



AGENDA

REGULAR MEETING OF THE CAPE CORAL CHARTER SCHOOL GOVERNING BOARD

Tuesday, March 13, 2018

City of Cape Coral Council Chambers

9:00 AM

1. CALL TO ORDER

A. Chairman Robert Zivkovic

2. MOMENT OF SILENCE:

A. Chairman Zivkovic

3. PLEDGE OF ALLEGIANCE:

A. Chairman Zivkovic

4. ROLL CALL:

A. Boyer, Vice Chairman Campbell, Fisher, McMillian, Nelson, Ross,
Traiger, Winstead, Chairman Zivkovic

5. APPROVAL OF MINUTES:

A. Governing Board Meeting Minutes, February 13, 2018

6. APPROVAL OF AGENDA REGULAR MEETING:

A. Regular Governing Board Meeting, March 13, 2018

7. PUBLIC COMMENT:

A. Public Comment is limited to three(3) minutes per individual; 45
minutes total comment time.

8. CONSENT AGENDA:

- A. Approval of Amended Language: NEOLA POLICY
3121.01:"Criminal Background and Employment History Checks" -
Superintendent Collins
- B. Approval of Amended Language to NEOLA POLICY
3140:"Suspension or Dismissal of Instructional Staff" -

Superintendent Collins

- C. Approval of Amended Language to NEOLA POLICY 6110: "Grant Funds" - Superintendent Collins
- D. Approval of Payment to the University of Cambridge Local Examinations Syndicate for the Oasis High School AICE Program - MaryAnne Moniz, Business Manager

9. SUPERINTENDENT REPORT:

- A. Follow-up to January Statement of Net Position - Vicky Bateman, Finance Director, City of Cape Coral Financial Services
- B. Jacquelin Collins

10. CHAIRMAN REPORT:

- A. Robert Zivkovic

11. FOUNDATION REPORT:

- A. Gary Cerny, Foundation President

12. STAFF COMMENT:

- A. Christopher Fennell, Interim Principal, Oasis Elementary School

13. UNFINISHED BUSINESS:

14. NEW BUSINESS:

- A. Presentation of the FY 2017-18 Budget Amendment No. 1 - Mary Anne Moniz, Business Manager
- B. Discussion of Proposed Superintendent's Performance Evaluation Tool - Member Traiger

15. FINAL BOARD COMMENT AND DISCUSSION:

16. TIME AND DATE OF NEXT MEETING

- A. The Regular Governing Board Meeting will be held on Tuesday, April 10, 2018 at 6:00p.m. at Oasis High School - Cafeteria, 3519 Oasis Boulevard, Cape Coral, FL 33914
- B. The Budget Workshop will be held on Tuesday, April 17, 2018 at 9:00a.m. at City of Cape Coral Nicholas Annex, Room A200-Green Room, 815 Nicholas Parkway, Cape Coral, FL 33990

17. ADJOURNMENT:

Members of the audience who address the Board/Commission/Committee shall step up to the speaker's lectern and give his/her full name, address and whom he/she represents. Proper decorum shall be maintained at all time. Any audience member who is boisterous or disruptive in any manner to the conduct of this meeting shall be asked to leave or be escorted from the meeting room.

In accordance with the Americans with Disabilities Act and S.S. 286.26, Florida Statutes, persons needing a special accommodation to participate in this proceeding should contact the Human Resources Department whose Office is located at Cape Coral City Hall, telephone 1-239-574-0530 for assistance; if hearing impaired, telephone the Florida Relay Service Numbers, 1-800-955-8771 (TDD) or 1-800-955-8700 (v) for assistance. In accordance with Florida Statute 286.0105: any person who desires to appeal any decision at this meeting will need a record of the proceedings and for this purpose may need to

ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which the appeal is based.

Item Number:	1.A.
Meeting Date:	3/13/2018
Item Type:	CALL TO ORDER

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Chairman Robert Zivkovic

SUMMARY:

ADDITIONAL INFORMATION:

Item Number: 2.A.

Meeting Date: 3/13/2018

Item Type: MOMENT OF SILENCE:

AGENDA REQUEST FORM

City Of Cape Coral Charter School Authority

TITLE:

Chairman Zivkovic

SUMMARY:

ADDITIONAL INFORMATION:

Item Number: 3.A.

Meeting
Date: 3/13/2018

Item Type: PLEDGE OF
ALLEGIANCE:

AGENDA REQUEST FORM
City Of Cape Coral Charter School
Authority

TITLE:

Chairman Zivkovic

SUMMARY:

ADDITIONAL INFORMATION:

Item Number:	4.A.
Meeting Date:	3/13/2018
Item Type:	ROLL CALL:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Boyer, Vice Chairman Campbell, Fisher, McMillian, Nelson, Ross, Traiger, Winstead, Chairman Zivkovic

SUMMARY:

ADDITIONAL INFORMATION:

Item Number: 5.A.

Meeting
Date: 3/13/2018

Item Type: APPROVAL OF MINUTES:

AGENDA REQUEST FORM
City Of Cape Coral Charter School
Authority

TITLE:

Governing Board Meeting Minutes, February 13, 2018

SUMMARY:

ADDITIONAL INFORMATION:

ATTACHMENTS:

Description	Type
▢ Board Meeting Minutes February 13, 2018	Backup Material



GOVERNING BOARD MINUTES

City of Cape Coral Charter School Authority

Governing Board Regular Meeting

Tuesday, February 13, 2018 at 9:00 a.m.
City of Cape Coral Council Chambers

1. Call to Order

A meeting of the City of Cape Coral Charter School Authority Governing Board of Lee County, Florida, met on Tuesday, February 13, 2018 at the City of Cape Coral Council Chambers. Chairman Robert Zivkovic called the meeting to order at 9:00 a.m.

2. Moment of Silence

Chairman Zivkovic

3. Pledge of Allegiance to the Flag of the United States of America

Chairman Zivkovic

4. Board Member Roll Call

Present: Boyer, Vice Chair Campbell, Nelson, Ross, Traiger, Winstead, Chair Zivkovic

Absent Excused: McMillian

Also Present: Jacquelin Collins, Interim Superintendent

MaryAnne Moniz, Business Manager

Danielle Jensen, Director of Procurement and Food Services

Vicki McAtee, City of Cape Coral HR, Liaison to the Charter Schools

Adam Nowicki, Network Analyst

Dolores Menendez, City Attorney, City of Cape Coral

Mark Moriarty, Assistant City Attorney, City of Cape Coral

Jeanette Kreuz, Senior Accountant, City of Cape Coral

Gary Cerny, President, Charter School Foundation

Kevin Brown, Principal, Christa McAuliffe Elementary

Kelly Weeks, Assistant Principal, Christa McAuliffe Elementary

Christopher Fennell, Principal, Oasis Elementary School

Donnie Hopper, Principal, Oasis Middle School

Amanda Sanford, Principal, Oasis Middle School

Marjorie Galyon, Transportation

Britt Martin, Senior Accountant, City of Cape Coral

Members of the General Public - Marilyn Stout

5. Approval of Previous Minutes

Motion made by Member Boyer, Second by Vice Chairman Campbell, to approve the Minutes of the January 09, 2018 Regular Governing Board Meeting. *Unanimous; Motion Carried*

Motion made by Member Fisher, Second by Vice Chairman Campbell to approve the Minutes of the January 18, 2018 Special Governing Board Meeting. *Unanimous; Motion Carried*

6. Approval of Regular Meeting Agenda

Motion made by Vice Chairman Campbell, Second by Member Boyer, to add “NEW BUSINESS, Item 14B: Approval of Rediker Software Contract by Waiver - Superintendent Collins” and approve the balance of the Agenda of the Regular Governing Board Meeting, February 13, 2018. *Unanimous; Motion Carried*

7. Public Comment

No Comments from the Public.

8. Consent Agenda

8A. *Approved* NEOLA POLICY 1122- Change of Delegation of Authority’s Compliance Officer - Collins

8B. *Approved* NEOLA POLCY 3122 - Change of Delegation of Authority’s Compliance Officer - Collins

8C. *Approved* NEOLA POLICY 9160.01 - Change of Delegation of Authority’s Compliance Officer(s) - Collins

9. Superintendent Report

Quarter Statement of Net Position: This high-level financial report is a non-agenda item that the Board will simply review. Sharing the report with the Board is part of the CliftonLarsonAllen(CLA) audit recommendations; it should happen on a monthly basis. This particular financial statement is a snapshot of our system's net position as of December 31, 2017, and needs a bit of clarification. On page 1/12, our cash and equivalent assets are listed as \$9,061,441.87. However, this number is slightly misleading because there are specific bills and charges that have not been paid off yet, so that figure will reduce significantly. For example, the \$1.2 million for AC repairs will reduce this number; there are five pay periods that have to go out in the month of June in order to cover our teaching staff payroll over the summer break; chromebook leases; AICE testing prep materials, and a variety of other items that will need to be paid out. *Discussion Held*

Branding of School System: We want to have an updated branding of our school logo and image so that people will effortlessly recognize as our charter school system. The plan is to have one, simple, easily identifiable logo that people can see on various items and know it is our charter school system. Vice Chairman Michael Campbell has been working with Pearl Public Relations and they have come up with some designs that seem to capture our system's goals. At a later time, a focus group will look more closely at the designs; when they get to a final decision stage the group will come back to the Board and ask for approval. The goal is to let each school keep their identity, yet at the same time create system unity. Member Winstead would like to see more community involvement in the process and final decision. *Discussion Held*

Student Information System: Our CSADS program is on the brink of dying and the KIDS program that was offered is still incomplete. However, there is another vendor we found that can accommodate our needs, quickly, and we would like to proceed with engaging their services. The new company is called Rediker. They have special features that will enhance parent-teacher-student-system communications and could also possibly save us money. We need to roll out the system starting in the summer, preferably by June 1st. Danielle Jensen, our Procurement Director will provide more details of this agenda item, identified as NEW BUSINESS: Item 14B. *Discussion Held*

Motion made by Vice Chair Campbell, Second by Member Fisher to approve moving NEW BUSINESS, ITEM 14B: "Approval of Rediker Software Contract by Waiver - Superintendent Collins" to SUPERINTENDENT REPORT, Item B; and Approve the execution of the Rediker Software Contract Waiver after the contract has been reviewed by the City of Cape Coral Legal Department. *Unanimous. Motion Passed.*

Vote Aye: Boyer, Campbell, Fisher, Nelson, Traiger, Winstead, Zivkovic

Vote Nay:

Unanimous; Motion Passes

10. Chairman Report

Chairman Zivkovic had nothing to report except to congratulate the Middle School girls volleyball team on their victory, and the track team that recently had 80 students join. Chairman Zivkovic also met with the Mayor and wants to remind the Board of the mayor's continued support and excitement for our developing athletics program. Chairman Zivkovic is also encouraged by our continued attempts to work better with the City. *Discussion Held*

11. Foundation Report

Gary Cerny, Foundation President:

The Rally is the Foundation's biggest fundraiser and it is set for April 7, 2018 at the German American Club. Publicity materials will be forthcoming within the next few weeks. *Further Explanation*

The Lighthouse finalists have been notified and final observations and interviews have begun. The Awards dinner will be in May at the Yacht Club. *Further Explanation*

Scholarships and grants are still a priority for the Foundation and they continue to look for opportunities to financially help deserving students and programs. *Further Explanation*

12. Staff Comment

Kevin Brown, Principal, Christa McAuliffe (CME) congratulated his Lighthouse Award teacher nominees.

CME has been awarded the prestigious "School of Excellence" award. This is given to schools that have an 80% percentile for two consecutive years. CME is the only charter school in Lee County to receive this award.

The CME science fair was once again well received and some of the scientist judges said that our students work is on the level of middle school.

A team of teachers will travel to the TEACH YOUR HEART OUT seminar in Nashville.

Tony Iannacone, CME IT Specialist, won a \$4,000 SmartBoard for CME - he was at a seminar and put his name in a lottery.

Read Across America is March 7. If you have time in your schedule, please come and read with CME students.

13. Unfinished Business

Superintendent Collins clarified that the Board no longer needs to approve school field trips as it is her responsibility to do so. The Board agreed this is a task the Superintendent can fulfill on her own.

Scheduled Special Meeting: Chapter 26 Recommendations for Revisions and Modifications - Chairman Zivkovic for Wednesday, February 28, 2018 at Oasis High School - Cafeteria at 4:00p.m.

Scheduled Special Meeting: Superintendent Evaluation Review of Forms, Modifications and Adoption - Traiger for Tuesday, March 06, 2018 at City Annex-Green Room or Oasis High School - Conference Room, at noon. Chairman Zivkovic will be absent excused; Vice Chairman Campbell will conduct the meeting.

Scheduled for a later date: Discussion of the Strategic Plan Progress.

14. New Business

Approved B&R Trucking and Mancon Purchase Order over \$50,000 - Jensen, Discussion Held, Unanimous; Motion Passed

Approved Changes to the Charter School Secretary Job Description - Collins, Discussion Held, Unanimous; Motion Passed

Approved with exception to adding language: Charter School Bookkeeper Job Description.

Add language: MINIMUM REQUIREMENTS: "...Associates degree preferred..."

Discussion Held

Vote Aye: Boyer, Campbell, Fisher, Nelson, Traiger, Winstead, Zivkovic

Vote Nay:

Discussion Held, Unanimous; Motion Passes

Approved Transportation Director Contract to 12-month Employee (with Benefits) - Collins, Discussion Held, Unanimous; Motion Passed

To Be Board Approved After Public Notification:

NEOLA POLCIY 3121.01: Criminal Background and Employment History Checks

NEOLA POLICY 3140: Suspension or Dismissal of Instructional Staff

NEOLA POLICY 6110: Grant Funds

Member Fisher departed 10:58 a.m.

Member Nelson departed 11:15 a.m.

15. Final Board Comment and Discussion

The Board agreed it should consider smaller agendas and time limits on discussions.

Happy Valentine's Day to one and all!

16. Time and Date of Next Regular Meeting

A Special Governing Board Meeting will be held on Wednesday, February 28, 2018 to Discuss Chapter 26 Recommendations for Revisions and Modifications, at 2:00 p.m., at Oasis High School- Cafeteria, 3519 Oasis Blvd., Cape Coral, FL 33914

A Special Governing Board Meeting will be held on Tuesday, March 6, 2018 to Review Superintendent Evaluation Forms, Modifications, and Adoption, at noon, at Oasis High School - Conference Room, 3519 Oasis Blvd., Cape Coral, FL 33914

The next Regular Governing Board Meeting will be held on Tuesday, March 13, 2018, at 9:00 a.m., in the Cape Coral City Council Chambers.

The Budget Workshop #1 will be held on Tuesday, March 27, 2018 at 9:00a.m. at City of Cape Coral Nicholas Annex, Room A200-Green Room, 815 Nicholas Parkway, Cape Coral, FL 33990

17. Adjournment

The Governing Board adjourned at 11:38a.m.

Respectfully Submitted,

Kathleen Paul-Evans

Executive Assistant to the Interim Superintendent

City of Cape Coral Charter School Authority

Secretary

Date of approval

Item Number:	6.A.
Meeting Date:	3/13/2018
Item Type:	APPROVAL OF AGENDA REGULAR MEETING:

AGENDA REQUEST FORM
City Of Cape Coral Charter School
Authority

TITLE:

Regular Governing Board Meeting, March 13, 2018

SUMMARY:

ADDITIONAL INFORMATION:

Item Number: 7.A. Meeting Date: 3/13/2018 Item Type: PUBLIC COMMENT:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Public Comment is limited to three(3) minutes per individual; 45 minutes total comment time.

