



AGENDA

REGULAR MEETING OF THE CAPE CORAL CHARTER SCHOOL GOVERNING BOARD

Tuesday, October 9, 2018

City of Cape Coral Council Chambers

5:30 PM

1. CALL TO ORDER

A. Chairman Michael Campbell

2. MOMENT OF SILENCE:

A. Chairman Campbell

3. PLEDGE OF ALLEGIANCE:

A. Chairman Campbell

4. ROLL CALL:

A. Chairman Campbell, Vice-Chair Tami Traiger, Sam Fisher, Vanessa Metzger, Robert Miniaci, Jennifer I. Nelson, District 4, Angela Ticich, Russell Winstead

5. APPROVAL OF MINUTES:

A. Approval of Regular Governing Board Minutes, September 11, 2018

6. APPROVAL OF AGENDA REGULAR MEETING:

A. Approval of Regular Governing Board Agenda, October 9, 2018

7. PUBLIC COMMENT:

- A. Student Presentation - Richard Rothausen, Oasis High School
- B. Public Comment is limited to three(3) minutes per individual; 45 minutes total comment time.

8. CONSENT AGENDA:

A. Teacher Merit Pay: The Best & Brightest Educator Bonus Lists for "Highly Effective and "Effective" Teachers - Jacquelin Collins,

Superintendent

- B. Approval of General Personnel Movements including administrative, certificated, support, substitute staff and out-of-field appointments - Superintendent Collins
- C. Approval of the Charter School Authority Regular Governing Board Meeting Dates, Location, and Time 2019 - Member Ticich
- D. Approval of Superintendent Evaluation Forms and Schedule for Submission - Vice-Chair Traiger

9. SUPERINTENDENT REPORT:

- A. Superintendent Jacquelin Collins
- B. Update: Bus Service Outsourcing Request for Proposal - Jacquelin Collins, Superintendent and Danielle Jensen, Director of Procurement and Food Service

10. CHAIRMAN REPORT:

- A. Chairman Michael Campbell
- B. Board Reorganization - Charter School Authority Governing Board Reorganization will be conducted at the next Regular Governing Board meeting on November 13, 2018. The Board will reorganize under "PUBLIC COMMENT: Item 7A." - Chairman Campbell

11. FOUNDATION REPORT:

- A. Gary Cerny, Foundation President

12. STAFF COMMENT:

- A. Christopher Cann, Principal, Oasis Elementary

13. UNFINISHED BUSINESS:

14. NEW BUSINESS:

- A. Budget Update - MaryAnne Moniz, Business Manager

15. FINAL BOARD COMMENT AND DISCUSSION:

16. TIME AND DATE OF NEXT MEETING

- A. The next Regular Governing Board Meeting will be held on Tuesday, November 13, 2018 at 5:30p.m. in Cape Coral City Council Chambers, 1015 Cultural Park Blvd., Cape Coral, FL 33990

17. ADJOURNMENT:

Members of the audience who address the Board/Commission/Committee shall step up to the speaker's lectern and give his/her full name, address and whom he/she represents. Proper decorum shall be maintained at all time. Any audience member who is boisterous or disruptive in any manner to the conduct of this meeting shall be asked to leave or be escorted from the meeting room.

In accordance with the Americans with Disabilities Act and SS 286.26, Florida Statutes, persons needing a special accommodation to participate in this proceeding should contact the Human Resources Department whose Office is located at Cape Coral City Hall, telephone 1-239-574-0530 for assistance; if

hearing impaired, telephone the Florida Relay Service Numbers, 1-800-955-8771 (TDD) or 1-800-955-8700 (v) for assistance. In accordance with Florida Statute 286.0105: any person who desires to appeal any decision at this meeting will need a record of the proceedings and for this purpose may need to ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which the appeal is based.

Item Number:	1.A.
Meeting Date:	10/9/2018
Item Type:	CALL TO ORDER

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Chairman Michael Campbell

SUMMARY:

ADDITIONAL INFORMATION:

Item Number: 2.A.

Meeting Date: 10/9/2018

Item Type: MOMENT OF SILENCE:

AGENDA REQUEST FORM

City Of Cape Coral Charter School Authority

TITLE:

Chairman Campbell

SUMMARY:

ADDITIONAL INFORMATION:

Item Number: 3.A.

Meeting
Date: 10/9/2018

Item Type: PLEDGE OF
ALLEGIANCE:

AGENDA REQUEST FORM
City Of Cape Coral Charter School
Authority

TITLE:

Chairman Campbell

SUMMARY:

ADDITIONAL INFORMATION:

Item Number:	4.A.
Meeting Date:	10/9/2018
Item Type:	ROLL CALL:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Chairman Campbell, Vice-Chair Tami Traiger, Sam Fisher, Vanessa Metzger, Robert Miniaci, Jennifer I. Nelson, District 4, Angela Ticich, Russell Winstead

SUMMARY:

ADDITIONAL INFORMATION:

Item Number: 5.A.

Meeting Date: 10/9/2018

Item Type: APPROVAL OF MINUTES:

AGENDA REQUEST FORM
City Of Cape Coral Charter School
Authority

TITLE:

Approval of Regular Governing Board Minutes, September 11, 2018

SUMMARY:

ADDITIONAL INFORMATION:

ATTACHMENTS:

Description	Type
▣ BOARD MINUTES, September 11, 2018	Backup Material



GOVERNING BOARD MINUTES

City of Cape Coral Charter School Authority

Governing Board Regular Meeting

Tuesday, September 11, 2018 at 5:30p.m.
Cape Coral City Council Chambers

1. Call to Order

A meeting of the City of Cape Coral Charter School Authority Governing Board of Lee County, Florida, met on Tuesday, September 11, 2018 at Cape Coral Council Chambers. Chairman Michael Campbell called the meeting to order at 5:30 p.m.

2. Moment of Silence

Chairman Michael Campbell

3. Pledge of Allegiance to the Flag of the United States of America

Chairman Campbell

4. Board Member Roll Call

Present: Chairman Michael Campbell, Tami Traiger (VC), Sam Fisher, Vanessa Metzger (CL), Jennifer I Nelson, District 4 (CM), Angela Ticich(Edu), Robert Miniaci, Russell Winstead

Notes: Traiger arrival: 5:35p.m.; Winstead arrival 6:35p.m.; Minaci departure 7:27p.m.

Also Present: Jacquelin Collins, Superintendent

MaryAnne Moniz, Business Manager

Danielle Jensen, Director of Procurement and Food Services

Dolores Menendez, City Attorney, City of Cape Coral

Mark Moriarty, Assistant City Attorney, City of Cape Coral

Kevin Brown, Principal, Christa McAuliffe Elementary

Chris Cann, Principal, Oasis Elementary

Donnie Hopper, Principal, Oasis High School

Fran Haba, OHS Athletic Director

David Lanzone, Teacher, Christa McAuliffe Elementary
Nicole Calabrese, Teacher, Oasis Elementary (OES)
Anne-Marie Davis, Teacher, OES
Christina Placke, Teacher, OES
Aaron Willison, Teacher, Oasis High School (OHS)
Carie Guffy, Teacher OHS
Deb Downey, Substitute Teacher, JROTC, Cheer Coach, OHS
Jeanette Kreuz, Senior Accountant, City of Cape Coral
Sarah Cushman, CSA Bus Driver
Mary Lynn McDaniels, CSA Bus Driver
Health Sterk, CSA Educator
Lisa Whitacre, OHS Parent
Gary Cerny, Foundation President
Marilyn Stout, City Council Member
Members of General Public
Officer Wilcox, CCPD Detail

5. Approval of Previous Minutes

Motion made by Member Fisher, Second by Member Nelson to approve the Minutes:
August 14, 2018.

