) SUMMARY

SAVE CALC ROLL		FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Cumulative Change	
Override ▶													FY 2022	FY 2027
Water Rate Increases		0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
	Last Plan	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Override ▶														
Sewer Rate Increases		0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
	Last Plan	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Rate Covenant		1.37	1.24	1.25	1.37	1.42	1.34	1.37	1.39	1.40	1.41	1.41	PS FY18 ▶	94.0%
	Last Plan	1.26	1.30	1.36	1.42	1.44	1.43	1.43	1.43	1.42	1.41	1.41	OMV FY18 ▶	80.0%
SRF Coverage		7.03	4.37	2.54	1.53	1.62	1.60	1.77	1.81	2.00	2.05	2.09	OMF FY18 ▶	85.0%
	Last Plan	4.87	5.59	1.79	1.55	1.60	1.60	1.59	1.57	1.63	1.59	1.59	SW 6/7	Y
CIP \$ Redistribution ▶		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	North 1	Y
CIP Execution % (NON UEP ONLY) ▶		70%	80%	85%	90%	95%	100%	100%	100%	100%	100%	100%	North 2	Y
Net CIP Funding % ▶		70%	80%	85%	90%	95%	100%	100%	100%	100%	100%	100%	North 3	N
Operating Reserve Mo ▶		6	6	6	6	6	6	6	6	6	6	6	North 4	N
Water	\$36.82	\$36.82	36.82	36.82	36.82	36.82	36.82	36.82	36.82	36.82	36.82	36.82	North 5	N
	Irrigation \$9.50	\$9.50	9.50	9.50	9.50	9.50	9.50	9.50	9.50	9.50	9.50	9.50	North 6	N
	Sewer \$66.27	\$66.27	66.27	66.27	66.27	66.27	66.27	66.27	66.27	66.27	66.27	66.27	North 7	N
Average Bill (5,000 gals.)		\$112.59	112.59	112.59	112.59	112.59	112.59	112.59	112.59	112.59	112.59	112.59	North 8	N
Last Plan		\$112.59	112.59	112.59	112.59	112.59	112.59	112.59	112.59	112.59	112.59	112.59	Check	\$ -

No additional debt needed for funding of utility CIP, but potential financing for N1

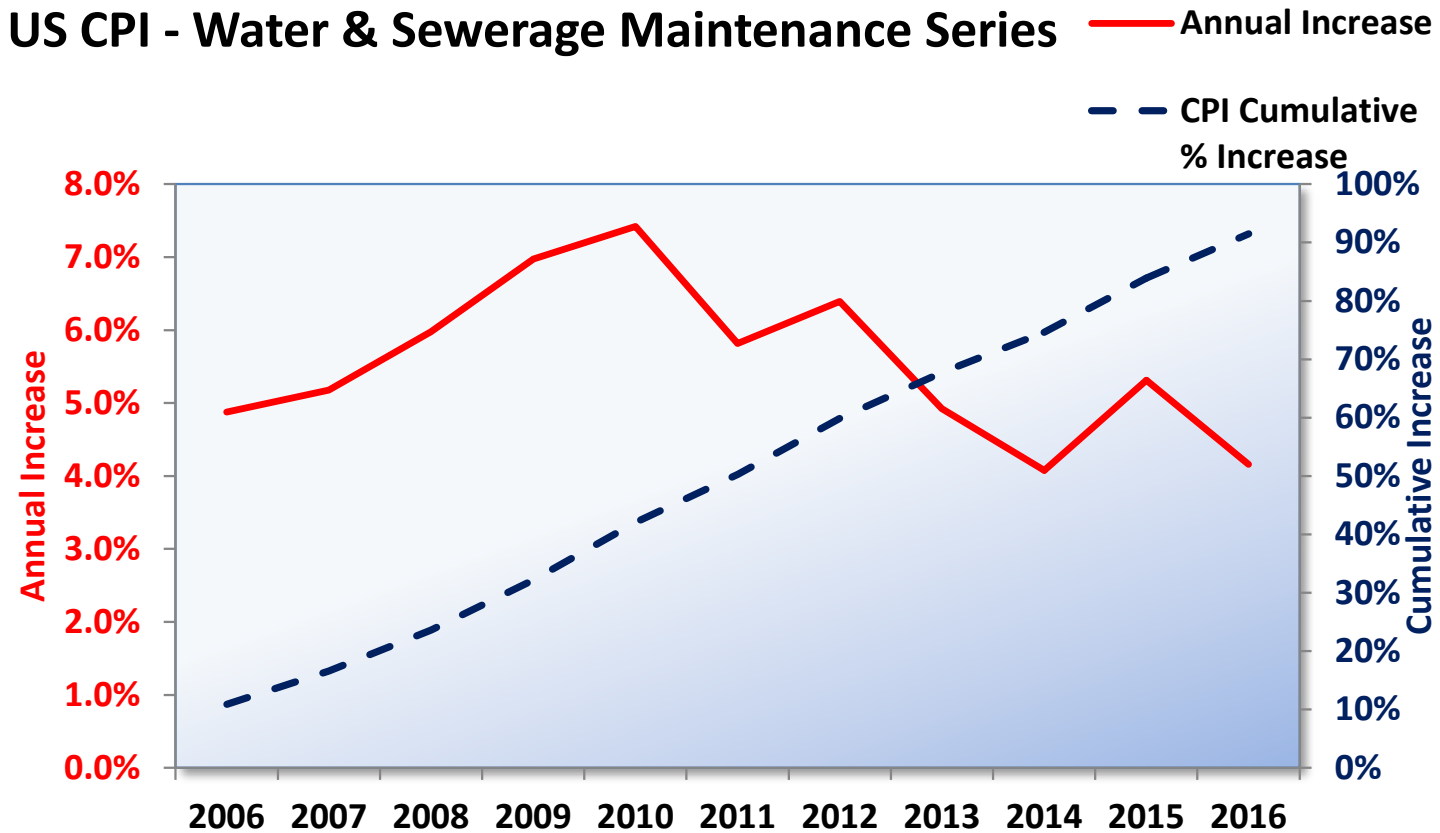
Low cost SRF loans for N2 (N1 also if funds are available)



[illegible]

National Utility Industry Rate Trends

US CPI - Water & Sewerage Maintenance Series



- Measures the national average change in the cost of water and sewer service to households
- Much more specific and relevant to utilities than overall CPI
- 10-year average annual increase = 5.7%

Water & Sewer Operations

Revenue Category	FY 2016 Actual Revenue	FY 2017 Adopted Budget	FY 2017 Amended Budget	FY 2018 Proposed Budget	FY 2019 Proposed Budget	FY 2020 Proposed Budget
Use of Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Fund Balance	-	16,308,086	17,409,047	20,895,495	28,229,865	26,182,196
Internal Service	230,539	609,840	609,840	631,891	671,703	687,659
Licenses and Permits	-	-	-	-	-	-
Intergovernmental	-	-	-	-	-	-
Charges for Services	78,753,035	80,538,056	80,538,056	82,162,687	83,525,344	87,730,131
Fines & Forfeits	494,044	773,574	773,574	773,574	773,574	773,574
Miscellaneous	702,627	682,286	682,286	757,778	834,919	844,251
Other & Transfers In	28,820,135	54,487,688	54,487,688	50,254,697	36,065,169	39,345,464
TOTAL SOURCES	\$ 109,000,381	\$ 153,399,530	\$ 154,500,491	\$ 155,476,122	\$ 150,100,574	\$ 155,563,275

Expenditure Category	FY 2016 Actual Expenditures	FY 2017 Adopted Budget	FY 2017 Amended Budget	FY 2018 Proposed Budget	FY 2019 Proposed Budget	FY 2020 Proposed Budget
Appropriations						
Personnel ¹	\$ 20,674,215	\$ 25,850,590	\$ 25,850,590	\$ 28,204,532	\$ 29,131,506	\$ 29,823,904
Operating ²	19,543,761	24,609,477	25,136,633	26,499,606	26,874,647	27,579,656
Capital	2,418,195	4,173,407	6,322,448	5,430,484	2,896,809	3,831,251
Debt Service	28,808,778	31,866,371	31,866,371	28,860,788	29,056,999	29,086,062
Other & Transfers Out	28,667,983	31,478,129	31,478,129	38,250,847	35,958,417	36,937,823
Reserves	-	35,421,556	33,846,320	28,229,865	26,182,196	28,304,579
TOTAL USES	\$ 100,112,932	\$ 153,399,530	\$ 154,500,491	\$ 155,476,122	\$ 150,100,574	\$ 155,563,275

Program	FY 2016 Actual Expenditures	FY 2017 Adopted Budget	FY 2017 Amended Budget	FY 2018 Proposed Budget	FY 2019 Proposed Budget	FY 2020 Proposed Budget
Overhead & Allocations ³	\$ 8,119,811	\$ 9,590,110	\$ 9,590,110	\$ 10,980,323	\$ 11,283,078	\$ 11,594,457
Utilities Department ^{4,6}	88,516,381	104,108,261	106,694,657	111,415,109	107,692,064	110,576,836
Financial Services ⁵	3,476,740	4,279,603	4,369,404	4,850,825	4,943,236	5,087,403
Reserves	-	35,421,556	33,846,320	28,229,865	26,182,196	28,304,579
TOTAL USES	\$ 100,112,932	\$ 153,399,530	\$ 154,500,491	\$ 155,476,122	\$ 150,100,574	\$ 155,563,275