SUMMARY:

ADDITIONAL INFORMATION:

Item Number: 8.A.
Meeting Date: 3/13/2018
Item Type: CONSENT AGENDA:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Approval of Amended Language: NEOLA POLICY 3121.01:"Criminal Background and Employment History Checks" - Superintendent Collins

SUMMARY:

NEOLA POLICY 3121.01: "Criminal Background and Employment History Checks"

Changes to Paragraph 6 to read:

"Furthermore, before employing instructional personnel in any position that requires direct contact with students, **the Human Resources representative shall conduct an employment history check of the candidate's previous employer...**"

ADDITIONAL INFORMATION:

ATTACHMENTS:

Description	Type
▣ NEOLA 3121.01	Backup Material

Cape Coral Charter School Authority Bylaws & Policies

3121.01 - CRIMINAL BACKGROUND AND EMPLOYMENT HISTORY CHECKS

The safety of its students is of paramount importance to the Authority. Consistent with this concern for student safety, and in compliance with Florida law, the Authority requires that, prior to initial employment or re-employment if there has been a break in service, all candidates for all positions shall be subject to a criminal background check to determine eligibility for employment.

The application for employment shall inform the applicants that they are subject to criminal background and employment history checks.

The cost of the background screening, with the exception of fingerprinting, related to initial employment or re-employment after a break in service will be borne by the Authority.

Fingerprints of candidates for employment or re-employment if there has been a break in service shall be submitted to the Florida Department of Law Enforcement (FDLE) for Statewide criminal and juvenile records checks and to the Federal Bureau of Investigation (FBI) for Federal criminal records checks. A person who is found ineligible for employment under F.S. 1012.315, or otherwise found through background screening to have been convicted of any crime involving moral turpitude as defined by rule of the State Board of Education, shall not be employed, engaged to provide services, or serve in any position that requires direct contact with students. Probationary persons subject to this section who are terminated because of their criminal record have the right to appeal such decisions.

Individuals whose fingerprints have not been retained by the FDLE must be re-fingerprinted and re-screened upon re-employment or re-engagement to provide services as an instructional staff member in order to comply with the law.

Furthermore, before employing instructional personnel in any position that requires direct contact with students, ~~the Superintendent shall conduct employment history checks of each of the candidate's previous employer(s);~~ screen the candidate through use of the educator screening tools described in F.S. 1001.10(5), and document the findings. If unable to contact a previous employer, the Superintendent shall document efforts to contact the employer (F.S. 1012.27(6)).

Pursuant to State law, all instructional staff members employed by the Authority must self-report arrests for serious offenses (see AP 3121.01).

Additionally, the fingerprints of all instructional staff members who are employed by the Authority and have no break in service must be re-submitted to the FDLE and to the FBI every five (5) years so that subsequent Statewide criminal and juvenile records checks and Federal criminal records checks can be completed as required by law.

The information contained in reports received from the FDLE and the FBI is confidential.

Although permissible by State law, the Authority will not share information received as the result of the criminal history background check with other school districts.

Furthermore, if information received as a result of the criminal history records check indicates that a certificated instructional staff member has been convicted of certain crimes enumerated by law, the Superintendent must report this information to the Florida Department of Education per Policy 8141 - Mandatory Reporting of Misconduct by Certificated Employees.

F.S. 435.09, 943.0585(4)(a), 943.059(4)(a), 1001.10(5), 1012.27(6), 1012.315

F.S. 1012.32, 1012.56

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CHANGE TO:

Paragraph 6:

"Furthermore, before employing instructional personnel in any position that requires direct contact with students, the Human Resources representative shall conduct an employment history check of the candidate's previous employer, ..."

Item Number: 8.B.
Meeting Date: 3/13/2018
Item Type: CONSENT AGENDA:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Approval of Amended Language to NEOLA POLICY 3140:"Suspension or Dismissal of Instructional Staff" - Superintendent Collins

SUMMARY:

NEOLA POLICY 3140: "Suspension or Dismissal of Instructional Staff"

Changes to paragraph 3 to read:

"Any member of the instructional staff who is employed under an annual contract maybe dismissed at any time during the term of his/her contract by the **Superintendent.**"

ADDITIONAL INFORMATION:

ATTACHMENTS:

Description	Type
▢ NEOLA 3140	Backup Material

Cape Coral Charter School Authority
Bylaws & Policies

3140 - SUSPENSION OR DISMISSAL OF INSTRUCTIONAL STAFF

It is the desire of the Governing Board to maintain a staff of well-trained, competent instructional employees in order to offer comprehensive services to the students of the Authority.

No employee may be suspended from duty except by the Superintendent or the Board. The Board hereby delegates to the Superintendent authority to suspend a member of the staff, subject to the provisions of Policy 3140.01 and as provided by applicable law.

Any member of the instructional staff who is employed under an annual contract may be dismissed at any time during the term of his/her contract by the ~~Board upon the recommendation of the Superintendent.~~

Policy 8141 sets forth the procedures for mandatory reporting of alleged misconduct by instructional staff members to the Florida Department of Education.

The Superintendent shall determine the nature and effective date of the suspension or dismissal.

F.S. 120.569, 120.57, 120.68, 1012.22, 1012.27, 1012.32, 1012.33, 1012.335
F.S. 1012.34

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CHANGE TO:

Paragraph 3:

"Any member of the instructional staff who is employed under an annual contract may be dismissed at any time during the term of his/her contract by the Superintendent."

Item Number: 8.C.
Meeting Date: 3/13/2018
Item Type: CONSENT AGENDA:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Approval of Amended Language to NEOLA POLICY 6110: "Grant Funds" - Superintendent Collins

SUMMARY:

NEOLA POLICY 6110: "Grant Funds"

Changes to *Grant Proposal Internal Review*, **Item D:**

"The Superintendent may accept private funded or foundation grants **subject to notification to the Board.**"

ADDITIONAL INFORMATION:

ATTACHMENTS:

Description	Type
▣ NEOLA 6110	Backup Material

Cape Coral Charter School Authority Bylaws & Policies

6110 - GRANT FUNDS

It is the objective of the Governing Board to provide equal educational opportunities for all students within the Authority. Government agencies, as well as foundations, businesses, and individuals, periodically offer to the Authority both human and material resources that would be of benefit to the students in this school system. Therefore, it is the intent of the Board to revise and evaluate grant proposals and applications, for their potential to enhance the educational opportunities, the educational environment, and the physical and mental growth for each student.

The Board regards available grant funds provided to the Authority as a public trust. It forbids the use of public monies for partisan political activities and any use that would not be in accordance with the policies on discrimination.

The Superintendent shall review grant opportunities and authorize development of proposals.

Grant Proposal Development

For projects where grant funds will not cover the entire cost of project implementation, additional fund sources must be identified, documented, and approved during the internal review process.

Grant Proposal Internal Review

- A. Each grant proposal shall be reviewed and approved by the Superintendent prior to submission to the funding source.
- B. The Superintendent may identify a project director prior to proposal submission.
- C. The Superintendent shall promptly present the following proposals to the Board for approval:
 - 1. government-funded proposals, exceeding \$25,000;
 - 2. multi-school or Authority-wide proposals. ~~—\$75,000—~~
- D. The Superintendent may accept private funded or foundation grants of less than ~~\$25,000 for individual schools~~, subject to notification to the Board.

Grant Administration

- A. The administration of grants will adhere to all applicable Federal, State, and grantor rules and regulations as well as Authority policies and procedures.
- B. The Superintendent and/or Board Chairman are authorized to sign related documents for grant administration, including documents required for submittal of grant proposals.
- C. Written amendments requiring signature shall be promptly presented to the Board for approval.
- D. Employee positions established through the use of grant funding shall terminate if and when the

related grant funding ceases.

- E. Program reports including but not limited to audit, site visits, and final reports shall be provided to the Grants Department for review.
- F. The Principal(s) will confirm closure of all grants to the Superintendent.
- G. All Federal funds received by the Authority will be used in accordance with the applicable Federal law. Each draw of Federal monies shall be equal in magnitude as closely as administratively feasible, to the magnitude of the related program expenditures.

Compliance Supplement for Single Audits of State and Local Governments
F.S. 1001.42, 1001.51

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Proposed Language Change to NEOLA Policy 6110:

Grant Proposal Internal Review

- D. "The Superintendent may accept private funded or foundation grants subject to notification to the Board. "



CITY ATTORNEY'S OFFICE MEMORANDUM

TO: Cape Coral Charter School Authority Board

FROM: Dolores D. Menendez, City Attorney
Mark Moriarty, Assistant City Attorney

DATE: February 22, 2018

SUBJECT: Why is Superintendent's authority to accept grants in Policy 6110 limited to \$25,000?

During the February 13, 2018 meeting, the following question was asked:

Why is Superintendent's authority to accept grants in Policy 6110 limited to \$25,000?

Section 6110 D. of the Cape Coral Charter School Authority Bylaws & Policies provides:

The Superintendent may accept private funded or foundation grants of less than \$25,000 for individual schools, subject to notification to the Board.

Governance of the Cape Coral Charter Schools has been delegated to the Cape Coral Charter School Authority. The roles and responsibilities of the Board include the general oversight of the fiscal management, basic education and policy development of the schools. Section 26-2 of the Code of Ordinances of the City of Cape Coral, Florida provides:

There is hereby established the Cape Coral Charter School Authority (the "Authority"), which is created for the purpose of operating and managing, on behalf of the City of Cape Coral, all charter schools for which a charter is held by the city (the "Cape Coral Charter Schools"). The powers of the Authority shall be exercised through a governing board, which shall be known as the Cape Coral Charter School Authority Board (the "Board") and which shall provide governance of the charter schools.

Specific powers and duties of the Authority are outlined in Section § 26-15 of the Code:

Subsection (6) provides:

Negotiate and enter into contracts, agreements, exclusive or limited agreements,

and cooperation agreements of any kind necessary for the Authority to fulfill the purposes of this chapter including, but not limited to, contracts with technical or professional experts necessary to assist the Authority in carrying out or exercising any powers granted to it by the charter or this chapter, provided that all the contracts and agreements are in accordance with procedures established by the city, with state law, and with the Charter, and further provided that any contract entered into between the Authority and a third-party shall provide that the third party is not entering into a contract with the Lee County School District, and, when the third party is not an employee of the Authority and no employment relationship is intended, shall provide that the third-party is not a public employee;

Subsection (28) provides:

Provide for keeping accurate records of all financial transactions, and implement a system of accounting and budgetary control to ensure that payments do not exceed amounts budgeted, as required by law; make available all records for proper audit by state officials or independent certified public accountants; and have prepared required periodic statements to be filed with the Lee County School District or Department of Education as provided by law;

Subsection (36) provides:

The Authority may adopt policies governing public gifts and donations to schools; input from the community concerning instruction resources; advertising in schools; participation in community affairs, including coordination with local governments and planning authorities; protocols for interagency agreements with local governments and planning authorities; protocols for interagency agreements; business community partnerships; community use of school facilities; public solicitations in schools, including the distribution and posting of promotional materials and literature; visitors to school campus; school advisory councils; and parent volunteers and chaperones;

Policy 6110 of the Cape Coral Charter School Authority Bylaws & Policies provides:

[I]t is the intent of the Board to revise and evaluate grant proposals and applications, for their potential to enhance the educational opportunities, the educational environment, and the physical and mental growth for each student.

The Board regards available grant funds provided to the Authority as a public trust. It forbids the use of public monies for partisan political activities and any use that would not be in accordance with the policies on discrimination.

Policy 9700 further adds:

It is the policy of the Governing Board that students, staff members, and Authority facilities not be used for promoting the interests of any non-school agency or organization, public or private, without the approval of the Board or its designee; and any such approval, granted for whatever cause or group, shall not be construed as an endorsement of said cause or group by this Board.

In conclusion, oversight of fiscal management, contractual matters, record keeping, and acceptance of gifts and donations has been legislatively delegated to the Board. The Board may authorize a Superintendent to perform any of the powers of the Board in whole or in part and with whatever other limitations the Board may find appropriate, provided that the authorization does not result in an invalid exercise of delegated legislative authority or is otherwise prohibited by law¹. There being no cognizable prohibition, the current \$25,000 limit in policy 6110 may be changed.

For comparison purposes, School Board of Lee County policy 3.10 authorizes their Superintendent to present all grant proposals of \$50,000 or more to the School Board for approval.

¹ Cape Coral Code of Ordinances § 26-15 (43)

Item Number: 8.D.
Meeting Date: 3/13/2018
Item Type: CONSENT AGENDA:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Approval of Payment to the University of Cambridge Local Examinations Syndicate for the Oasis High School AICE Program - MaryAnne Moniz, Business Manager

SUMMARY:

ADDITIONAL INFORMATION:

ATTACHMENTS:

Description	Type
▢ CAMBRIDGE INVOICE MARCH2018	Backup Material



UNIVERSITY of CAMBRIDGE
Local Examinations Syndicate

INVOICE

Oasis High School
Finance (CIE)
3519 Oasis Blvd
Cape Coral FL 33914
USA

Currency USD \$
Invoice Number 101009231
Invoice Date 23.02.2018
P.O. Number 23.02.18
Our Reference
Centre Number US191
Your VAT Reference
Payment Due Date 23.03.2018

OUR VAT Reg No. GB823847609

Page 1 of 2

JUNE 2018 - GCE AS & A LEVEL,ADIP

Product Code	Description	QTY	Unit Price	Amount	VAT%
8004	REFUND GENERAL PAPER CANDIDATES 1480	1	-95.00	-95.00	0% RW
8004	GENERAL PAPER CANDIDATES 725,810	2	95.00	190.00	0% RW
8004	GENERAL PAPER	110	95.00	10,450.00	0% RW
8682	FRENCH LANGUAGE	9	95.00	855.00	0% RW
8685	SPANISH LANGUAGE	14	95.00	1,330.00	0% RW
9093	ENGLISH LANGUAGE CANDIDATES 914,949	2	95.00	190.00	0% RW
9093	ENGLISH LANGUAGE	133	95.00	12,635.00	0% RW
9093	ENGLISH LANGUAGE	2	147.80	295.60	0% RW
9093	ENGLISH LANGUAGE	3	147.80	443.40	0% RW
9239	GLOBAL PERSPECTIVES & RESEARCH	144	168.33	24,239.52	0% RW
9389	HISTORY CANDIDATES 949	1	95.00	95.00	0% RW
9389	HISTORY	196	95.00	18,620.00	0% RW
9693	REFUND MARINE SCIENCE CANDIDATES 1095	1	-147.80	-147.80	0% RW
9693	MARINE SCIENCE	1	147.80	147.80	0% RW
9693	MARINE SCIENCE	101	147.80	14,927.80	0% RW
9694	THINKING SKILLS	84	147.80	12,415.20	0% RW
9694	THINKING SKILLS	1	147.80	147.80	0% RW
9695	REFUND LITERATURE IN ENGLISH CANDIDATES 760	1	-95.00	-95.00	0% RW
9695	LITERATURE IN ENGLISH	221	95.00	20,995.00	0% RW
9695	LITERATURE IN ENGLISH	1	147.80	147.80	0% RW
9698	PSYCHOLOGY	5	95.00	475.00	0% RW
9699	SOCIOLOGY	9	95.00	855.00	0% RW
9701	REFUND CHEMISTRY CANDIDATES 961	1	-95.00	-95.00	0% RW
9701	CHEMISTRY	30	95.00	2,850.00	0% RW
9702	PHYSICS	18	95.00	1,710.00	0% RW
9704	ART AND DESIGN	5	95.00	475.00	0% RW
9709	MATHEMATICS	21	95.00	1,995.00	0% RW
9990	PSYCHOLOGY CANDIDATES 949	1	95.00	95.00	0% RW
9990	PSYCHOLOGY	59	95.00	5,605.00	0% RW



UNIVERSITY of CAMBRIDGE
Local Examinations Syndicate

INVOICE

Oasis High School
Finance (CIE)
3519 Oasis Blvd
Cape Coral FL 33914
USA

Currency USD \$
Invoice Number 101009231
Invoice Date 23.02.2018
P.O. Number 23.02.18
Our Reference
Centre Number US191
Your VAT Reference
Payment Due Date 23.03.2018

OUR VAT Reg No. GB823847609

Page 2 of 2

ADIP	AICE DIPLOMA	126	110.57	13,931.82	0% RW
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VAT RATE	GOODS	VAT	Net Total	145,683.94	VAT in £
RW - VAT not applicable outside EC	145,683.94	0.00	VAT	0.00	0.00
Total	145,683.94	0.00	Total USD \$	145,683.94	

Please ensure your centre number and the above invoice number are quoted within the transfer payment details.

Payment by Bank Transfer ONLY to:
Barclays Bank plc, St Andrews Street,
Cambridge CB2 3AA, UK

For finance queries:

E-mail: creditcontrol@cambridgeassessment.org.uk
Tel: +44 1223 553601/553597/558794
Fax: +44 1223 553046

Sort Code: 20-17-19
Swift Code: BARCGB22

Account Number: 53260099
IBAN no: GB33BARC20171953260099

REMITTANCE ADVICE

Please make any Cheque payments to UCLES and enclose this remittance advice with your payment.

Send to:
The Finance Division
UCLES
1 Hills Road
Cambridge CB1 2EU
United Kingdom

Currency: USD \$	Centre No:	Invoice No.	Total
Oasis High School	US191	101009231	145,683.94

Item Number:	9.A.
Meeting Date:	3/13/2018
Item Type:	SUPERINTENDENT REPORT:

AGENDA REQUEST FORM
City Of Cape Coral Charter School
Authority

TITLE:

Follow-up to January Statement of Net Position - Vicky Bateman, Finance Director, City of Cape Coral Financial Services

SUMMARY:

ADDITIONAL INFORMATION:

ATTACHMENTS:

Description	Type
<input type="checkbox"/> FOLLOW-UP JAN NET STATEMENT	Backup Material



PRESENTATION OF THE FINANCIAL STATEMENTS

For the month ending
January 31, 2018

Highlights of January Financial Statements

- Benchmark for January is 58.33%
- General Fund Cash and cash equivalents increased by \$412,626
- Statement of Net Activities increased by \$1,393,903
 - Due to receipt of FEFP of \$1,773,710
- Decrease in enrollment of 7.4 FTE
 - Enrollment decrease effects future FEFP award

Statement of Revenues, Expense and Change in Fund Balance

- NSLP Lunch & Breakfast Reimbursement
 - Lunch Reimbursement at 81% of budget (\$437,750)
 - Breakfast Reimbursement at 94% of budget (\$66,950)
 - Due to Hurricane Irma, student meals in the months of September, October and November were reimbursed at \$3.31 for each meal served.
- Food Service Sales
 - Remain stable at 49% through January.

Statement of Revenues, Expense and Change in Fund Balance (con't)

- Florida Education Finance Program (FEFP)
 - FEFP at 61% of budget (\$20,670,372)
 - FEFP budgeted at 96% of anticipated funding
- Guidance Services
 - Expenditures at 40% of budget due to unfilled Guidance Counselor position.
- Health Services
 - Expenditures at 29% of budget due to 2 unfilled Clinic Assistant positions.

Statement of Revenues, Expense and Change in Fund Balance (con't)

- **Fiscal Services**
 - Expenditures at 21% of budget
 - Fiscal Services chargebacks remain under review and not expensed to date.
- **Maintenance**
 - Expenditures at 24% of budget
 - Painting project (\$177,000) still in RFP stage
- **Capital Outlay**
 - Expenditures at 23% of budget
 - A/C project at CME paid in February
 - A/C projects utilizing \$1.2 million in reserves not included in January financials

Internal Funds

- Internal Funds increased by \$35,561
 - from \$675,793 to \$711,354
 - Increase due to deposits for the following field trips:
 - St. Augustine trip (4th grade – OES, CMES)
 - Legoland trip (5th grade – OES, CMES)
 - Senior Bash (OHS)
 - Technology Student Association Competition/Conference (OMS & OHS)

CITY OF CAPE CORAL CHARTER SCHOOL AUTHORITY

STATEMENT OF NET POSITION JANUARY 31, 2018

	<u>Governmental Activities</u>
ASSETS	
Cash and cash equivalents	\$ 9,474,067.65
Receivables, net	2,718.80
Intergovernmental receivables	129,586.93
Prepaid expenses	37,678.98
Capital assets (net of accumulated depreciation)	
Equipment	324,528.84
Buildings	23,200.00
Vehicles	859,668.88
Leasehold Improvements	114,252.54
Total capital assets	<u>1,321,650.26</u>
Total assets	<u>10,965,702.62</u>
 DEFERRED OUTFLOWS OF RESOURCES	
Deferred outflows related to pension	<u>3,740,225.61</u>
 LIABILITIES	
Current liabilities:	
Accounts payable and other accrued liabilities	195,111.19
Accrued payroll	-
Due to City of Cape Coral	-
Unearned revenue	-
Noncurrent liabilities:	
Due within one year	247,559.19
Due in more than one year	10,795,159.10
Total liabilities	<u>11,237,829.48</u>
 DEFERRED INFLOWS OF RESOURCES	
Deferred inflows related to pension	<u>350,309.00</u>
 NET POSITION	
Net investment of capital assets	625,930.23
Unrestricted	2,491,859.52
Total net position	<u>\$ 3,117,789.75</u>

The accompanying notes to the financial statements are an integral part of this statement.

CITY OF CAPE CORAL CHARTER SCHOOL AUTHORITY

STATEMENT OF ACTIVITIES FISCAL YEAR TO DATE THROUGH JANUARY 31, 2018

FUNCTIONS	Expenses	Program Revenues			Net (Expenses) Revenue and Changes in Net Position
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities
Instruction Basic (FEFP K-12)	\$ 5,885,274.34	\$ 58,208.57	\$ 765,843.96	\$ -	\$ (5,061,221.81)
Exceptional Education Services	127,647.24	-	-	-	(127,647.24)
Pupil Personnel Services	151,868.47	-	-	-	(151,868.47)
Health Services	39,632.24	-	-	-	(39,632.24)
Other Pupil Personnel Services	102,668.80	-	-	-	(102,668.80)
Instructional Media Services	72,115.81	-	-	-	(72,115.81)
Instructional Staff Training Services	2,702.28	-	-	-	(2,702.28)
Board	25,996.75	-	-	-	(25,996.75)
General Administration	249,974.60	11,802.14	-	-	(238,172.46)
School Administration	1,099,863.09	-	-	-	(1,099,863.09)
Facilities Acquisition & Construction	10,116.12	-	-	-	(10,116.12)
Fiscal Services	67,280.07	-	-	-	(67,280.07)
Food Services	579,974.73	320,399.03	419,268.04	-	159,692.34
Data Processing Services	187,866.37	-	-	-	(187,866.37)
Pupil Transportation Services	403,709.10	2,880.00	-	-	(400,829.10)
Operation of Plant	2,329,609.55	-	-	351,400.00	(1,978,209.55)
Maintenance of Plant	156,985.62	-	-	-	(156,985.62)
Voluntary Pre-Kindergarten Program	91,404.44	-	109,782.75	-	18,378.31
Debt service	136,014.29	-	-	-	(136,014.29)
Interest on Capital Lease	11,118.82	-	-	-	(11,118.82)
Totals	\$ 11,731,822.73	\$ 393,289.74	\$ 1,294,894.75	\$ 351,400.00	\$ (9,692,238.24)

General Revenues:

Florida Education Finance Program (State through Lee County School District)	\$ 12,530,121.29
Interest income	41,304.60
Miscellaneous	600.00
Total general revenues	12,572,025.89
Change in net position	2,879,787.65
Net position - beginning	238,002.10
Net position - ending	\$ 3,117,789.75

CITY OF CAPE CORAL CHARTER SCHOOL AUTHORITY

BALANCE SHEET JANUARY 31, 2018

	<u>General Fund</u>
Assets	
Cash and cash equivalents	\$ 9,474,067.65
Receivables, net	2,718.80
Intergovernmental receivables	129,586.93
Prepaid expenses	37,678.98
Total assets	<u><u>\$ 9,644,052.36</u></u>
Liabilities and Fund Balances	
Liabilities:	
Accounts payable and other accrued liabilities	\$ 195,111.19
Accrued payroll	-
Due to City of Cape Coral	-
Unearned revenue	-
Total liabilities	<u>195,111.19</u>
Fund balances:	
Nonspendable	37,678.98
Committed	-
Assigned	1,341,852.29
Unassigned	8,069,409.90
Total fund balances	<u>9,448,941.17</u>
Total liabilities and fund balances	<u><u>\$ 9,644,052.36</u></u>
 Total fund balance - governmental funds	 \$ 9,448,941.17
 Amounts reported for governmental activities in the statement of net position are different because:	
 Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds. These assets consist of:	
Capital assets	\$ 3,716,802.99
Accumulated depreciation	<u>(2,395,152.73)</u>
Total capital assets	1,321,650.26
Deferred outflows of resources related to pension liabilities are not recognized in the governmental funds; however, they are recorded in the statement of net position under full accrual accounting.	3,740,225.61
Long-term liabilities, including debt payable, are not due and payable in the current period and therefore are not reported in the fund statements.	
Compensated absences	(665,135.26)
Net pension liability	(9,681,863.00)
Capital leases payable	<u>(695,720.03)</u>
Total long-term liabilities	(11,042,718.29)
Deferred inflows of resources related to pension liabilities are not recognized in the governmental funds; however, they are recorded in the statement of net position under full accrual accounting.	(350,309.00)
 Net position of governmental funds	 <u><u>\$ 3,117,789.75</u></u>

CITY OF CAPE CORAL CHARTER SCHOOL AUTHORITY

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

GENERAL FUND

FISCAL YEAR TO DATE THROUGH JANUARY 31, 2018

	Original Budget	Amended Budget	Actual	Encumbrances	Variance with Budget - Positive (Negative)	% of Budget	Variance with Budget without Encumbrances - Positive (Negative)	% of Budget
Revenues								
Federal Direct Sources								
JROTC reimbursable charges	\$ 102,094.00	\$ 102,094.00	\$ 41,474.35	\$ -	\$ (60,619.65)	40.62%	\$ (60,619.65)	40.62%
Other federal grants	-	-	-	-	-	0.00%	-	0.00%
Federal through State Sources								
NSLP Lunch Reimbursement	437,750.00	437,750.00	356,031.66	-	(81,718.34)	81.33%	(81,718.34)	81.33%
NSLP Breakfast Reimbursement	66,950.00	66,950.00	63,236.38	-	(3,713.62)	94.45%	(3,713.62)	94.45%
Federal through Local Sources								
Title II-A Funding	34,691.00	34,691.00	-	-	(34,691.00)	0.00%	(34,691.00)	0.00%
State through Local Sources								
Florida Education Finance Program	20,670,372.00	20,670,372.00	12,530,121.29	-	(8,140,250.71)	60.62%	(8,140,250.71)	60.62%
FEFP Teacher Salary Allocation	-	-	-	-	-	0.00%	-	0.00%
Florida Teachers Classroom Supply Assistance Program	47,656.00	47,656.00	45,722.41	-	(1,933.59)	95.94%	(1,933.59)	95.94%
School recognition funds	-	-	83,106.00	-	83,106.00	0.00%	83,106.00	0.00%
VPK Program	212,052.00	212,052.00	109,782.75	-	(102,269.25)	51.77%	(102,269.25)	51.77%
Public Education Capital Outlay	582,762.00	582,762.00	351,400.00	-	(231,362.00)	60.30%	(231,362.00)	60.30%
Discretionary Capital	739,045.00	739,045.00	-	-	(739,045.00)	0.00%	(739,045.00)	0.00%
Advanced International Certificate of Education	627,100.00	627,100.00	540,068.52	-	(87,031.48)	86.12%	(87,031.48)	86.12%
Best and Brightest Scholarship	-	-	-	-	-	0.00%	-	0.00%
Local Sources								
Food service sales	654,050.00	654,050.00	320,399.03	-	(333,650.97)	48.99%	(333,650.97)	48.99%
Intergovernmental revenue - Reimb. Charges	35,938.00	35,938.00	45,069.11	-	9,131.11	125.41%	9,131.11	125.41%
Charges for services	-	-	13,139.46	-	13,139.46	0.00%	13,139.46	0.00%
Transportation service charges	12,400.00	12,400.00	2,880.00	-	(9,520.00)	23.23%	(9,520.00)	23.23%
Contributions and donations	80,520.00	80,520.00	55,472.68	-	(25,047.32)	68.89%	(25,047.32)	68.89%
Insurance proceeds	-	-	-	-	-	0.00%	-	0.00%
Interest income	24,775.00	24,775.00	41,304.60	-	16,529.60	166.72%	16,529.60	166.72%
Other income	48,500.00	48,500.00	12,402.14	-	(36,097.86)	25.57%	(36,097.86)	25.57%
Assigned balances	253,779.00	253,779.00	-	-	(253,779.00)	0.00%	(253,779.00)	0.00%
Cash balances brought forward	6,334,137.00	6,334,137.00	-	-	(6,334,137.00)	0.00%	(6,334,137.00)	0.00%
Total Revenues	30,964,571.00	30,964,571.00	14,611,610.38	-	(16,352,960.62)	47.19%	(16,352,960.62)	47.19%

CITY OF CAPE CORAL CHARTER SCHOOL AUTHORITY

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

GENERAL FUND

FISCAL YEAR TO DATE THROUGH JANUARY 31, 2018

	Original Budget	Amended Budget	Actual	Encumbrances	Variance with Budget - Positive (Negative)	% of Budget	Variance with Budget without Encumbrances - Positive (Negative)	% of Budget
Expenditures								
Instruction Basic (FEFP K-12)	12,222,719.00	12,238,802.00	5,929,149.73	110,969.49	6,198,682.78	49.35%	6,309,652.27	48.45%
Exceptional Education	270,795.00	270,795.00	127,647.24	-	143,147.76	47.14%	143,147.76	47.14%
Guidance Services	381,919.00	381,919.00	151,868.47	-	230,050.53	39.76%	230,050.53	39.76%
Health Services	137,985.00	138,780.00	39,632.24	-	99,147.76	28.56%	99,147.76	28.56%
Other Pupil Personnel Services	214,032.00	217,032.00	102,668.80	28,677.34	85,685.86	60.52%	114,363.20	47.31%
Instructional Media Services	169,680.00	172,180.00	71,878.16	2,844.46	97,457.38	43.40%	100,301.84	41.75%
Instructional Staff Training Services	34,701.00	34,701.00	2,702.28	-	31,998.72	7.79%	31,998.72	7.79%
Board	43,799.00	43,799.00	25,996.75	14,950.00	2,852.25	93.49%	17,802.25	59.35%
School Administration	2,017,261.00	1,979,883.00	1,094,236.98	83,334.20	802,311.82	59.48%	885,646.02	55.27%
General Administration	529,300.00	529,300.00	249,974.60	6,627.41	272,697.99	48.48%	279,325.40	47.23%
Fiscal Services	416,013.00	416,013.00	87,549.20	-	328,463.80	21.04%	328,463.80	21.04%
Food Services	1,063,620.00	1,063,620.00	573,353.44	286,996.91	203,269.65	80.89%	490,266.56	53.91%
Data Processing Services	283,467.00	283,467.00	151,764.64	1,040.73	130,661.63	53.91%	131,702.36	53.54%
Pupil Transportation Services	808,399.00	808,399.00	437,147.20	122,947.96	248,303.84	69.28%	371,251.80	54.08%
Operation of Plant	4,425,444.00	4,425,444.00	2,329,609.55	408,229.23	1,687,605.22	61.87%	2,095,834.45	52.64%
Maintenance of Plant	645,929.00	645,929.00	154,181.56	97,173.73	394,573.71	38.91%	491,747.44	23.87%
Facilities Acquisition & Construction	-	35,000.00	-	34,970.00	30.00	99.91%	35,000.00	0.00%
Capital Outlay	242,642.00	115,370.00	26,000.00	88,733.83	636.17	99.45%	89,370.00	22.54%
Debt Service:								
Principal	233,532.00	340,804.00	136,014.29	54,357.00	150,432.71	55.86%	204,789.71	39.91%
Interest and fiscal charges	18,679.00	18,679.00	11,118.82	-	7,560.18	59.53%	7,560.18	59.53%
Subtotal Expenditures	24,159,916.00	24,159,916.00	11,702,493.95	1,341,852.29	11,115,569.76	53.99%	\$ 12,457,422.05	48.44%
Budget Reserves	6,804,655.00	6,804,655.00	-	-	6,804,655.00			
Total Expenditures	30,964,571.00	30,964,571.00	11,702,493.95	1,341,852.29	17,920,224.76			
Net Change in Fund Balance		\$ -	2,909,116.43	\$ (1,341,852.29)	\$ 1,567,264.14			
Fund Balance - Beginning			6,539,824.74					
Fund Balance - Ending			\$ 9,448,941.17					

CITY OF CAPE CORAL CHARTER SCHOOL AUTHORITY

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE OF THE GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES FISCAL YEAR TO DATE THROUGH JANUARY 31, 2018

Net change in fund balance - governmental funds		\$ 2,909,116.43
<p>Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their useful lives and recorded as depreciation expense. This is the amount by which depreciation exceeded capital outlay in the current period.</p>		
Capital outlay	\$ 5,000.00	
Depreciation	<u>(173,823.28)</u>	(168,823.28)
Changes to long-term compensated absences		-
<p>The issuance of leases provides current financial resources to governmental funds, while the repayment of the principal of the lease consumes the current financial resources of the governmental funds.</p>		
Capital lease proceeds	\$ -	
Principal on capital lease	136,014.29	
Amortization of premium	<u>3,480.21</u>	139,494.50
Net effect of pension related expenses which increase net position:		
Contribution subsequent to measurement date	-	
Authority's share of collective pension amounts for the measurement period	<u>-</u>	-
Change in net position - governmental activities		<u><u>\$ 2,879,787.65</u></u>

CITY OF CAPE CORAL CHARTER SCHOOL AUTHORITY

STATEMENT OF CASH FLOW FISCAL YEAR TO DATE THROUGH JANUARY 31, 2018

CASH FLOWS FROM OPERATING ACTIVITIES:

Cash received from governmental entities	\$ 14,089,667.92
Cash received from customers	441,961.63
Cash payments to or on behalf of employees	(8,459,745.84)
Cash payments to suppliers	(3,231,242.17)
Cash payments to the City of Cape Coral	(30,973.11)
Net cash provided (used) by operating activities	<u>2,809,668.43</u>

CASH FLOWS FROM CAPITAL & RELATED FINANCING ACTIVITIES

Acquisition of capital assets	(26,000.00)
Principal payments on capital lease	(136,014.29)
Interest paid on capital lease	(11,118.82)
Capital lease proceeds	-
Net cash provided (used) by capital and related financing activities	<u>(173,133.11)</u>

CASH FLOWS FROM INVESTING ACTIVITIES

Interest earnings	<u>41,304.60</u>
Net cash provided (used) by investing activities	<u>41,304.60</u>
Net increase (decrease) in cash and cash equivalents	2,677,839.92
Cash and investments - beginning	6,796,227.73
Cash and investments - ending	<u>\$ 9,474,067.65</u>

CLASSIFIED AS:

Cash and investments	<u>\$ 9,474,067.65</u>
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CITY OF CAPE CORAL CHARTER SCHOOL AUTHORITY

INTERNAL FUNDS BALANCE SHEET

JANUARY 31, 2018

	<u>Agency Fund</u>
Assets	
Cash and cash equivalents	\$ 707,240.34
Accounts receivable	4,113.90
Total assets	<u>\$ 711,354.24</u>
Liabilities	
Accounts payable and other accrued liabilities	\$ 19,060.79
Due to others	692,293.45
Total liabilities	<u>\$ 711,354.24</u>

CITY OF CAPE CORAL CHARTER SCHOOL AUTHORITY

INTERNAL FUND BALANCES FISCAL YEAR TO DATE THROUGH JANUARY 31, 2018

<i>School</i>	<i>Beginning Balance</i>	<i>Inflows</i>	<i>Outflows</i>	<i>Ending Balance</i>	<i>Less: Encumbrances</i>	<i>Available Balance</i>	<i>%</i>
OASIS ELEMENTARY	\$ 165,698.35	\$ 103,369.04	\$ (117,506.19)	\$ 151,561.20	\$ (2,064.16)	\$ 149,497.04	22.06%
CHRISTA MCAULIFFE ELEMENTARY	138,236.14	78,764.47	(68,137.72)	148,862.89	(1,563.53)	147,299.36	21.74%
OASIS MIDDLE	167,081.45	110,440.55	(53,302.02)	224,219.98	(1,838.02)	222,381.96	32.82%
OASIS HIGH	171,123.59	153,694.73	(157,168.94)	167,649.38	(9,271.09)	158,378.29	23.37%
Total	\$ 642,139.53	\$ 446,268.79	\$ (396,114.87)	\$ 692,293.45	\$ (14,736.80)	\$ 677,556.65	100.00%

OASIS ELEMENTARY

<i>Internal Fund Description</i>	<i>Subledger</i>	<i>Beginning Balance</i>	<i>Inflows</i>	<i>Outflows</i>	<i>Ending Balance</i>	<i>Less: Encumbrances</i>	<i>Available Balance</i>
OCES Staff Fund	00000101	\$ 5,416.27	\$ 4,724.62	\$ (3,206.06)	\$ 6,934.83	\$ (125.00)	\$ 6,809.83
OCES Drama Club	00000102	5,769.84	1,646.00	(1,944.95)	5,470.89	-	5,470.89
OCES Yearbook Sales	00000103	2,065.15	1,265.00	-	3,330.15	-	3,330.15
OCES Gifted Program	00000104	636.66	800.00	(149.03)	1,287.63	-	1,287.63
OCES ESE Fund	00000105	1,873.87	-	(134.95)	1,738.92	-	1,738.92
OCES Foreign Language Club	00000106	-	-	-	-	-	-
OCES Music Department	00000107	1,465.58	828.65	(421.39)	1,872.84	(750.00)	1,122.84
OCES Art Department	00000108	9,177.88	5,376.53	(1,193.57)	13,360.84	-	13,360.84
OCES Athletics Department	00000109	544.23	800.00	(95.93)	1,248.30	(95.93)	1,152.37
OCES Marine Lab Field Trip	00000110	1,855.14	-	(156.96)	1,698.18	-	1,698.18
OCES VPK Program	00000111	61.73	400.00	(96.86)	364.87	(101.45)	263.42
OCES Guidance	00000112	76.55	-	-	76.55	-	76.55
OCES School Nurse	00000113	377.07	-	-	377.07	-	377.07
OCES Kindergarten	00000114	6,531.50	6,524.71	(7,839.64)	5,216.57	-	5,216.57
OCES 1st Grade	00000115	8,875.26	9,522.68	(12,108.37)	6,289.57	(304.98)	5,984.59
OCES 2nd Grade	00000116	7,889.29	5,135.98	(8,753.50)	4,271.77	(324.33)	3,947.44
OCES 3rd Grade	00000117	5,172.61	5,059.30	(8,726.11)	1,505.80	(29.99)	1,475.81
OCES 4th Grade	00000118	4,373.19	21,318.55	(17,811.24)	7,880.50	-	7,880.50
OCES 5th Grade	00000119	7,517.50	10,611.69	(14,392.01)	3,737.18	(98.86)	3,638.32
OCES Reading / Literacy Club	00000121	8,227.27	2,443.34	(1,744.13)	8,926.48	-	8,926.48
OCES Odyssey of the Mind Club	00000122	700.70	1,845.97	(368.50)	2,178.17	-	2,178.17
OCES Core Knowledge Fund	00000123	30.00	7,415.00	(4,000.00)	3,445.00	-	3,445.00
OCES K-Kids Club	00000124	452.80	609.00	-	1,061.80	-	1,061.80
OCES Student Council	00000128	1,271.43	158.87	(530.69)	899.61	-	899.61
OCES Relay for Life	00000129	-	-	-	-	-	-
OCES Charity Fund	00000130	-	-	-	-	-	-
OCES POSITIVE BEHAVIOR SUPPORT	00000131	5,991.29	5,820.00	(150.48)	11,660.81	(76.50)	11,584.31
OCES STEM	00000132	867.04	1,787.06	(1,267.45)	1,386.65	(157.12)	1,229.53
ACADEMIC SUPPORT FUND	00000133	78,478.50	9,031.11	(32,235.84)	55,273.77	-	55,273.77
Total - OASIS ELEMENTARY		\$ 165,698.35	\$ 103,369.04	\$ (117,506.19)	\$ 151,561.20	\$ (2,064.16)	\$ 149,497.04

CHRISTA MCAULIFFE ELEMENTARY

<i>Internal Fund Description</i>	<i>Subledger</i>	<i>Beginning Balance</i>	<i>Inflows</i>	<i>Outflows</i>	<i>Ending Balance</i>	<i>Less: Encumbrances</i>	<i>Available Balance</i>
CMES Staff Fund	00000201	\$ 2,355.03	\$ 2,903.41	\$ (935.80)	\$ 4,322.64	\$ (150.00)	\$ 4,172.64
CMES Social Committee	00000202	1,608.67	-	(260.48)	1,348.19	-	1,348.19
CMES Yearbook Sales Fund	00000203	4,771.72	1,880.00	(118.00)	6,533.72	(1,225.90)	5,307.82
CMES Gifted Program Fund	00000204	337.85	-	(46.90)	290.95	-	290.95
CMES Odyssey of the Mind Fund	00000205	0.95	-	-	0.95	-	0.95
CMES Science Dept Fund	00000206	1,185.09	-	-	1,185.09	(31.50)	1,153.59
CMES Music Dept Fund	00000207	245.99	2,525.01	(798.54)	1,972.46	-	1,972.46
CMES Art Dept Fund	00000208	294.06	-	(47.90)	246.16	-	246.16
CMES Athletics Dept Fund	00000209	1,162.92	-	-	1,162.92	-	1,162.92
CMES Media Center Fund	00000210	1,233.37	-	-	1,233.37	-	1,233.37
CMES Volunteer Hours Fund	00000211	16,973.28	180.00	(16,863.28)	290.00	-	290.00
CMES Math Dept Fund	00000212	447.80	-	-	447.80	-	447.80
CMES VPK Program Fund	00000213	163.40	-	(75.37)	88.03	-	88.03
CMES Kindergarten Fund	00000214	3,701.51	7,670.66	(7,336.79)	4,035.38	-	4,035.38
CMES 1st Grade Fund	00000215	2,505.04	2,047.20	(849.54)	3,702.70	-	3,702.70
CMES 2nd Grade Fund	00000216	1,297.32	2,385.63	(1,807.14)	1,875.81	(27.43)	1,848.38
CMES 3rd Grade Fund	00000217	620.53	3,778.06	(3,401.27)	997.32	-	997.32
CMES 4th Grade Fund	00000218	1,333.56	17,650.96	(13,619.32)	5,365.20	-	5,365.20
CMES 5th Grade Fund	00000219	4,813.58	8,481.31	(8,394.70)	4,900.19	(128.70)	4,771.49
CMES Garden Club Fund	00000221	1,993.76	-	-	1,993.76	-	1,993.76

<i>Internal Fund Description</i>	<i>Subledger</i>	<i>Beginning Balance</i>	<i>Inflows</i>	<i>Outflows</i>	<i>Ending Balance</i>	<i>Less: Encumbrances</i>	<i>Available Balance</i>
CMES Drama Club Fund	00000222	7,233.80	2,332.55	(3,129.29)	6,437.06	-	6,437.06
CMES Core Knowledge Fund	00000225	23,588.35	7,163.31	(2,027.09)	28,724.57	-	28,724.57
CMES News Crew Club Fund	00000226	1,337.61	32.00	-	1,369.61	-	1,369.61
CMES ESE Fund	00000227	717.39	-	(240.44)	476.95	-	476.95
CMES - K-Kids Club	00000231	1,244.86	-	-	1,244.86	-	1,244.86
CMES - SABERS Club	00000232	1,354.27	-	(128.25)	1,226.02	-	1,226.02
CMES - WATCHDOGS	00000233	245.49	-	-	245.49	-	245.49
CMES - TECHNOLOGY FUND	00000234	55,429.57	17,254.41	(7,970.14)	64,713.84	-	64,713.84
CMES - ROBOTICS CLUB	00000235	39.37	-	-	39.37	-	39.37
CMES - BOOKWORMS CLUB	00000236	-	-	-	-	-	-
CMES - PBIS	00000237	-	1,753.14	(87.48)	1,665.66	-	1,665.66
CMES - PRINCIPAL'S DISCRETIONARY FUND	00000238	-	726.82	-	726.82	-	726.82
		<u>\$ 138,236.14</u>	<u>\$ 78,764.47</u>	<u>\$ (68,137.72)</u>	<u>\$ 148,862.89</u>	<u>\$ (1,563.53)</u>	<u>\$ 147,299.36</u>

OASIS MIDDLE

<i>Internal Fund Description</i>	<i>Subledger</i>	<i>Beginning Balance</i>	<i>Inflows</i>	<i>Outflows</i>	<i>Ending Balance</i>	<i>Less: Encumbrances</i>	<i>Available Balance</i>
OCMS Staff Fund	00000301	\$ (784.51)	\$ 2,391.44	\$ (619.89)	\$ 987.04	\$ -	\$ 987.04
OCMS Social Committee	00000302	237.06	198.01	(153.89)	281.18	(90.07)	191.11
OCMS Yearbook Sales	00000303	2,955.79	648.00	-	3,603.79	-	3,603.79
OCMS Gifted Program	00000304	483.02	-	-	483.02	-	483.02
OCMS Uniform Sales	00000305	790.35	14,929.90	(2,975.15)	12,745.10	-	12,745.10
OCMS Science Department	00000306	4,167.59	2,599.05	(1,739.26)	5,027.38	-	5,027.38
OCMS STEM Program	00000307	3,107.80	3,035.00	(3,559.75)	2,583.05	(715.63)	1,867.42
OCMS Art Department	00000308	109.69	1,060.00	(418.76)	750.93	(492.74)	258.19
OCMS Athletics Department	00000309	2,463.34	3,271.46	(1,673.62)	4,061.18	(100.00)	3,961.18
OCMS Media Center	00000310	6.89	-	-	6.89	-	6.89
OCMS Volunteer Hours	00000311	6,351.44	6,665.17	(1,288.90)	11,727.71	(366.00)	11,361.71
OCMS Guidance	00000312	751.02	-	-	751.02	-	751.02
OCMS 6th Grade	00000313	1,325.89	5,400.00	-	6,725.89	-	6,725.89
OCMS Student Planner Sales	00000314	760.15	-	(165.07)	595.08	-	595.08
OCMS Jeans Day	00000315	11,012.65	10,121.49	(12,085.58)	9,048.56	-	9,048.56
OCMS 7th Grade	00000316	8,284.58	6,820.00	(2,200.00)	12,904.58	-	12,904.58
OCMS 8th Grade	00000317	6,149.66	15,570.00	(2,420.00)	19,299.66	-	19,299.66
OCMS Student Council	00000318	2,844.50	-	(249.29)	2,595.21	-	2,595.21
OCMS After School Program	00000319	27,773.42	7,449.40	(660.86)	34,561.96	-	34,561.96
OCMS Foreign Language Club	00000320	158.16	600.00	-	758.16	-	758.16
OCMS Reading / Literacy Club	00000321	(8.76)	8.76	-	-	-	-
OCMS Drama Club	00000322	4,114.14	1,589.00	(693.00)	5,010.14	(35.00)	4,975.14
OCMS Cheerleading Club	00000323	2,194.88	15,062.30	(10,560.78)	6,696.40	-	6,696.40
OCMS Oasis Explorers Club	00000324	875.00	353.77	(562.08)	666.69	-	666.69
OCMS Natlona Junior Honor Society	00000325	4,714.55	-	(385.00)	4,329.55	-	4,329.55
OCMS Music	00000326	3,917.50	-	-	3,917.50	-	3,917.50
OCMS Eco Club	00000327	1,780.87	347.06	(1,519.88)	608.05	-	608.05
OCMS Mini Grant Fund	00000328	30.50	-	-	30.50	-	30.50
OCMS Oasis Aerospace Club	00000329	274.14	-	-	274.14	-	274.14
OCMS Relay for Life	00000330	3,566.48	-	-	3,566.48	-	3,566.48
OCMS Volleyball	00000331	2,398.57	-	(581.00)	1,817.57	-	1,817.57
OCMS Cross Country & Track	00000332	372.53	580.19	(563.72)	389.00	-	389.00
OCMS Golf	00000333	30.25	-	-	30.25	-	30.25
OCMS Boys Basketball	00000334	223.77	217.92	(52.00)	389.69	-	389.69
OCMS Girls Basketball	00000335	382.05	-	-	382.05	-	382.05
OCMS Boys Soccer	00000336	6.03	-	-	6.03	-	6.03
OCMS Girls Soccer	00000337	0.51	-	-	0.51	-	0.51
OCMS Video Production	00000339	3,532.00	190.00	(39.94)	3,682.06	-	3,682.06
OCMS Dance Club	00000340	125.01	-	-	125.01	-	125.01
OCMS Math Department	00000341	918.10	-	-	918.10	-	918.10
OCMS Social Studies Dept	00000343	150.07	1,832.00	(1,586.37)	395.70	-	395.70
OCMS Spirit Shirt Sales	00000344	104.60	250.00	(189.00)	165.60	-	165.60
OCMS Technology Fund	00000345	53,841.40	(629.17)	(3,256.15)	49,956.08	-	49,956.08
OCMS Youth In Government Club	00000346	852.18	-	(29.90)	822.28	-	822.28
OCMS Technology Club	00000347	2,502.61	2,402.00	(995.94)	3,908.67	-	3,908.67
OCMS Odyssey of the Mind	00000348	1,233.98	-	-	1,233.98	-	1,233.98
OCMS Technology Class	00000349	-	920.00	(388.68)	531.32	-	531.32
OCMS GATE program	00000350	-	4,527.80	(1,105.18)	3,422.62	(38.58)	3,384.04
OCMS FORENSICS	00000351	-	430.00	-	430.00	-	430.00
OCMS PHOTOGRAPHY CLUB	00000352	-	1,600.00	(583.38)	1,016.62	-	1,016.62
Total - OASIS MIDDLE		<u>\$ 167,081.45</u>	<u>\$ 110,440.55</u>	<u>\$ (53,302.02)</u>	<u>\$ 224,219.98</u>	<u>\$ (1,838.02)</u>	<u>\$ 222,381.96</u>

OASIS HIGH

Internal Fund Description	Subledger	Beginning Balance	Inflows	Outflows	Ending Balance	Less: Encumbrances	Available Balance
Internal Fund Description	Subledger	Beginning Balance	Inflows	Outflows	Ending Balance	Less: Encumbrances	Available Balance
OCHS Staff Fund	00000401	\$ (403.63)	\$ 2,664.37	\$ (110.43)	\$ 2,150.31	\$ -	\$ 2,150.31
OCHS Social Committee	00000402	33,513.11	5,084.21	(29,954.43)	8,642.89	-	8,642.89
OCHS Yearbook Sales	00000403	18,202.92	4,336.16	(16,140.13)	6,398.95	-	6,398.95
OCHS JROTC Program	00000404	1,469.77	29,892.65	(25,739.48)	5,622.94	-	5,622.94
OCHS Uniform Sales	00000405	3,845.90	4,574.53	(3,870.00)	4,550.43	(787.05)	3,763.38
OCHS Science Department	00000406	810.75	2,125.00	(1,148.02)	1,787.73	-	1,787.73
OCHS Music Department	00000407	102.76	-	-	102.76	-	102.76
OCHS Art Department	00000408	88.96	-	-	88.96	-	88.96
OCHS Athletics	00000409	985.78	19,315.64	(11,519.26)	8,782.16	(4,695.63)	4,086.53
OCHS Media Center	00000410	736.10	198.50	(100.50)	834.10	-	834.10
OCHS Volunteer Hours	00000411	11,680.23	458.47	(5,164.61)	6,974.09	(200.00)	6,774.09
OCHS Volleyball	00000412	11,860.65	6,937.31	(11,286.95)	7,511.01	-	7,511.01
OCHS Football	00000413	2,353.49	5,084.90	(7,323.75)	114.64	-	114.64
OCHS Girls Basketball	00000414	2,555.30	1,320.00	(2,810.05)	1,065.25	-	1,065.25
OCHS Spirit Club	00000415	29,023.19	10,071.00	(3,603.68)	35,490.51	-	35,490.51
OCHS Golf Club	00000416	-	-	-	-	-	-
OCHS Girls Soccer Club	00000417	1,528.82	-	(1,528.82)	-	-	-
OCHS 12th Grade	00000418	2,479.53	13,191.57	(2,637.62)	13,033.48	(155.82)	12,877.66
OCHS Boys Basketball	00000419	2,244.37	2,811.50	(4,170.80)	885.07	(85.00)	800.07
OCHS Wrestling	00000420	52.94	630.00	-	682.94	-	682.94
OCHS Key Club	00000421	771.55	1,385.00	(889.78)	1,266.77	-	1,266.77
OCHS Drama Club	00000422	2,626.71	1,245.68	(1,272.31)	2,600.08	-	2,600.08
OCHS Track & Cross Country	00000423	277.53	-	(183.62)	93.91	-	93.91
OCHS Model UN Club	00000424	2,022.15	3,060.00	(150.00)	4,932.15	-	4,932.15
OCHS National Honor Society	00000425	1,612.90	840.00	-	2,452.90	-	2,452.90
OCHS Softball	00000426	735.21	156.60	-	891.81	-	891.81
OCHS Baseball	00000427	8,705.64	8,377.00	(5,608.18)	11,474.46	(3,347.59)	8,126.87
OCHS Culinary	00000428	5,871.45	3,795.34	(4,506.44)	5,160.35	-	5,160.35
OCHS Cheer Club	00000429	2,256.82	4,907.70	(5,081.60)	2,082.92	-	2,082.92
OCHS Giving Tree	00000430	368.72	-	-	368.72	-	368.72
OCHS PE Uniform Sales	00000431	1,839.26	3,726.64	(2,630.77)	2,935.13	-	2,935.13
OCHS Tennis	00000432	453.48	80.00	-	533.48	-	533.48
OCHS Band	00000433	5,976.49	-	(345.00)	5,631.49	-	5,631.49
OCHS Art Club	00000434	3,384.86	371.92	(1,558.05)	2,198.73	-	2,198.73
OCHS Boys Soccer	00000435	780.99	-	(780.99)	-	-	-
OCHS Computer Science Club	00000436	551.82	330.00	-	881.82	-	881.82
OCHS Special Fundraiser	00000437	227.00	-	-	227.00	-	227.00
OCHS Swim Team	00000439	1,430.27	-	(375.00)	1,055.27	-	1,055.27
OCHS 10th Grade Club	00000440	884.22	953.12	(1,472.03)	365.31	-	365.31
OCHS Supper Club	00000441	121.64	-	-	121.64	-	121.64
OCHS Junior Class	00000442	634.02	1,082.33	(916.74)	799.61	-	799.61
OCHS Freshman Class	00000443	283.12	-	(283.12)	-	-	-
OCHS Spanish Exam Club	00000444	58.55	-	-	58.55	-	58.55
OCHS Environmental Club	00000445	182.00	-	-	182.00	-	182.00
OCHS Marine Science Club	00000446	42.00	-	-	42.00	-	42.00
OCHS Culture Club	00000447	1,808.58	892.74	(272.80)	2,428.52	-	2,428.52
OCHS Cross Country	00000448	823.52	-	-	823.52	-	823.52
OCHS ENGINEERING & INNOVATION LAB	00000449	1,941.37	820.00	(416.97)	2,344.40	-	2,344.40
OCHS DRONE ACADEMY	00000450	288.00	-	(256.33)	31.67	-	31.67
OCHS CHEMISTRY CLUB	00000451	93.33	139.00	-	232.33	-	232.33
OCHS FRENCH CLUB	00000452	74.00	-	-	74.00	-	74.00
OCHS FISHING CLUB	00000453	865.45	-	(214.07)	651.38	-	651.38
OCHS TECHNOLOGY FUND	00000454	-	10,508.68	(800.85)	9,707.83	-	9,707.83
OCHS ASL CLUB	00000455	-	2,327.17	(2,045.76)	281.41	-	281.41
OCHS PBIS	00000456	-	-	-	-	-	-
		\$ 171,123.59	\$ 153,694.73	\$ (157,168.94)	\$ 167,649.38	\$ (9,271.09)	\$ 158,378.29

CITY OF CAPE CORAL CHARTER SCHOOL AUTHORITY

COMBINED STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, TRANSFERS, AND BALANCES - CASH BASIS OF THE INTERNAL FUND ACCOUNTS FISCAL YEAR TO DATE THROUGH JANUARY 31, 2018

	OCES	CMES	OCMS	OCHS	TOTAL
CASH AND CASH EQUIVALENTS - JULY 1, 2017	\$ 165,787.10	\$ 138,682.43	\$ 173,338.76	\$ 178,963.11	\$ 656,771.40
RECEIPTS					
Athletics	-	-	798.11	44,467.14	45,265.25
Music	-	-	-	-	-
Classes, Clubs & Departments	71,471.33	46,853.18	65,049.64	67,209.52	250,583.67
Trust Funds	244.98	-	-	-	244.98
General	24,943.25	13,366.81	40,030.06	17,264.90	95,605.02
Total Receipts	96,659.56	60,219.99	105,877.81	128,941.56	391,698.92
DISBURSEMENTS					
Athletics	-	-	1,196.72	38,954.29	40,151.01
Music	-	-	-	345.00	345.00
Classes, Clubs & Departments	77,135.28	39,953.45	27,118.01	63,300.39	207,507.13
Trust Funds	178.53	-	-	-	178.53
General	35,624.59	9,593.59	20,667.90	27,162.23	93,048.31
Total Disbursements	112,938.40	49,547.04	48,982.63	129,761.91	341,229.98
TRANSFERS to (from)					
Athletics	-	-	-	1,528.82	1,528.82
Music	-	-	-	-	-
Classes, Clubs & Departments	4,000.00	1,890.20	8.76	471.18	6,370.14
Trust Funds	-	-	-	-	-
General	(3,952.52)	(1,937.68)	(8.76)	(2,000.00)	(7,898.96)
Total Transfers	47.48 **	(47.48) **	0.00	-	-
CASH AND CASH EQUIVALENTS - JANUARY 31, 2018	\$ 149,555.74	\$ 149,307.90	\$ 230,233.94	\$ 178,142.76	\$ 707,240.34
CASH AND CASH EQUIVALENTS - CONSISTING OF:					
Checking Account	<u>\$ 149,555.74</u>	<u>\$ 149,307.90</u>	<u>\$ 230,233.94</u>	<u>\$ 178,142.76</u>	<u>\$ 707,240.34</u>

** Note transfer for the payment of bereavement flowers.

Item Number:	9.B.
Meeting Date:	3/13/2018
Item Type:	SUPERINTENDENT REPORT:

AGENDA REQUEST FORM
City Of Cape Coral Charter School
Authority

TITLE:
Jacquelin Collins

SUMMARY:

ADDITIONAL INFORMATION:

Item Number: 10.A.

Meeting Date: 3/13/2018

Item Type: CHAIRMAN REPORT:

AGENDA REQUEST FORM

City Of Cape Coral Charter School Authority

TITLE:

Robert Zivkovic

SUMMARY:

ADDITIONAL INFORMATION:

Item Number: 11.A.
Meeting Date: 3/13/2018
Item Type: FOUNDATION REPORT:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Gary Cerny, Foundation President

SUMMARY:

ADDITIONAL INFORMATION:

ATTACHMENTS:

Description	Type
▣ RALLY PUBLICITY	Backup Material

5th Annual Charter School Rally

FREE CONCERT!

April 7, 2018 • 2-8 pm

German American Club of Cape Coral
2101 Pine Island Rd S.W., Cape Coral, FL 33991



Jason Bonham from

THUNDERBEAR



Gunterberg
Charitable Foundation

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GAMES

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VENDORS



FOUR SCHOOLS, ONE BIG EVENT. TOGETHER, WE CAN DO MORE!

FOLLOW US ON

All proceeds to benefit the Cape Coral Municipal Charter School Foundation





Charter School RALLY

\$10 UNLIMITED Activity Wristband

\$10 Wristbands on sale from March 1– March 29 ONLY.

SAVE TIME BUY WRISTBANDS ONLINE at

www.CAPECHARTERFOUNDATION.org

NOTE: Wristbands purchased at the Rally will be \$20.

Tickets can also be used for inflatables, rock wall & activities for 2-5 tickets each. Each ticket is \$1

Saturday, April 7 | 2:00pm – 8:00pm
German American Club



Wristband Includes:

- 1 FREE Hot Dog
- Giant Nerf War
- Inflatable Twin Slide
- Obstacle Course
- Rock Climbing Wall
- Human Soccer Ball
- Inflatable Basketball Game
- Inflatable Soccer Game
- Baseball Pitch Game



NOTE: "Under Sea Playhouse" for children under 42" will be complimentary. Mechanical Bull & Spider Bungee Jump NOT included in wristband. They are a pay-to-play attraction.

LAST Name: _____ Child First Name: _____

School: CME OES OMS OHS Teacher: _____ Grade: _____

of Wristbands: _____ @ \$10 each

T-Shirts: Youth S, M, L (\$8) (circle sizes)

Adult S, M, L (\$10) (circle sizes) Adult XL, XXL (\$12) (circle sizes)

TOTAL Amount Enclosed: _____

SAVE time and purchase ONLINE

PAYMENT NOTES: Only **CHECKS** can be turned into the teachers. Wristbands will be sent home week of April 2nd. **Please make checks payable to CHARTER FOUNDATION RALLY.**

QUESTIONS? capecharterfoundation@gmail.com

OFFICE USE ONLY: ☐ Check # _____ Initials: _____ Date: _____

PRE-SALE WRISTBANDS



Booth Vendor Application

Event Details: Saturday, April 7th, 2018

2:00pm-8:00pm

German American Social Club,

2101 Pine Island Rd SW, Cape Coral, FL 33991

5,000 people are estimated to attend

Business Name: _____

Primary Contact Name: _____

Number: _____ Email: _____

In every effort to showcase our vendors, but not duplicate items sold or booth run, please fill out the following to include a brief description of the type of booth you would like to run, special request or requirements you feel your booth would need.

****Please note that duplicated items will be accepted on a first come first serve basis so please respond as soon as possible to ensure your items are accepted****

Booth Description:

Sign up & Tear Down Details:

- Set up begins Saturday, April 7th at 11:00am. All booths NEED to be set up by 1:30pm. Tear down must be complete by 9:00pm same day.
- Electricity is NOT provided. If electricity is needed, please list the requirements so we can try to accommodate. **Tables/chairs are NOT provided. Please bring your own if needed. Tents can be no larger than 10x10.**
- Booth spaces are \$100 per 10x10 space.
- Water & soda can NOT be sold at your booth. We also ask that you give fair warning to people in line towards the end of the event, especially if your inventory is running low.

Questions and/or completed applications can be emailed to Kathryngomez1@gmail.com

This is a fundraising event being held by volunteers from the Charter Authority Schools.



Sponsorship Opportunities

Event Details:

Saturday, April 7, 2018, 2:00pm – 8:00pm
German American Social Club,
2101 Pine Island Rd S.W., Cape Coral, FL 33991
2,500 people are estimated to attend

Volunteers from the four City of Cape Coral Charter Authority Schools have come together to hold their 5th annual spring event, Charter Authority Rally. This event will host Food Vendors, Beer Stations, Games, Rides, Vendor Booths, Specialty Vehicles, Live Auction and 2 stages that will host entertainment throughout the event.

The following tax deductible sponsorship opportunities are available:

(All sponsors will be provided with a tax donation form. Please contact your tax preparer regarding any applicable deductions)

A listing of all participating sponsors will be published at charterauthorityrally.org for one year.

Main Stage Sponsor: \$30,000 – Sponsorship Taken!

- Company Logo or Name will be featured in all media ads and possibly television and radio announcements for the promotion of this event upon completion of contract along with ad copy no later than **March 1, 2018**
- Company Logo or Name will be featured as a sponsor of the Charter Authority Rally on banners hung in and around schools and at events to advertise Rally
- Company Logo or Name will appear on our 2018 Charter Authority Rally T-Shirts
- Banner at the main stage (produced by Foundation)
- Sponsorship of all entry wristbands
- Opportunity to make remarks from main stage! Free booth at the Charter Authority Rally event on April 7, 2018.
- Free booth at the Charter Rally event on April 7, 2018

Small Stage Sponsor: \$5,000

- Company Logo or Name will be featured in media ads and possibly television and radio announcements for the promotion of this event upon completion of contract along with ad copy no later than **March 1, 2018**
- Company Logo or Name will be featured as a sponsor of the Charter Authority Rally on banners hung in and around schools and at events to advertise Rally
- Company Logo or Name will appear on our 2018 Charter Authority Rally T-Shirts.
- Banner at the small stage (produced by Foundation)
- Free booth at the Charter Rally event on April 7, 2018

1st Gear - \$2,000

- Company Logo or Name will be featured in media ads and possibly television and radio announcements for the promotion of this event upon completion of contract along with ad copy no later than **March 1, 2018**
- Company Logo or Name will be featured as a sponsor of the Charter Authority Rally on banners hung in and around schools and at events to advertise Rally
- Company Logo or Name will appear on our 2018 Charter Authority Rally T-Shirts
- Receive 4 Complimentary T-Shirts
- Free booth at the Charter Authority Rally event on April 7, 2018.

2nd Gear - \$1,500

- Company Logo or Name will be featured in media ads and possibly television and radio announcements for the promotion of this event upon completion of contract along with ad copy no later than **March 1, 2018**
- Company Logo or Name will appear on our 2018 Charter Authority Rally T-Shirts
- Receive 2 Complimentary T-Shirts
- Free Booth at the Charter Authority Rally event on April 7, 2018.

3rd Gear - \$1,000

- Company Logo or Name will be featured in media ads and possibly television and radio announcements for the promotion of this event upon completion of contract along with ad copy no later than **March 1, 2018**
- Company Logo or Name will be listed on our 2018 Charter Authority Rally T-Shirts.
- Free booth at the Charter Rally event on April 7, 2018

4th Gear - \$500

- Company Logo or Name will be featured on Foundation Website and select marketing material for the promotion of this event upon completion of contract along with copy of logo no later than **March 30, 2018**
- Free booth at the Charter Rally event on April 7, 2018



RIDE SPONSORS

Mechanical Bull - \$500

Sponsor: Available

This will be a pay per ride attraction that will offer riders the opportunity to ride the bull for fun!
Great for adults and kids!

** Sponsor will be provided with signage around attraction area that states they sponsored the activity.
Always draws a crowd! Great for Branding!!*

Rock Climbing Wall Sponsor - \$500

Sponsor: TAKEN

We will host a Rock Climbing Wall in our games and ride area. When kids climb the wall they are able to ring a bell at the top. We estimate an average of 150 climbers/hour.

**Sponsor will have the opportunity to place banner for their business at the top of the climbing wall - one of the highest points at the rally! (4x4 size and suggest simple to read)*

Bungee Spider Jump Sponsor - \$400

Sponsor: TAKEN

Bungee Trampoline is a quad jumper that allows up to 4 riders at once to feel the excitement of soaring 22 feet safely into the air! Fun for all riders!

**Sponsor will be provided with signage around bungee jump area that states they sponsored the activity.
Attraction draws long lines and crowds!*

Twin Slide Sponsor - \$400

Sponsor: TAKEN

Children have fun going down this double inflatable slide - 2 riders at once for this adrenaline pumping ride!

**Sponsor will be provided with signage around slide area that states they sponsored the activity.*

Under the Sea Inflatable Bounce House - \$400

Sponsor: Available

Complimentary ride for our children under 42" – tons of exposure for your company!

**Sponsor will be provided with signage around bungee jump area that states they sponsored the activity.*

Nerf Gun Course Sponsor - \$400

Sponsor: Available

Always a top attraction at our events! Attraction draws long lines and on-looker crowds!

** Sponsor will be provided with signage around ride area that states they sponsored the activity.*

Human Soccer Ball Sponsor - \$400

Sponsor: TAKEN

NEW THIS YEAR!! Riders are admitted into this attraction in small groups to wear protective gear for a game of soccer where they are the ball!

** Sponsor will be provided with signage at attraction area that states they sponsored the activity.
A very popular attraction with long lines and crowds of onlookers @ other events!*

Interactive Baseball, Basketball and Soccer Game - \$200/ EA

Sponsor: Available

** Sponsor will be provided with signage around the gaming area of their choice stating they sponsored the activity.
Great way to advertise your business!*

Businesses or personal supporters can participate with signage posted at Rally:

Full Color Promotional Yard Sign - \$75 Donation!

Business Vendor Booth in Marketplace - \$100 Secures your Spot!

Questions & Sponsorship availability can be emailed to capecharterfoundation@gmail.com



All Checks to be made out to Charter Authority Rally or
Cape Coral Municipal Charter Foundation

Item Number: 12.A. Meeting Date: 3/13/2018 Item Type: STAFF COMMENT:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Christopher Fennell, Interim Principal, Oasis Elementary School

SUMMARY:

ADDITIONAL INFORMATION:

Item Number:	14.A.
Meeting Date:	3/13/2018
Item Type:	NEW BUSINESS:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Presentation of the FY 2017-18 Budget Amendment No. 1 - Mary Anne Moniz, Business Manager

SUMMARY:

ADDITIONAL INFORMATION:

ATTACHMENTS:

Description	Type
▣ FY 2017-18 BUDGET AMENDMENT NO 1	Backup Material
▣ FY 2017-18 Budget Presentation	Backup Material



TO: Charter School Governing Board

THRU: Jacquelin Collins, Superintendent

FROM: Mary Anne Moniz, Business Manager *Mary Anne Moniz*

DATE: February 28, 2018

SUBJECT: FY 2017-18 Budget Amendment No. 1

The FY 2017-18 Operating Budget of \$30,964,571 was adopted by the City of Cape Coral Charter School Authority Governing Board on August 8, 2017. The Charter School Authority's Business Manager, Superintendent, Principals and respective Operating Departments (Transportation, Food Service, Procurement, Maintenance, and Custodial) developed the budget which was projected to use \$253,779 from fund balance to support operating expenditures.

The proposed Budget Amendment is being requested to modify the estimates of revenues and appropriations but is necessary to capture miscellaneous adjustments and the reclassification of the Discretionary Capital (Restricted Fund Balance) as well as the \$1,200,000 approved by the Governing Board in September to begin replacing the building air conditioning needs.

Below is a summary of the proposed changes for both revenue and expenditure categories. In addition, detailed tables outlining all of the changes can be found in the attachments that follow.

Revenue Category - Sources	FY 2018 Adopted	Adjustments	FY 2018 Amend. No. 1	% Change
Assigned Fund Balance	\$ 253,779	\$ 1,002,023	\$ 1,255,802	394.84%
Restricted Fund Balance		1,697,980	1,697,980	0.00%
Committed Fund Balance		486,371	486,371	0.00%
Unassigned Fund Balance	6,334,137	(1,536,485)	4,797,652	-24.26%
Intergovernmental	22,937,710	(685,823)	22,251,887	-2.99%
Public Education Capital Outlay	582,762	32,528	615,290	5.58%
Charges for Service	666,450	-	666,450	0.00%
Miscellaneous	189,733	13,518	203,251	7.12%
Other: Debt Proceeds	-	-	-	0.00%
Total Incr (Reduction of Revenues & Balance Forward:	\$ 30,964,571	\$ 1,010,112	\$ 31,974,683	3.26%

Expenditure Category - Uses	FY 2018 Adopted	Adjustments	FY 2018 Amend. No. 1	% Change
Personnel	\$ 16,567,465	\$ 98,031	\$ 16,665,496	0.59%
Operating	7,022,075	122,627	7,144,702	1.75%
Capital Outlay	318,165	557,733	875,898	175.30%
Debt Service	252,211	54,372	306,583	21.56%
Restricted Fund Balance		1,697,980	1,697,980	0.00%
Committed Fund Balance		486,371	486,371	0.00%
Unassigned Fund Balance	6,804,655	(2,007,002)	4,797,653	-29.49%
Total Incr (Reduction) of Appropriated Expenditures & Reserves:	\$ 30,964,571	\$ 1,010,112	\$ 31,974,683	3.26%

BALANCES BROUGHT FORWARD

Balances Brought Forward (Cash) are estimated at \$6,539,825 to coincide with the Comprehensive Annual Financial Report (CAFR) for the fiscal year ending June 20, 2017. In addition, a total of \$1,697,980 has been added to Restricted Fund Balance for Discretionary Capital dollars. At this time, the Discretionary Capital funding has been set aside until a final decision is reached on whether we are able to keep it or will have to return the funds to Lee County.

In addition to the above, the Budget Amendment includes a reduction to Unassigned Fund Balance of \$1,200,000 for the replacement of our systems air conditioning units. This was previously approved by the Governing Board in September 2017. To date, a total of \$713,629 has been encumbered and the balance of \$486,371 has been placed in Committed Fund Balance for future use.

Please note that financial statements were adjusted to reflect an \$800,000 transfer of fund balance from Oasis Elementary to Oasis High School to adhere to the new monthly financial statements in the Board packet. This transfer is relevant as to Florida Statute 1002.33(17)(b). Fla. Stat. (2017).

SOURCES/REVENUES

Sources, also called revenues, reflect a proposed decrease of \$639,777 or 2.62% when compared to the Adopted Budget. The primary cause of this decrease is associated with the adjustment of \$739,045 to move Discretionary Capital to Restricted Fund Balance. Explanations for each adjustment to revenue can be found below:

INTERGOVERNMENTAL

- **AICE**

AICE revenues are difficult to estimate since this source is based on student pass rates for AS/A level exams as well as diploma recipients. In June 2016, we had 64 diploma recipients, whereas in June 2017 we had 21. In June 2016, we had 750 exams passed and in June 2017 there were 659.

Actual revenue totaled \$540,069 which was \$87,031 less than the adopted budget of \$627,100. This program generated \$651,050 last fiscal year.

It should also be noted that State Statute has changed the bonus structure and there is no longer a maximum amount award to teachers for student pass rates, so the current year's pay-out was greater than previous years. Another change is that 80% of the funds awarded must be directly correlated to the program.

- ***Florida Education Finance Program (FEFP)***

Using the latest survey information provided by Lee County School District, FEFP reflected a reduction of \$40,554 to the \$20,670,372 budget. This funding source is calculated using student full-time equivalency (FTE). As of the last survey, our enrollment decreased by 7.4 FTE. As discussed throughout the budget process, while there is a reduction in revenue, we continue to budget at 96% to be conservative.

- ***Florida Teacher Lead/Classroom Supply Assistance***

Florida Teacher Lead provides our teachers with an allocation to be used for the reimbursement of instructional materials and supplies for use in teaching students. Each teacher received a total of \$252.61. This funding is off-set through payroll. Due to vacancies, a reduction of \$1,933 was made to match actual funding received for this program.

- ***Other Misc. State Shared***

During the budget development process, there was not a specific object to capture dollars associated with the anticipated Discretionary Capital. In an effort to keep this funding separated from other revenue we budgeted \$739,045 in this category, while at the same time, taking a very conservative approach. Since then, we have received a total of \$1,697,980 but have set the funding aside awaiting final determination on award. Therefore, this funding has been reallocated to Restricted Fund Balance where it will remain until a final decision is reached.

- ***School Recognition Funds***

As previously announced, both the Christa McAuliffe and Oasis Middle Schools were recognized as an "A" School for the 2016-2017 school year. Funding for School Recognition Funds are not budgeted as recognition is not known at the time of the budget development process. Therefore, budgets have been adjusted to reflect the actual amounts awarded which totaled \$157,957. These dollars are a pass-through and are paid out to the school staff as determined in their plans submitted to the District.

- ***Title II-A Funding***

As part of the budget development process, it has been practice to budget at the same level as previous year's funding for this category. This year, our system has been awarded a total of \$59,474 to be used for professional development. This is an increase of \$24,783 over previous year. It should be noted that if funding is not spent by year-end schools are required to pay these funds back. We have utilized \$18,196 to date of this funding.

PUBLIC EDUCATION CAPITAL OUTLAY (PECO)

- ***Public Education Capital Outlay***

PECO revenues reflect an increase of \$32,528 when compared to the budget of \$582,762 for a total of \$615,290. It should be noted that this is budgeted at 96% as this funding has historically reflected a decline in the last quarter of the year.

MISCELLANEOUS REVENUES

- ***Book Sales***

This category has been used as a holding place for those dollars associated with Scholastic Books. Due to recent changes made by the City's Finance Department, these dollars are now captured in a liability account and will no longer be budgeted for revenues or expenditures; therefore, the \$22,600 that was initially budgeted has been removed.

- ***Contribution Charter Rally Revenue***

A \$10,000 contribution was transferred into General Funds from the High School Charter Rally proceeds. This funding was used to offset the technology costs of providing students with chromebooks.

- ***Contributions/Donations***

Contributions/donations are budgeted based on what the schools anticipate to receive from outside sources or Parent Teacher Organizations. Although the Middle School anticipated using funds from their technology internal funds, to help offset their chrome book costs, it was decided to wait until next school year. Therefore, a reduction of \$25,000 has been made. In addition, Christa McAuliffe had a slight increase of \$640.

- ***Health Care Insurance Profit Sharing***

An adjustment of \$875 was realized for the reimbursement of a Flexible Spending Care also known as Wage Works.

- ***Lost/Damaged/Sold Textbooks***

It was identified that dollars reimbursed for lost/damaged/sold textbooks had previously been applied to an incorrect account. Now that this has been corrected, we are seeing a slightly higher increase in these revenues and increased these revenues by \$400.

- ***Other Misc. Revenue/Reimbursable Charges***

This category is now being used to capture miscellaneous transfers from internal funds; however, \$11,533 is associated with the reimbursement of payroll expenses associated with the OMS Afterschool Program from FY 2013-FY 2018.

- ***Other Misc. Revenue***

While this account has been used to capture miscellaneous internal fund transfers, schools were directed by City Finance to pay for the system-wide Holiday Party through General Funds. Therefore, each school provided funding toward this event.

- ***Reimbursable Charges***

All revenue associated with City Park & Recreation Departments is captured in this category. This includes: Early Bird/After School, Bus Usage, Custodial Services, and OMS Gym reimbursements. Revenue associated with the Early Bird/After School Program exceeded expectations coming in at \$26,166 in which budgets have been adjusted to reflect a \$23,260 increase as additional bus trips and custodial reimbursements are expected.

- ***Rents and Royalties***

To date, we have had very few facility rentals. Funding associated with the \$1,500 increase is associated with a recent volleyball event.

- ***Short Term Investment Income***

As we have begun to monitor our investments more closely, we have realized a greater investment rate on fund balance. It is estimated that this income will almost double in FY 2018 from an estimated \$24,775 to \$46,118. The funding associated with Discretionary Capital is also expected to help increase these resources.

EXPENDITURES/USES

The proposed Budget Amendment would increase the Charter School's total budgeted expenditures by \$832,763 from \$24,159,916 to \$24,992,679 or 3.45%. In addition, reserves will increase by \$177,349 from \$6,804,655 to \$6,982,004 for a net increase in appropriated expenditures and reserves of \$1,010,112 or 3.26%.

PERSONNEL

While there were several adjustments between payroll accounts, there is an expected increase of \$98,031 to payroll. This is primarily associated with the payout of School Recognition funds which totaled \$193,157 as well as AICE teacher bonuses which totaled \$32,750.

OPERATING

Although there were multiple transfers of funds between operating lines, the overall Operating category increased by \$122,627 from \$7,022,075 to \$7,144,702. Below are items that have initiated this change:

- ***Accounting & Auditing***

As agreed with the City, our system pays for the City Accountant. While we have previously paid a portion of their time, the service level has increased and this position has become full time. An increase of \$38,449 is expected.

- ***Outside Services***

Due to changes in our account structure, landscaping expenses will now be charged to outside services. Therefore, a reduction has been made to Building Maintenance and an increase of \$81,316 has been made to Outside Services for these expenditures. In addition, outside services associated with Speech and Occupational Services have increased.

- ***Travel Costs***

Travel Costs reflect an increase of \$10,063 which is primarily associated with an increase in Title II-A funding as noted above.

- ***Copy & Fax Machine Rent/Lease***

Due to changes in our account structure we now separate the cost of our copiers and the cost of copy overages. Therefore, a total decrease of \$29,697 is reflected in this category but an increase to Other Operating Materials and Supplies is noted.

- ***Equipment Repair/Maintenance***

Equipment Repair/Maintenance reflects an increase of \$28,487 which is associated with the increase of bus repairs.

- ***Building Maintenance***

Building Maintenance reflects a reduction of \$79,585 which is solely associated with landscaping noted in Outside Services above.

- ***Diesel Fuel***

Diesel Fuel has been reduced by \$9,400 through a fund transfer to help offset the increased bus maintenance costs.

- ***Other Repairs and Maintenance***

Other Repairs and Maintenance has been reduced by \$6,500 to cover bus repairs and parts.

- ***Small Equipment***

Small Equipment has decreased by \$22,601 which was previously budgeted for the purchase of projectors. It was determined that they were not needed at this time. In addition, a portion of this savings was used to offset some of the chrome book purchases.

- ***Computer Equipment/Accessory***

As approved by the Governing Board, both the Middle and High Schools purchased their computers outright vs. leasing. A total of \$73,328 was transferred to cover these purchases. In addition, the High School has used \$15,000 from their Internal Funds to help offset these expenditures.

- ***Operating Supplies***

A total of \$32,500 was transferred from various accounts into Operating Supplies which will be used to cover the costs of parts for our Transportation Department.

- ***Textbooks***

Textbooks reflect a decrease of \$44,280 from \$242,000 to \$197,720. A total of \$20,380 was used to cover the costs of the OHS Chromebook and Apple Digital Lab needs. An additional \$20,000 was transferred from the Middle School to cover Transportation purchase orders.

- ***Other Operating Materials & Supplies***

As noted above, dollars that were previously budgeted for copy overages were moved to this category to better capture these expenses.

- ***Training & Seminars***

Training & Seminars reflects an increase of \$16,042 which is associated with the increased Title II funding noted above.

- ***In-House Training***

In-House Training reflects an increase of \$12,917 which is associated with the increased Title II funding.

CAPITAL OUTLAY

Capital Outlay reflects a total Increase of \$557,734 from \$318,165 to \$875,899. This increase is primarily associated with the air conditioning units that were approved by the Governing Board in September 2017. To date, a total of \$713,629 has been encumbered and a balance of \$486,371 remains in committed fund balance. Our Facilities Manager and Procurement Manager are currently working with the vendor to obtain quotes on the mini split replacements.

- ***Equipment***

As noted above, a total of \$1,200,000 was approved for use from Fund Balance by the Governing Board on September 2017 so our system can begin improving our buildings; more specifically, air conditioning units. To date, a total of \$713,629 has been encumbered for Oasis Elementary, Christa McAuliffe, and Oasis Middle Schools. Below is a breakdown by school:

- OES \$298,991
- OMS \$231,252
- CME \$183,386
- OHS n/a

In addition to the above, funding was transferred from this category so the High School and Middle Schools could purchase their chromebooks direct vs. lease.

- ***Buildings***

A decrease of \$15,000 is reflected under the Buildings account and is primarily associated with the CME Portable Study. While we anticipated a total budget of \$50,000, the study was proposed at \$35,000.

DEBT SERVICE

- ***Debt Service***

After reviewing the Chromebook Lease, City Finance had reclassified both the Chromebook and Bus Leases to Debt. This new expense category will capture both Principal Expense as well as Debt Interest. Funding was simply shifted between Operating and Capital categories to cover these costs.

OTHER

- ***Insurance***

Due to a reduction in claims and lower than estimated rates, we anticipate a credit of approximately \$16,171 to our insurance premiums in FY 2018. Since we have not received this funding the budget has not been adjusted to date.

- **Fiscal Service Chargebacks**

It should be noted that Fiscal Service Chargebacks are still under review.

CONCLUSION

In conclusion, this budget amendment is requested to align revenue and expenditure categories due to miscellaneous adjustments or transfers between accounts, reclassification of the Discretionary Capital, and adjust the \$1,200,000 for air conditioning units as approved by our Governing Board in September 2017.

Through the support of staff, we continue to look for ways to increase our revenues and decrease our expenses to reduce anticipated use of fund balances.

In closing, it is staff's recommendation that the Governing Board approve the FY 2017-18 Budget Amendment No. 1.

Attachments

cc: Victoria Bateman, Financial Services Director, City of Cape Coral
Kevin Brown, Principal, Christa McAuliffe Elementary
Jacqueline Collins, Superintendent, Cape Coral Charter School Authority
Donnie Hopper, Principal, Oasis Middle School
Jeanette Kreuz, Sr. Accountant, City of Cape Coral
Christopher Phillips, Management/Budget Administrator, City of Cape Coral
Amanda Sanford, Principal, Oasis High School
Jo-Anne Velotti, Assistant Management/Budget Administrator, City of Cape Coral



FY 2017-18 Revenues Budget Amendment No. 1

Object	Description	FY 2017-18		FY 2017-18
		Adopted	Adjustment	Amend No. 1
531901	Other Fed Grants	\$ (102,094)	\$ -	\$ (102,094)
533261	NSLP Reimbursement Lunch	(437,750)	-	(437,750)
533262	NSLP Reimbursement Breakfast	(66,950)	-	(66,950)
535750	FEFP-FL Ed Fin Prog St Shared	(20,670,372)	40,554	(20,629,818)
535751	FI Teacher Lead Prog St Shared	(47,656)	1,933	(45,723)
535752	School Recog Funds St Shared	-	(157,957)	(157,957)
535753	VPK Program State Shared	(212,052)	-	(212,052)
535754	Charter Sch Cap Outly St Share	(582,762)	(32,528)	(615,290)
535755	Other Misc State Shared	(739,045)	739,045	-
535756	Title II-A Funding St Shared	(34,691)	(24,783)	(59,474)
535757	AICE Revenue State Shared	(627,100)	87,031	(540,069)
547801	Student Lunch Serv Charges	(654,050)	-	(654,050)
547803	Transportation Service Charges	(12,400)	-	(12,400)
561102	Short term investment income	(24,775)	(21,343)	(46,118)
562101	Rents and Royalties	(500)	(1,500)	(2,000)
564102	FA Auction/Salvage Proceeds	-	-	-
566101	Contrib/Donation Private Sourc	(80,520)	24,360	(56,160)
566104	Contrib Charter Rally Revenue	-	(10,000)	(10,000)
569101	Other Miscellaneous Revenue	(1,100)	(6,100)	(7,200)
569103	Book Sales Misc Revenue	(22,600)	22,600	-
569104	Lost/Damaged/Sold Textbooks	(900)	(400)	(1,300)
569110	Reimbursable Charges	(35,938)	(23,260)	(59,198)
569116	Oth Misc Rev/Reimbursable Chrg	-	(15,500)	(15,500)
569119	HealthCare Ins Profit Sharing	-	(875)	(875)
569901	Other Miscellaneous Revenues	(23,400)	18,500	(4,900)
Total Revenues:		\$ (24,376,655)	\$ 639,777	\$ (23,736,878)
599910	Restricted Fund Balance	\$ -	\$ (1,697,980)	\$ (1,697,980)
599920	Committed Fund Balance	-	(486,371)	(486,371)
599930	Assigned Fund Balance	(253,779)	(1,002,023)	(1,255,802)
599940	Unassigned Balances	(6,334,137)	1,536,484	(4,797,653)
Total Fund Balance:		\$ (6,587,916)	\$ (1,649,890)	\$ (8,237,806)
Grand Total All Revenues:		\$ (30,964,571)	\$ (1,010,113)	\$ (31,974,684)



FY 2017-18 Expenditures Budget Amendment No. 1

Object	Description	FY 2017-18		FY 2017-18	
		Adopted	Adjustment	Amend No. 1	
611110	Administrator/Principal Salary	\$ 730,740	\$ 11,033	\$ 741,773	
612120	Classroom Teacher Salary	7,763,969	-	7,763,969	
612130	Oth Certified Personnel Salary	690,114	(111,838)	578,276	
612150	Aides Salary	363,045	(15,540)	347,505	
612160	Other Support Personnel Salary	1,977,857	32,007	2,009,864	
613102	Contract Employees Salary/Wage	1,100	-	1,100	
613140	Substitutue Teacher Salary/Wag	205,000	-	205,000	
614101	Overtime	3,720	-	3,720	
615101	Special Pay/Add Pay	383,105	11,300	394,405	
615107	Employee Recognition/Bonus	-	193,157	193,157	
621101	FICA Taxes	751,354	2,800	754,154	
621102	Medicare Taxes	174,744	668	175,412	
622110	Florida Retirement System(FRS)	947,520	(3,881)	943,639	
623101	Life,Health,Disability Insur	193,905	(5,035)	188,870	
623102	Self-Insured Health Plan	2,228,634	(26,583)	2,202,051	
623107	Opt Out Health Ins Subsidy	40,399	1,400	41,799	
624101	Workers Compensation	112,259	8,109	120,368	
624103	Leave Payout	-	434	434	
Total Personnel:		\$16,567,465	\$98,031	\$16,665,496	
631304	Legal Services	\$ -	\$ 2,800	\$ 2,800	
631312	Accounting & Auditing	96,249	38,449	134,698	
631399	Other Professional Services	364,534	(138)	364,396	
634107	Physicals - General	9,426	(658)	8,768	
634119	Employee Health Clinic Charges	2,247	-	2,247	
634120	Outside Services	14,839	81,316	96,155	
634123	Dual Enrollment Tuition	38,000	-	38,000	
634125	Athletics Coaches & Officials	84,000	-	84,000	
640101	Food And Mileage (City)	6,736	1,397	8,133	
640105	Travel Costs	18,551	10,063	28,614	
641101	Communication Service	8,419	(316)	8,103	
641102	Telephone Service	113,065	1,569	114,634	
641103	Telecommunication Service	563	(180)	383	
641104	Postage & Shipping	14,709	800	15,509	
643202	Electric	469,913	-	469,913	
643203	Water & Sewer	54,783	-	54,783	
643205	Propane Fuel	5,151	-	5,151	
644101	Building Rental/Leases	2,967,613	-	2,967,613	
644102	Equipment Rental/Leases	3,935	-	3,935	
644103	Copy & Fax Machine Rent/Lease	68,380	(29,697)	38,683	
644199	Other Rentals/Leases	101	-	101	
645101	Insurance	297,301	-	297,301	
646102	Equip Repair/Maintenance	158,055	28,487	186,542	
646103	Building Maintenance	338,997	(79,585)	259,412	
646104	Diesel Fuel	112,718	(9,400)	103,318	
646105	Parts Repair/Maintenance	-	500	500	
646106	Unleaded Fuel	1,165	-	1,165	
646108	Other Repairs & Maint.	19,000	(6,500)	12,500	
647101	Printing	2,388	600	2,988	
648101	Advertising	2,681	-	2,681	
649102	Bank Fees	11,173	-	11,173	
649103	Various Fees	171,111	(1,434)	169,677	
652101	Office Supplies	78,234	1,514	79,748	
652113	Uniforms	2,775	-	2,775	
652114	Chemicals	105	-	105	

Object	Description	FY 2017-18 Adopted	Adjustment	FY 2017-18 Amend No. 1
652115	Tools	1,026	(200)	826
652116	Small Equipment	68,178	(22,601)	45,577
652117	Janitorial Supplies	81,500	-	81,500
652118	Operating Medical Supply	-	250	250
652119	Food And Beverage	559,500	-	559,500
652121	Computer Equip/Accessory	74,076	73,328	147,404
652122	Computer Software/License	147,586	500	148,086
652125	Sod, Seed, Sand And Soil	-	-	-
652128	Operating Supplies - Charter S	81,201	25,869	107,070
652129	Textbooks	242,000	(44,280)	197,720
652130	Periodicals	-	150	150
652139	School A La Carte Food	105,000	-	105,000
652141	Trophies/Awards	306	(103)	203
652145	Teacher Classroom Supply	48,203	(1,788)	46,415
652199	Other Operating Mat & Supplies	35,367	22,126	57,493
654101	Books Pubs Subscript & Membrshp	1,233	830	2,063
655101	Training & Seminars	33,941	16,042	49,983
655102	In-House Training	6,041	12,917	18,958
	Total Operating:	\$7,022,075	\$122,627	\$7,144,702
662101	Buildings	\$ 50,000	\$ (15,000)	\$ 35,000
662601	Improvements Other Than Bldgs	7,500	(5,000)	2,500
664101	Equipment	211,642	588,757	800,399
664102	Vehicles	3,000	1,500	4,500
664501	Computer Software Intangible	28,000	-	28,000
666101	Library Books	4,923	577	5,500
666102	Scholastic Book Fair	13,100	(13,100)	-
	Total Capital Outlay:	\$318,165	\$557,734	\$875,899
671100	Principal Expense - Debt	\$ 233,532	\$ 54,372	\$ 287,904
672101	Debt Interest Expense	18,679	-	18,679
	Total Debt Service:	\$252,211	\$54,372	\$306,583
699201	Restricted Fund Balance	\$ -	\$ 1,697,980	\$ 1,697,980
699301	Committed Fund Balance	-	486,371	486,371
699901	Unassigned Fund Balance	6,804,655	(2,007,002)	4,797,653
	Total Reserves:	\$6,804,655	\$177,349	\$6,982,004
	Grand Total:	\$ 30,964,571	\$ 1,010,113	\$ 31,974,684

City of Cape Coral Charter School Authority

FY 2017-2018 Budget Amendment No. 1

March 13, 2018



FY 2017-2018

Budget Amendment No. 1

Purpose:

- To modify the estimates of revenues and appropriations as previously Adopted
- Necessary to capture:
 - Miscellaneous adjustments
 - Reclassification of Fund Balance
 - Reclassification of Discretionary Capital



Summary & Overview

Sources (Revenue)

Total as Adopted:	\$30,964,571
Total at Amendment No. 1:	\$ 31,974,683
Budget Amendment No. 1 Adjustments	
Use of Fund Balance (Assigned)	\$ 1,002,023 ¹
Committed Fund Balance	486,371 ²
Restricted Fund Balance	1,697,980 ³
Operating Fund Balance	(1,536,485) ⁴
Current Intergovernmental	(685,823) ⁵
Capital Outlay	32,528 ⁶
Charges for Service	-
Miscellaneous Revenue	13,518 ⁷
Other: Debt Proceeds	-
Total Adjustments:	\$ 1,010,112
Budget Amendment No. 1:	<u>\$ 31,974,683</u>

Notes: Sources

Balances Brought Forward

- ¹ Incr. Use of Fund Bal. from \$253,779 to \$1,002,023
² \$713,629 from AC's and \$288,394 Use of Fund Balance
³ Incr. to Committed Fund Bal. Remaining Bal. of AC's
⁴ Incr. to Restricted Fund Bal. to Move Disc. Capital \$
⁵ Reduction in Fund Balance \$1.2m AC's; Discr. Captl; Use

Intergovernmental

- ⁶ Red. In AICE \$87k, FEFP \$41k; Move Disc. Captl \$739k
⁷ Incr. School Rec. \$158k, Title II \$25k; Teacher Lead \$2k

Public Education Capital Outlay

- ⁸ Incr. of \$33k

Miscellaneous

- ⁹ Red. In Scholastic \$23k; Contrib \$24k; Misc. \$19k
¹⁰ Incr. Rally for OHS \$10k; OMS Afterschool \$16k;
¹¹ Xmas Party \$6k; P&R \$23k; Invest. Income \$21k
Total Adjustments:

Uses (Expenditures) Adjustments

Total as Adopted:	\$30,964,571
Total at Amendment No. 1:	\$ 31,974,683
Budget Amendment No. 1 Adjustments	
Personnel	\$ 98,031 ⁸
Operating	122,627 ⁹
Capital Outlay	557,733 ¹⁰
Other: Debt	54,372 ¹¹
Restricted Fund Balance	1,697,980 ¹²
Committed Fund Balance	486,371 ¹³
Unassigned Fund Balance	(2,007,002) ¹⁴
Total Adjustments:	\$ 1,010,112
Budget Amendment No. 1:	<u>\$31,974,683</u>

Notes: Uses

Personnel

- ⁸ School Recog; Misc. Payroll Adj; Health Plan Adj.; Add Pays \$ 98,031

Operating

- ⁹ City Acct; Title II; Bus Repairs; Projectors; Chromebooks; Misc. Adjustments/Transfers \$ 122,627

Capital Outlay

- ¹⁰ Increase for AC's; \$2k for Maintenance Van shortage 557,733

Other: Debt

- ¹¹ Adjustment for Chromebook Lease 54,372

Reserves

- ¹² Restricted Fund Balance (Disc Cap) 1,697,980

- ¹³ Committed Fund Bal. (AC Balance) 486,371

- ¹⁴ Unassigned Fund Balance (primarily adjustments for Disc. Capital & AC Purchases. (2,007,002)

Total Adjustments:

\$ 1,010,112



FY 2017-2018

Budget Amendment No. 1

Conclusion:

- First Budget Amendment in FY 2017-2018
- Purpose of this Budget Amendment is to adjust revenues and appropriations as noted.
- Recommend Board approval



Item Number:	14.B.
Meeting Date:	3/13/2018
Item Type:	NEW BUSINESS:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Discussion of Proposed Superintendent's Performance Evaluation Tool - Member Traiger

SUMMARY:

ADDITIONAL INFORMATION:

ATTACHMENTS:

Description	Type
▣ super eval workbook march 2018	Backup Material
▣ super eval march 2018 jc 1	Backup Material



City of Cape Coral Charter School Authority

SUPERINTENDENT EVALUATION WORKBOOK

March 2018

CONTENTS

2 Superintendent Evaluation Overview

3 Estimated Timeline of Actions

4 System Vision and Mission Statement

5 – 9 Evaluation Standards

- **#1 Information and Communication**
- **#2 Leadership and Management**
- **#3 Support for Teaching and Learning**
- **#4 Strategic Planning and Continuous Improvement**
- **Performance Rating Assessment Summary**

10 Explanation of Rubric Calculations

SUPERINTENDENT EVALUATION OVERVIEW

The City of Cape Coral Charter School Authority Superintendent Evaluation is designed to help the board and the superintendent develop thoughtful, constructive, measurable tasks that advance system goals and help maintain a healthy leadership.

In order to effectuate this outcome, the City of Cape Coral Charter School Authority Governing Board will formally evaluate the superintendent's job performance twice a year, on or by June 15th and December 15th, and each subsequent year during the term of any contract.

The evaluation will be based on the administrative job description, and any other applicable standards of performance the Board establishes the superintendent must complete as a goal for the year. Any additional criteria for evaluation, if called for, can be developed at a public board meeting prior to conducting any of the two major evaluations. The superintendent will be notified of the additional criteria and any expected outcomes prior to the evaluation.

At the Board's discretion, discussions with and about the superintendent and his/her performance will be held in a public session. Final results of the evaluation will be written and placed in the superintendent's file.

In the case of a need for performance remediation, the Board will notify the superintendent in writing of specific areas for reevaluation, and the superintendent will be given the opportunity to correct deficiencies or inconsistencies to the satisfaction of the Board.

The superintendent's evaluation is the main source of quantitative data which the Board then uses to provide feedback to the superintendent and clarify exactly how he/she is performing, whether or not goals are being achieved, and what needs to be done as a consequence of the results. An acceptable superintendent's evaluation is one that is built on both a parallel and aligned system that successfully links student performance targets, teacher performance targets, administrator and administration team targets, and ultimately, school district performance targets.

A well mapped evaluation process is an important factor in building and maintaining a respectful board-superintendent relationship; it gives both parties an opportunity to organize and implement a detailed agreement that is built on realistic goals, and actionable leadership targets.

ESTIMATED TIMELINE AND ACTION(S)

MARCH/APRIL (prior to completion of the budget)

- Board and Superintendent review superintendent job description/standards/goals and the evaluation process for the current year. Timelines are also discussed.
- The Strategic Plan is reviewed.

AUGUST/OCTOBER/DECEMBER

- During August the Superintendent reports interim progress on evaluation goals.
- During October the Strategic Plan for the upcoming year is reviewed and updated.
- In December updates address progress of the current school year.

DECEMBER

- One month prior to the mid-term performance evaluation, the superintendent completes a self-assessment which is distributed to the Board.
- On or about December 15th is the superintendent's mid-term evaluation.

MARCH/APRIL/MAY

- If necessary, in March the Board and superintendent meet to discuss and clarify the results of any changes to the evaluation documents; changes to the second evaluation may be made as a result of this discussion.
- On or about April 15th an evaluation meeting will be held in executive session unless the superintendent requests a public meeting.

JUNE

- The final approval of the completed evaluation is conducted during a Regular Board Meeting. A copy of the final written evaluation is placed in the personnel folder of the Superintendent.
- The Governing Board shares the results of the evaluation with the community during a regularly scheduled meeting on or before June 15th.

OUR SYSTEM VISION AND MISSION STATEMENTS

Our Vision:

"Four Schools, One Vision"

We believe that everyone can succeed in a safe and nurturing environment through positive partnerships between parents, schools and the community.

Our Mission:

Our Mission is to create a K-12 system that strives to empower students to be independent, responsible life-learners who value personal integrity, academic achievement, and have a global impact.

System Core Values:

The schools in the City of Cape Coral Charter School System believe:

- Schools should teach knowledge and cultural literacy within a rigorous curriculum that is relevant to students' needs, and stimulates their natural curiosity, imagination, and thinking skills.
- Student achievement is a result of high staff expectations, quality lessons, challenging curricula, and differentiation in teaching and learning.
- Our schools have created a unique environment and family atmosphere where a sense of community and citizenship are valued, and a collective responsibility is created to promote student success.
- By focusing on our true customers – the student – we are able to infuse the character traits of love, kindness, respect, teamwork, compassion, and cooperation into their daily lives, making our schools the happy and positive environments for which they are recognized.

Strategic Plan 2017-2020

GOAL #1: Increase Student Achievement

GOAL #2: Become an Organization of Continuous Improvement

GOAL #3: Increase Community Engagement

EXPLANATION OF FINAL RUBRIC CALCULATIONS

All seven voting board members have an equal voice in the superintendent's evaluation.

The superintendent is evaluated on each of the four objective performance standards and annual goals, including but not limited to: *Information and Communication, Leadership and Management, Support for Teaching and Learning, Strategic Planning and Continuous Improvement.*

The rubric below uses the corresponding values to indicate the board member's collective knowledge, experience with or impression of the superintendent's performance.

<u>Scale</u>	<u>Evaluation Status</u>
3.250 – 4.000	Highly Effective
2.500 – 3.249	Effective
1.750 – 2.499	Needs Improvement
1.00 – 1.749	Unsatisfactory

Highly Effective: Superintendent's performance exceeds effective levels on a continuous or long-term basis; he/she out performs relative to minimum expectations; performance is most often superior, exceeding expectations.

Effective: Superintendent's performance is sufficient and appropriate and performs all functions within the role.

Needs Improvement: Superintendent adequately performs all functions within role, however, his/her leadership or scope of proficiency is insufficient or inconsistent.

Unsatisfactory: Superintendent fails to meet expectations associated with the role of superintendent; substantial professional development is needed; performance is below acceptable levels.



Superintendent's Performance Rating for Standard 1: Information and Communication

Check one box for each indicator and circle overall standard rating.		HE (4 pts)	E (3 pts)	NI (2 pts)	U (1 pt)
Strategic Plan Goal #1: Strategy 1, Strategy 2, Strategy 3					
I-A	Strives to develop positive relationships with all stakeholders.				
I-B	Communicates in a timely manner system wide information, goals, and critical issues to the board members and other stakeholders.				
I-D	Establishes positive staff morale through flexibility, support, and recognition of groups and individuals working toward system wide improvement				
I-E	Directs the collection and maintenance of information data appropriate to the monitoring of the Strategic Plan.				
I-F	Communicates overall Strategic Plan requirements to administrative staff.				
To find an average score for this category, add rating points and divide by the number of questions. Place your score in the box on the right.					

HE - Highly Effective

E - Effective

NI - Needs Improvement

U - Unsatisfactory

Comments:



Superintendent's Performance Rating for Standard 2: Leadership and Management

Check one box for each indicator and circle overall standard rating.		HE (4 pts)	E (3 pts)	NI (2 pts)	U (1 pt)
Strategic Plan Goal #2: Strategy 1, Strategy 3 Strategic Plan Goal #3: Strategy 1, Strategy 2					
2-A	Models good leadership by using quality improvement principles, processes and practices in daily administration of the system or area of responsibility.				
2-B	Models a collaborative leadership style to involve board members and other stakeholders in establishing and achieving the system's Strategic Plan.				
2-C	Implements NEOLA policies and decisions and keeps Board Members well informed.				
2-D	Works effectively with City management and departments.				
2-E	Understands the prudent use of social networking as a potential vehicle for communicating system wide with the community.				
To find an average score for this category, add rating points and divide by the number of questions. Place your score in the box on the right.					

HE - Highly Effective

E - Effective

NI - Needs Improvement

U - Unsatisfactory

Comments:



Superintendent's Performance Rating for Standard 3: Support for Teaching and Learning

Check one box for each indicator and circle overall standard rating.		HE (4 pts)	E (3 pts)	NI (2 pts)	U (1 pt)
Strategic Plan Goal #1: Strategy 1, Strategy 2, Strategy 3 Strategic Plan Goal #2: Strategy 2, Strategy 3, Target 5					
3-A	Ensures that training plans are developed to provide skills to employees to accomplish tasks in alignment with the Strategic Plan.				
3-B	Appropriately and professionally manages personnel issues including recommendations, evaluations, staff deficiencies, and retention.				
3-C	Provides feedback on professional performance and offers assistance to strengthen weaknesses in performance.				
3-D	Ensures schools are safe and secure by effectively evaluating and addressing the needs in facilities, staffing, training, monitoring and enforcement.				
3-E	Understands and enhances curriculum development to ensure a high quality education for all students.				
To find an average score for this category, add rating points and divide by the number of questions. Place your score in the box on the right.					

HE - Highly Effective

E - Effective

NI - Needs Improvement

U - Unsatisfactory

Comments:

Superintendent's Performance Rating for Standard 4: Strategic Planning and Continuous Improvement



Check one box for each indicator and circle overall standard rating.		HE (4 pts)	E (3 pts)	NI (2 pts)	U (1pt)
Strategic Plan Goal #2; Target 1, Strategy 1, Target 2, Strategy 2, Target 3, Strategy 3 Target 4, Strategy 4					
4-A	Develops and monitors the Strategic Plan in alignment with the System's mission and goals.				
4-B	Manages the implementation of the Strategic Plan in collaboration with the Governing Board.				
4-C	Allocates or utilizes resources consistent with the implementation of the Strategic Plan aligning it with budget development.				
4-D	Maintains transparency in the budget and budget process to explain how, and why, resources are being allocated.				
4-E	Keeps informed on the needs of the system platform - plant, facilities, technology, equipment and supplies.				
4-F	Analyzes and uses data for decision making to review or improve actions, plans, processes, and systems.				
To find an average score for this category, add rating points and divide by the number of questions. Place your score in the box on the right.					

HE - Highly Effective

E - Effective

NI - Needs Improvement

U - Unsatisfactory

Comments:

Superintendent's Performance Rating Assessment Summary



Write average assessment rating per standard.		HE (4 pts)	E (3 pts)	NI (2 pts)	U (1pt)
S-1	Information and Communication				
S-2	Leadership and Management				
S-3	Support for Teaching and Learning				
S-4	Strategic Planning and Continuous Improvement				
	Overall average (all four categories combined)				
	Overall Performance Assessment Rating (check box)				

The following scale will be used to determine the overall performance rating:

Highly Effective	3.250 - 4.000	Needs Improvement	1.750 - 2.499
Effective	2.500 - 3.249	Unsatisfactory	1.000 - 1.749

Signature of Evaluating Governing Board Member	Date
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Item Number:	16.A.
Meeting Date:	3/13/2018
Item Type:	TIME AND DATE OF NEXT MEETING

AGENDA REQUEST FORM
City Of Cape Coral Charter School
Authority

TITLE:

The Regular Governing Board Meeting will be held on Tuesday, April 10, 2018 at 6:00p.m. at Oasis High School - Cafeteria, 3519 Oasis Boulevard, Cape Coral, FL 33914

SUMMARY:

ADDITIONAL INFORMATION:

Item Number:	16.B.
Meeting Date:	3/13/2018
Item Type:	TIME AND DATE OF NEXT MEETING

AGENDA REQUEST FORM
City Of Cape Coral Charter School
Authority

TITLE:

The Budget Workshop will be held on Tuesday, April 17, 2018 at 9:00a.m. at City of Cape Coral Nicholas Annex, Room A200-Green Room, 815 Nicholas Parkway, Cape Coral, FL 33990

SUMMARY:

ADDITIONAL INFORMATION: