



1015 Cultural Park Blvd.
Cape Coral, FL

AGENDA
CITIZEN'S ADVISORY BOARD
FOR COMMUNITY DEVELOPMENT BLOCK GRANT

April 12, 2017

5:30 PM

**Conference Room
220A**

- 1. Call to Order**
 - A. Chair Small
- 2. Roll Call:**
 - A. Lugo, Renshaw, Salome, Small, and Yager
- 3. Approval of Minutes**
 - A. April 27, 2016 regular meeting minutes
- 4. Business**
 - A. Election of Chair and Vice Chair
 - B. Overview of 2016 Housing Accomplishments
 - C. Fair Housing Plan
 - D. Timeline
- 5. Public Input: A maximum of 3 minutes per individual is set for input of citizens.**
- 6. Other Business**
- 7. Date and Time of Next Meeting**
 - A. The next CDBG meeting is scheduled for Thursday, May 25, 2017, at 5:30 p.m. in Conference Room 220A.
- 8. Adjourn**

In accordance with the Americans with Disabilities Act and Section of 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this meeting should contact the Office of the City Clerk at least forty-eight (48) hours prior to the meeting. If hearing impaired, telephone the Florida Relay Service Numbers, 1-800-955-8771 (TDD) or 1-800-955-8770 (v) for assistance.

If a person decides to appeal any decision made by the Board/Commission/Committee with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based.

Item Number: 3.A.
Meeting Date: 4/12/2017
Item Type: Approval of Minutes

AGENDA REQUEST FORM
CITY OF CAPE CORAL



TITLE:

April 27, 2016 regular meeting minutes

SUMMARY:

ADDITIONAL INFORMATION:

ATTACHMENTS:

| Description | Type |
|--|-----------------|
| □ April 27, 2016 regular meeting minutes | Backup Material |

**MINUTES FROM THE CITIZEN'S ADVISORY BOARD FOR
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)**

WEDNESDAY, APRIL 27, 2016

CONFERENCE ROOM 220-A

5:30 P.M.

Chair Small called the meeting to order at 5:30 p.m.

ROLL CALL: Lugo, Renshaw, Small, and Yager were present. Salome' arrived directly after roll call.

ALSO PRESENT: Amy Yearsley, Acting Planning Manager
Millie Babic, Planner III
Jessica Cosden, Council Liaison

APPROVAL OF MINUTES

The minutes of the regular meeting of the Citizen's Advisory Board for Community Development Block Grant of March 2, 2016, were presented for approval.

Board Member Renshaw moved, seconded by Board Member Lugo to approve the minutes as presented. Voice Poll: All "ayes." Motion carried.

BUSINESS

Presentation of Staff Recommended Funding Levels

Acting Planning Manager Yearsley welcomed the audience, Board Members, and Council Liaison Cosden to the meeting.

2016-2017 Annual Action Plan

Acting Planning Manager Yearsley began with staff recommendations and noted the CDBG allocation this year was \$940,159; and there were some carry-over funds which were set aside for the sidewalk project from last year. She discussed Public Service Activities for the upcoming year requesting assistance; and noted the allocation was more than received last year. Staff recommended for Public Services to be allocated funding at the same level that they were recommended for last year; and the difference could go to the new agencies that were coming on-line to be part of the program. The three agencies that were funded at the minimum last year were UCP Sunrise, Goodwill Industries Employment Training, and the Parks and Recreation Child Care Services Project. She noted last year Council Member Donnell, through the budget process, asked City Council consider funding (out of General Revenue) a portion of the grants for the upcoming year. She reported housing recommendations for the two purchase rehabilitation programs were Cape Coral Housing and Habitat for Humanity at \$175,000.00; and increased the recommendation for the Owner-Occupied Rehab

Program to \$211,000.00. She mentioned the funding set aside for Goodwill's Microenterprise and Cape Coral Public Works.

Member Renshaw questioned the necessary reduction.

Acting Planning Manager Yearsley stated that they worked the numbers from the request down; and there was no set methodology. She noted that, as always, more requests were received than funds.

Chair Small discussed alternatives on how to proceed.

Board consensus was to have each agency speak about their application with any contrasts to last year's request and include an emphasis on the extent in which the program serviced the citizens of Cape Coral versus Lee County.

The following representatives provided a brief description of their agency:

- Jennifer Benten, Abuse Counseling and Treatment (ACT) described the services offered by ACT. Member Renshaw clarified that ACT requested \$37, 500, and staff recommended \$35,000. Ms. Benten reported this amount would pay for one of the counselor's salaries.
- Julie Ferguson, Cape Coral Caring Center explained that CDBG funds helped pay for the organization's overhead (i.e. electrical bills) and described the services offered by the Caring Center. She added they would offer a new service to assist 500 pre-selected students to received backpacks filled with school supplies. Member Salome' requested confirmation of what the \$24,700 would be used for. Ms. Ferguson responded that the funding would be used for overhead expenses and one person's salary.
- Kathryn Sayers, Cape Coral Parks and Recreation Department, described the paratransit transportation services offered by the City which was known as the Mini-Bus Program. Member Renshaw inquired as to the coordination of the transportation services with the VA Center. Ms. Sayers responded in the affirmative; and explained the service that Cape Coral provided in contrast to LeeTran.
- Cynthia Lee, City of Cape Coral Wm. Austen's Youth Center described the after-care services offered at the Center called the "Tigers Program". There were no questions from the Board.
- Roger Mercado and Blanca Perez, Community Cooperative Utility Assistance described the services offered by their agency for utility assistance and food distribution. Member Renshaw inquired in reference to food distribution as to whether or not it interfered with the Cape Caring Center. Mr. Mercado stated that they concentrate on working with families that are not located near the Cape Caring Center.

- Dianna Druding, Deaf and Hard of Hearing Center, described the array of services offered at their Center such as but not limited to speech therapy, interpreting services, and sign language classes. There were no questions from the Board.
- Steve Nemazie, Dr. Piper Center for Social Services, described the services offered at their Center and how CDBG funding was utilized. There were no questions from the Board.
- Vickie Rydz, Goodwill Industries of SWFL, explained that the funding requested would be utilized for part of the salary for the Job Link placement employee and briefly reviewed the responsibilities of the placement employee in the Job Link Center. There were no questions for the Board.
- Rebecca McGuire, United Cerebral Palsy/Sunrise described the services offered and discussed how the funding provided would be utilized for assisting disabled people waiting to get on the “wait list” for day program services and transportation.

Chair Small requested that the group discuss the Public Service Segment and make a decision. Ms. Yearsley stated the recommendation was based on what was on the list provided.

Board Member Renshaw moved, seconded by Board Member Salome’ to approve the recommendations of staff for the Public Service Funding Segment. Lugo, Renshaw, Salome’, Small, and Yager voted “aye.” All “ayes.” Motion carried. (5-0)

- Bonnie Schnell, Cape Coral Affordable Housing Development Corporation, reviewed how the organization was the “grassroots” affordable housing agency in Cape Coral. She noted two applications were submitted – purchase/rehab and owner/occupied rehab. Member Renshaw inquired as to the cost of utility hook-up. Acting Planning Manager Yearsley explained the process of what occurred regarding utility hook-ups.
- Tanya Soholt, Habitat for Humanity of Lee and Hendry Counties, Inc., explained how funding would be used to purchase existing homes, rehabilitate the homes, and sell them to the eligible families. Member Renshaw inquired if there was a length of time that the homeowner must stay in the home prior to a sale. Ms. Soholt explained there were tools in place with respect to resale and to ensure the homeowner could not “flip” the home.

Board Member Salome’ moved, seconded by Board Member Lugo to approve the recommendations of staff for the Housing Funding Segment. Lugo, Renshaw, Salome’, Small, and Yager voted “aye.” All “ayes.” Motion carried. (5-0)

- Becky MacKenzie, Goodwill Industries of SWFL, described the services offered last year through Microenterprise which included three 6-week classes to help aspiring entrepreneurs through a variety of practical business subjects; and noted the same number of classes were planned for the upcoming year.

Board Member Salome' moved, seconded by Board Member Renshaw to approve the recommendations of staff for the Economic Development Funding Segment. Lugo, Renshaw, Salome', Small, and Yager voted "aye." All "ayes." Motion carried. (5-0)

- Persides Zambrano, City of Cape Coral, Public Works/Sidewalks described how the requested funding would be utilized and asked for \$100,000 for sidewalks south of Veterans Parkway between Santa Barbara Boulevard and Skyline Parkway on a local street that functioned as a collector. Member Renshaw inquired as to the percentage of sidewalk construction that comes through federal funds versus city funds. Ms. Zambrano discussed the bicycle/pedestrian federal grants received (approximately \$1.2 million a year on average and CDBG funding which was about 10% of that amount). She explained CDBG funding helped the City address small projects that they could not obtain funding for from the federal or state government.

Discussion was held.

Member Salome' questioned if there was a sign recognizing the funding received from the CDBG at the sidewalk project location(s).

Acting Planning Manager Yearsley responded in the affirmative.

Board Member Salome' moved, seconded by Board Member Renshaw to approve the recommendations of staff for the Public Facilities/Sidewalk Project. Lugo, Renshaw, Salome', Small, and Yager voted "aye." All "ayes." Motion carried. (5-0)

Public Input

Julie Ferguson, Cape Coral Caring Center, announced the Fourth Annual SOS Feed the Cape event would be held on May 25, 2016 at Rumrunner's at Cape Harbour.

Other Business

Acting Planning Manager Yearsley reviewed the remainder of the schedule for approval of the Action Plan which included the CDBG recommendations and noted the first public hearing would be held on June 13, 2016 at a City Council Regular Meeting. She mentioned 30 days later the second and final public hearing would be held on July 18, 2016. She added that staff would be going forward with an Affordable Housing Needs Assessment for the City and it would be available on-line in approximately a month or so. She mentioned there would be some stakeholder discussions, she may contact the

various organizations present for input on housing needs, as well as members of the Board regarding the assessment.

Date and Time of Next Meeting

The next CDBG meeting will be scheduled if necessary.

Adjournment

There being no further business, the meeting adjourned at 6:33 p.m.

Submitted by,

Kimberly Bruns