Utilities Divisions	FY 2016 Actual Expenditures	FY 2017 Adopted Budget	FY 2017 Amended Budget	FY 2018 Proposed Budget	FY 2019 Proposed Budget	FY 2020 Proposed Budget
Utilities Administration	\$ 30,388,389	\$ 33,932,265	\$ 34,150,015	\$ 42,705,068	\$ 38,808,646	\$ 39,786,236
Water Production	7,522,583	9,990,296	10,505,089	9,838,081	9,824,621	10,330,095
Collection & Distribution	8,857,060	10,835,142	11,041,390	11,999,796	12,207,279	12,390,954
Water Reclamation	10,775,941	14,611,228	15,125,249	15,238,003	15,435,540	16,005,087
Operations Debt Service	29,015,372	31,866,371	31,866,371	28,860,788	29,056,999	29,086,062
UEP Administration	770,413	1,385,933	1,385,933	1,519,873	1,531,979	1,510,802
Utilities Fleet Rolling Stock	1,186,624	1,487,026	2,620,610	1,253,500	827,000	1,467,600
TOTAL USES	\$ 88,516,381	\$ 104,108,261	\$ 106,694,657	\$ 111,415,109	\$ 107,692,064	\$ 110,576,836

Notes: FY2016 Expenditures are on a budgetary basis.

¹ Personnel does not reflect OPEB of \$2,221,976 as this is a non-cash accounting entry.

² Operating costs do not include Depreciation of \$6,139,858 as this is a non-cash accounting entry.

³ Overhead & Allocations include Pension UAAL, Full Cost Allocation to General Fund, and Property/Liability Insurance.

⁴ Utilities Department
and the UEP: Debt

⁵ Financial Services includes accounting, billing, payroll, budget, procurement and customer service operations.

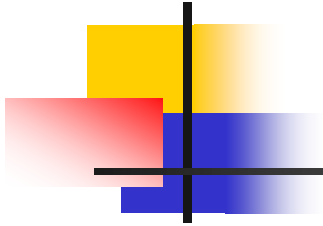
⁶ Utilities Fleet Rolling Stock includes new and replacement Rolling Stock; Heavy Equipment and Vehicles.

Water & Sewer Capital Project Fund

Revenue Category	FY 2016 Actual Revenue	FY 2017 Adopted Budget	FY 2017 Amended Budget	FY 2018 Proposed Budget	FY 2019 Proposed Budget	FY 2020 Proposed Budget
Use of Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Fund Balance	-	-	-	29,357,564	29,357,564	29,357,564
Estimated Revenue:						
Intergovernmental	-	-	-	-	-	-
Miscellaneous	240,351	-	-	-	-	-
Other Sources	-	21,828,168	21,828,168	28,600,000	23,940,000	24,890,000
TOTAL SOURCES	\$ 240,351	\$ 21,828,168	\$ 21,828,168	\$ 57,957,564	\$ 53,297,564	\$ 54,247,564

Expenditure Category	FY 2016 Actual Expenditures	FY 2017 Adopted Budget	FY 2017 Amended Budget	FY 2018 Proposed Budget	FY 2019 Proposed Budget	FY 2020 Proposed Budget
Appropriations						
Personnel ¹	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Operating ²	76,964	-	819	-	-	-
Capital ^{1,3}	12,274,754	21,828,168	21,827,349	28,100,000	23,440,000	24,890,000
Debt Service ⁴	-	-	-	-	-	-
Other & Transfers Out	-	-	-	-	-	-
Reserves	-	-	-	29,357,564	29,357,564	29,357,564
TOTAL USES	\$ 12,351,718	\$ 21,828,168	\$ 21,828,168	\$ 57,457,564	\$ 52,797,564	\$ 54,247,564

Program⁴	FY 2016 Actual Expenditures	FY 2017 Adopted Budget	FY 2017 Amended Budget	FY 2018 Proposed Budget	FY 2019 Proposed Budget	FY 2020 Proposed Budget
WSCP Utility Administration	-	-	-	29,357,564	29,357,564	29,357,564
WSCP Adm SW WR Facility Exp	-	-	-	-	-	-
ADM-36 Palm Tree BI Phase 1	121,102	-	-	-	-	-
ADM-37 Galvanized Pipe Rpl 1A	-	-	-	-	-	-
IRR-14 SW 6/7 Non Assd Util	(88,806)	-	-	-	-	-
UCD-1 Administration Building	25,058	-	-	500,000	4,000,000	3,000,000
ADM-47 Foremanin I/C Veterans	-	-	-	-	100,000	-
IRR-15 Weir#4 Construction	133,424	-	-	-	-	-
ADM-38 Fire Sprinkler ConvFY14	188,846	-	-	-	-	-
IRR-16 Weir# 16 & 17 Const	-	-	-	-	-	-
ADM-39 Potable Wtr Infr FY14	392,387	-	-	-	-	-
IRR-18 Reuse Main Ext (FGUA)	-	-	-	-	-	-
WRE3 Everest Landscaping	162,359	-	-	-	-	-
WRC-8 Plant LS Rehabs FY13	142,617	-	-	-	-	-
ADM-40 Infiltrn & Inflow FY14	-	-	-	-	-	-
WRB-2 Biosolids Centrifuge	1,025,395	-	23,000	-	-	-
UCD-8 Manhole Rehab FY14	199,501	-	-	-	-	-
WRC-9 Lift Station Rehab FY12	100,918	-	-	-	-	-
WRE-4 Plant LS Rehab FY13	5,795	-	-	-	-	-
UCD-11 Meter Replacement Progi	-	-	-	500,000	500,000	500,000
WRSW-4 Operations Building	306,547	1,500,000	1,500,000	-	-	-
WRSW-5 Plant LS Rehabs FY13	-	-	-	-	-	-
NRO-4 Mod control Sys(SCADA)	-	-	-	-	-	-
SRO-4 Plant 1 Structural Upgrd	54,499	-	-	-	-	-
SRO-5 Retrofit Well Field Com	3,200	-	-	-	-	-
SRO-6 Control System Upgrade	-	250,000	250,000	-	-	-
SRO-7 Underground Well Feeds	-	47,816	47,816	-	-	-
SRO-7 Underground Well Feeds	(12,910)	-	-	-	-	-
SRO-8 Deep Injection Well# IW2	4,101,278	-	-	-	-	-
UCD-12 Road Resurfacing ADJ	-	-	-	500,000	500,000	500,000
SRO-9 Whse & Storage Bldg	333,127	-	-	-	-	-
SRO-10 Lightening & Grounding	14,697	-	-	-	-	-
SUBTOTAL USES	\$ 7,209,032	\$ 1,797,816	\$ 1,820,816	\$ 30,857,564	\$ 34,457,564	\$ 33,357,564