6. Approval of Regular Meeting Agenda

Motion made by Member Fisher, Second by Member Traiger to approve an amended agenda for the City of Cape Coral Charter School Authority Governing Board Meeting on August 14, 2018 as follows: *Unanimous; Motion Carried*

ADVANCE "STAFF COMMENT: ITEM 12A to PUBLIC COMMENT: ITEM 7A"

ADVANCE "UNFINISHED BUSINESS: ITEM 13A to PUBLIC COMMENT: ITEM 7B," and continue with the balance of the agenda in the following order: Items 8-11 and 14-17."

7. Public Comment

7A: *STAFF COMMENT* - Presentations by Frank Haba, Oasis High School Athletic Director, and CSA electives teachers about arts and music programs at their schools: David Lanzone, Christa

McAuliffe Elementary, Nicole Calabrese, Anne-Marie Davis, and Christina Placke, Oasis Elementary. Aaron Willison and Carrie Guffy, Oasis High School.

7B. Motion made by Member Traiger, Second by Member Fisher to have the Superintendent direct MaryAnne Moniz, Business Manager and the financial staff to do an analysis on the eight-room classroom options. Unanimous. Motion Carried

Christa McAuliffe Elementary Expansion Project Proposal Options with Discussion of Options 1, 2, and 3, to the City Council - Superintendent Collins, and Kevin Brown, Principal, Christa McAuliffe Elementary, and Daniel Flynn, GradyMinor Associates. Full Discussion Held

Superintendent Collins and Principal Brown both favor a brick and mortar structure but at this time they recommend modulars because it is more financially responsible. Option 1 is something they do not want to be considered at this time because seats can not be filled immediately, and the loss between full capacity and now would be huge.

Member Ticich expressed concern about City population growth and economic need.

Parent Representative Miniaci expressed concern about true and measureable benefits to the students.

City Attorney Menendez referenced concern for neighborhood acceptance and sensitivity to what is the vision of the campus, and how it will affect surrounding areas in the future.

Member Traiger expressed concern that we need to think future forward, and be aware of exactly what we are physically working with, and the debts we are going to accrue in the future.

Member Winstead asks what do we want to ultimately do long-term? He wants a more definitive plan and comprehensive understanding of the monetary and fiscal responsibility we will have to residents and the City in the future.

B. No Public Comment (7:01p.m.)

MEETING IN RECESS 7:02 p.m. - 7:12 p.m.

8. Consent Agenda (7:13 p.m.)

8A. Motion made by Member Traiger, Second by Member Fisher.

Approved with Unanimous Consent, Item 8A: "General Personnel Recommendations including administrative, certificated, support, and substitute staff appointments" - Superintendent Collins"

8B. Motion made by Member Nelson, Second by Member Ticich.

Approved with Unanimous Consent, Item 8B: "Extension of Transportation Agreement between Good Wheels Services, LLC and Cape Coral Charter Schools Authority for Student

9. Superintendent Report

Superintendent Jacquelin Collins Report:

Media Attention: We have been in the news lately regarding the City Council’s last meeting and their support of our school system. We have reassured parents and the public that we are sustainable, and that the City Council supports us unanimously. However, no one has a crystal ball, and so we are just going to keep moving forward and with the support of parents and the Council we will maintain our great system. The NBC New-2 broadcast was very clear that our system is in a very good place, we have healthy reserves, and that we will continue to move forward at a good pace. And the message was sent very clear and very professionally that if something should happen with the schools, the City is behind us. *Further Comment*

Pay Parity: letters will go home to teachers and staff tomorrow. “Pay Parity” is our attempt at equalization of pay and appropriate salary ranges based on positions and time in that position as of August 1st. However, not everyone is eligible for pay parity, for example, if you are at the top of the position’s pay range. Our department worked with Angela Cline, the City’s Classification & Compensation Manager to come up with an appropriate scale and rate.

Those who did not receive this adjustment in their base salary may have the opportunity for an increase by bonus or other merit pays they are entitled to receive. *Further Explanation*

Teacher Merit Pay: is still to be determined. Lee County has released VAM scores to their teachers and we are still waiting on a release to our schools. We are asking to have the scores more structured so that they reflect the effort in a particular subject area, and are not tied to just school reading scores. *Further Explanation*

School Security and Safety: Today we did a walk-thru with the CCPD and Mark Ridenour, the City’s Facilities Maintenance/Project Manager to make sure that what has been put in place is secure, operational, and the safety features are appropriate for our system’s immediate and foreseeable future needs. This is a big project with an even larger scope; we are hoping it will be completed by the end of October. *Further Explanation* From now on regular Security Meetings with Matthew Loeb, City Safety Health & Environmental Officer and charter school department heads will take place to discuss safety concerns, initiatives and training. *Further Comment*

This year’s Fall Town Hall meeting is scheduled for September 26th in the Oasis Middle School cafeteria. It starts at 6:00p.m. This time-out survey results did not show a significant area of concern, instead there was a clear leveling out of issues and areas where our charter school system and schools have improved and still need some work, but in overall terms there was not a significant amount of negative responses. *Further Explanation*

The Strategic Planning Workshop is scheduled for October 18th from 8:00a.m.-2:30p.m. at the Yacht Club. We will serve breakfast and lunch. All Board Members are invited. *Further Explanation.*

10. Chairman Report

No report just a few comments. The show of positive parent support for our charter schools at the last City Council meeting was tremendous; they spoke clearly and with eloquence and really let it be known their support and passion for the charter schools. What parents used to be complaining about, now they seem to be *raving* about which is a good sign. It is evident Mrs. Collins is on the right track, she's doing very well. I am looking forward to this upcoming Town Hall meeting and getting to hear more feedback from parents and students. Thank You

11. Foundation Report

Gary Cerny, Foundation President had to leave early but Member Winstead will deliver his notes:

Grants are available for teachers, students and the system. All details and applications can be found on the Foundation's website.

12. Staff Comment

This Item was moved to: Item 7A: *PUBLIC COMMENT*

13. Unfinished Business

This Item was moved to: Item 7B: *PUBLIC COMMENT*

14. New Business

Motion made by Member Winstead, Second by Member Nelson. Approved, Unanimous. Item 14A: "Emergency Purchase Order for Oasis High School 75-ton Air Conditioning Rooftop Units Replacement - Superintendent Collins and Danielle Jensen, Director of Procurement.

The Charter School Authority is requesting an "emergency procurement" because of the 16-week estimated time frame for full replacement. Chairman Campbell asked who will help maintain the units (the City will assist and perhaps another vendor TBD). Member Winstead asked about independent evaluations about the A/C units capabilities, life expectancy and maintenance. *Further Explanation*

Motion made by Member Nelson, Second by Member Fisher. Approved, Unanimous. Item 14B: "Custodial Outsourcing; RFP-Charter 18-79-MM to United States Services Industries, Inc (USSI)" - Danielle Jensen, Director of Procurement and Food Services.

The cost of the 3-year contract is \$535,404.48 which includes labor and supplies, and has a projected start date of October 1st of this year. This cost is less than our custodial budget set for 2018-2019, but because all our custodians opted-out of their benefits this year there will

be an additional annualized cost of \$82,024. It is important to note that benefits are an option that the custodians can change each year during enrollment. *Further Explanation*

Member Winstead: Why didn't the custodians take the benefits this year?