Program ⁴	FY 2016	FY 2017	FY 2017	FY 2018	FY 2019	FY 2020
	Actual Expenditures	Adopted Budget	Amended Budget	Proposed Budget	Proposed Budget	Proposed Budget
NRO-5 Deep Injection Well IW1	-	-	-	-	500,000	3,000,000
NRO-6 Perimeter Wall	-	-	-	-	-	-
NRO-8 Aux Power Van Loon PS	6,090	-	-	-	-	-
NRO-9 Distribtn Sys Automate	-	-	-	-	390,000	250,000
NRO-10 Rehab/Rpl Raw Wtr Well	-	100,000	100,000	800,000	800,000	1,600,000
WRC-11 Lift Station Rehab FY14	87,385	-	-	-	-	-
WRC-12 Lift Station Rehab FY16	-	-	-	-	-	-
WRC-13 Lift Station Rehab FY17	-	1,790,352	1,790,352	-	-	-
WRE-5 Building for Analyzers	36,274	-	(249,830)	-	-	-
ADM-48 Infiltrn & Inflow FY15	527,515	-	(84,710)	-	-	-
ADM-43 42" Forcemain Intercon	64,005	500,000	500,000	-	-	-
SRO-11 Landscaping	-	-	-	-	-	-
ADM-44 Unspecified Projects	-	-	229,399	-	-	-
ADM-45 ASR/IRR Supply FY14	62,003	-	(28,720)	-	-	-
SRO-3 Odor Control Mod	-	-	-	-	-	-
ADM-24 Land Purchases	129,289	1,025,000	1,157,303	975,000	865,000	715,000
WRSW-1 Choloring Chamber Coe	-	150,000	150,000	-	-	-
IRR-1 Weir Improvements	-	100,000	100,000	1,000,000	500,000	1,500,000
WRC-1 Lift Station Rehab	-	-	-	2,000,000	-	-
IRR-2 NE 10MG Stor Tank & Pump	-	-	-	100,000	5,950,000	5,950,000
IRR-3 SW 5MG Stor Tank & Pump	14,510	1,500,000	1,500,000	1,200,000	-	-
UCD-7 MARS Test Bench	98,555	-	-	-	-	-
WRE-2 Reseal North CI Chamber	27,500	-	(93,050)	-	-	-
WRC-5 LS Odor Control Rehab	-	75,000	75,000	75,000	75,000	75,000
ADM-1 Smoke Testing I&I	-	50,000	50,000	50,000	50,000	50,000
IRR-7 Reuse Sys Improve FY15	14,233	-	-	-	-	-
WRC-6 Port Generator Awning	-	1,000,000	1,000,000	-	-	-
ADM-3 Galvanized Pipe Rpl 3A	1,307,973	-	-	-	-	-
ADM-4 Galvanized Pipe Rpl 3B	1,469,572	-	(262,207)	-	-	-
ADM-5 Galvanized Pipe Rpl 2A	14,540	1,700,000	3,162,207	-	-	-
ADM-6 Galvanized Pip Replaceme	-	-	-	1,350,000	-	-
WRC-2 Lift Station Rehab FY19	-	-	-	-	2,000,000	-
WRC-3 Lift Station Rehab FY20	-	-	-	-	-	2,000,000
ADM-8 Fire Sprinkler Conv	-	-	-	-	-	-
ADM-10 Fire Sprinkler Conv	-	-	-	500,000	-	-
ADM-11 Fire Sprinkler Conv	-	-	-	-	500,000	-
ADM-12 Potable Wtr Infr FY15	49,100	-	(38,900)	-	-	-
ADM-13 Potable Wtr Infr FY16	-	-	(100,000)	-	-	-
ADM-14 Potable Wtr Infr FY17	-	300,000	238,900	-	-	-
ADM-15 Potable Wtr Infr FY18	-	-	-	1,000,000	-	-
ADM-16 Potable Wtr Infr FY20	-	-	-	-	1,000,000	-
ADM-17 Potable Wtr Infr FY20	-	-	-	-	-	1,000,000
ADM-49 ASR/IRR Supply FY15	5,400	-	(1,000,000)	-	-	-
UCD-2 Manhole Rehab FY16	339,783	-	(22,412)	-	-	-
UCD-2 Manhole Rehab FY17	-	500,000	522,412	-	-	-
UCD-4 Manhole Rehab FY19	-	-	-	500,000	-	-
UCD-5 Manhole Rehab FY20	-	-	-	-	500,000	-
UCD-6 Manhole Rehab FY20	-	-	-	-	-	500,000
ADM-54 Burnt St Widg-Casings	630,186	-	-	-	-	-
ADM-19 Infiltrn & Inflow FY16	107,500	-	(57,631)	-	-	-
ADM-20 Infiltrn & Inflow FY17	-	750,000	892,341	-	-	-
ADM-21 Infiltrn & Inflow FY19	-	-	-	750,000	-	-
ADM-22 Infiltrn & Inflow FY20	-	-	-	-	750,000	-
ADM-23 Infiltrn & Inflow FY20	-	-	-	-	-	750,000
ADM-26 ASR/IRR Supply FY16	-	-	(100,000)	-	-	-
ADM-27 ASR/IRR Supply FY17	-	100,000	200,000	-	-	-
ADM-28 ASR/IRR Supply FY19	-	-	-	100,000	-	-
ADM-29 ASR/IRR Supply FY21	-	-	-	-	100,000	-
ADM-30 ASR/IRR Supply FY20	-	-	-	-	-	100,000
ADM-42 Irr to PW (F/H) FY15	-	-	-	-	-	-
SUBTOTAL USES	\$ 4,991,414	\$ 9,640,352	\$ 9,630,454	\$ 10,400,000	\$ 13,980,000	\$ 17,490,000

Program⁴	FY 2016 Actual Expenditures	FY 2017 Adopted Budget	FY 2017 Amended Budget	FY 2018 Proposed Budget	FY 2019 Proposed Budget	FY 2020 Proposed Budget
ADM-31 Irr to PW (F/H) FY16	-	-	-	-	-	-
IRR-8 Reuse Sys Improve FY16	162	-	(229,000)	-	-	-
IRR-9 Reuse Sys Improve FY17	-	350,000	350,000	-	-	-
IRR-10 Reuse Sys Improve FY19	-	-	-	1,000,000	-	-
IRR-11 Reuse Sys Improve FY20	-	-	-	-	1,000,000	-
IRR-12 Reuse Sys Improve FY20	-	-	-	-	-	1,000,000
IRR-4 NaClO Storage Rooms	14,594	-	-	-	-	-
SE 47th Terrace Streetscape	-	-	-	-	-	-
WRC-7 Rehab Master LS 200	3,910	80,000	309,000	-	-	-
WRC-7 Vault Coating FY16	15,460	-	(9,541)	-	-	-
WRC-6 Vault Coating FY16	16,440	-	(23,561)	-	-	-
WRE/WRSW-2 Clarifier Ctng FY16	60,107	100,000	100,000	100,000	60,000	-
ADM-56 NE Reservoir	31,663	-	-	2,500,000	-	-
ADM-56 NE Reservoir	-	400,000	400,000	-	-	-
SRO-12 Containment Pits	-	300,000	300,000	-	-	-
NRO-2 Containnnnnment Pits	-	-	-	-	-	-
SRO-13 Pit 2 MCC Replacement	8,936	750,000	750,000	750,000	-	-
WRE-7 Headworks & Structl Ctg	-	200,000	200,000	200,000	-	-
WRE-9 Bleach Containment Ctg	-	250,000	250,000	-	-	-
WRSW-6 Rpl Utility Mains MCC-2	-	-	-	-	150,000	-
ADM-58 Burnt St-Casings Ph II	-	600,000	600,000	-	-	-
ADM-62 Fiber Optics	-	750,000	750,000	750,000	500,000	-
ADM-63 WAS Line	-	500,000	500,000	1,000,000	500,000	-
ADM-65 FM/MOV/MPS Sys & Comr	-	1,000,000	1,000,000	500,000	1,000,000	1,000,000
IRR-21 Irrigation System Comm	-	500,000	500,000	-	-	-
ADM-71 North 2 Canal PS (1)	-	3,500,000	3,500,000	3,500,000	-	-
WRE-10 MCC Blower Conduit Cla	-	50,000	70,000	350,000	-	-
WRSW-8 Odor Control Rehab	-	60,000	60,000	-	150,000	-
IRR-22 North 2 Non Assd Utility	-	1,000,000	1,000,000	2,700,000	1,000,000	-
IRR-23 North 1 Non Assd Utility	-	-	-	-	-	350,000
ADM-59 Burnt St-Casings Ph III	-	-	-	750,000	-	-
ADM-48 Infiltrn & Inflow FY15	-	-	-	-	-	200,000
ADM-43 42" Forcemain Intercon	-	-	-	500,000	-	-
ADM-66 Fire Sprinkler Conf FY20	-	-	-	-	-	500,000
ADM-45 ASR/IRR Supply FY14	-	-	-	450,000	-	-
NRO-11 GST Exterior CTG	-	-	-	150,000	-	-
WRE-12 Recoat Aeration Ext	-	-	-	200,000	-	-
WRSW-11 New Turblex Blower	-	-	-	-	-	350,000
WRSW-12 Bleach Cntmnt Coating	-	-	-	300,000	-	-
WRSW-13 Rpl 36" Reuse Valve	-	-	-	200,000	-	-
WRSW-16 CROM Tank Repair	-	-	-	300,000	-	-
TOTAL USES	\$ 12,351,718	\$ 21,828,168	\$ 21,828,168	\$ 57,457,564	\$ 52,797,564	\$ 54,247,564

Notes: FY 2016 Expenditures are on a budgetary basis.

¹ Personnel costs are related to inspection and project administration; these costs become part of the capitalized asset.

² Operating costs do not include Depreciation of \$15,435,729 as these are non-cash accounting entries.

³ Capital outlay includes capitalized assets that are recorded on the balance sheet for financial reporting purposes.

⁴ Debt service includes principal costs which are recorded on the balance sheet for financial reporting purposes.

⁵ Capital Projects are in accordance with the Rate Sufficiency Analysis prepared for City by consultant.

Water & Sewer Utility Extension Capital Projects

Revenue Category	FY 2016 Actual Revenue	FY 2017 Adopted Budget	FY 2017 Amended Budget	FY 2018 Proposed Budget	FY 2019 Proposed Budget	FY 2020 Proposed Budget
Use of Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Fund Balance	-	13,809,858	37,273,441	18,681,914	18,681,914	18,681,914
Estimated Revenue:						
Permits, Assessments	15,449,892	22,159,662	22,159,662	22,753,430	21,585,315	22,387,411
Fines & Forfeits	256,092	-	-	-	-	-
Miscellaneous	8,825,173	-	-	-	-	-
Other/Transfer In	17,744,569	-	-	-	-	-
Debt Proceeds	-	53,330,060	53,330,060	72,083,542	73,255,173	91,660,377
Charges for Service	445,835	-	-	-	-	-
TOTAL SOURCES	\$ 42,721,561	\$ 89,299,580	\$ 112,763,163	\$ 113,518,886	\$ 113,522,402	\$ 132,729,702

Expenditure Category	FY 2016 Actual Expenditures	FY 2017 Adopted Budget	FY 2017 Amended Budget	FY 2018 Proposed Budget	FY 2019 Proposed Budget	FY 2020 Proposed Budget
Appropriations						
Payroll	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Operating ¹	46,675	-	-	-	-	-
Capital ²	8,620,936	53,330,060	53,330,060	72,083,542	73,255,173	91,660,377
Debt Service ³	15,147,653	19,263,994	19,263,994	22,753,430	21,585,315	22,387,411
Other	-	-	-	-	-	-
Transfers Out	17,881,277	-	-	-	-	-
Reserves	-	16,705,526	40,169,109	18,681,914	18,681,914	18,681,914
TOTAL USES	\$ 41,696,541	\$ 89,299,580	\$ 112,763,163	\$ 113,518,886	\$ 113,522,402	\$ 132,729,702

Program	FY 2016 Actual Expenditures	FY 2017 Adopted Budget	FY 2017 Amended Budget	FY 2018 Proposed Budget	FY 2019 Proposed Budget	FY 2020 Proposed Budget
Southeast 1	\$ 3,817,813	\$ -	\$ -	\$ -	\$ -	\$ -
Surfside	303,096	-	-	-	-	-
Blue & Green Water	6,946	-	-	-	-	-
Santa Barbara /Diplomat Wtr	12	-	-	-	-	-
Southwest Area I	2,439,451	-	-	-	-	-
Southwest Area II	4,149,580	-	-	-	-	-
Southwest Area III	3,652,186	-	-	-	-	-
Southwest Area IV	9,742,738	-	-	-	-	-
Southwest Area V	6,566,289	-	-	-	-	-
Southwest Area VI/VII	3,145,729	-	-	-	-	-
Striped Green Wastewater	65	-	-	-	-	-
Orange Wastewater	21,724	-	-	-	-	-
Pine Island Area	1,001,733	-	-	-	-	-
North Central Loop Area	36,352	-	-	-	-	-
SRF Drinking Watr 360103 SW6/7	250,723	-	-	-	-	-
SRF Clean Wtr 360100	1,070,852	-	-	-	-	-
N1 All Services CDT Construct	-	-	-	31,739,052	65,962,987	54,520,232
N2 All Services CDT Construct	5,491,254	53,330,060	53,330,060	33,052,301	-	-
N1-8 Water Distrib Construct	-	-	-	7,292,189	7,292,186	37,140,145
Utility Ext Special Assesment	-	35,969,520	59,433,103	41,435,344	40,267,229	41,069,325
TOTAL USES	\$ 41,696,541	\$ 89,299,580	\$ 112,763,163	\$ 113,518,886	\$ 113,522,402	\$ 132,729,702

Notes: FY 2016 Expenditures are on a budgetary basis.

¹ FY 2016 Operating does not include Depreciation of \$11,754,900 as this is a non-cash accounting entry.

² Capital outlay includes capitalized assets that are recorded on the balance sheet for financial reporting purposes.

³ Debt service includes principal costs which are recorded on the balance sheet for financial reporting purposes.

Water & Sewer Impact, Capital Facility Expansion Charges (CFEC) & Contribution in Aid of Construction (CIAC) Fees

Revenue Category	FY 2016 Actual Revenue	FY 2017 Adopted Budget	FY 2017 Amended Budget	FY 2018 Proposed Budget	FY 2019 Proposed Budget	FY 2020 Proposed Budget
Use of Fund Balance	\$ -	\$ 600	\$ 600	\$ 27,696,813	\$ 11,026,784	\$ 1,760,363
Operating Fund Balance	-	19,974,025	19,863,799	27,438,297	16,507,813	14,845,210
Estimated Revenue:						
Special Assessment	6,110,886	-	-	-	-	-
Charges for Service	97,507	-	-	-	-	-
Fines & Forfeits	84,515	-	-	-	-	-
Permits, Impacts	5,565,007	24,745,512	24,745,512	13,116,605	13,231,888	28,801,498
Miscellaneous	1,028,923	-	-	-	-	-
Misc Other Sources ¹	6,335	525,787	525,787	-	-	-
Transfer In	204,699	-	-	-	-	-
TOTAL SOURCES	\$ 13,097,872	\$ 45,245,924	\$ 45,135,698	\$ 68,251,715	\$ 40,766,485	\$ 45,407,071

Expenditure Category	FY 2016 Actual Expenditures	FY 2017 Adopted Budget	FY 2017 Amended Budget	FY 2018 Proposed Budget	FY 2019 Proposed Budget	FY 2020 Proposed Budget
Appropriations						
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Operating ²	53,738	15,950	15,950	16,850	17,750	18,650
Capital	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
Other & Transfers Out ³	425,343	44,934,361	44,934,361	40,700,268	24,143,162	27,394,246
Reserves	-	295,613	185,387	27,534,597	16,605,573	17,994,175
TOTAL USES	\$ 479,082	\$ 45,245,924	\$ 45,135,698	\$ 68,251,715	\$ 40,766,485	\$ 45,407,071

Program	FY 2016 Actual Expenditures	FY 2017 Adopted Budget	FY 2017 Amended Budget	FY 2018 Proposed Budget	FY 2019 Proposed Budget	FY 2020 Proposed Budget
Water Impact & CFEC Fees	\$ 269,278	\$ 7,130,890	\$ 7,130,890	\$ 11,124,242	\$ 6,923,843	\$ 8,143,194
Sewer Impact & CFEC Fees	72,277	20,696,671	20,586,445	33,454,254	20,617,708	22,714,996
Sewer Impact Fees Dist 2	2,835	1,440,903	1,440,903	2,260,679	1,129,639	564,019
Irrigation Impact & CFEC Fees	129,206	3,981,644	3,981,644	7,874,007	5,621,131	10,712,860
Water CIAC Fees	2,863	4,886,452	4,886,452	5,360,897	2,308,249	974,397
Sewer CIAC Fees	2,493	6,442,820	6,442,820	7,403,010	3,293,429	1,325,679
Irrigation CIAC Fees	130	666,544	666,544	774,626	872,486	971,926
TOTAL USES	\$ 479,082	\$ 45,245,924	\$ 45,135,698	\$ 68,251,715	\$ 40,766,485	\$ 45,407,071

Notes: FY 2016 Expenditures are on a budgetary basis.

¹ Other Sources include capital contributions in aid of construction from private sources.

² Operating costs do not include Depreciation of \$35,064 as this is a non-cash accounting entry.

³ Other uses includes transfers out to various utility capital expansion funds and water & sewer operations to cover the cost of debt service; for financial reporting these transactions would be eliminated.



Additional FTE Staffing for FY-2018 - Utilities

- 1 – Maintenance Mechanic.
- 1 – Lift Station Inspector

2 Full-time positions needed to address 33 new lift stations. (UEP Southwest 6 & 7 total of 18 new lift Stations now online and UEP North 2 total of 15 new lift stations will be online by 2019)



FY-2017 Accomplishments - Utilities

- Completed construction on Phase 3A and 3B Galvanized Pipe Replacement Program
- Completed Test Run of the Southwest Aggregates Reservoir Irrigation Water Supply Project
- Completed Gravity Sewer I&I Pipe Lining PO#36627
- Completed Burnt Store Road Widening Utility Casings Project
- Completed Manhole Rehabs
- Completed Southwest WRF Overhead Crane and Centrifuge Project. During project, contractor removed the existing belt filter presses and replaced them with three centrifuges. A savings for sludge hauling & disposal is being realized
- Completed I&I Smoke Testing
- Continued reduction in electrical usage from Southwest Reverse Osmosis (RO) membranes replacement with a new type of lower pressure membrane in an innovative configuration: Est. \$126,895 annual recurring cost avoidance
- Achieved compliance w/LCEC load management agreement for peak load shaving at both RO Plants: Est. \$225,000 annual recurring electric cost savings



FY-2017 Accomplishments (cont.) - Utilities

- Completed Grounding Study for the SW RO Plant wells and began implementing grounding improvements
- Completed Switchgear/Breaker Maintenance for the North RO Plant
- Completed the Southwest RO Plant 1 structural improvements
- Completed construction on the SWRO/SWWRF Deep Injection Well #2 as scheduled and required by the FDEP Consent Order. Selected a vendor and began work on above ground piping and appurtenances
- Replaced both existing 10,000-gallon Bleach Bulk Storage tanks at the North RO plant with new bulk tanks
- Changed out degasifier packing media at the Southwest RO Plant.
- Completed on-line cleaning for all six Ground Storage Water Tanks (GST's).
- Completed metal rehab and recoating of one clarifier at each of the Water Reclamation Facilities
- Completed repairs and recoating of north chlorine contact chamber at Everest Water Reclamation Facility



FY-2017 Accomplishments (cont.) - Utilities

- Continue replacements of lighting fixtures at all WRF facilities with new energy efficient LED fixtures
- Recoated seven bleach leak detector vaults at SW and Everest Water Rec Plants
- Completed Everest Beautification (Landscaping) Project
- Replaced aging fiberglass sodium hypochlorite storage tank at SW WRF with new 10,000-gallon bulk storage HDPE tank. (All work performed in-house)
- Continued rehabilitation of multiple existing lift stations and continued infiltration and inflow program (I&I). Six lift stations to be rehabilitated this year. Each year going forward, there will be applied best practices in this area to increase the number of rehabs per year to target rehabbing all stations at least once every 30 years
- Installed new irrigation system and replaced all landscaping at LS-510
- Completed replacement of Everest WRF Administration building 80-ton AC and control systems
- Concrete repair and re-coating of headworks at Everest WRF



Major Expenditures or Capital for FY 2018 - Utilities

FY-18 UTILITIES OPERATIONS, MAINTENANCE & EQUIPMENT INCLUDES:

- Purchase Sanitary Lift Station Pumps \$260,000
- Vactor Truck UCD - \$280,000
- Chemical Costs Across All Divisions - \$1,523,938
- Electricity Costs Across All Divisions - \$5,592,246
- Annual Equipment Repair and Maintenance Across All Divisions - \$1,639,055
- Purchase portable generators \$175,000
- Purchase new aeration blower/motor \$200,000
- WR SCADA upgrades \$175,000
- Annual Lab Services Across All Divisions - \$308,335

FY-18 UTILITIES DEPT. CIP is \$28,575,000 PROJECTS INCLUDE:

- FY 18 Lift Station Rehabs - \$2,000,000
- Galvanized Pipe Replacement Program 2B - \$1,350,000
- North 2 Canal Pump Station - \$7,000,000
- Northeast Reservoir - \$2,100,000
- Inflow & Infiltration - -\$750,000
- WAS Line - \$1,000,000
- Country Club/Nicholas Pkwy Re-piping- \$2,000,000
- Weir Improvements - \$1,000,000
- Burnt Store Widening Casings Phase III- \$750,000
- SE 47th Terrace Streetscape - \$1,475,000
- Rehab/Replace Raw Water Wells - \$800,000
- North 2 Non Assessed Utilities - \$2,700,000
- Irrigation Meter Program - \$500,000
- Road Paving Adjustments - \$500,000



Enterprise Fund - Utilities

Questions and Discussion

Mayor

Marni L. Sawicki

Council Members

District 1: James D. Burch

District 2: John M. Carioscia Sr.

District 3: Marilyn Stout

District 4: Richard Leon

District 5: Rana M. Erbrick

District 6: Richard Williams

District 7: Jessica Cosden



1015 Cultural Park Blvd.
Cape Coral, FL

City Manager

John Szerlag

City Attorney

Dolores Menendez

City Auditor

Andrea R. Butola

City Clerk

Rebecca van Deutekom

AGENDA
JOINT CITY COUNCIL AND BUDGET REVIEW COMMITTEE
BUDGET WORKSHOP MEETING

August 22, 2017

1:30 PM

Council Chambers

PLEDGE OF CIVILITY

We will be respectful of each other even when we disagree.
We will direct all comments to the issues. We will avoid personal attacks.

1. MEETING CALLED TO ORDER

A. MAYOR SAWICKI

2. INVOCATION/MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL

A. MAYOR SAWICKI, COUNCIL MEMBERS BURCH,
CARIOSCIA, COSDEN, ERBRICK, LEON, STOUT, WILLIAMS

B. CHAIR COVIELLO, MEMBERS DOVIAK, GREEN,
McQUALITY, NELSON, STARNER, WOLFSON

5. BUSINESS:

A. CITIZENS INPUT TIME

A maximum of 60 minutes is set for input of citizens on matters concerning the City Government; 3 minutes per individual.

B. DISCUSSION

(1) Continued discussion of the FY 2018-2020 General Fund Budget / Answers to follow up questions by Council

(2) Discussion of General Fund revenue streams: Millage / Fire Service Assessment / Public Service Tax

- (3) Discussion of potential irrigation water metering
- (4) Budget Review Committee Presentation

6. TIME AND PLACE OF FUTURE MEETINGS

- A. A Special Meeting of the Cape Coral City Council is Scheduled for Monday, August 28, 2017 at 4:30 p.m. in Council Chambers
- B. A Special Meeting of the Cape Coral City Council is Scheduled for Thursday, September 7, 2017 at 5:05 p.m. in Council Chambers
- C. A Special Meeting of the Cape Coral City Council is Scheduled for Monday, September 11, 2017 at 3:00 p.m. in Council Chambers
- D. A Regular Meeting of the Cape Coral City Council is Scheduled for Monday, September 11, 2017 at 4:30 p.m. in Council Chambers

7. MOTION TO ADJOURN

GENERAL RULES AND PROCEDURES REGARDING THE CAPE CORAL CITY COUNCIL AGENDA

In accordance with the Americans with Disabilities Act and Section of 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this meeting should contact the Office of the City Clerk at least forty-eight (48) hours prior to the meeting. If hearing impaired, telephone the Florida Relay Service Numbers, 1-800-955-8771 (TDD) or 1-800-955-8770 (v) for assistance.

Persons wishing to address Council under Citizens Input or the Consent Agenda may do so during the designated times at each meeting. No prior scheduling is necessary. All speakers must have their presentations approved by the City Clerk's office no later than 3:00 PM the day of the meeting.

Any citizen may appear before the City Council at the scheduled PUBLIC HEARING/INPUT to comment on the specific agenda item being considered. No prior scheduling is necessary.

When recognized by the presiding officer, a speaker shall address the City Council from the designated speaker's lectern, and shall state his or her name and whom, if anyone, he or she represents. An address shall only be required if necessary to comply with a federal, state or local law.

Copies of the agenda are available in the main lobby of Cape Coral City Hall and in the City Council Office, 1015 Cultural Park Boulevard. Copies of all back-up documentation are also available for review in the lobby of Council Chambers. You are asked to refrain from removing any documentation. If you desire copies, please request they be made for you. Copies are 15 cents per page. Agendas and back-up documentation are also available on-line on the City website (capecoral.net) after 4:00 PM on the Thursday prior to the Council Meeting.

***PUBLIC HEARINGS DEPARTMENT OF COMMUNITY DEVELOPMENT CASES**

In all public hearings for which an applicant or applicants exist and which would affect a relatively limited land area, including but not limited to PDPs, appeals concerning variances or special exceptions, and small-scale

rezonings, the following procedures shall be utilized in order to afford all parties or their representatives a full opportunity to be heard on matters relevant to the application:

1. The applicant, as well as witnesses offering testimony or presenting evidence, will be required to swear or affirm that the testimony they provide is the truth.
2. The order of presentation will begin with the City staff report, the presentation by the applicant and/or the applicant's representative; witnesses called by the applicant, and then members of the public.
3. Members of the City Council may question any witness on relevant issues, by the applicant and/or the applicant's representative, City staff, or by any member of the public.
4. The Mayor may impose reasonable limitations on the offer of testimony or evidence and refuse to hear testimony or evidence that is not relevant to the issue being heard. The Mayor may also impose reasonable limitations on the number of witnesses heard when such witnesses become repetitive or are introducing duplicate testimony or evidence. The Mayor may also call witnesses and introduce evidence on behalf of the City Council if it is felt that such witnesses and/or evidence are necessary for a thorough consideration of the subject.
5. After the introduction of all-relevant testimony and evidence, the applicant shall have the opportunity to present a closing statement.
6. If a person decides to appeal any decision made by the City Council with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Item Number:	B.(1)
Meeting Date:	8/22/2017
Item Type:	DISCUSSION - JOINT MEETING ONLY

**AGENDA REQUEST
FORM**
CITY OF CAPE CORAL



TITLE:

Continued discussion of the FY 2018-2020 General Fund Budget / Answers to follow up questions by Council

REQUESTED ACTION:

STRATEGIC PLAN INFO:

1. Will this action result in a Budget Amendment?
2. Is this a Strategic Decision?
 - If Yes, Priority Goals Supported are listed below.
 - If No, will it harm the intent or success of the Strategic Plan?

PLANNING & ZONING/HEARING EXAMINER/STAFF RECOMMENDATIONS:

SUMMARY EXPLANATION AND BACKGROUND:

LEGAL REVIEW:

EXHIBITS:

Memo - Budgeting Practice for Salaries
Follow up to questions from the August 8th and 10th Budget Workshops
Proposed Youth Council budget distributed at the 8/22 workshop

PREPARED BY:

Division- Department-

SOURCE OF ADDITIONAL INFORMATION:

ATTACHMENTS:




Description

Type

- | | | |
|---|--|-----------------|
| ▣ | Memo - Budgeting Practice for Salaries | Backup Material |
| ▣ | Follow up to questions from the August 8th and 10th Budget Workshops | Backup Material |
| ▣ | Proposed Youth Council budget distributed at the 8/22 workshop | Backup Material |

CITY OF CAPE CORAL
FINANCIAL SERVICES DEPARTMENT

TO: Mayor Sawicki and Council Members

FROM: John Szerlag, City Manager 
Victoria L. Bateman, CPA, CGFM, Financial Services Director 
Christopher Phillips, CGFM, Budget Administrator 

DATE: August 18, 2017

RE: Budgeting Practice for Salaries

At the City Council Workshop on August 10, 2017, the Mayor requested the last 3 years budgeted versus spent personnel costs. The Financial Services Department performed a reconciliation of payroll over the period of FY 2014 – 2016. We show that the City used the following amounts of personnel costs: FY 2014 = 100.8%, FY 2015 = 100.9% and FY 2016 = 99.6%. Please see attachment A.

We compared the original budgets adopted by Council in September of each year to the final actual personnel costs at the end of the fiscal year. As you can see, the City used all the original personnel costs. By doing the comparison this way, it shows that the City does not reduce the original personnel costs to transfer savings to other major budgeted categories such as operating or capital expenditures. Attachment B is Administrative Regulation (AR) #3, outlining who is authorized to approve transfers or changes to the original adopted budgets. As you can see, any transfers over \$25,000 must be approved by the Finance Director and/or City Manager. Over the 3-year period examined, the budget was amended for an increase of 1.7% to accommodate overtime expenditures that were higher than originally budgeted. There are no instances of payroll budgets being depleted to purchase other items or to bolster the fund balance. Please refer to the attached note on why Government Services (non-Departmental fund) had lower actual expenditures versus the budget. This was due to pension reform savings beginning in FY 2014.

GFOA guides municipalities in payroll budget through a best practice resource entitled "Effective Budgeting of Salary and Wages" (<http://gfoa.org/effective-budgeting-salary-and-wages>). Several of the recommendations described are currently used by the City. These include forecasting start dates, considering trends, and providing no budget for positions not specifically approved by Council.

Our policy is to budget personnel costs at 100%. The reason this would be considered a best practice is that we do not budget for vacancies to be hired above the minimum salary range which is often the case nor do we do budget for promotions or any other cause for salary increases. As you can see, our actual personnel costs are in sync with our original budgets.

JS:VB/CP – Budgeting Practice for Salaries
Attachments

- ATTACHMENTS TO "BUDGETING PRACTICE FOR SALARIES" MEMO
- A. All Personnel Costs Spreadsheet
 - B. Administrative Regulation #3

All Personnel Costs

General Fund

	FY 2014		
	Adopted	Actual	% Utilized
Police	25,830,016	25,794,292	99.9%
Fire	20,446,022	21,573,127	105.5%
Other GF	19,580,639	19,008,019	97.1%
Total	65,856,677	66,375,438	100.8%
Government Services	20,582,643	16,307,802	79.2%
Total Inc. Govt Svcs	86,439,320	82,683,240	95.7%

Note: Savings from Pension Costs reduced through the Union bargaining process in FY 2014 by \$3.1 million . FY 2014 budget had been set before this was known. Consequently, FY 2015 and FY 2016 pension costs were reduced by \$1.4 million and \$1.6 million respectively. This was taken into account when formulating the budgets for those years.

	FY 2015		
	Adopted	Actual	% Utilized
	26,713,221	27,602,396	103.3%
	21,011,625	22,211,396	105.7%
	21,347,257	19,863,482	93.0%
Total	69,072,103	69,677,274	100.9%
	20,380,623	21,115,431	103.6%
Total	89,452,726	90,792,705	101.5%

	FY 2016		
	Adopted	Actual	% Utilized
	28,938,582	30,095,417	104.0%
	22,386,130	22,622,696	101.1%
	23,480,067	21,764,832	92.7%
Total	74,804,779	74,482,945	99.6%
	22,242,383	22,260,160	100.1%
Total	97,047,162	96,743,105	99.7%

ADMINISTRATIVE REGULATION**CITY OF CAPE CORAL**

Subject: Transfer of Budgetary Funds	Effective Date: 12/9/15 Expiration Date: 12/9/17	A. R. Number 3
Applies To: All Departments	Supersedes: A. R. #3 Effective 7/16/04	Page 1 of 2

PURPOSE: To identify a uniform policy and procedure for the transfer of budgetary funds.

POLICY: The transfer of part or all of any unencumbered appropriated balance among programs within the approved budget may be authorized any time during the fiscal year the City Manager, City Attorney, City Auditor, or City Council and Management as described herein.

DEFINITIONS:

1. **Account:** Financial transactions are recorded at the account level. An account is comprised of a business unit number and an object code (with or without a subsidiary identifier).
2. **Business unit:** An operational unit of the organization for which costs are tracked. A business unit could represent an individual department, division, or section of the organization.
3. **Object code/Subsidiary:** The component of the account that identifies the specific type of revenue or expenditure such as 511101 Ad Valorem Taxes or 652101 Office Supplies. The subsidiary further defines the object.
4. **Major Category:** Groups of expense objects classified as: personnel, operating, capital, debt service, grants and other uses, transfers out, other non-operating and reserves.
5. **Subledger:** A subledger defines a particular activity within business unit. It is not part of the account itself but is an integral part of tracking costs for particular activities. For example: The Athletics Division of Parks & Recreation tracks program revenues and costs separately for Youth Football as opposed to Adult Softball through the use of subledgers.

Account Configuration		
123301.652101.0000		
Business Unit	Object	Subsidiary
123301	652101	0000
Major Expense Category		Object Series
Personnel		610000-629999
Operating		630000-659999
Capital		660000-669999
Debt Service		670000-679999
Grants, Other Uses		680000-690999
Transfers Out		691000-691999
Other-Nonoperating		692000-698999
Reserves		699000-699999

PROCESS:

A Request for Transfer Form should be sent to the applicable department Budget Analyst in the Financial Services Department explaining the reason for the transfer, indicating the full account numbers to be increased and decreased, and the amounts. Upon submission the Budget Division will review for appropriateness, forward as necessary for additional approvals, process, and update the transfer through the accounting system based on the availability of funds. The requesting department will be notified if the Budget Division is unable to process the transfer.

ADMINISTRATIVE REGULATION		CITY OF CAPE CORAL
Subject: Transfer of Budgetary Funds	Effective Date: 12/9/15 Expiration Date: 12/9/17	A. R. Number 3
Applies To: All Departments	Supersedes: A. R. #3 Effective 7/16/2004	Page 2 of 2

For City Manager Departments, the following approvals are required:

Transfers Between Subledgers within Same Account Line	Program Supervisor / Division Manager	Dept Director or Designee	Financial Services Director	City Manager or Designee
Any Amount	X			

Transfers Between Account Lines in Same Major Category	Program Supervisor / Division Manager	Dept Director or Designee	Financial Services Director	City Manager or Designee
Any Amount	X	X		


Transfers Between Major Categories or Business Unit	Program Supervisor / Division Manager	Dept Director or Designee	Financial Services Director	City Manager or Designee
Less than \$25,000	X	X		
\$25,000 to \$49,999	X	X	X	
\$50,000 and Greater	X	X	X	X

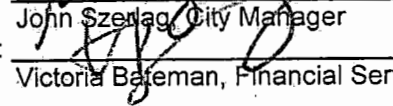
Transfers that require the City Manager's signature shall require the following additional information within the explanation section of the Request For Transfer Form:

- The nature of the expense that funds are being transferred;
- The reason(s) as to why this cost must or should be absorbed by the current year budget;
- An explanation as to what will not be accomplished or funded as a result of this transfer; and,
- The number and amount of transfers in and/or out that have been made fiscal year to date in the accounts being decreased and increased.

Transfers made by the City Auditor, City Attorney, or City Council departments do not require approval by the Financial Services Director or City Manager.

Transfers between Departments in the General Fund OR between Funds will be processed through a City Council approved budget amendment. In addition to the Request for Transfer form, a departmental memo further explaining the request should be attached.

Approved: 
John Szerlag, City Manager

Approved: 
Victoria Bateman, Financial Services Director

12/11/15
Date 12/9/15

Date

Attachment: Request for Transfer Form



CITY OF CAPE CORAL
REQUEST FOR TRANSFER

FY: _____

Department: _____ Division: _____ Section: _____

WHEREAS, FROM TIME TO TIME IT IS NECESSARY TO TRANSFER MONIES FROM ONE ACCOUNT TO ANOTHER ACCOUNT WITHIN A DEPARTMENT, AND

WHEREAS, THE CHARTER OF THE CITY AUTHORIZES THE CITY MANAGER TO MAKE TRANSFERS WITHIN DEPARTMENT LINE ITEMS

THERE IS HEREBY TRANSFERRED THE SUM OF _____ AS FOLLOWS:

	BUSINESS UNIT	ACCOUNT	SUBSIDIARY / SUBLEDGER ACCOUNT	AMOUNT
DECREASE:				
DESCRIPTION:				

INCREASE:				
DESCRIPTION:				

b-d Also Required on Transfers Requiring City Manager's Signature

EXPLANATION:

- a. The nature of the expense that funds are being transfer for;
 - b. The reasons(s) as to why this cost must or should be adsorbed by the current year budget;
 - c. An explanation as to what will not be accomplished or funded as a result of this transfer; and,
 - d. The number and amount of transfers in and/or out that have been made fiscal year to date in the accounts being decreased and increased.
- * Transfers that are over \$20,000 AND between expense categories or \$20,000 AND between operating divisions within a department require the City Manager's signature.

REQUESTED BY:	_____ DIVISION MANAGER	_____ DATE
REQUESTED BY:	_____ DEPARTMENT DIRECTOR	_____ DATE
REVIEWED BY:	_____ FINANCIAL SERVICES DIRECTOR	_____ DATE
APPROVED BY:	_____ CITY MANAGER	_____ DATE
PROCESSED BY:	_____ BUDGET ANALYST	_____ DATE
UPDATED BY:	_____ BUDGET ADMINISTRATOR	_____ DATE

FY 2018-2020
City Council Budget Workshop
August 22, 2017

Follow up to questions from the August 8th and 10th Budget Workshops

- Mayor would like to show somewhere in the budget the total true cost of providing support for Charter Schools.

Since the subsidy is a non-cash item, it cannot be shown in the budget document. We can provide a footnote in the budget document on the page the revenue is shown. The City's CAFR would be the place we could show any subsidy (difference between revenue and actual costs). The City Manager's recommendation is to wait until the additional capital revenue from House Bill 7069 is confirmed. Some estimates are that the Charter Schools will receive up to \$1.8 million additional funding. Should this be the case, the City should amend the budget to recognize the cost recovery from the Charter Schools.

Staff was also asked to evaluate the cost of modifying the Lease between the City and the Charter Schools to determine the effects a true Landlord/Tenant relationship. This task was performed by the Real Estate Division. The following information shows that, based on using industry standard commercial lease methods of calculating the annual lease amount, the Charter Schools would incur an additional \$1.4 million over the current Debt Service based methodology. The City Manager recommends, as stated above, waiting until the additional capital revenue from House Bill 7069 is confirmed to determine which lease relationship is appropriate.

Examples of Commercial Leases

- Gross Lease:
 - Landlord pays all or most expenses associated with the property including taxes, insurance and maintenance out of the rents received from tenant.
- Net Lease:
 - Single Net Lease: tenant pays base rent plus property taxes; landlord pays all other building expenses (maintenance and insurance).
 - Double Net Lease: tenant pays base rent plus property taxes and property insurance; landlord pays building maintenance.
 - Triple Net Lease – Tenant pays base rent plus property taxes, property insurance and all building maintenance.
- Modified Gross Lease – Tenant pays base rent plus negotiated expenses.

Schedule of estimated Lease costs:

DEPARTMENT	DIVISION	DESCRIPTION OF FACILITY	ADDRESS	YEAR BUILT	SQUARE FEET	A/C SPACE	low \$/sf @ \$12	high \$/sf @ \$18	plus CAM of \$4.50
Charter School	Christa McAuliffe Elementary	School Building	2817 SW 3rd Ln	2006	58,780	58,780	\$705,360	\$1,058,040	\$264,510
Charter School	McAuliffe Elementary Airnasium	Outdoor airnasium	2817 SW 3rd Ln	2012	7,560	0	\$11,340	\$11,340	\$3,780
Charter School	McAuliffe Elementary Portables	School Building classrooms	2817 SW 3rd Ln	2006	4,250	4,250	\$51,000	\$76,500	\$19,125
Charter School	High School	School Building	3519 Oasis Blvd	2009	51,932	51,932	\$623,184	\$934,776	\$233,694
Charter School	High School Gymnasium	School Building	3519 Oasis Blvd	2011	22,775	22,775	\$273,300	\$409,950	\$102,488
Charter School	Oasis Elementary	School Building	3415 Oasis Blvd	2005	65,000	65,000	\$780,000	\$1,170,000	\$292,500
Charter School	Oasis Middle	School Building	3507 Oasis Blvd	2006	72,438	72,438	\$869,256	\$1,303,884	\$325,971
Charter School	Oasis Middle Airnasium	outdoor airnasium	3507 Oasis Blvd	2010	3,500	0	\$5,250	\$5,250	\$1,750
Charter School	Oasis Middle Gynasium	Gymnasium	3507 Oasis Blvd	2006	22,000	22,000	\$264,000	\$396,000	\$99,000
					308,235	297,175			
						TOTAL	\$3,582,690	\$5,365,740	\$1,342,818
	monthly rent = SF x \$/sf / 12								
	CAM = \$4.50 - \$5.00	common area maintenance - includes reserves					airnasium @ \$1.50xsf		airnasium @ \$.50 for CAM
							lower \$/sf @ \$10	\$/sf @ \$7.50	
	NOTE: Current Debt Service for Charter School Authority = \$2,967,613						\$587,800	\$440,850	
	Plus CAM						\$11,340	\$11,340	
	TOTAL						\$42,500	\$31,875	
	NEEDED CAPITAL								
	ALL COSTS						\$519,320	\$389,490	
							\$227,750	\$170,813	
							\$650,000	\$487,500	
							\$724,380	\$543,285	
							\$5,250	\$5,250	
							\$220,000	\$165,000	
							\$2,988,340	\$2,245,403	

- Finance and Charter to work together on costing methodology

Financial Services met on August 16th with the Charter School's Superintendent and Business Manager to develop the guidelines on a methodology for cost recovery that will be mutually agreed upon. If the City and the Charter School Authority agree on costs and are billed for such, there would be no subsidy.

- Council would like to see a full time Special Pops position put in to replace 2 Contract positions.

At the Tuesday, August 8 Budget Workshop, a comment was made that in 2008 Special Populations had a full time staff of 11 individuals and then in 2017 that number had dropped to 7 full time individuals supplemented by contract staff. In reviewing the numbers, Special Populations actually has 11 full time positions in 2017; there were 9 full time staff in 2008. Currently there are two vacant contract positions at Special Populations which will not be filled until Council either adds a new position or leaves the staffing level as recommended in the City Manager's budget. Costs for adding a twelfth position would be:

Recreation Specialist Salary	\$41,496
Benefits for Recreation Specialist	\$19,639
Total	\$61,135
Less Two Contract Staff Salaries	\$33,246
Total Increase	\$27,889

- Council wants an updated Festival Park estimate of bare minimum costs to get an event going.

This event is estimated to draw 5,000 spectators. Below is the summary of Revenues and Expenditures. The breakdown is shown on the following slide.

Projected Summary

Total Gate	\$	55,000.00
Total Food and Vendor	\$	29,350.00
Total Sponsorships	\$	15,000.00
Total Event Revenue	\$	99,350.00
 Total Event Revenue	 \$	 99,350.00
 Total Expenditures	 \$	 92,955.00
 Profit / Loss	 \$	 6,395.00

Expenditures do not include wages
Full time staff flexes their schedule

Projected Revenue

Front Gate / Admissions

		<u>Totals</u>
Gate	\$ 50,000	5,000 (\$10 ticket)
VIP	\$ 5,000	200(\$25)

Event Operations Revenue **\$ 55,000**

Sponsorship

Cash Sponsorship

	<u>Amount</u>
Budwieser	\$ 10,000
Roger Dean	\$ 5,000
	\$ -
	\$ -

Sponsorship Revenue **\$ 15,000**

In-Kind Sponsorship

	<u>Amount</u>
Meridian Broadcasting	\$ 65,900

Total **\$ 65,900**

Vendor Fees

	<u>Amount</u>	
Beverage	\$ 25,000	
ATM commission	\$ 350	
Food Vendors	\$ 4,000	Estimate
	\$ -	
Actual Cash	\$ 29,350	

Total Cash Revenue **\$ 99,350**

Concert Projected Expenditures

Operations

Vendor	Invoice Amount	
Cape Police	\$ -	
Suncoast Security	\$ 850.00	Stage Security
Caloosa Tent & Rental	\$ 8,000.00	
Venue Fencing	\$ 3,000.00	
Attic Chat Video	\$ 1,400.00	
Sun coast Beverage	\$ 10,000.00	
Lowes	\$ 1,000.00	Misc. Supplies
Porta Johns	\$ 5,000.00	Porta johns
Publics	\$ 800.00	
Tandem	\$ 2,000.00	Clean up crews
Radio rental	<u>\$ 405.00</u>	

Operations total
\$ 32,455.00

Entertainment

Entertainment Hotel	\$ -	Trade Radio
	\$ -	
Brent's Music	\$ 8,000.00	Light and sound stage/3 days
Local opener	\$ 1,100.00	Local opener
Country National	\$ 35,000.00	national
City p-card	\$ 1,500.00	Produciton and Rider purchases
	<u>\$ -</u>	

Entertainment total
\$ 45,600.00

Marketing

Winslow	\$ 500.00	Posters and flyers
Signmart	\$ 1,000.00	Bill Boards / Stand-ups/Bridge Banners
K MK Publishing	\$ 1,000.00	Happenings
Radio	\$ 5,000.00	
Clear Channel	\$ 1,900.00	
Sun Broadcasting	<u>\$ 5,500.00</u>	Radio

Marketing Totals
\$ 14,900.00

Event Total **\$ 92,955.00**

Proposed

Type	Category	Dept	Div	SUB	Account Description	FY 2018 Comments: What is being budgeted in FY 2018?	Changes at the meeting- FY 2018 Department Request
Expense	2 Operating	Youth Council	City Council		Employee Health Clinic Charges		-
Expense	2 Operating	Youth Council	City Council		Outside Services	1 focus group or 2 smaller-scale groups	7,000
Expense	2 Operating	Youth Council	City Council		Food And Mileage (City)		200
Expense	2 Operating	Youth Council	City Council		Travel Costs	1700 per diem, 800 transportation	2,500
Expense	2 Operating	Youth Council	City Council		Communication Service		-
Expense	2 Operating	Youth Council	City Council		Telephone Service		-
Expense	2 Operating	Youth Council	City Council		Postage & Shipping		-
Expense	2 Operating	Youth Council	City Council		Electric		-
Expense	2 Operating	Youth Council	City Council		Water & Sewer		-
Expense	2 Operating	Youth Council	City Council		Copy & Fax Machine Rent/Lease		-
Expense	2 Operating	Youth Council	City Council		Equip Repair/Maintenance		-
Expense	2 Operating	Youth Council	City Council		Facilities Charges		-
Expense	2 Operating	Youth Council	City Council	OVERHEAD	Facilities Charges Overhead		-
Expense	2 Operating	Youth Council	City Council		Printing		75
Expense	2 Operating	Youth Council	City Council		Public Relations	Job fair	2,000
Expense	2 Operating	Youth Council	City Council		Various Fees		-
Expense	2 Operating	Youth Council	City Council		Office Supplies		-
Expense	2 Operating	Youth Council	City Council		Uniforms	T-shirts	700
Expense	2 Operating	Youth Council	City Council		Small Equipment		-
Expense	2 Operating	Youth Council	City Council		Computer Equip/Accessory		-
Expense	2 Operating	Youth Council	City Council		Computer Software/License		-
Expense	2 Operating	Youth Council	City Council		Other Operating Mat & Supplies		-
Expense	2 Operating	Youth Council	City Council		Books Pubs Subscrpt & Membrshp		-
Expense	2 Operating	Youth Council	City Council		Training & Seminars	2 conferences, 15 attendants	2,250
Expense	2 Operating	Youth Council	City Council		Project Contributions and Committee P	Project Contributions and Committee Prc	12,000
					Total		26,725
					Revenue		
					Sponsorships		1000
					Grants		700
					Fees		0
							1700

YOUTH
COUNCIL

Item Number: B.(2)
Meeting Date: 8/22/2017
Item Type: DISCUSSION - JOINT MEETING ONLY

**AGENDA REQUEST
FORM**
CITY OF CAPE CORAL



TITLE:

Discussion of General Fund revenue streams: Millage / Fire Service Assessment / Public Service Tax

REQUESTED ACTION:

STRATEGIC PLAN INFO:

1. Will this action result in a Budget Amendment?
2. Is this a Strategic Decision?
 - If Yes, Priority Goals Supported are listed below.
 - If No, will it harm the intent or success of the Strategic Plan?

PLANNING & ZONING/HEARING EXAMINER/STAFF RECOMMENDATIONS:

SUMMARY EXPLANATION AND BACKGROUND:

LEGAL REVIEW:

EXHIBITS:

Slide displayed at the 8/22 workshop

PREPARED BY:

Division- Department-

SOURCE OF ADDITIONAL INFORMATION:

ATTACHMENTS:

Description	Type
▣ Slide Displayed at the 8/22 Workshop	Backup Material

FY 2018 - 2020 City Manager Proposed Budget

Ad Valorem and Fire Service Assessment Revenue

Ad Valorem @ 6.75 millage rate	\$ 85,513,434
Fire Service Assessment @ 64%	<u>\$ 26,183,216</u>
Total	\$111,696,650

Ad Valorem @ 6.50 millage rate	\$ 82,346,270	
Fire Service Assessment @ 59%	<u>\$ 24,052,435</u>	
Total	\$106,398,705	= \$5,297,945 reduction

Ad Valorem @ 6.344 rollbakc rate	\$ 80,369,702	
Fire Service Assessment @ 64%	<u>\$ 26,183,216</u>	
Total	\$106,552,918	= \$5,143,732 reduction

Item Number:	B.(3)
Meeting Date:	8/22/2017
Item Type:	DISCUSSION - JOINT MEETING ONLY

**AGENDA REQUEST
FORM**
CITY OF CAPE CORAL



TITLE:

Discussion of potential irrigation water metering

REQUESTED ACTION:

STRATEGIC PLAN INFO:

1. Will this action result in a Budget Amendment?
2. Is this a Strategic Decision?
 - If Yes, Priority Goals Supported are listed below.
 - If No, will it harm the intent or success of the Strategic Plan?

PLANNING & ZONING/HEARING EXAMINER/STAFF RECOMMENDATIONS:

SUMMARY EXPLANATION AND BACKGROUND:

LEGAL REVIEW:

EXHIBITS:

PREPARED BY:

Division- Department-

SOURCE OF ADDITIONAL INFORMATION:

Item Number:	B.(4)
Meeting Date:	8/22/2017
Item Type:	DISCUSSION - JOINT MEETING ONLY

**AGENDA REQUEST
FORM**
CITY OF CAPE CORAL



TITLE:

Budget Review Committee Presentation

REQUESTED ACTION:

Informational

STRATEGIC PLAN INFO:

1. Will this action result in a Budget Amendment?

2. Is this a Strategic Decision?

If Yes, Priority Goals Supported are listed below.

If No, will it harm the intent or success of the Strategic Plan?

PLANNING & ZONING/HEARING EXAMINER/STAFF RECOMMENDATIONS:

SUMMARY EXPLANATION AND BACKGROUND:

Budget Review Committee presentation

LEGAL REVIEW:

EXHIBITS:

Budget Review Committee Presentation

PREPARED BY:

Budget Review Committee Division- Department-

SOURCE OF ADDITIONAL INFORMATION:

ATTACHMENTS:

Description	Type
<input type="checkbox"/> Budget Review Committee presentation	Backup Material

**Budget Review Committee Recommendations
for the FY 2018
City Manager's Proposed Budget**

Budget Review Committee Members:

Joe Coviello, Chair
Jerry Doviak
Jeff Green
James McQuality

Harvey Wolfson, Vice-Chair
Jennifer Nelson
George Starner

Council Liaison:

Councilmember Marilyn Stout

2018 Proposed Budget

- The Budget Review Committee continues to support the concept of the City Manager's three year rolling budget projections, recognizing that the actual budget is for a one year period.
- The Committee accepts the City Manager's FY 2018 Proposed Budget with the following recommendations:

Millage, FSA, and PST

- We support reducing the current millage rate from 6.75 to 6.50 while reducing the FSA from 64% to 59% and leaving the PST at 7%.

Use of Reserves

- Committee endorses maintaining Undesignated Reserves at a minimum of two months operating expenditures and when possible, increase this to three months.
- This will enhance the possibility of a better bond rating.

Excess Fund Balance

- We recommend a Financial Policy to include any excess fund balance at the end of the fiscal year, above our suggested three month reserve, be designated for future capital purchases and/or debt reduction.

Revenue Diversification

- Continue to explore more equitable revenue alternatives such as:
 - ❖ Evaluate fees wherever applicable and adjust where feasible (Slip rental/boat ramps, Parks and Recreation programs, Sunsplash, Coral Oaks Golf Course, Building permits, etc.).
 - ❖ Pursue incentives available by Lee County Economic Development Office
 - ❖ Explore the opportunity for additional public private partnerships (P3).
- We recommend evaluating impact and permitting fees as compared to other Lee County municipalities.

Debt Management

- Continue to refinance older debt at lower interest rates.
- Encourage cash purchases of capital equipment.
- Seek opportunities to borrow funds internally.

CRA

- We recommend the CRA continue to reimburse the City for the cost of underground wiring.
- We recommend that CRA reserves be used for CRA district enhancements.
- CRA projects should fall within the means of the CRA budget and not require subsidies from the General Fund.

EDO

- We recommend an internal program review focused on best practices, goals, results, and objectives.
- Develop metrics on a quarterly basis that coincide with the Strategic/Business Plans.
- For example:
 - ❖ How many new businesses have opened?
 - ❖ How many existing businesses have closed or left measured by annual licensing renewals?
 - ❖ What was the net change in jobs?

Human Resources/Payroll/Benefits

- The City Manager should continue to have a policy of establishing employment levels based on today's departmental needs and using contract employees for temporary increased workloads.
- We recommend ongoing education, training, and departmental evaluations for all city employees.
- Increase the use of volunteers in all departments and evaluate the need for a centralized coordinator to organize all volunteer efforts.
- Continue the elimination of unneeded funded vacant positions.
- Continue the efforts for shared services with other government entities such as Lee County, Florida State Government, and the surrounding cities and municipalities.

Participatory Budgeting

- We support establishing participatory or discretionary budget funds to be made available for publicly selected projects.
- For example:
 - ❖ youth programs
 - ❖ environmental initiatives
 - ❖ recreation

Charter Schools

- Our recommendation is for the Charter Schools system to reimburse the City for all services provided.