Director Jensen: I'm not sure. Maybe they could get them elsewhere cheaper, or through a spouse or other family member.

Member Ticich: Will our custodians still have their jobs with the new company?

Jensen: We gave the list of our employees to USSI and they have the right to hire them under their management specifics. *Further Explanation*

Item 14C: Motion made by Member Fisher, Second by Member Traiger

Vote: Ayes - Traiger, Fisher, Metzger, Ticich, Winstead

Vote Nays - Campbell, Nelson, Motion Carried.

"Charter School Transportation Coordinator Job Description and Salary" - Superintendent Collins

Superintendent Collins: This candidate really needs to be a very good routing director dedicated to this operation, and to make sure our routes make sense and are efficient. We also need a good communicator to handle parent calls, etc. *Further Explanation*

Member Nelson: Can't Bill (Wolter) stay in this position?

Superintendent: I'd love him to stay but he is just on loan until December; staying would be a decision made by Marilyn Rawlings, the City Fleet Manager, and Paul Clinghan, City Public Works Director, because Bill is a City-paid employee.

Member Nelson: I am concerned because we've just approved \$61,000+ that we didn't have budgeted. Maybe Bill can be a temporary gift until the end of the year, and make up for some of these unbudgeted items and keep us healthy. I'm going to ask the *Fleet Goddess*, Marilyn Rawlings. (good natured laughter) I just worry about off-setting or making up some of this extra we just approved, kind of tighten the belt until the end of the year.

Member Metzger: I'm confused...again...this position is already listed on the website?

Superintendent: No. It is not.

Metzger: So Marjie just up and left us?

Superintendent: I am not at liberty to discuss personnel issues in a public forum but if you want more explanation, you can call me.

Metzger: Oh. I must be missing something? Okay. I am just shocked.

City Attorney, Dolores Menendez: I would like to make sure that the record is clear. This position already exists, and is currently listed in the charter school system as the "Transportation Coordinator?" This is the position Marjie held?

Superintendent: Yes. Yes, this was Marjie's old position.

Menendez: I thought Marjie's position was "Transportation Manager" or something?...

Superintendent: No. It was "Transportation Coordinator."

Menendez: So you are asking the Board to approve the job description and amend the salary of this position is that correct?

Superintendent: Yes, we increased the salary and adjusted or expanded some of the job responsibilities in the description of the position. *Further Explanation*

Menendez: I have no further questions.

15. Final Board Comment and Discussion

Member Tichch expressed appreciation to Superintendent Collins for continuing to do such a good job, this year she has been hearing so many good things about our system from parents, and also about Mrs. Collins. She is very pleased with the direction the charter schools are going. She also very much appreciates the electives teachers and all they do for our students.

Chairman Campbell also praised Superintendent Collins for continuing to do such a great job and building such a positive and productive relationship with the City. He is also very impressed and proud of the high school's apparent attitude turn around and the visible difference in high school spirit and uplift.

Member Winstead is also very pleased with the system's apparent turn-around in spirit and attitude and he's very excited to see us continue to move forward.

16. Time and Date of Next Regular Meeting

The next Regular Governing Board Meeting will be held on Tuesday, October 9, 2018 at 5:30 p.m., in Council Chambers.

17. Adjournment

The Governing Board adjourned at 8:18 p.m.

Respectfully Submitted,

Kathleen Paul-Evans

Charter School Authority Board Secretary

Executive Assistant to the Superintendent

City of Cape Coral Charter School Authority

Secretary

Date of approval

Item Number:	6.A.
Meeting Date:	10/9/2018
Item Type:	APPROVAL OF AGENDA REGULAR MEETING:

AGENDA REQUEST FORM
City Of Cape Coral Charter School
Authority

TITLE:

Approval of Regular Governing Board Agenda, October 9, 2018

SUMMARY:

ADDITIONAL INFORMATION:

Item Number: 7.A. Meeting Date: 10/9/2018 Item Type: PUBLIC COMMENT:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Student Presentation - Richard Rothausen, Oasis High School

SUMMARY:

ADDITIONAL INFORMATION:

Item Number: 7.B.
Meeting Date: 10/9/2018
Item Type: PUBLIC COMMENT:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Public Comment is limited to three(3) minutes per individual; 45 minutes total comment time.

SUMMARY:

ADDITIONAL INFORMATION:

Item Number: 8.A.
Meeting Date: 10/9/2018
Item Type: CONSENT AGENDA:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Teacher Merit Pay: The Best & Brightest Educator Bonus Lists for "Highly Effective and "Effective" Teachers - Jacquelin Collins, Superintendent

SUMMARY:

ADDITIONAL INFORMATION:

ATTACHMENTS:

Description	Type
▢ Best & Brightest 2018-2019	Backup Material

CHRISTA MCAULIFFE ELEMENTARY, 2018-20189

Last	First	\$6,000	\$6,000 + \$1,200	\$1,200	\$800
Abes	Carrie			x	
Adams	Mary			x	
Anderson	Sherry				x
Andrews	Jessica				x
Arocho	Deanna				x
Baty	Kolby				x
Bologna	Lisa		x		
Cardwell	Amy				x
Chobrd	Tiffany			x	
Combs	Dawn			x	
Cook	Kelly				x
Cosimelli	Yesenia			x	
Crouse	Heather				x
Downey	Melissa			x	
Evenson	Carol				x
Fisher	Heather				x
Harrington	Amy			x	
Hearyman	Wendy			x	
Herrschaft	Natalie			x	
Hoffmann	Joy			x	
Jacobs	Jamie			x	
Kennedy	Jennifer			x	
Kowalski	Dena			x	
Lanzone	David			x	
Lanzone	Tiffany				x
Laubhan	Matthew			x	
Leeper	Dawn			x	
Llanes	Christi			x	
Lockhart	Stephanie			x	
Martineua	Emilee				x
Moore	Nichole		x		
Ortolano	Michelle		x		
Palowski	Amy				x
Pierce	Megan				x
Pink	Tina			x	
Rodriguez	Gelsy				x
Salmiery	Desiree				x
Smith	LeeAnn			x	
Stafford	Susan			x	
Sykes	Tanya			x	
Ursitti	Amy			x	
Vozella	Leah				x

Wallace	Alicia			x	
Williams	Jennifer				x
Zarrillo	Kathryn				x
Ziccardi	Christina				x

Best & Brightest Scholarship for 2018-2019	4143
Chris Cann	Oasis Elementary
Category 1 - \$800 -- SAT/ACT Test Scores are NOT REQUIRED for this category	

Teacher Applicant Name		2018-2019 Award Eligibility			
Last	First	2017-2018 Evaluation Highly Effective: Y or N	2018-2019 Active Teacher in LCSD Charter/District School: Y or N	If not Active Instructional in FY19, list Applicant's Instructional position in FY18	Applicant Approved by Governing Board local designee
1	Aley	Kristin	Y	Y	
2	Altini	Janet			
3	Alves	Joana			
4	Barnhill	Jamie			
5	Bartz	Christine			
6	Bitner	Chelsey			
7	Bowman	Jason			
8	Brook	Teresa			
9	Brown	Tiffany			
10	Calabrese	Nicole			
11	Carlson	Michelle			
12	Cohill	Karen			
13	Conticelli	Michele			
14	Davis	Anne-Marie			
15	Diecidue	Anamaria	Y	Y	
16	Emer	Brenda			
17	Flynn	Kelsey			
18	Foster	Stefani			
19	Gamboa	Rhonda			
20	Graham	Natalie			
21	Grant	Allison			
22	Gutierrez	Stacy			
23	Haba	Lisa			
24	Hendershot	Katie			
25	Herndon	Pamela			
26	Holowell	Ashley			
27	Keezer	Katie			
28	Laporte	Sarah			
29	Lee	Debra			
30	Longo-Berge	Katrina			
	Lucas	Kim			
	Marshall	Karen			
	Martin	Crystal			
	McClellan	Melissa			
	Montag	Samantha			
	Murphy	Kacia			
	Nodal	Ileana			
	Olzewski	Victoria	Y	Y	
	Ordway	Jamie			
	Placke	Christina			
	Poulin	Jeannine	Y	Y	
	Raulerson	Kaeleigh	Y	Y	
	Roessler	Undsey	Y	Y	
	Rozum	Julie			
	Scoma	Michele			
	Sheffield	Lauren	Y	Y	
	Sowinski	Susan			
	Swearingen	Abigail	Y	Y	
	Tassoni	Stephanie			
	Taylor	Susan			
	Vallozzi	Jennifer			
	Williams	Michelle			
	Wilson	Samantha	Y	Y	
	Wolvin	Laurie			
	Zedd	Joshua	Y	Y	

Best & Brightest Scholarship for 2018-2019		4143			
Chris Cann		Oasis Elementary			
Category 1 - \$1,200 -- SAT/ACT Test Scores are NOT REQUIRED for this category					
Teacher Applicant Name		2018-2019 Award Eligibility			
Last	First	2017-2018 Evaluation Highly Effective: Y or N	2018-2019 Active Teacher in LCSD Charter/District School: Y or N	If not Active Instructional in FY18, 1st Applicant's Instructional position in FY18	Applicant Approved by Governing Board local designee
Aley	Kristin				
Ahtini	Janet	Y	Y		
Alves	Joana				
Barnhill	Jamie				
Bartz	Christina	Y	Y		
Bitner	Chelsey				
Bowman	Jason				
Brook	Teresa	Y	Y		
Brown	Tiffany	Y	Y		
Calabrese	Nicole				
Carlson	Michelle	Y	Y		
Cohill	Karen	Y	Y		
Conticelli	Michelle				
Davis	Anne-Marie	Y	Y		
Diecidue	Anamaria				
Emer	Brenda	Y	Y		
Flynn	Kelsey				
Foster	Stefani				
Garnboa	Rhonda	Y	Y		
Graham	Natalie				
Grant	Alison	Y	Y		
Gutierrez	Stacy	Y	Y		
Haba	Lisa	Y	Y		
Hendershot	Katie	Y	Y		
Hernon	Pamela	Y	Y		
Holowell	Ashley	Y	Y		
Keezer	Katie	Y	Y		
Laporte	Sarah	Y	Y		
Lee	Debra	Y	Y		
Longo-Berge	Katrina	Y	Y		
Lucas	Kim	Y	Y		
Marshall	Karen				
Martin	Crystal	Y	Y		
McCellan	Melissa	Y	Y		
Montag	Samantha	Y	Y		
Murphy	Kacia	Y	Y		
Nodal	Heana				
Olzewski	Victoria				
Ordway	Jamie	Y	Y		
Placke	Christina				
Poulin	Jeanline				
Raulerson	Kaeleigh				
Rinehart	Connie	Y	Y		
Roesler	Lindsey				
Rozum	Jodie	Y	Y		
Scoma	Michelle	Y	Y		
Sheffield	Lauren				
Sowinski	Susan	Y	Y		
Swearingen	Abigail				
Tassoni	Stephanie	Y	Y		
Taylor	Susan	Y	Y		
Vallozzi	Jennifer	Y	Y		
Williams	Michelle	Y	Y		
Wilson	Samantha				
Wolvin	Laurie				
Zedd	Joshua				

Best & Brightest Scholarship for 2018-2019		School # ->	4143					
Chris Cann		Oasis Elementary						
Category 1 - \$6,000 - \$1,200 -- Teachers who applied and qualified in prior years: FY16, FY17, FY18								
Any teacher listed on this tab, must also be listed on the \$1,200 tab.								
Teacher Applicant Name		2018-2019 Award Eligibility						
Last	First	ACT/SAT Qualifying Year: FY16 or FY17 or FY18	Qualifying Score Report has been Attached to Application	If Teacher is not a first year teacher, but this is first time Qualifying, provide charter start date	2017-2018 Evaluation Highly Effective: Y or N	2018-2019 Active Teacher in LCSD Charter/District School: Y or N	If not Active Instructional in FY19, list Applicant's Instructional position in FY18	Applicant Approved by Governing Board local designee
Aley	Kristin							
Ahira	Janet							
Alves	Joana							
Barnhill	Jamie							
Bartt	Christina							
Bitner	Chelsey							
Bowman	Jason							
Brook	Teresa							
Brown	Tiffany	X	YES		Y	Y		
Calabrese	Nicole							
Carlson	Michelle							
Cahill	Karen							
Conticelli	Michelle							
Davis	Anne-Marie							
Dieckhoe	Anamarie							
Emer	Brenda							
Flynn	Kelsey							
Foster	Stefani							
Gambos	Rhonda							
Graham	Natalee							
Grant	Allison							
Gutierrez	Stacy							
Haba	Lisa							
Hendershot	Katie							
Herndon	Pamela							
Holowell	Ashley							
Keezer	Katie							
Laporte	Sarah							
Lee	Debra	X	YES	2018	Y	Y		
Longo-Berge	Kathrin							
Lucas	Kim							
Marshall	Karen							
Martin	Crystal							
Middleton	Melissa							
Montag	Samantha							
Murphy	Karla							
Nodal	Begonia							
Ostrowski	Victoria							
Orsberry	Jamie							
Plache	Christina							
Poulin	Jeanine							
Raulerson	Kaeleigh							
Rebster	Lindsay							
Rosum	Julie							
Scoma	Michelle							
Sheffield	Lauren							
Sowinski	Susan							
Sweatnigen	Abigail							
Tassoni	Stephanie							
Taylor	Susan							
Valluzzi	Jennifer							
Williams	Michelle							
Wilson	Samantha							
Wolvin	Lauree							
Zedd	Joshua							

Best & Brightest Scholarship for 2018-2019		School # →		4171	
Principal: Donnie Hopper		School Name: Oasis Middle			
Category 1 - \$800 -- SAT/ACT Test Scores are NOT REQUIRED for this category					
Teacher Applicant Name		2018-2019 Award Eligibility			
Last	First	2017-2018 Evaluation Highly Effective: Y or N	2018-2019 Active Teacher In LCSD Charter/District School: Y or N	If not Active Instructional in FY19, list Applicant's Instructional position in FY'18	Applicant Approved by Governing Board local designee
1	Baranowski	Bill	N	Y	
2	Brownell	Sally Beth	N	Y	
3	Clark	Matthew	N	Y	
4	Drew	Kathleen	N	Y	
5	Follese	Adriana	N	Y	
6	Hart	Sherri	N	Y	
7	King	Jennifer	N	Y	
8	Koepke	Andrea	N	Y	
9	Nielsen	Erika	N	Y	
10	Picklesimer	Stacy	N	Y	
11	Richardson	Sarah	N	Y	
12	Totten	Kristen	N	Y	
13					
14					
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
25					
26					

Best & Brightest Scholarship for 2018-2019		School # →	4171		
Principal: Donnie Hopper		School Name: Oasis Middle			
Category 1 - \$1,200 -- SAT/ACT Test Scores are NOT REQUIRED for this category					
Teacher Applicant Name		2018-2019 Award Eligibility			
Last	First	2017-2018 Evaluation Highly Effective: Y or N	2018-2019 Active Teacher in LCSD Charter/District School: Y or N	If not Active Instructional in FY19, list Applicant's Instructional position in FY'18	Applicant Approved by Governing Board local designee
Abubakr	Jehan	Y	Y		
Asencio	Rose	Y	Y		
Ball	John	Y	Y		
Brown	Karen	Y	Y		
Brown	Jennifer	Y	Y		
Carrigan	Ariel	Y	Y		
Clayman	Susan	Y	Y		
DeRose	Saverna	Y	Y		
Desroches	Jane	Y	Y		
DeWitt	Lisa	Y	Y		
Ebbert	Jamie	Y	Y		
Ebbert	Robert	Y	Y		
Gibbs	Dana	Y	Y		
Hannon	Katy	Y	Y		
Hattermer	Jennifer	Y	Y		
Heimberg	Cynthia	Y	Y		
Henry-Herbst	Kelly	Y	Y		
Kreamer	Barbara	Y	Y		
McCarthy	Andy	Y	Y		
Picciolo	Amy	Y	Y		
Porfidio	Kary	Y	Y		
Rieder	Keri	Y	Y		
Sabo	Scott	Y	Y		
Schantz	Sandra	Y	Y		

25	Scibetta	Kathleen	Y	Y		
26	Smith	Ryan	Y	Y		
27	Sterk	Heath	Y	Y		
28	Tassoni	Michael	Y	Y		
29	Toleman	Jacquelyn	Y	Y		
30	Watson	Beth	Y	Y		
31	Wise	Kasie	Y	Y		

[illegible]

OASIS HIGH SCHOOL, 2018-20189

Last	First	\$6,000	\$6,000 + \$1,200	\$1,200	\$800
ALEXANDER	LISA	X			
ANDERSON	JAN			X	
BONHAM	VICKI		X		
BREESE	TOMIKA				X
BROCK	DEANNA			X	
CAMPBELL	JOAN		X		
CANNON	ELIZABETH			X	
CASALE	ERIN			X	
DAHL	SHERRI			X	
DENTON	ASHLEY			X	
FAULK	JEAN			X	
GUFFY	CARRIE			X	
HABA	FRANK			X	
HESS	BARB		X		
KINCH	ALISON			X	
KNOCHE	KATHERINE			X	
KNITT	DOUG				X
LUKOMSKI	BRIDGET			X	
MCMAMARA	JOHN			X	
MITCHELL	MACK			X	
MITCHELL	SARA			X	
MORROW	TERRELL				X
OMUNDSEN	JANET			X	
OUKASSE	NANCY			X	
PRATT	PAUL				X
SANCHEZ	ISKRA			X	
SETTLE	MIKE		X		
SMITH	GERRICK			X	
TRANTINA	ROSE				X
WOLTERS	KAREN		X		
WILLISON	AARON		X		

Item Number: 8.B.
Meeting Date: 10/9/2018
Item Type: CONSENT AGENDA:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Approval of General Personnel Movements including administrative, certificated, support, substitute staff and out-of-field appointments - Superintendent Collins

SUMMARY:

ADDITIONAL INFORMATION:

ATTACHMENTS:

Description	Type
▣ TROOP MOVEMENTS SEP 2018	Backup Material



CSA PERSONNEL MOVEMENTS – SEPTEMBER 2018

New Hire	Mark Clark	CSA IT Tech Support Specialist	10/15/2018**
New Hire	Brent Richardson	Building Maintenance Supervisor	10/15/2018**
New Hire	Gianna Reese	Social Worker	10/15/2018**

***AED – Accepted Employment District**

***AEO – Accepted Employment Other**

**** Reporting for duty on or before October 15, 2018**

Item Number: 8.C.
Meeting Date: 10/9/2018
Item Type: CONSENT AGENDA:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Approval of the Charter School Authority Regular Governing Board Meeting Dates, Location, and Time 2019 - Member Ticich

SUMMARY:

Approval of Charter School Authority Regular Governing Board Meetings Dates, Location and Time 2019:

January 8, 2019
February 12, 2019
March 12, 2019
April 9, 2019
May 14, 2019
June 11, 2019
July - RECESS
August 13, 2019
September 10, 2019
October 8, 2019
November 12, 2019
December 10, 2019

All meetings will take place at 5:30 p.m. in City Council Chambers,
1015 Cultural Park Blvd., Cape Coral, FL 33990

ADDITIONAL INFORMATION:

Item Number: 8.D.
Meeting Date: 10/9/2018
Item Type: CONSENT AGENDA:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Approval of Superintendent Evaluation Forms and Schedule for Submission - Vice-Chair Traiger

SUMMARY:

ADDITIONAL INFORMATION:

ATTACHMENTS:

Description	Type
▣ SUPER EVAL NOV-DEC 2018	Backup Material

🔄 Reply all | 🗑 Delete | 🗑 Junk | ⋮

SUPERINTENDENT'S EVALUATION - DECEMBER 15, 2018

KP

Kathleen Paul-Evans

Tue 9/18, 1:50 PM

Michael Campbell; Tami Traiger; jinelson@capecoral.net; Sam Fisher; Vanessa Met; ☒

👤 🔄 Reply all | ⌵

Sent Items

This message was sent with high importance.

Good Afternoon Board Members,

According to the contract, the next Superintendent's Evaluation due date is *by December 15, 2018*. The GB meeting before this date is December 11, 2018.

This means before you submit your scores, besides taking a tour of the campus and/or setting up a time to go over any questions with Mrs. Collins, you will have two, live opportunities to observe her in action*:

Wednesday, September 26th: Charter School Authority **TOWN HALL**, Oasis Middle School, 6:00p.m.

Thursday, October 18th: Charter School Authority **STRATEGIC PLANNING WORKSHOP**, Cape Coral Yacht Club, 8:00a.m. - 2:30p.m.

In the meanwhile, please consider the following schedule:

October 9: GB Regular Meeting - Discuss and approve the evaluation document; set schedule for completion.

November 13: GB Regular Meeting

by November 23: Evaluations are submitted; surveys are separated for rebuttal or response.

by November 26-30: Superintendent's rebuttal or response.

by December 7: Re-scoring complete; evaluation prepared for Board on December 11th.

December 11: Board Recommendation and Approval.

by December 14: Evaluation Appended to the Record

Please let me know if this schedule is agreeable or if you have any suggestions. Thank You

**Please be mindful of the Florida Sunshine Laws*

Regards,

Kathleen Paul-Evans

Executive Assistant to the Superintendent

City of Cape Coral Charter School Authority

3519 Oasis Boulevard

Cape Coral, Florida 33914

Office: (239) 424-6100, Ext 404

Fax: (239) 541-1039

We are "Four Schools, One Vision"

 Reply all |   Delete Junk |  ...

media. There should be no expectation of privacy.



November 2018

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
						3
SUPERINTENDENT'S EVALUATION						
due DECEMBER 15, 2018						
						10
11	12	13	14	15	16	17
		Regular Governing Board Meeting				
18	19	20	21	22	23	24
				Evals due by 5pm. Surveys are separated for rebuttal or response.		
25	26	27	28	29	30	
Superintend. rebuttal or response ends by Nov 30th. Re- score by Dec 3rd.						



Superintendent's Performance Rating for Standard 1: Information and Communication

Check one box for each indicator and circle overall standard rating.		HE (4 pts)	E (3 pts)	NI (2 pts)	U (1 pt)
Strategic Plan Goal #1: Strategy 1, Strategy 2, Strategy 3					
I-A	Strives to develop positive relationships with all stakeholders.				
I-B	Communicates in a timely manner system wide information, goals, and critical issues to the board members and other stakeholders.				
I-D	Establishes positive staff morale through flexibility, support, and recognition of groups and individuals working toward system wide improvement				
I-E	Directs the collection and maintenance of information data appropriate to the monitoring of the Strategic Plan.				
I-F	Communicates overall Strategic Plan requirements to administrative staff.				
To find an average score for this category, add rating points and divide by the number of questions. Place your score in the box on the right.					

HE - Highly Effective

E - Effective

NI - Needs Improvement

U - Unsatisfactory

Comments:



Superintendent's Performance Rating for Standard 2: Leadership and Management

Check one box for each indicator and circle overall standard rating.		HE (4 pts)	E (3 pts)	NI (2 pts)	U (1 pt)
Strategic Plan Goal #2: Strategy 1, Strategy 3 Strategic Plan Goal #3: Strategy 1, Strategy 2					
2-A	Models good leadership by using quality improvement principles, processes and practices in daily administration of the system or area of responsibility.				
2-B	Models a collaborative leadership style to involve board members and other stakeholders in establishing and achieving the system's Strategic Plan.				
2-C	Implements NEOLA policies and decisions and keeps Board Members well informed.				
2-D	Works effectively with City management and departments.				
2-E	Understands the prudent use of social networking as a potential vehicle for communicating system wide with the community.				
To find an average score for this category, add rating points and divide by the number of questions. Place your score in the box on the right.					

HE - Highly Effective

E - Effective

NI - Needs Improvement

U - Unsatisfactory

Comments:



Superintendent's Performance Rating for Standard 3: Support for Teaching and Learning

Check one box for each indicator and circle overall standard rating.		HE (4 pts)	E (3 pts)	NI (2 pts)	U (1 pt)
Strategic Plan Goal #1: Strategy 1, Strategy 2, Strategy 3 Strategic Plan Goal #2: Strategy 2, Strategy 3, Target 5					
3-A	Ensures that training plans are developed to provide skills to employees to accomplish tasks in alignment with the Strategic Plan.				
3-B	Appropriately and professionally manages personnel issues including recommendations, evaluations, staff deficiencies, and retention.				
3-C	Provides feedback on professional performance and offers assistance to strengthen weaknesses in performance.				
3-D	Ensures schools are safe and secure by effectively evaluating and addressing the needs in facilities, staffing, training, monitoring and enforcement.				
3-E	Understands and enhances curriculum development to ensure a high quality education for all students.				
To find an average score for this category, add rating points and divide by the number of questions. Place your score in the box on the right.					

HE - Highly Effective

E - Effective

NI - Needs Improvement

U - Unsatisfactory

Comments:

Superintendent's Performance Rating for Standard 4: Strategic Planning and Continuous Improvement



Check one box for each indicator and circle overall standard rating.		HE (4 pts)	E (3 pts)	NI (2 pts)	U (1pt)
Strategic Plan Goal #2; Target 1, Strategy 1, Target 2, Strategy 2, Target 3, Strategy 3 Target 4, Strategy 4					
4-A	Develops and monitors the Strategic Plan in alignment with the System's mission and goals.				
4-B	Manages the implementation of the Strategic Plan in collaboration with the Governing Board.				
4-C	Allocates or utilizes resources consistent with the implementation of the Strategic Plan aligning it with budget development.				
4-D	Maintains transparency in the budget and budget process to explain how, and why, resources are being allocated.				
4-E	Keeps informed on the needs of the system platform - plant, facilities, technology, equipment and supplies.				
4-F	Analyzes and uses data for decision making to review or improve actions, plans, processes, and systems.				
To find an average score for this category, add rating points and divide by the number of questions. Place your score in the box on the right.					

HE - Highly Effective

E - Effective

NI - Needs Improvement

U - Unsatisfactory

Comments:

Superintendent's Performance Rating Assessment Summary



Write average assessment rating per standard.		HE (4 pts)	E (3 pts)	NI (2 pts)	U (1pt)
S-1	Information and Communication				
S-2	Leadership and Management				
S-3	Support for Teaching and Learning				
S-4	Strategic Planning and Continuous Improvement				
	Overall average (all four categories combined)				
	Overall Performance Assessment Rating (check box)				

The following scale will be used to determine the overall performance rating:

Highly Effective	3.250 - 4.000	Needs Improvement	1.750 - 2.499
Effective	2.500 - 3.249	Unsatisfactory	1.000 - 1.749

Signature of Evaluating Governing Board Member	Date
--	------

Item Number:	9.A.
Meeting Date:	10/9/2018
Item Type:	SUPERINTENDENT REPORT:

AGENDA REQUEST FORM
City Of Cape Coral Charter School
Authority

TITLE:

Superintendent Jacquelin Collins

SUMMARY:

ADDITIONAL INFORMATION:

Item Number:	9.B.
Meeting Date:	10/9/2018
Item Type:	SUPERINTENDENT REPORT:

AGENDA REQUEST FORM
City Of Cape Coral Charter School
Authority

TITLE:

Update: Bus Service Outsourcing Request for Proposal - Jacquelin Collins, Superintendent and Danielle Jensen, Director of Procurement and Food Service

SUMMARY:

Approved by Unanimous Consent, September 11, 2018

Motion made by Member Nelson, Second by Member Ticich

ADDITIONAL INFORMATION:

ATTACHMENTS:

Description	Type
<div> <div></div> <div>BUS SERVICE AGREEMENT EXTENSION WITH GOOD WHEELS</div> </div>	Backup Material



CAPE CORAL CHARTER SCHOOL AUTHORITY

ADMINISTRATION DIVISION

TO: Cape Coral Charter School Authority Governing Board
THRU: Jacquelin Collins, Superintendent
FROM: Danielle Jensen, Director of Procurement and Food Services
DATE: September 6, 2018
SUBJECT: Cape Coral Charter School Authority School Bus Service Agreement-Extension

BACKGROUND:

Currently, the Charter Schools have a fleet of 19 buses that service all four schools for transportation to school and extra-curricular activities. A month before the 2018-19 school year started, four buses were identified as not operational per all codes, so a service agreement contract was negotiated with Good Wheels. This agreement was to rent four 77-passenger school buses as well as to provide drivers, who met all background check requirements, for the first 24 school days while the buses were being repaired. The contracted cost was \$322.75 per bus per day at a total cost of \$30,984. After further analysis of the existing buses, fleet recommends that we extend the current service agreement but only rent three 77-passenger buses with drivers until a request for work proposal is completed to analyze outsourcing for part or all of the transportation needs. Currently the Charter Schools staff was riding with the Good Wheels staff to ensure routes and policies were followed.

RECOMMENDATION:

The recommendation is to proceed with the service agreement with Good Wheels until the end of the calendar year which is December 31, 2018 which will be an additional 70 days. Each bus and driver will remain at a cost of \$322.75 per day. The cost to rent 3 buses for the extended time period of 70 days will be a total cost of \$67,777.50. They will continue to provide buses that meet all inspections and are maintained for safety. They will also provide drivers that meet all license and background check requirements. By the end of November, the Charter School will evaluate if there is a need to extend the service agreement on a month to month basis depending on the completion timeline of the request for proposal bid package. The Charter Schools are requesting the Governing Board's approve since the agreement is over \$50,000.

**Cape Coral Charter School Authority
Student Transportation Services
Service Agreement
CON-CHARTER18-120CV**

This Agreement, made and entered into this 30 day of August, 2018 by and between the Cape Coral Charter School Authority of Cape Coral, Florida, hereinafter called "AUTHORITY", and Good Wheels Services, LLC, located at 10075 Bavaria Road in Fort Myers, Florida 33913, hereinafter called "CONTRACTOR".

WITNESSETH: For and in consideration of the payments and agreements mentioned hereinafter:

1. The CONTRACTOR agrees to provide professional Student Transportation Services for Cape Coral Charter School Authority, in accordance with the contract documents, upon mutual agreement of the AUTHORITY and CONTRACTOR.

CONTRACTOR will perform student transportation services, at a rate of \$322.75 per bus and operator per school day, as follows:

A. Four 77-passenger school buses owned by Good Wheels

1. Each bus is one year old
2. Each bus is equipped with functional air conditioning
3. Each bus is equipped with functional security cameras

B. Four school bus operators employed by Good Wheels

1. Each operator must be State of Florida Class B CDL licensed
 - a) License must bear School Bus endorsement
 - b) License must bear Passenger endorsement
2. Assured compliance with the State of Florida Jessica Lunsford Act (2005)
 - a) Operators must pass Level 1 background check
 - b) Operators must pass Level 2 background check

2. The term "Contract Documents" means and includes the following:

- A. Vendor price proposal, labeled as Exhibit A, and
- B. This Contract as well as all other documents attached hereto and/or referenced herein.

In the event of a conflict between any provision of any other document referred herein as part of the Contract and this Agreement, the terms of this Agreement shall control.

3. **Contract Term:** This Agreement shall be effective for a minimum of 24 school days (beginning August 7, 2018), with the option to continue thereafter on a month-to-month basis, unless otherwise terminated.
4. **Termination:** This Contract may be terminated by the AUTHORITY for its convenience upon thirty (30) days prior written notice to the CONTRACTOR. In the event of termination, the CONTRACTOR shall be paid as compensation in full for work performed to the day of such termination, an amount prorated in accordance with the work substantially performed under this Contract. Such amount shall be paid by the AUTHORITY after inspection of the work to determine the extent of performance under this Contract, whether completed or in progress.
5. **Annual Appropriation Contingency:** Pursuant to Florida Statute §166.241, the AUTHORITY's performance and obligation to pay under this Contract is contingent upon an annual appropriation by the AUTHORITY's Governing Board. This Contract is not a commitment of future appropriations. Authorization for continuation and completion of work and any associated

**Cape Coral Charter School Authority
Student Transportation Services
Service Agreement
CON-CHARTER18-120CV**

payments may be rescinded, with proper notice, at the discretion of the AUTHORITY if the AUTHORITY Governing Board reduces or eliminates appropriations.

6. **Non-Exclusivity:** Nothing herein is intended nor shall be construed as creating any exclusive arrangement with CONTRACTOR. This Contract shall not restrict AUTHORITY from acquiring similar, equal or like goods and/or services from other entities or sources.
7. **Payment:** Upon submission of correct invoices for satisfactory materials and/or services received and accepted by the AUTHORITY, the AUTHORITY will process for payment.
8. **Record Keeping:** The CONTRACTOR shall maintain auditable records concerning the procurement adequate to account for all receipts and expenditures, and to document compliance with the specifications. These records shall be kept in accordance with generally accepted accounting methods, and the AUTHORITY reserves the right to determine the record-keeping method in the event of non-conformity. These records shall be maintained for five (5) years after final payment has been made and shall be readily available to AUTHORITY personnel with reasonable notice, and to other persons in accordance with the Florida Public Disclosure Statutes.
9. **Public Records:** The AUTHORITY is a public agency subject to Chapter 119, Florida Statutes. The CONTRACTOR shall comply with Florida's Public Records Law. Specifically, the CONTRACTOR shall:
 - a. Keep and maintain public records that ordinarily and necessarily would be required by the AUTHORITY in order to perform the service;
 - b. Provide the public with access to such public records on the same terms and conditions that the AUTHORITY would provide the records and at a cost that does not exceed that provided in chapter 119, FS, or as otherwise provided by law;
 - c. Ensure that public records that are exempt or that are confidential and exempt from public record requirements are not disclosed except as authorized by law;
 - d. Meet all requirements for retaining public records and transfer to the AUTHORITY, at no cost, all public records in possession of the CONTRACTOR upon termination of the Agreement and destroy any duplicate public records that are exempt or confidential and exempt. All records stored electronically must be provided to the AUTHORITY in a format that is compatible with the information technology systems of the agency.
 - e. The failure of CONTRACTOR to comply with the provisions in the Article shall constitute a default and breach of this Contract.

If the CONTRACTOR has questions regarding the application of Chapter 119, Florida Statutes, to the CONTRACTOR's duty to provide public records relating to this contract, contact the custodian of public records at: City of Cape Coral Clerk's Office - City Hall - 1015 Cultural Park Blvd. - Cape Coral, FL 33990, by phone at (239) 574-0411, by fax at (239) 242-5344, or by email at ctyck@capecoral.net.

10. **Assignment:** This Agreement may not be assigned except at the written consent of the AUTHORITY, and if so assigned, shall extend and be binding upon the successors and assigns of the CONTRACTOR.
11. **Disclosure:** The CONTRACTOR warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the CONTRACTOR to solicit or secure this Agreement and that it has not paid or agreed to pay any person, company, corporation,

**Cape Coral Charter School Authority
Student Transportation Services
Service Agreement
CON-CHARTER18-120CV**

individual or CONTRACTOR, other than a bona fide employee working solely for the CONTRACTOR, any fee, commission, percentage, gift, or other compensation contingent upon or resulting from the award or making of the Agreement.

12. **Administration of Agreement:** The City of Cape Coral's Public Works Director, or his representative, shall administer this Agreement for the AUTHORITY.
13. **Governing Law:** The validity, construction and effect of this Contract shall be governed by the laws of the State of Florida. All claim and/or dispute resolution under this Agreement, whether by mediation, arbitration, litigation, or other method of dispute resolution, shall take place in Lee County, Florida. More specifically, any litigation between the parties to this Agreement shall be conducted in the Twentieth Judicial Circuit, in and for Lee County, Florida. In the event of any litigation arising out of this Contract, the prevailing party shall be entitled to recover from the non-prevailing party reasonable costs and attorney's fees.
14. **Amendments:** No amendment or variation of the terms or conditions of this Agreement shall be valid unless in writing and signed by the parties.
15. **Invalid Provision:** The invalidity or unenforceability of any particular provision of this Agreement shall not affect the other provisions hereof, and the Agreement shall be construed in all respects as if such invalid or unenforceable provisions were omitted.
16. **Indemnity:** To the extent permitted by law (F.S. 768.28), the CONTRACTOR shall indemnify and hold harmless the AUTHORITY its officers and employees, from liabilities, losses and costs, including, but not limited to, reasonable attorney's fees, to the extent caused by the negligence, recklessness, or intentional wrongful misconduct of the CONTRACTOR and any persons employed or utilized by CONTRACTOR in the performance of this Contract.
17. **Insurance:** Without limiting its liability, the CONTRACTOR shall be required to procure and maintain at its own expense during the life of the Contract insurance of the types and in the minimum amounts specified in the Contract Documents. CONTRACTOR will provide Certificate of Insurance naming the CITY as additional insured. The CITY shall be given 30 days prior to cancellation or modification of any required insurance by the CONTRACTOR.
18. **Unauthorized Aliens:** The employment of unauthorized aliens by any CONTRACTOR is considered a violation of Section 274A (e) of the Immigration and Nationality Act. If the CONTRACTOR knowingly employs unauthorized aliens, such violation shall be cause for unilateral cancellation of any contract resulting from this solicitation. This applies to any subcontractors used by the CONTRACTOR as well.
19. **Licenses and Permits:** Contractor shall maintain and submit copies of all Licenses and Permits required to complete the assigned project to the AUTHORITY.
20. **Background & Identification Badges:** Level 2 background screening is required of all CONTRACTOR employees who will be working at any AUTHORITY site when students are present. CONTRACTOR employees are required to wear, at all times on any AUTHORITY site, State issued identification badges per AUTHORITY policies and the Jessica Lunsford Act. Employees will not be allowed on any AUTHORITY site without proper badges.

**Cape Coral Charter School Authority
Student Transportation Services
Service Agreement
CON-CHARTER18-120CV**

21. Entire Agreement: This Contract constitutes the entire and exclusive Agreement between the parties and supersedes any and all prior communications, discussions, negotiations, understandings, or agreements, whether written or verbal.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials this Agreement on the date last signed as below written.

AUTHORITY:

CAPE CORAL CHARTER SCHOOL AUTHORITY

Signature: _____

Typed Name: _____

Title: _____

Date: _____

LEGAL REVIEW:

Dolores Menendez,
City Attorney

CONTRACTOR:

Good Wheels Services, LLC

Signature: _____

Typed Name: _____

Title: _____

**Cape Coral Charter School Authority
Student Transportation Services
Service Agreement
CON-CHARTER18-120CV**

EXHIBIT A

**GOOD WHEELS SERVICES, LLC
10075 Bavaria Road
Fort Myers, FL 33913**

COST PROPOSAL FOR CAPE CORAL CHARTER SCHOOLS TRANSPORTATION

Good Wheels will provide for 24 working days, from August 7, 2018 through September 10, 2018, a quantity of four (4) 77-passenger school buses (all one [1] year old) and operators as follows:

- **Operator Practice**
 - **August 7 - August 9 (total of 3 days)**
 - **\$322.75/day/per bus**
- **Student Transport Service**
 - **August 10 – September 10 (total of 21 days)**
 - **\$322.75/day/per bus**

Cape Coral Charter Schools will provide routes to Good Wheels no later than August 1.

The four one-year old buses are air conditioned and have cameras.

All operators have passed Level 1 and Level 2 background checks.

All operators are Class B CDL licensed with Passenger and School Bus endorsements.

Item Number: 10.A. Meeting Date: 10/9/2018 Item Type: CHAIRMAN REPORT:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Chairman Michael Campbell

SUMMARY:

ADDITIONAL INFORMATION:

Item Number: 10.B. Meeting Date: 10/9/2018 Item Type: CHAIRMAN REPORT:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Board Reorganization - Charter School Authority Governing Board Reorganization will be conducted at the next Regular Governing Board meeting on November 13, 2018. The Board will reorganize under "PUBLIC COMMENT: Item 7A." - Chairman Campbell

SUMMARY:

ADDITIONAL INFORMATION:

ATTACHMENTS:

Description	Type
▯ BOARD REORG NOV-DEC 2018	Backup Material

REORGANIZATION OF BOARD:

Procedure to elect a Chairman:

- Only the voting board members can vote.
- Members make nominations and should *not* be seconded.
- After nominations are made a motion should be made to close nominations and will require a second and board vote.
- After nominations are closed, the board members will vote.
- The member with the highest number of votes will become chairman.
- Current Chair states that with # of votes Member _____ will take over as the newly elected chairman.
- It is customary in order to show support for the new chairman to hold a re-vote to make it unanimous.
- The newly elected chairman will assume the chair and follow the same procedure for electing the Vice Chairman.

Nominations for Chairman:

Motion made by member _____ to close nominations for Chairman.

Second by _____

Board vote:

- Member Campbell votes for
- Member Fisher votes for
- Member Metzger votes for
- Member Nelson votes for
- Member Ticich votes for
- Member Traiger votes for
- Member Winstead votes for

Roll call is taken for voting members to vote by stating *yes* or *no* for member _____ to become Chairman:

- Campbell-
- Fisher-
- Metzger-
- Nelson-
- Ticich-
- Traiger-
- Winstead-

Procedure to elect a Vice-Chairman:

- Only the voting board members can vote.
- Members make nominations and should *not* be seconded.
- After nominations are made a motion should be made to close nominations and will require a second and board vote.
- After nominations are closed, the board members will vote.
- The member with the highest number of votes will become Vice-Chairman.
- Current Chair states that with # of votes Member _____ will take over as the newly elected Vice-Chairman.
- It is customary in order to show support for the new Vice-Chairman to hold a re-vote to make it unanimous.
- The newly elected Vice-Chairman will assume the chair.

Nominations for Vice-Chairman:

Motion made by member _____ to close nominations for Vice-Chairman.

Second by _____

Board vote:

- Member Campbell votes for
- Member Fisher votes for
- Member Metzger votes for
- Member Nelson votes for
- Member Ticich votes for
- Member Traiger votes for
- Member Winstead votes for

Roll call is taken for voting members to vote by stating *yes* or *no* for member _____ to become Vice-Chairman:

- Campbell-
- Fisher-
- Metzger-
- Nelson-
- Ticich-
- Traiger-
- Winstead-

Item Number: 11.A.

Meeting Date: 10/9/2018

Item Type: FOUNDATION REPORT:

AGENDA REQUEST FORM

City Of Cape Coral Charter School Authority

TITLE:

Gary Cerny, Foundation President

SUMMARY:

ADDITIONAL INFORMATION:

Item Number: 12.A.
Meeting Date: 10/9/2018
Item Type: STAFF COMMENT:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Christopher Cann, Principal, Oasis Elementary

SUMMARY:

ADDITIONAL INFORMATION:

Item Number:	14.A.
Meeting Date:	10/9/2018
Item Type:	NEW BUSINESS:

AGENDA REQUEST FORM
City Of Cape Coral Charter School Authority

TITLE:

Budget Update - MaryAnne Moniz, Business Manager

SUMMARY:

ADDITIONAL INFORMATION:

Item Number:	16.A.
Meeting Date:	10/9/2018
Item Type:	TIME AND DATE OF NEXT MEETING

AGENDA REQUEST FORM
City Of Cape Coral Charter School
Authority

TITLE:

The next Regular Governing Board Meeting will be held on Tuesday, November 13, 2018 at 5:30p.m. in Cape Coral City Council Chambers, 1015 Cultural Park Blvd., Cape Coral, FL 33990

SUMMARY:

ADDITIONAL INFORMATION: