



AGENDA

COMMUNITY REDEVELOPMENT AGENCY

June 5, 2018

3:00 PM

4816 Chester Street

PLEDGE OF CIVILITY

We will be respectful of each other even when we disagree.
We will direct all comments to the issues. We will avoid personal attacks.

- 1. MEETING CALLED TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. ADOPTION OF AGENDA**
- 5. APPROVAL OF MINUTES**
 - A. May 1, 2018 Regular Meeting
- 6. PUBLIC INPUT**
- 7. ORDER OF UNFINISHED BUSINESS**
- 8. ORDER OF NEW BUSINESS**
 - A. Adopt Resolution 2-2018, FY 2019 Budget
 - B. Updated CRA By-laws
 - C. Proposed SE 47th Terrace CPH Landscaping Plans
- 9. REPORTS**
- 10. COMMENTS**
- 11. TIME AND PLACE OF NEXT MEETING**
 - A. Tuesday, July 3, 2018 at 3:00 PM at 4816 Chester Street
- 12. MOTION TO ADJOURN**

Item Number:	5.A.
Meeting Date:	6/5/2018
Item Type:	APPROVAL OF MINUTES

AGENDA REQUEST FORM



TITLE:

May 1, 2018 Regular Meeting

SUMMARY:

**MINUTES OF THE REGULAR MEETING OF THE
CAPE CORAL COMMUNITY REDEVELOPMENT AGENCY
TUESDAY, MAY 1, 2018**

ADDITIONAL INFORMATION:

Action Required:

A motion to approve

ATTACHMENTS:

Description	Type
▢ Minutes - May 1, 2018 Regular Meeting	Backup Material

**MINUTES OF THE REGULAR MEETING OF THE
CAPE CORAL COMMUNITY REDEVELOPMENT AGENCY
TUESDAY, MAY 1, 2018**

4816 Chester Street

3:00 PM

Meeting called to order by Vice Chair Biondi at 3:00 p.m.

Roll Call: Commissioners Biondi, Gebhard, Keim, and St. Peter were present.
Lomonaco was excused.

AMENDMENT OF AGENDA

Vice-Chair Biondi asked to amend the agenda to limit citizens input to 3 minutes per person for a total of 15 minutes because of the large order of business.

Commissioner Gebhard moved, seconded by Commissioner Keim to amend the agenda limit citizens input to 3 minutes per person for a total of 15 minutes.

Voice Poll: All "ayes" 4-0 Motion carried.

ADOPTION OF AGENDA

Commissioner Gebhard moved, seconded by Commissioner Keim to adopt the agenda as amended.

Voice Poll: All "ayes" 4-0 Motion carried.

APPROVAL OF MINUTES

March 6, 2018 Regular Meeting

Commissioner St. Peter moved, seconded by Commissioner Gebhard to approve the minutes of the March 6, 2018 Regular Meeting as presented.

Voice Poll: All "ayes" 4-0 Motion carried.

March 14, 2018 Special Meeting

Commissioner Keim moved, seconded by Commissioner St. Peter to approve the minutes of the March 14, 2018 Special Meeting as presented.

Voice Poll: All "ayes" 4-0 Motion carried.

PUBLIC INPUT

Gary Eidson discussed concern regarding design standards in the CRA and he used discount stores as an example.

Tony Adinolfi stated he supported the Bimini Basin project but expressed concern on how the sound would travel across the water. He wanted to prohibit roof top bars and night clubs on the Bimini Basin project.

David Hulsey expressed concern on item 8D the streetscape project. He attended the public informational meeting, reviewed the plans and he did not think there were enough crosswalks. His father was killed crossing SE 47th Terrace in 1998. He asked for more crosswalks, good signage, and lighting that shined when a button was pushed and pedestrians crossed the street.

Dan Shepherd expressed concern on the type of businesses coming into South Cape. He thought the South Cape magnet should change, it should be a 'green magnet' to make South Cape a more lush, tropical setting with more palms to make it more inviting.

Steve Marsino, President of ELH Foundation, discussed the Touch-A-Truck event held on Lafayette Street.

Mason Rose expressed concern on noise level. He felt the current noise ordinance was not being enforced.

Executive Director Szerlag stated he did not like Dollar stores saturating the community however, the City was not allowed to have a zoning classification allowing retail to exclude a Dollar General store. He asked DCD Director Cautero to provide a report on why the City cannot zone out types of stores permitted in the zoning classifications. If anyone would like a copy, they should provide CRA Specialist Ramey with their email address.

He asked for a report from the traffic engineer, in conjunction with the construction manager at risk, on the necessity of more of crosswalks based on pedestrian flows.

Executive Director Szerlag stated there were standards in place for pedestrian crossings. In conjunction to having a lush landscape area to attract better businesses to South Cape, he believed allowing for stricter architectural standards for the CRA would help. He asked DCD Director Cautero to see what regulations the City could have in the CRA to improve the exterior elevations in the South Cape area. These recommendations would be brought to the CRA for input, and City Council for approval.

The Executive Director addressed enforcement of the Noise Ordinance. He directed the Cape Coral Police Department and Code Enforcement to provide a report indicating what was enforced, and the types of equipment used for that enforcement. Again, that report will go to anyone that provides their email address, the CRA, and City Council.

ORDER OF UNFINISHED BUSINESS
NONE

ORDER OF BUSINESS

Bimini Basin Implementation Plan INFORMATIONAL ONLY

Planning Manager Pederson gave a brief overview of the Bimini Basin Implementation Plan.

Mooring Field Ordinance INFORMATIONAL ONLY

Matthew Star with Stantec gave a brief overview of the Mooring Field Ordinance.

A discussion was held on derelict vessels and improvements to the current situation.

Noise Regulation Presentation INFORMATIONAL ONLY

DCD Cautero referred to the memorandum in the Board meeting packet. He explained DCD staff was working with the Cape Coral Police Department to make some changes to the ordinance.

Request for Additional Streetscape Improvements Related to the SE 47th Terrace Streetscape Project INFORMATIONAL ONLY

Executive Director Szerlag stated he was approached by several individual members of Council which had several good ideas, such as adding kiosks, bollards, electric vehicle chargers, and lighting. He and the Police Department felt cameras and license plate readers would also be a good idea. He was not seeking permission to incorporate these items. This item was for informational purposes only.

CRA Treasurer Bateman discussed the budget with the Board.

CRA SPECIAL EVENT SPONSORSHIP GRANTS FY 2019

CRA Coordinator Hall stated the purpose of this agenda item was to get the Board's direction as to whether they wanted to solicit applications for the FY 2019 CRA Special Event Sponsorship Grants or not.

Vice Chair Biondi read into record Chair Lomonaco' memo: *"In reviewing the agenda, I wanted to make an official comment about Item 8 E. While I won't be in attendance for the meeting, I wanted to weigh in on this as I feel that we should suspend the special events sponsorship grants for FY 2019. Due to the streetscape project, we have incurred*

quite a debt so feel it's best to suspend this for the upcoming year and revisit it next year. I'd like to see the CRA take out as little a loan as possible."

Commissioner St. Peter agreed with Chair Lomonaco's opinion as read into the record. He recommended a workshop be held to put together a better program to attract new events. He thought it was a good idea to suspend the grants for fiscal year 2019. We should take this year off and reevaluate the special event grant program application process, the approval process, and come up with a new program. We should concentrate on the streetscape project and put the funds there and come up with a new and better idea to attract events to South Cape. He agreed with Chair Lomonaco on the suspension of special event grants for FY 2019.

Commissioner Keim stated that she wanted to make a motion to suspend the CRA Special Event Sponsorship Grants for FY 2019.

Commissioner St. Peter seconded the motion

Vice Chair Biondi stated she thought about this issue for quite some time and she had a conversation with CRA Treasurer Bateman about it. This past year, the amount of money spent for sponsorships was reduced. She explained that when you are looking at financing a multimillion dollar streetscape project, the amount spent for sponsorships was not going to make a big difference. She would like to see the sponsorships continue because the benefit of having the events and bringing in thousands, would help the businesses being impacted by the streetscape construction

Commissioner St Peter stated he conducted events throughout the country. He would like to see new and bigger programs.

Vice Chair Biondi stated she did not want to see the sponsorships suspended. Start-up events should be funded. She was passionate about the events and did not think the money spent on them would make a difference.

Commissioner Keim stated those hosting the events that received cuts in FY 2018 thought outside of the box to make up the short fall either by either extending their event or raising their vendor fees. She agreed with what Commissioner St. Peter was saying.

Commissioner Keim moved, seconded by Commissioner St. Peter to suspend CRA Special Event Sponsorship Grants for FY 2019.

Commissioner polled as follows: Gebhard, Keim, and St. Peter voted "Aye." Biondi voted "Nay" 3-1 Motion carried.

REPORTS

CRA Liaison Gunter informed the Board that Ordinance 33-18 would be introduced at the next Council meeting on May 7, 2018.

CRA Attorney Menendez gave an overview of the ordinance to the Board. She stated Ordinance 33-18 would pertain to the City owned public parking lots. The ordinance would prohibit overnight parking. It would also limit those parking a trailer to two hours and no more than two parking spaces. There would be a companion ordinance forthcoming for on-street parking to prevent an overflow of parking in other locations.

Discussion was held on parking enforcement.

Traffic Engineer Corbett informed the Board ten trees were lost in the Cape Coral Parkway median because of damage caused by Hurricane Irma.

Design and Construction Manager Smith reviewed the presentation showing where the 10 trees were located. She also presented photos of possible replacement trees, including shade trees or palm trees.

Discussion was held.

Commissioner Keim stated she was not a fan of trees with large root structures that damaged the sidewalks, she recommended palm trees.

Public Works Director Clinghan stated once the replacement trees were planted, an RFP would be issued for professionals to provide scenarios for the Cape Coral Parkway median tree lighting.

Dan Shepherd discussed the positive aspects of utilizing palm trees.

Commissioner Keim moved, seconded by Commissioner Gebhard to replace the trees lost during Hurricane Irma in the Cape Coral Parkway median with palm trees.

Commissioner polled as follows: Biondi, Gebhard, Keim, and St. Peter voted "Aye." 4-0 Motion carried.

COMMENTS

Commissioner Keim Expressed concern that those organizing the 'Viva Cape Coral' event did not communicate well about the different location on Lafayette Street.

Commissioner St. Peter No Comments

Commissioner Gebhard No Comments

Vice Chair Biondi Thought City staff did a great job with the April Bike Night event on Lafayette Street. The alternate location turned out to be a good location and was received well by businesses on Lafayette Street. The Touch A Truck event was fabulous. She felt the small-town event brought in a lot of business to South Cape.

TIME AND PLACE OF NEXT MEETING

The next regular meeting was scheduled for Tuesday, June 5, 2018, at 3:00 p.m. at 4816 Chester Street.

MOTION TO ADJOURN

There being no further business, the meeting adjourned at 4:20 p.m.

Submitted by,

John Szerlag
CRA Executive Director

Item Number: 8.A.	
Meeting	6/5/2018
Date:	
Item Type:	BUSINESS

AGENDA REQUEST FORM



Community Redevelopment Agency

TITLE:

Adopt Resolution 2-2018, FY 2019 Budget

SUMMARY:

Attached for your review and recommendation is the proposed FY 2019 – 2021 Budget.

Florida Statute Section 189.016 requires the governing body of each special district to adopt a budget by resolution each fiscal year.

The CRA Bylaws requires the Board of Commissioners to approve a recommended budget for the succeeding fiscal year and forward it to the City Council for adoption by June 30.

The attached is a Summary of the FY2019 Proposed Budget and estimated expenditures necessary to carry out the functions of the CRA for the Fiscal Year beginning October 1, 2018, and ending September 30, 2019.

As last year, most of the budget is proposed for capital infrastructure projects. Specifically, the Streetscape Project on SE 47th Terrace and Club Square Improvements.

ADDITIONAL INFORMATION:

REQUESTED ACTION:

Adopt CRA Resolution 2-2018 recommending a budget for FY 2019.

ATTACHMENTS:

Description	Type
▢ CRA Resolution 2-18	Backup Material

CRA RESOLUTION 2 - 18

A RESOLUTION OF THE CAPE CORAL COMMUNITY REDEVELOPMENT AGENCY ADOPTING THE BUDGET FOR FISCAL YEAR 2019 BEGINNING OCTOBER 1, 2018 AND ENDING SEPTEMBER 30, 2019; AUTHORIZING AMENDMENTS; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Executive Director of the Cape Coral Community Redevelopment Agency (the "CRA") submitted a budget for the CRA's Fiscal Year beginning October 1, 2018 and ending September 30, 2019; and

WHEREAS, the budget includes the estimated expenditures necessary to carry out the functions of the CRA for the Fiscal Year beginning October 1, 2018, and ending September 30, 2019; and

WHEREAS, the budget includes the estimated revenues to be received by the CRA during said period from all sources, including increment revenue and any amounts carried over from prior fiscal years; and

WHEREAS, the CRA Board of Commissioners examined and carefully considered the proposed budget in a duly assembled, properly noticed, public meeting.

NOW, THEREFORE, BE IT RESOLVED BY THE CAPE CORAL COMMUNITY REDEVELOPMENT AGENCY BOARD OF COMMISSIONERS:

SECTION 1. The Cape Coral Community Redevelopment Agency does hereby adopt, confirm and approve the budget, attached hereto as Exhibit "A", as the budget for the CRA for the Fiscal Year beginning October 1, 2018 and ending September 30, 2019 for submittal to City Council. Pursuant to Section 27-1(k) of the City of Cape Coral Code of Ordinances, a copy of the proposed budget shall be submitted to City Council for approval. City Council shall have the power to add, delete, amend or modify the proposed budget, and shall not amend the budget or take any other action which would prevent the CRA board members from making the timely payment of any bonded indebtedness or contractual obligations lawfully incurred by the CRA.

SECTION 2. The CRA Board of Commissioners does hereby find that:

- (a) The budget adopted in Section 1 has been prepared in accordance with generally accepted accounting principles; and
- (b) The estimated revenues to be received by the CRA during the Fiscal Year beginning October 1, 2018, and ending September 30, 2019 from all sources, including increment revenue and any amounts carried over from prior fiscal years, equals the total of appropriations for expenditures and reserves in the budget during said period; and
- (c) The budget, as such budget may be amended from time to time, will govern expenditures of the CRA and no expenditures shall be made nor contracts for expenditures be entered into except in pursuance of budgeted appropriations; and
- (d) The budget is adopted in accordance with Section 189.016, and Chapter 163, Part III, §§ 330 thru 463, the Community Redevelopment Act, Florida Statutes.

SECTION 3. In order to effect an orderly year-end closeout of all financial books and records for the CRA, the City of Cape Coral's Finance Director (the "FINANCE DIRECTOR"), on behalf of and subject to the direction of the CRA, is hereby authorized and directed, as needed, to increase the corresponding line item appropriations in the budget to the extent of those purchase orders which shall have been issued prior to September 30, 2018, but shall not have been filled prior to that date,

and is authorized and directed to pay all such purchase orders upon receipt of the goods or services therein specified from the funds so appropriated. The FINANCE DIRECTOR is hereby further authorized and directed to increase the appropriate budget line items to include any unexpended balances as of the end of business on September 30, 2018 from state, federal or other grants that were previously authorized by the CRA, and to include any unexpended balances from the prior fiscal year's budget, as amended, whether or not encumbered, outstanding in projects as of the end of business on September 30, 2018 and all such balances shall be appropriated to the corresponding accounts in the same funds in which they were outstanding as of September 30, 2018; and the FINANCE DIRECTOR shall be authorized to expend such appropriations for the purposes approved by the CRA in connection with such state, federal or other grants and projects. Corresponding changes in the anticipated revenue accounts are hereby authorized.

SECTION 4. The FINANCE DIRECTOR shall have the authority to transfer appropriations from one line item to another line item of the budget, upon approval of the CRA Executive Director, so long as the total appropriations shall not be increased or decreased thereby. Transactions affecting total appropriations, other than those previously authorized by the CRA, shall require the prior approval of the CRA Board of Commissioners. Any such transactions are subject to any restrictive statutes or ordinances, including those authorizing the issuance of any outstanding bonds.

SECTION 5. Any changes to the budget made by the FINANCE DIRECTOR, other than correction of errors, shall be reported to the CRA Executive Director on at least a quarterly basis. Any amendments to the budget shall be made in accordance with Section 189.016, Florida Statutes.

SECTION 6. This resolution shall take effect immediately upon its adoption by the governing board of the CRA.

ADOPTED at a regular meeting of and by the Cape Coral Community Redevelopment Agency this _____ day of _____, 2018.

CAPE CORAL COMMUNITY
REDEVELOPMENT AGENCY

By: _____
STACIA LEE LOMONACO
CRA Chairperson

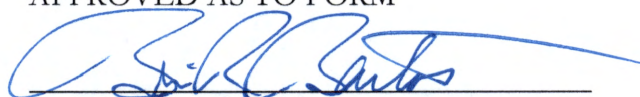
VOTE OF BOARD OF COMMISSIONERS:

LOMONACO	_____
BIONDI	_____
ST. PETER	_____
KEIM	_____
GEBHARD	_____

ATTEST:

By: _____
JOHN SZERLAG
CRA Executive Director

APPROVED AS TO FORM



BRIAN R. BARTOS
ASSISTANT CITY ATTORNEY
CRABudgetFY2019

EXHIBIT A

CITY OF CAPE CORAL
FY 2019 PROPOSED BUDGET - FUND LEVEL SUMMARY
Community Redevelopment Trust Fund

	Proposed Budget
<hr/>	
COMMUNITY REDEVELOPMENT TRUST FUND	
<u>SOURCES</u>	
Balances brought forward	\$ -
Revenues:	
Ad Valorem Taxes	830,075
Charges for Service	-
Miscellaneous	5,700
Interfund Transfer	1,383,254
Total Community Redevelopment Trust Fund Sources	<u><u>\$ 2,219,029</u></u>
 <u>USES</u>	
Personnel, Operating, Capital Expenditures	\$ 362,236
Debt Service	-
Transfers Out	1,856,793
Reserves	-
Appropriations & Reserves Community Redevelopment Trust Fund	<u><u>\$ 2,219,029</u></u>

**SUMMARY OF FY 2019 PROPOSED BUDGET
CRA**

FY 2019 Proposed Budget	\$ 2,219,029
Additional Sources/Uses	-
FY 2019 Adopted Budget	<u>2,219,029</u>

WHERE THE MONEY COMES FROM

Additional Sources		
Balances Forward		\$ -
New Revenue		
Ad Valorem Taxes	830,075	
Intergovernmental Funds (Grants/Shared Revenue)	-	
Miscellaneous	5,700	
Fines & Forfeits	-	
Subtotal Revenue	<u>835,775</u>	
Other Financing Sources		
Interfund Transfers (In)	1,383,254	
Debt Proceeds	-	
Subtotal Other Financing Sources	<u>1,383,254</u>	
Total Additional Sources Proposed Budget		<u><u>\$ 2,219,029</u></u>

HOW THE SOURCES ARE DISTRIBUTED

Additional Uses		
Expenditures		
Personnel	88,536	
Operating	273,700	
Capital Outlay	-	
Debt Service	-	
Transfers Out	1,856,793	
Subtotal Expenditures		\$ 2,219,029
Other Financing Uses		
Interfund Transfers (Out)		-
Reserves		-
Total Additional Uses Proposed Budget		<u><u>\$ 2,219,029</u></u>

Special Revenue Fund - Community Redevelopment Area

OBJ # - Description	FY 2016 Actual	FY 2017 Amended	FY 2017 Actual	FY 2018 Adopted Budget	FY 2018 Amended Budget	FY 2019 Proposed Budget	FY 2019 Requested Budget	FY 2020 Proposed Budget	FY 2020 Requested Budget	FY 2021 Requested Budget
Revenue										
511102 - Tax Increment-Original	\$ (165,580)	\$ (204,320)	\$ (204,320)	\$ (230,272)	\$ (235,507)	\$ (241,785)	\$ (241,785)	\$ (253,875)	\$ (253,875)	\$ (264,030)
511103 - Tax Increment-Expanded	(245,369)	(404,482)	(396,500)	(560,276)	(587,087)	(588,290)	(588,290)	(617,704)	(617,704)	(642,413)
561101 - Bank Investment Income	(5,528)	(700)	(9,615)	(700)	(700)	(700)	(700)	(700)	(700)	(700)
561107 - Long-term Investment Earnings	(11,507)	(5,000)	(15,453)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)
561301 - Change in Fair Value Invest	(307)	-	3,275	-	-	-	-	-	-	-
561401 - Gain (Loss) on Investment Sale	943	-	1,466	-	-	-	-	-	-	-
562101 - Rents and Royalties	(1,000)	-	-	-	-	-	-	-	-	-
569101 - Other Miscellaneous Revenue	(1)	-	-	-	-	-	-	-	-	-
569115 - Purchasing Card Rebate	(76)	-	(46)	-	-	-	-	-	-	-
581101 - Xfer in fr General Fund	(788,808)	(1,001,219)	(1,001,219)	(1,317,385)	(1,317,385)	(1,383,254)	(1,383,254)	(1,452,416)	(1,452,416)	(1,510,513)
599960 - Operating Fund Balance	-	(2,400,396)	-	(2,443,223)	(156,634)	-	-	-	-	-
Total Revenue	\$ (1,217,233)	\$ (4,016,117)	\$ (1,622,412)	\$ (4,556,856)	\$ (2,302,313)	\$ (2,219,029)	\$ (2,219,029)	\$ (2,329,695)	\$ (2,329,695)	\$ (2,422,656)
Expenditures										
Personnel										
613102 - Contract Employees Salary/Wage	\$ 57,629	\$ 60,778	\$ 58,279	\$ 61,997	\$ 61,997	\$ 63,243	\$ 63,265	65,085	\$ 65,085	\$ 67,101
621101 - FICA Taxes	4,001	3,768	4,109	3,844	3,844	3,921	3,922	4,035	4,035	4,160
621102 - Medicare Taxes	936	881	961	899	899	917	917	944	944	973
622109 - Def Comp, Other Retirement	6,916	7,293	7,104	7,440	7,440	7,590	7,592	7,811	7,811	8,052
623101 - Life, Health, Disability Insur	2,845	977	806	1,027	1,027	1,048	1,017	1,077	1,077	1,079
623102 - Self-Insured Health Plan	6,429	9,779	9,312	10,332	10,332	11,014	11,677	11,014	11,014	13,149
624101 - Workers Compensation	-	152	-	157	157	160	146	165	165	154
629998 - Contra Personnel	-	-	(254)	-	-	-	-	-	-	-
Total Personnel	78,756	83,628	80,316	85,696	85,696	87,893	88,536	90,131	90,131	94,668
Operating										
631307 - Studies & Master Plans	\$ -	\$ 120,000	\$ -	\$ 120,000	\$ 120,000	\$ 30,000	\$ -	\$ 350,000	\$ -	\$ -
631312 - Accounting & Auditing	183	171	142	171	338	171	171	171	171	171
631399 - Other Professional Services	-	70,000	66,140	100,000	100,000	100,000	152,500	100,000	152,500	152,500
634117 - CRA Programs	-	35,000	34,744	70,000	70,000	-	35,000	597,031	35,000	35,000
634120 - Outside Services	5,029	1,825	24	32,031	32,031	32,031	32,031	-	32,031	32,031
640101 - Food And Mileage (City)	25	500	159	500	500	500	500	500	500	500
640105 - Travel Costs	1,194	3,025	1,070	3,025	3,025	3,025	3,025	3,025	3,025	3,025
641102 - Telephone Service	439	600	452	600	600	600	600	600	600	600
641103 - Telecommunication Service	-	900	-	900	900	900	900	900	900	900
641104 - Postage & Shipping	110	100	-	100	100	100	100	100	100	100
643202 - Electric	-	144	-	144	144	144	144	144	144	144
643203 - Water & Sewer	-	76	-	76	76	76	76	76	76	76
645101 - Insurance	8,785	6,000	8,692	6,000	6,000	6,000	6,000	6,000	6,000	6,000
646109 - Facilities Charges	7,297	50,500	46,141	500	500	500	500	500	500	500
646109 - Facilities Charges Overhead	6,450	538	38,505	538	538	538	538	538	538	538
646109 - Facilities Charges Projects	2,681	-	3,473	7,500	7,500	7,500	7,500	7,500	7,500	7,500
647101 - Printing	-	750	150	750	750	750	750	750	750	750
648101 - Advertising	4,045	3,270	2,512	1,720	2,968	1,720	1,720	1,720	1,720	1,720
648102 - Public Relations	21,500	65,500	33,654	7,000	11,000	25,000	25,000	25,000	25,000	25,000
649103 - Various Fees	-	175	48	175	175	175	175	175	175	175
649106 - Assmt, Betterment, Impact	61	-	67	70	70	-	70	70	70	70
652101 - Office Supplies	201	300	55	230	230	350	350	350	350	350
652116 - Small Equipment	-	206	205	400	400	-	400	400	400	400
652121 - Computer Equip/Accessory	1,523	-	140	400	400	100	100	100	100	100
652199 - Other Operating Mat & Supplies	200	200	99	200	200	200	200	200	200	200
653101 - Roads Curbs Maintenance	-	-	1,249	-	-	-	-	-	-	-
653106 - Median Maintenance	-	21,000	19,123	250	250	250	250	250	250	250
654101 - Books Pubs Subscrpt & Membrshp	1,043	1,500	1,560	1,500	1,500	1,500	1,500	1,500	1,500	1,500
655101 - Training & Seminars	1,190	3,600	970	3,600	3,600	3,600	3,600	3,600	3,600	3,600
Total Operating	61,955	385,880	259,375	358,380	363,795	215,730	273,700	1,101,200	273,700	273,700
Capital Outlay										
662601 - Improvements Other Than Bldgs	2,400	192,606	178,186	-	-	-	-	-	-	-
Total Capital Outlay	2,400	192,606	178,186	-	-	-	-	-	-	-
Transfer Out										
691101 - Xfer Out to General Fund	-	-	-	-	-	-	-	-	-	-
691301 - Xfer Out to CRA Cap Projects	-	2,937,156	2,937,156	3,695,932	1,435,974	1,498,558	953,161	721,516	1,062,233	1,150,660
691701 - Xfer Out to 2018 Streetscape DS	-	-	-	-	-	-	486,776	-	486,776	486,776
691701 - Xfer Out to 2012 Sp Oblig DS	416,848	416,847	414,790	416,848	416,848	416,848	416,856	416,848	416,855	416,852
Total Transfer Out	416,848	3,354,003	3,351,946	4,112,780	1,852,822	1,915,406	1,856,793	1,138,364	1,965,864	2,054,288
Fund Balance										
699401 - Assigned Fund Balance	-	-	-	-	-	-	-	-	-	-
Total Fund Balance	-	-	-	-	-	-	-	-	-	-
Total Expenditures	\$ 559,959	\$ 4,016,117	\$ 3,869,823	\$ 4,556,856	\$ 2,302,313	\$ 2,219,029	\$ 2,219,029	\$ 2,329,695	\$ 2,329,695	\$ 2,422,656

Notes:

FY 2019 Requested

Other Professional Services: \$100,000 City Staff, \$52,500 Additional Bar Hour

Outside Service: \$30,000 Lighting Maintenance, \$500 Clock Maintenance, \$1,531 Storage

CRA Supplementals

Big John Parking Lot	\$ 1,045,000
Parking Garage Needs Analysis and Study	
Parking Structure Design	\$ 350,000
Iguana Mia Parking Lot Improvements	\$ 825,000
Bimini Basin Support	\$ 200,000

Item Number: 8.B.	
Meeting	6/5/2018
Date:	
Item Type:	BUSINESS

AGENDA REQUEST FORM



Community Redevelopment Agency

TITLE:

Updated CRA By-laws

SUMMARY:

Staff is seeking approval to amend the Cape Coral Community Redevelopment By-laws. These By-laws of the CRA address the administration and management of the CRA, Chapter 163, Part III Florida Statutes.

Because of the change in governance the by-laws need to be updated. Most of the changes are related to this action. The changes are consistent with Florida Statutes, City Ordinances or recommended best practices for CRA's.

ADDITIONAL INFORMATION:

Requested Action:

Motion to approve the CRA By-laws as presented.

ATTACHMENTS:

Description	Type
▣ CRA By-laws Revised	Backup Material

COMMUNITY REDEVELOPMENT AGENCY BY-LAWS

ARTICLE I

General Provisions

1. The Community Redevelopment Agency of the City of Cape Coral, Florida (hereafter "CRA") may, as deemed necessary, adopt and operate under rules of procedure, provided that such rules are not contrary to the spirit and intent of Part III of Chapter 163 of the Florida Statutes, the Community Redevelopment Act of 1969.
2. The provisions of these By-Laws shall prevail in all geographical areas of the City of Cape Coral that have been placed under the jurisdiction of the CRA pursuant to Part III of Chapter 163 of the Florida Statutes.
3. The principal office of the CRA shall be the Office of the City Clerk of the City of Cape Coral, Florida. All books and records of the CRA shall be open to the public for inspection in accordance with the laws of the State of Florida.
4. In accordance with Section 163.3567(4), Florida Statutes, the City Council has designated itself appointed a board of commissioners as the governing board of the CRA. Reference to the members of the CRA as a whole shall be "Board of Commissioners", "Commissioners", or "CRA". An individual member of the CRA shall be referred to as a "Commissioner".
5. The Board of Commissioners may create necessary committees, from time to time, as shall be necessary to carry out the functions, purposes and objectives of the Community Redevelopment Agency.

ARTICLE II

Meetings

1. Regular Meeting. The CRA shall hold a minimum of six (6) regular meetings per calendar year every other month on a day and time to be designated from time to time by the CRA, such meetings to be held in the Cape Coral City Council Chambers Chester Street Resource Center, located at 4816 Chester Street, unless a different place is specified by the CRA at least ten (10) days prior to a meeting.
2. Special Meetings. In addition to regularly scheduled meetings, special meetings of the CRA may be called for by call of the Chair of the CRA, or by call of any four (4) members. Notice of special meetings shall be sent to CRA members no less than twenty-four (24) hours prior to such meeting unless a waiver is signed by a majority of the CRA. The notice of such meeting shall specify its purpose.
3. Open Meetings. In accordance with the laws of the State of Florida, all business of the CRA shall be conducted at public meetings. No member of the CRA shall conduct or discuss

business of the CRA with another member at any formal or informal meeting except upon reasonable notice, considering the circumstances, to the public of such meeting.

4. Quorum. A majority of the members of the CRA shall constitute a quorum. When a quorum is present, the CRA may act by a vote of a majority of the Commissioners present, unless otherwise provided by law, or these By-Laws.
5. Adjourned Meetings. If any meeting cannot be organized because a quorum is not present, the members who are present may adjourn the meeting to a time certain, and notice of the new meeting time shall be given to each CRA member, unless waived.
6. Annual Organizational Meetings. The first regularly scheduled meeting in November of each year shall be the annual organizational meeting of the CRA. Pursuant to the provisions of Part III of Chapter 163 Florida Statutes, the Board shall recommend to City Council a Chair and Vice Chair to be appointed by the City Council of the City of Cape Coral.

ARTICLE III

Members

1. The Board of Commissioners of the Community Redevelopment Agency shall consist of **not fewer than five nor more than nine commissioners appointed by** the City Council of the City of Cape Coral.
2. The members of the Board of Commissioners of the CRA shall serve without compensation but shall be entitled to the actual and necessary expenses, including traveling expenses incurred in the discharge of their duties.

ARTICLE IV

Officer's Terms and Duties

1. Term. **In accordance with Section 163.356(3)(c), the City Council of the City of Cape Coral shall designate a Chair and Vice Chair from among the Commissioners. The CRA may recommend to City Council a Chair and Vice Chair from among the Commissioners.** The term of the Chair and Vice-Chair shall be one year.
2. Chair. The Chair shall preside at all meetings, shall execute all instruments in the name of the CRA, and shall perform all other duties as may be required by the CRA.
3. Vice-Chair. The Vice-Chair shall, in the absence, disqualification, or disability of the Chair, or at the Chair's discretion, exercise all of the functions of the Chair.
4. Secretary. The Secretary shall be the City Clerk of the City of Cape Coral, or a secretary in the City Clerk's office designated by the City Clerk. The Secretary shall be the custodian of all books and records of the CRA and shall keep the minutes of all meetings, shall send out all notices of meetings, and shall perform such other duties as may be designated by the CRA.

5. Treasurer. The Treasurer shall be the Director of Financial Services of the City of Cape Coral or the Director's designee. The Treasurer shall keep the financial records of the CRA's operating budget, shall keep full and accurate accounts of receipts and disbursements of the CRA, shall have custody of all operating funds of the CRA, shall render quarterly budget reports to the CRA, or more often if requested, shall assist the CRA in the preparation of a proposed budget, shall make and file all financial reports and statements necessary to be made and filed by the CRA and file such reports and statements with the Secretary of the CRA, and shall perform such other duties as may be required by the Board from time to time.

ARTICLE V

Employees

1. Executive Director. Subject to the prior approval of the City Council, the CRA may employ an Executive Director to administer its business and operations. With the consent of City Council, the City Manager may serve as the Executive Director should the CRA so desire. The Executive Director shall be the chief executive officer of the CRA. The Executive Director shall be responsible for carrying out the policies established by the CRA and shall have general supervision over, and be responsible for, the performance of the day-to-day operations of the CRA.
2. Employees. The staff support of the CRA may be provided, as needed, by the departments of the City of Cape Coral, and with the consent of City Council, boards, and agencies of the City of Cape Coral. The Executive Director may hire and set compensation for, necessary employees of the CRA, including contract employees, except as otherwise provided herein.
3. Other Personnel. The CRA may hire, retain, and engage such other consultants, professionals, experts, attorneys, and specialists as it deems necessary.

ARTICLE VI

Fiscal Management

1. Fiscal Year. The fiscal year of the CRA shall begin on October 1 of each year and shall end on September 30 of each year.
2. Budget. Prior to June July 30 of each year, the CRA shall approve a recommended budget for the succeeding fiscal year and forward it to the City Council for adoption. City Council has the power to add, delete, amend, or modify the recommended budget so long as such action does not prevent the CRA from timely payment of any bonded indebtedness or contractual obligations lawfully incurred by the CRA.
3. Accounting Practices. In accordance with the laws of the State of Florida, the CRA shall comply with all regulations of the State Department of Banking and Finance regarding uniform accounting practices and procedures for units of local government.

4. Annual Report. The CRA shall file with the City Council and with the Auditor General on or before March 31 of each year, a report of its activities for the preceding calendar year, which report shall include a complete financial statement setting forth its assets, liabilities, income and operating expenses as of the end of such calendar year. At the time of filing the report, the CRA shall publish in a newspaper of general circulation in the community a notice to the effect that such report has been filed with the City Council and that the report is available for inspection during business hours in the Office of the City Clerk of the City of Cape Coral.
5. Audit. Within six months after the end of each fiscal year, the CRA shall cause to be prepared an audit of the accounts and records of the CRA in accordance with the rules of the State Department of Banking and Finance. Such audit shall be completed by an independent certified public accountant. Such audit may be accomplished in conjunction with the City of Cape Coral's annual audit, by the same certified public accountant. The audit report shall describe the amount and source of deposits into, and the amount and purpose of withdrawals from, the trust fund during such fiscal year and the amount of principal and interest paid during such year on any indebtedness to which increment revenues are pledged and the remaining amount of such indebtedness. The CRA shall provide, by registered mail, a copy of the audit report to each taxing authority contributing to the trust fund.
6. Cash Balance. Any cash balance in the trust fund shall be invested in accordance with the requirement of Florida Statutes.
7. Expenditures.
 - (a) No funds of the CRA shall be expended other than in accordance with the adopted CRA budget, any agreements for services that have been entered into between the City of Cape Coral, Florida, and the CRA, and the Community Redevelopment Act of 1969 as amended.
 - (b) All such expenditures shall be made only upon authorization by the Board or the Executive Director, when within the Executive Director's authority. An itemized expense set forth in the annual budget of the Agency shall be deemed to have been authorized by the Board.
 - (c) The Executive Director or the Executive Director's Designee shall have the authority to approve and execute all procurement-related purchase orders, contracts, contract amendments, contract renewals, and emergency purchases in the amount of \$5,000 or less. The Executive Director shall have the authority to execute all procurement-related purchase orders, contracts, contract amendments, contract renewals, and emergency purchases in excess of \$5,000 after approval by the CRA Board.
 - (d) The City of Cape Coral's purchasing and finance procedures may be utilized by the CRA as guidelines. The CRA Board shall be substituted in all respects for the City Council and the Executive Director of the CRA shall be substituted in all respects for the City Manager when said procedures are used by the CRA.

ARTICLE VII

Amendments

These By-Laws may be amended at any regular or special meeting by an affirmative vote of five three members of the CRA Commissioners present at such meeting.

ARTICLE VIII

Execution of Documents

All documents executed by the CRA shall be executed by the Chair or Vice-Chair, with an attestation by the Secretary of the CRA.

Stacy Lomonaco, CRA Chair

Rebecca VanDeutekom, City Clerk
Secretary to the CRA

Dated

Item Number: 8.C.	
Meeting	6/5/2018
Date:	
Item Type:	BUSINESS

AGENDA REQUEST FORM



Community Redevelopment Agency

TITLE:

Proposed SE 47th Terrace CPH Landscaping Plans

SUMMARY:

This will show the proposed landscape plan with a mixture of shade trees, palm trees and ornamental trees along with ground cover and shrubs for the SE 47th Terrace Streetscape Project.

ADDITIONAL INFORMATION:

Informational Only

ATTACHMENTS:

Description	Type
▣ Memo - Landscaping Plans	Backup Material
▣ Landscaping Plans	Backup Material

MEMORANDUM

CITY OF CAPE CORAL
PUBLIC WORKS DEPARTMENT

TO: John Szerlag, City Manager

FROM: Paul Clinghan, Public Works Director
Stephanie Smith, Public Works Design and Construction Manager

DATE: May 30, 2018

SUBJECT: S.E. 47th Terrace Landscape Plans

The attached information from Jeff Satfield, P.E. of CPH Engineers, Inc., the City's design consultant for the S.E. 47th Terrace project, identifies how the proposed landscape plan was developed.

The attached drawings show the proposed plan with a mixture of shade trees, palm trees and ornamental trees along with ground cover and shrubs. While the type of tree might vary depending on availability, the intent is to meet the height and size identified.

PC/SS:bw

Attachment

Proposed Landscape Plan

CPH's Senior Landscape Architect Jim Winter was responsible for the creation of the S.E. 47th Terrace design. Jim has been licensed in the State of Florida for over 35 years; 14 years of which were practiced in the Cape Coral/Fort Myers region. Jim has extensive experience in street scape design, trail systems, and has worked on a variety of parks throughout the State. CPH provides Florida Friendly landscape designs based on the "right plant for the right place" guidelines created by University of Florida.

The preliminary landscape plan, recommended plant species, and graphics showing the proposed plants were presented at various CRA and community information meetings. The final design was adapted to the goals and comments received by the Community, City Staff, Cape Coral Bike-Ped, and the CRA. Key elements that were noted as important specifically by the Cape Coral Bike-Ped group were the desire for canopy and shade while other groups identified low maintenance, ADA/sidewalk friendly, and the incorporation of color.

The design theme was driven by the use of canopy trees where feasible as a foundation to the overall pallet. Gumbo Limbo was selected because it is a South Florida Native that thrives in the Cape Coral area. The tree has a colorful exfoliating bark and sculptural branching habit. It is a deciduous tree, so in the winter, when shade is not as desirable the walks will not be shaded and for the other three seasons, when shade is desirable, the foliage grows back to provide the much welcomed shade. These trees were located where space allowed for their root systems and an additional precaution was used through the incorporation of structural soil under the pavers to expand the root zone. Structural soil is a medium that provides the strength necessary to support the sidewalk but is also root penetrable allowing for downward growth. The previously planted mahogany trees (while beautiful) provided a perfect example of the wrong tree in the wrong location. The mahogany's aggressive root system lifted the sidewalks rendering them non-compliant with ADA guidelines and hazardous to all pedestrians which lead to the need for their removal.

Palms and small flowering trees were used where the space was limited and to showcase the subtropical landscape for the winter visitors. Shrubs and groundcovers were selected to provide seasonal color, either through the plants flowers or foliage. Mammey Croton was selected for its bright colors and subtropical appearance. The native dwarf firebush, picks up the color in the crotons, and offers nearly a year long bloom period of fierily orange blooms. Variegated white and green groundcover is incorporated in contrast to flowering groundcover such as blue daze or dark green foliage. Dark blue Mexican Sage and white and blue African iris provide year-round flower color to highlight the medians and excite the eye. The pallet selected above placed at the locations indicated within the design documents will provide a unified theme that is complementary and beautiful year-round.

LANDSCAPE NOTES:

1. The Landscape Contractor shall be responsible for all materials and all work as called for on the Landscape Plans and in the Landscape Specifications. In the event of variation between quantities shown on plant list and the plans, the plans shall control. The Landscape Contractor shall verify all quantities and report any discrepancies at the time of bidding.
2. The Landscape Contractor shall review architectural/engineering plans and become thoroughly familiar with surface and subsurface utilities.
3. Prior to construction, the contractor shall be responsible for locating all underground utilities and shall avoid damage to all utilities during the course of the work. Locations of existing buried utility lines shown on the plans are based upon best available information and are considered to be approximate. It shall be the responsibility of the contractor to verify the locations of utility lines within and adjacent to the work area 2) to protect all utility lines during the construction period 3) to repair any and all damage to utilities, structures, site furnishings, etc. which occurs as a result of the construction 4) To field adjust the location of proposed trees and palms 10' off the center of the utility lines. Notify the Landscape Architect if a 10' offset does not function.

4. The work shall be coordinated with other trades to prevent conflicts. Coordinate the planting with the irrigation work to assure availability and proper location of irrigation items and plants.
5. Contractor shall ensure that there are no visual obstructions to vehicle lines of sight and traffic controls. Contractor shall field adjust tree and/or large shrub locations to avoid any such obstructions.
6. Trees shall be maintained by the owner to avoid future such obstructions by pruning trees and/or shrubs as necessary utilizing horticulturally sound techniques.
7. All planting shall be performed by personnel familiar with planting procedure and under the supervision of a qualified planting foreman.
8. All plant material shall be graded Florida No. 1 or better as outlined under Grades and Standards for Nursery Stock, Part I and II, published by the Florida Department of Agriculture and Consumer Services.
9. The Landscape Architect or Owner shall have the right, at any stage of the operations, to reject any and all work and materials which, in his opinion, do not meet with the requirements of these specifications.
10. Except as otherwise specified, the Landscape Contractor's work shall conform to accepted horticultural practices as used in the trade.

11. The minimum acceptable size of all plants, measured after pruning, with branches in normal positions, shall conform to the measurements specified on the plant list or as indicated on the landscape drawing. Height and spread dimensions refer to main body of the plant and not extreme branch tip to tip. Trunk caliper (trunk diameter) is measured 4 inches from the ground on trunks up to and including 4 inches in caliper, and 12 inches from the ground for larger trees. Since trunks are seldom round, the average of the largest diameter and that perpendicular to it is referred to as caliper.
12. Plants shall be protected upon arrival at the site, by being thoroughly watered and properly maintained until planted.
13. All tree pits shall be excavated to size and depth in accordance with the Florida Grades & Standards for Nursery Stock, unless shown otherwise on the drawings, and backfilled with the specified planting soil. The Landscape Contractor shall test fill all tree pits with water before planting to assure proper drainage percolation is available.
14. The Landscape Contractor shall be responsible for proper watering of all plants. All plants shall be thoroughly watered at time of planting and kept adequately watered until time of acceptance. It shall be the Landscape Contractor's responsibility to assure that plants are not over-watered.

15. It shall be the Landscape Contractor's responsibility to prevent plants from falling or being blown over, to re-straighten and replant all plants which lean or fall and to replace all plants which are damaged due to lack of proper watering or staking. The Landscape Contractor shall be legally liable for any damage caused by instability of any plant material.
16. All Palms to be staked as indicated per Palm staking details. All other trees to be stabilized utilizing 3" lodge poles per tree planting details.
17. Plants blown over by high winds, within the guaranteed period, shall not be cause for additional expense to the Owner, but shall be the responsibility of the Landscape Contractor. Damaged plants shall be replaced by the Landscape Contractor at no additional cost to the Owner.

18. Sod shall be of a species specified on the drawings and originate from a commercial turf grower. It shall be a dense stand of live turf, reasonably free of weeds, well matted with grass roots in rectangles 12 inch by 24 inch or in 12 inch wide rolls in a length consistent with the equipment used to handle the rolls and place the sod. Any rolling contained within the sod shall be certified by the manufacturer to be biodegradable. The sod and root mat shall be a minimum of 1-1/2 inch thick and must hold together during placement. Sod shall be placed adjacent to one another to avoid gaps and overlaps. Joints shall be staggered between the rows. Sod placed on slopes exceeding 3:1 shall be pinned with turf staples. Sod turf, shall have been mowed a minimum of one week prior to cutting and delivery, so that the length of the turf is no longer than 4 inches at time of delivery. Place sod within 48 hours of cutting the sod. The sod shall be kept moist throughout the 48 hour period to maintain the health and viability of the sod. Submit a letter of certification to the Owner's CEI Representative, at time of delivery, as to the source of the sod, the time it was cut, the species and cultivars provided, last mowing date, and that the sod is free of fire ants. Sod which has been cut for longer than 48 hours after being cut shall not be used unless specifically authorized by Owner's CEI Representative.
19. It shall be the Contractor's responsibility to measure and determine the exact quantity of sod required for a complete job at the time of bidding or providing a price quote. The Owner shall not be responsible for additional cost due to the Contractor's under estimating of the quantity of sod for the original bid area.
20. The Landscape Contractor shall insure adequate vertical drainage in all plant beds, planters, and sod areas. Vertical drilling through any compacted fill to native soil shall be accomplished to insure drainage. If well drained fill is necessary to assure positive drainage, this issue shall be brought up by Landscape Contractor at time of bidding.
21. The Landscape Contractor shall insure that his work does not interrupt established or projected drainage patterns.
22. The Landscape Contractor shall prune, shape and remove dead foliage/limbs from existing plant material to remain. Conform with the Landscape Architect or Owner the extent of work required at time of Bidding.
23. Mulch - All plant beds shall be top dressed with 4" shredded hardwood mulch (or approved equal).

24. Transplanted Material - The Landscape Contractor shall be responsible for determining and evaluating which plant materials are suitable for transplanting and shall verify this with the Landscape Architect or Owner. The Landscape Contractor shall take all reasonable, horticulturally acceptable measures to ensure the successful transplanting of determined plant materials. The Landscape Contractor shall be responsible for replacing any relocated plant materials which die if such measures are not taken, as determined by the Landscape Architect or Owner. Replacement plants shall be of identical species and size if required.
25. MAINTENANCE PRIOR TO FINAL INSPECTION AND ACCEPTANCE:
- Maintenance shall commence after each plant is planted and the maintenance period shall continue until the job or specific phase of the job is accepted by the Landscape Architect or Owner. Extreme care shall be taken to instruct the Owner or his representatives in general maintenance procedures.
- Plant maintenance shall include watering, pruning, weeding, cultivating, mulching, fertilizing, and repairing of guys, replacement of sick or dead plants, resetting plants to proper grades or upright positions and restoration of the planting saucer and all other care needed for proper growth of the plants.
- During the maintenance period and up to the date of final acceptance, the Landscape Contractor shall do all seasonal spraying and/or dusting of trees and shrubs. Upon completion of all planting, an inspection for acceptance of work will be held. The Landscape Contractor shall notify the Landscape Architect or Owner for scheduling of the inspection 10 days prior to the anticipated date.

- At the time of the inspection, if all of the materials are acceptable, a written notice will be given by the Landscape Architect or Owner to the Landscape Contractor stating the date when the Maintenance Period ends.
- GUARANTEE AND REPLACEMENT:
- All plant materials shall be guaranteed for one (1) year from the time of final inspection and interim acceptance shall be alive and in satisfactory growth for each specific kind of plant at the end of the guaranteed period.
- At the end of the guarantee period, any plant required under this contract that is dead or not in satisfactory growth, as determined by the Owner or the Landscape Architect, shall be removed and replaced. Replacement plants shall have an extended guarantee, as noted above, from time of replacement.
- All replacements shall be planted of the same kind and size as specified on the plant list. They shall be the responsibility of the Landscape Contractor.

26. TOPSOIL
- Topsoil shall be natural, friable, fertile, fine loamy soil possessing characteristics of representative topsoil in the vicinity that produces heavy growth. Topsoil shall have a pH range of 5.5 to 7.4, free from subsoil, objectionable weeds, litter, sods, stiff clay, stones larger than 1 inch in diameter, clumps, roots, trash, toxic substances, or any other material which may be harmful to plant growth or hinder planting operations. Top soil shall contain a minimum of three percent organic material.
27. UNSUITABLE SUBSOILS
- Locations containing unsuitable subsoil shall be treated by one or more of the following:
- A. Where unsuitability is deemed by Owner or Owner's Representative to be due to excessive compaction caused by heavy equipment and where natural subsoil is other than AASHTO classification of A6 or A7, loosen such areas with spikes, discs, or other means to loosen soil to condition acceptable to Owner. Loosen soil to minimum depth of 12 inches with additional loosening as required to obtain adequate drainage. Contractor may introduce peat moss, sand, or organic matter into the subsoil to obtain adequate measures shall be considered as incidental, without additional cost to Owner.
- B. Where unsuitability is deemed by Owner or Owner's Representative to be due to presence of boards, mortar, concrete, graded aggregate base, or other construction materials in sub grade and where natural subsoil is other than AASHTO classification of A6 or A7, remove debris and objectionable material. Such remedial measures shall be considered as incidental, without additional cost to Owner.
- C. Where unsuitability is deemed by Owner to be because natural subsoil falls into AASHTO classification of A6 or A7 and contains moisture in excess of 30 percent, then installation of sub drainage system or other means described elsewhere in Specifications shall be used. Where such conditions have not been known or revealed prior to planting time and they have not been recognized in preparation of The Drawings and Specifications, then Owner shall issue pricing order to install proper remedial measures.
- D. Planting beds where existing subsoil is determined by Owner to be unsuitable for plant growth in accordance paragraph Unsuitable Subsoil herein shall be excavated to a depth of 12 inches or as needed to provide adequate drainage. Replace excavated soil with planting soil.

THIS SHEET HAS SUBSTANTIALLY CHANGED

PLANT LIST

SHADE TREES

SYM	QTY	BOTANICAL NAME	COMMON NAME	B&B/GAL./C.T.	CLEAR TRUNK	SPECIFICATION	SPACING	DROUGHT TOLERANCE
QV	9	QUERCUS VIRGINIANA	LIVE OAK		8'	16' HT; 8' SPRD., STRAIGHT SINGLE TRUNK		HIGH
BS	7	BURSERIA SIMARUBA	GUMBO LIMBO		8'	16' HT; 8' SPRD.		HIGH
CE	13	CONOCARPUS ERECTUS	GREEN BUTTWOOD		8'	16' HT; 8' SPRD.		HIGH

PALMS

SYM	QTY	BOTANICAL NAME	COMMON NAME	B&B/GAL./C.T.	CLEAR TRUNK	SPECIFICATION	SPACING	DROUGHT TOLERANCE
PS	8	PHOENIX SYLVESTRIS	WILD DATE PALM	B&B	18'			HIGH
WB	28	WODYETIA BIFURCATA	FOXTAIL PALM	B&B	18'			MEDIUM
		CARPENTERIA ACUMINATA	CARPENTER PALM	B&B		ALTERNATE TO FOXTAIL		
AA	32	ARCHONTOPHOENIX ALEXANDREA	ALEXANDER PALM	B&B	14'			HIGH
		ARCHONTOPHOENIX CUNNINGHAMIANA	KING PALM	B&B	14'	ALTERNATE TO ALEXANDER PALM		HIGH
BR	4	BEUCARNEA RECURVATA	PONYTAIL PALM	B&B	8'			HIGH

ORNAMENTAL TREES

SYM	QTY	BOTANICAL NAME	COMMON NAME	B&B/GAL./C.T.	CLEAR TRUNK	SPECIFICATION	SPACING	DROUGHT TOLERANCE
ED	6	ELEOCARPUS DECIPIENS	JAPANESE BLUEBERRY	B&B	8'	18' HT; 8' SPRD.		
FD	5	FILICUM DICIPIENS	JAPANESE TREE FERN	B&B	8'	18' HT; 10' SPRD.		
LI	12	LAGERSTROEMIA SPECIOSA	QUEEN'S CRAPE MYRTLE	B&B	8'	16' HT; 8' SPRD		HIGH

SHRUBS

SYM	QTY	BOTANICAL NAME	COMMON NAME	B&B/GAL./C.T.	MAX. HEIGHT	SPECIFICATION	SPACING	DROUGHT TOLERANCE
AB	27	ACHMEA BLANCHETIANA 'ORANGE'	BIG ORANGE BROMELIAD	7GAL.	30"	30" O.A.	36" O.C.	MEDIUM
VO	52	VIBURNUM OBOVATUM 'MRS. SCHILLER'S DELIGHT'	MRS. SCHILLER'S	3 GAL.	30"	15" HT.	30" O.C.	HIGH
CVM	56	CODIAEUM VARIEGATUM 'MAMMEY'	MAMMEY CROTON	3 GAL.	30"	15" HT., 15" SPRD.	30" O.C.	LOW
CVI	145	CODIAEUM VARIEGATUM 'MRS. ICETON'	ICETON CROTON	3 GAL.	30"	15" HT., 15" SPRD.	30" O.C.	LOW
ZP	41	ZAMIA PUMILA	COONTIE	3 GAL	30"	15" HT., 15" SPRD	30" O.C.	HIGH
HN	60	HAMELIA NODOSA	DWARF FIREBUSH	3 GAL	30"	15" HT., 15" SPRD	30" O.C.	MEDIUM
FM	339	FICUS MICROCARPA 'GREEN ISLAND'	GREEN ISLAND FICUS	3 GAL	30"	10" HT., 12" SPRD	30" O.C.	MEDIUM
CI	110	CHRYSOBALANUS ICACO 'RED TIP'	RED TIP COCOPLUM	3 GAL	30"	15" HT., 15" SPRD.	30" O.C.	HIGH

GROUND COVER

SYM	QTY	BOTANICAL NAME	COMMON NAME	B&B/GAL./C.T.	MAX. HEIGHT	SPECIFICATION	SPACING	DROUGHT TOLERANCE
DT	1001	DIANELLA TASMANICA VARIEGATA	VARIEGATED FLAX LILY	3 GAL	24"	5 PPP.	24" O.C.	HIGH
AG	162	AECHMEA GAOSEPALA 'LUCKY STRIPE'	LUCKY STRIPE BROMELIAD	3 GAL	24"	12" HT., 12" SPRD	24" O.C.	HIGH
DV	809	DIETES VEGETA	AFRICAN IRIS	3 GAL	24"	14" MIN. HT., 5 PPP.	15" O.C.	MEDIUM
EG	574	EVOLVULUS GLOMERATUS 'BLUE DAZE'	BLUE DAZE	1 GAL	24"	3" HT., 8" SPRD	15" O.C.	MEDIUM
SL	316	SALVIA LEUCANTHA	MEXICAN SAGE	3 GAL	24"	14" HT., 14" SPRD	30" O.C.	MEDIUM

NOTE:

QUANTITIES SHOWN ON THE PLANT LIST ARE FOR CONVENIENCE PURPOSES ONLY. THE LANDSCAPE CONTRACTOR IS RESPONSABLE FOR QUANTIFYING ALL PLANTS SHOWN ON THE TREE & SHRUB & GROUND COVER PLANTING PLANS. IF DISCREPANCIES ARISE BETWEEN THE PLANT LIST AND THE PLANTING PLANS, THE PLANS SHALL OVERRIDE THE PLANT LIST ON ALL OCCASIONS. SPECIFIC PLANT MATERIAL MAY VARY DUE TO FIELD CONDITIONS. ALL PLANT MATERIAL SPECIFIED ARE MINIMUM SIZES. CONTRACTOR SHALL INCREASE CONTAINER SIZE IF NECESSARY TO PROVIDE OVERALL PLANT SIZE & DIMENSIONS SPECIFIED. CONTRACTOR TO SOLID SOD ALL DISTURBED AREAS SOD UNLESS OTHERWISE NOTED.

CITY OF CAPE CORAL GENERAL LANDSCAPE NOTES:

ALL PUBLIC LAND CORNER WITHIN THE LIMITS OF CONSTRUCTION LIMITS ARE TO BE PROTECTED. IF A CORNER MONUMENT IS IN DANGER OF BEING DESTROYED AND HAS NOT BEEN PROPERLY REFERENCED, THE CONTRACTOR SHALL NOTIFY THE CITY OF CAPE CORALS PUBLIC WORKS PROJECT MANAGER WITHOUT DELAY.

- ALL AREAS IN RIGHT OF WAY DISTURBED DURING CONSTRUCTION SHALL BE RESTORED, COMPACTED, SODDED (WITH MATCHING EXISTING SOD).
- ALL PLANTS SHALL BE NURSERY GROWN IN ACCORDANCE WITH ACCEPTED HORTICULTURAL PRACTICES, AND GROWN FOR AT LEAST TWO YEARS UNDER THE SAME CLIMATIC CONDITIONS SIMILAR TO THOSE IN THE LOCALITY OF THE PROJECT, UNLESS APPROVAL IS GIVEN BY THE OWNER'S REPRESENTATIVE PRIOR TO DELIVERY TO SITE.
- PLANTS SHALL HAVE A HABIT OF GROWTH THAT IS NORMAL TO THE SPECIES AND SHALL BE SOUND, HEALTHY AND VIGOROUS, AND FREE FROM INSECT PESTS.
- PLANT SHALL BE EQUAL OR EXCEED THE MEASUREMENTS SPECIFIED IN THE PLANT LIST, WHICH ARE MINIMAL ACCEPTABLE SIZES. PLANTS SHALL BE MEASURED BEFORE PRUNING WITH BRANCHES IN NORMAL POSITION. ANY NECESSARY PRUNING SHALL BE DONE AT THE TIME OF PLANTING.
- BALLING AND BURLAPPING OF PLANTS IN THE PLANT LIST SHALL FOLLOW THE CODE OF STANDARDS CURRENTLY RECOMMENDED BY THE AMERICAN ASSOCIATION OF NURSERYMEN, INC., FOR NURSERY STOCK.
- QUALITY OF PLANT MATERIALS SHALL BE GRADED FLORIDA NO. 1 OR BETTER AS OUTLINED UNDER GRADES AND STANDARDS FOR NURSERY PLANTS, STATE PLANT BOARD OF FLORIDA. PLANTS THAT MEET THE REQUIREMENTS SPECIFIED, BUT DO NOT HAVE THE NORMAL BALANCE OF HEIGHT AND SPREAD TYPICAL FOR THE RESPECTIVE PLANT, SHALL NOT BE ACCEPTED. THE CONTRACTOR SHALL PROVIDE CERTIFICATION THAT ALL PALMS AND TREES ARE A MINIMUM FLORIDA NO. 1 OR BETTER AS OUTLINED UNDER GRADES AND STANDARDS FOR NURSERY PLANTS, STATE PLANT BOARD OF FLORIDA.

- ALL PLANTS SHALL BE FREE OF WEEDS OR OTHER OBJECTIONABLE VEGETATION. PLANTS GROWN IN "GROW BAGS" SHALL NOT BE ACCEPTED.
- ALL PLANT MATERIAL SHALL BE PROTECTED FROM POSSIBLE BARK INJURY OR BREAKAGE OF BRANCHES. ALL PLANTS TRANSPORTED IN AN OPEN TRUCK SHALL BE ADEQUATELY COVERED TO PREVENT WINDBURN, DRYING OR DAMAGE TO THE PLANTS.
- PLANTS WHICH CANNOT BE PLANTED IMMEDIATELY ON DELIVERY TO THE SITE SHALL HAVE THEIR ROOT BALL COVERED WITH MOIST SOIL, MULCH OR OTHER SUITABLE MATERIAL TO PROTECT THEM FROM DRYING O WIND AND SUN. ALL PLANTS SHALL BE WATERED AS NECESSARY UNTIL PLANTED. STORAGE PERIOD SHALL NOT EXCEED SEVENTY TWO (72) HOURS.
- TREES AND PALMS MOVED BY WINCH OR CRANE SHALL BE THOROUGHLY PROTECTED FROM CHAIN MARKS, GIRDLING OR BARK SLIPPAGE BY MEANS OF BURLAP, WOOD BATTENS OR OTHER APPROVED METHOD.
- DURING TRANSPORT ON TRUCK OR TRAILER, PALMS SHOULD BE WELL SUPPORTED ALONG THEIR ENTIRE LENGTH. UNSUPPORTED CROWNS MAY CRACK OR DAMAGE THE BUD, RESULTING IN REDUCED SURVIVAL RATES.
- CONTRACTOR SHALL PROVIDE THE CITY'S PROJECT MANAGER A COMPREHENSIVE LIST OF THE PLACE/NURSERY OF ORIGIN OF ALL PLANT MATERIALS, TREE, AND PALMS.
- IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO FINISH (FINE) GRADE (TOP 3") ALL LANDSCAPE AREAS, ELIMINATING ALL BUMPS, DEPRESSIONS, STICKS, STONES AND OTHER DEBRIS TO THE SATISFACTION OF THE CITY'S REPRESENTATIVE, PRIOR TO THE APPLICATION OF MULCH. REMOVE ALL ROCKS 2" IN DIAMETER OR GREATER.
- EXCESS EXCAVATED SOIL AND ROCK SHALL BE DISPOSED OF BY THE CONTRACTOR AT NO ADDITIONAL EXPENSE TO THE CITY.

ISSUED FOR CONSTRUCTION
FEBRUARY 1, 2018

Drawn: J. K. W. / Landscape [Landscape] / Plant [Plant] / C:\Users\J.K.W. / 10-11-2017 / 10-11-2017 / 10-11-2017

No.	Date	Revision	By	No.	Date	Revision	By
1	10/11/17	PER 90% COMMENTS	J.K.W.	1			
2	11/09/17	PER CITY COMMENTS	M.D.S.	2			
3				3			
4				4			



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Architects M/E/P
Engineers Planners
Environmental Surveyors
Landscape Architects Traffic/Transportation

Designed by:	J.K.W.	Date:	09/14/2017
Drawn by:	J.M.	Scale:	AS NOTED
Checked by:	M.D.S.		
Approved by:	M.D.S.		
Job No.	C10207		2018

SE 47th Terrace
Streetscape Improvements
City of Cape Coral, Florida

Prepared By:
CPH, Inc.
2216 Altamont Ave. Ft. Myers, FL 33901
Ph: 239.332.5499
Licenses:
Eng. C.O.A. No. 3215 Arch. Lic. No. AA2600926
Survey L.B. No. 7143 Landsc. Lic. No. LA6666780

Maxwell D. Spann, RLA
FL LA6666780
Feb 01, 2018

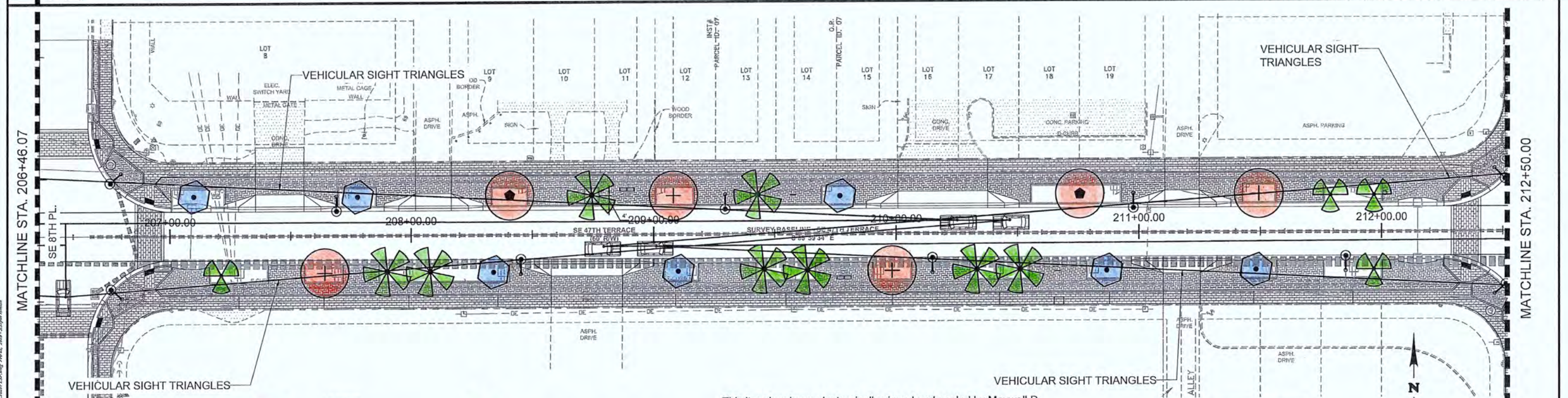
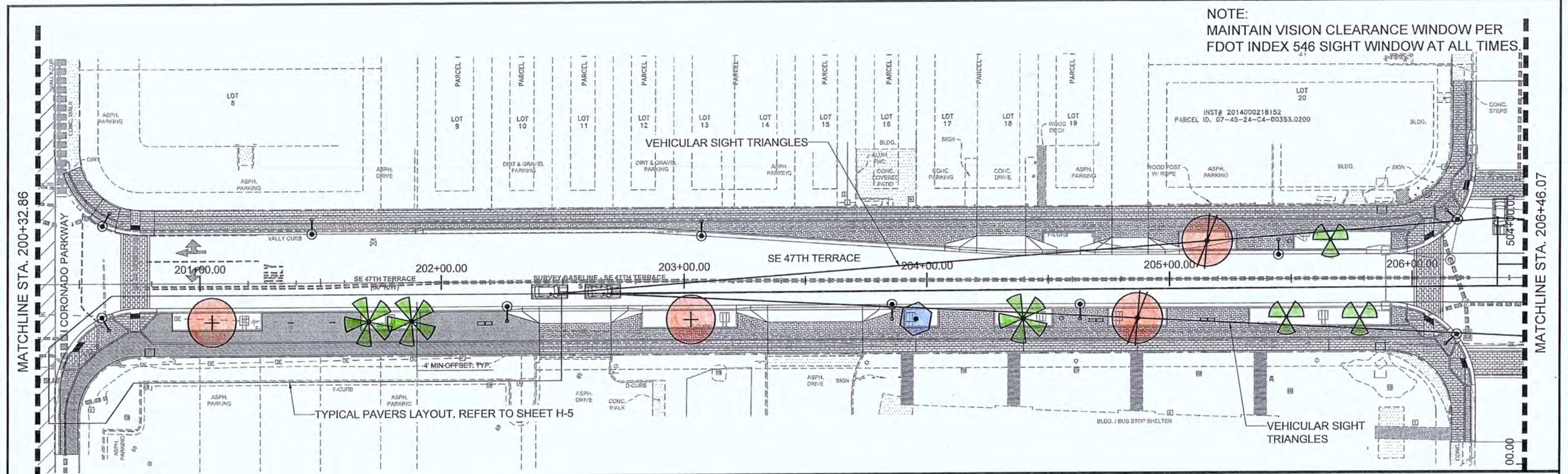
LANDSCAPE
PLANT LIST & NOTES

Sheet No.

L-2.6



NOTE:
MAINTAIN VISION CLEARANCE WINDOW PER
FDOT INDEX 546 SIGHT WINDOW AT ALL TIMES.

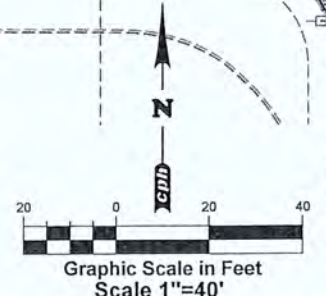


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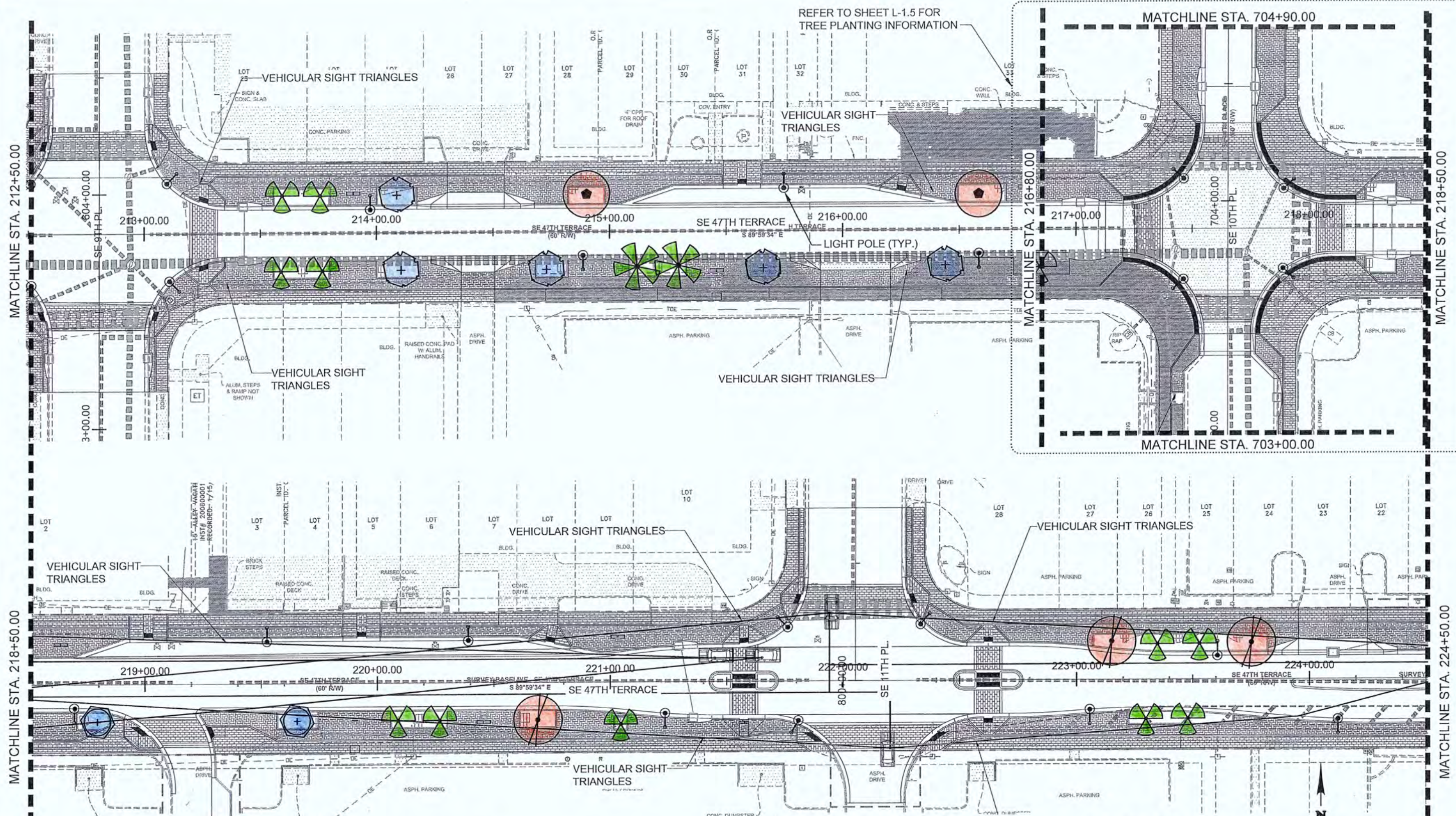
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	BS GUMBO LIMBO		WB FOXTAIL PALM
	CE GREEN BUTTONWOOD		LI GRAPE MYRTLE

This item has been electronically signed and sealed by Maxwell D. Spann, PLA on February 1, 2018 using a digital signature. Printed copies of this document are not considered signed and sealed and the signature must be verified on any electronic copies

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FEBRUARY 1, 2018



THIS SHEET HAS SUBSTANTIALLY CHANGED		REVISIONS		DESIGNED BY J.K.W. DRAWN BY J.M. CHECKED BY M.D.S. APPROVED BY M.D.S. JOB NO. C10207		DATE 08/14/2017 SCALE AS NOTED		PROJECT SE 47th Terrace Streetscape Improvements City of Cape Coral, Florida		PLANS PREPARED BY CPH, Inc. 2216 Altamont Ave., Ft. Myers, FL 33901 Ph: 239.332.5499 Licenses: Eng. C.O.A. No. 3215 Arch. Lic. No. AA26009226 Survey L.B. No. 7143 Landsc. Lic. No. LA6665780		LANDSCAPE TREE PLAN		Sheet No. L-1.1	
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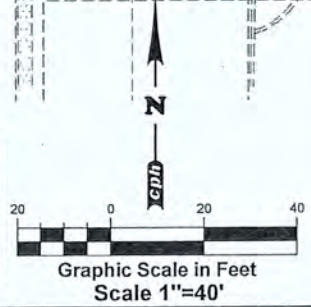
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	CE GREEN BUTTONWOOD		FD TREE FERN
	WB FOXTAIL PALM		LI CRAPE MYRTLE
	AA ALEXANDER PALM		

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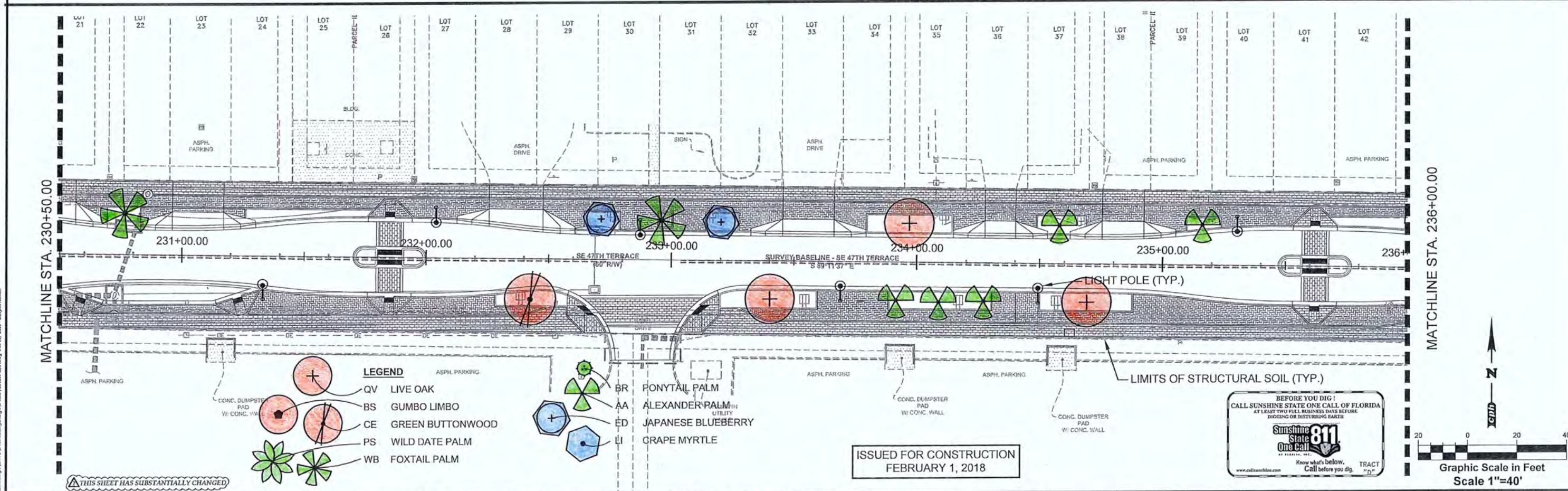
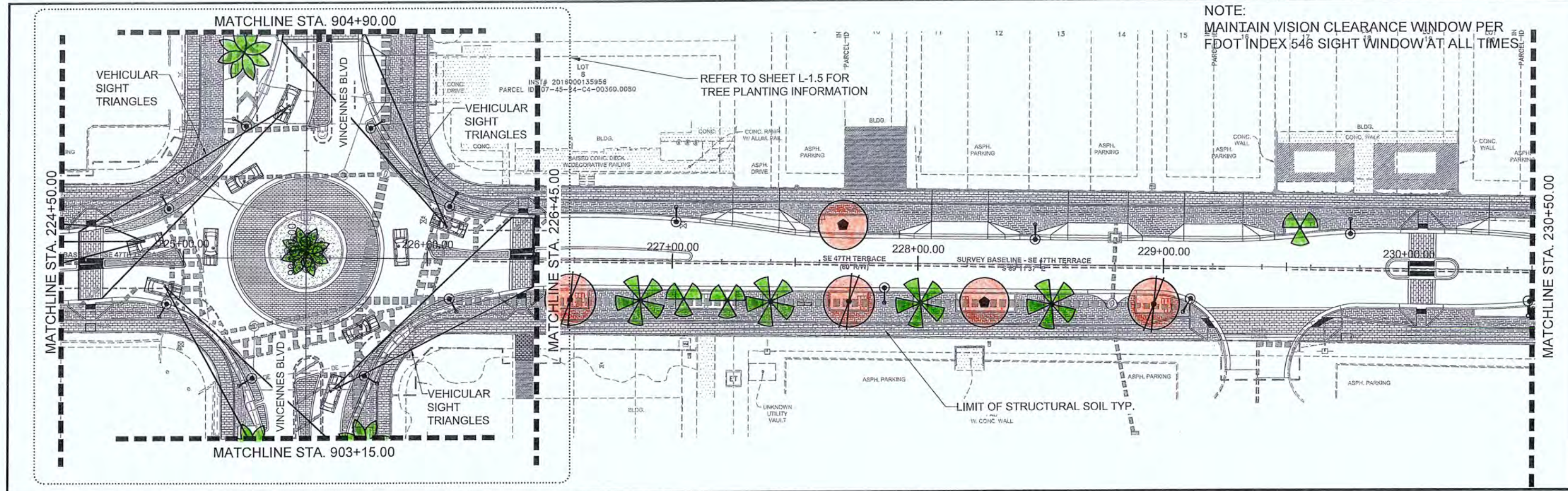


No.	Date	Revision	By	No.	Date	Revision	By
10/11/17	PER 90% COMMENTS		J.K.W.	1			
11/09/17	PER CITY COMMENTS		M.D.S.	2			

cph www.cphcorp.com		A Full Service A & E Firm Architects Engineers Environmental Landscape Architects Traffic/Transportation		Offices In: • Florida • Puerto Rico • Connecticut • Maryland • Texas	Designed by: J.K.W. Drawn by: J.M. Checked by: M.D.S. Approved by: M.D.S. Job No.: C10207	Date: 08/14/2017 Scale: AS NOTED © 2018	Plans Prepared by: CPH, Inc. 2216 Altamont Ave. Ft. Myers, FL 33901 Ph: 239.332.5499 Licenses: Eng. C.O.A. No. 3215 Arch. Lic. No. AA2600926 Survey L.B. No. 7143 Landsc. Lic. No. LA6666780	Maxwell D. Sparr, RLA FL. LA6666780 Feb 01, 2018	LANDSCAPE TREE PLAN L-1.2
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NOTE:
 MAINTAIN VISION CLEARANCE WINDOW PER
 FDOT INDEX 546 SIGHT WINDOW AT ALL TIMES



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No.	Date	Revision	By
1	10/11/17	PER 90% COMMENTS	J.K.W.
2	11/09/17	PER CITY COMMENTS	M.D.S.

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Designed by: J.K.W.
 Drawn by: J.M.
 Checked by: M.D.S.
 Approved by: M.D.S.
 Job No.: CT0207

Date: 08/14/2017
 Scale: AS NOTED

SE 47th Terrace
 Streetscape Improvements
 City of Cape Coral, Florida

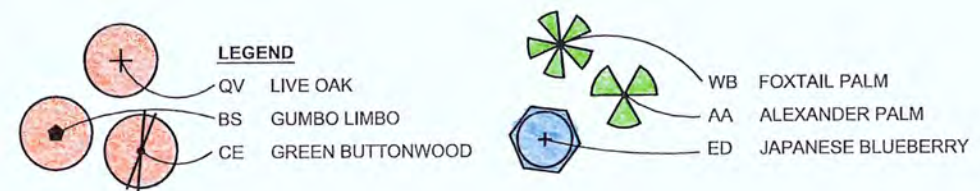
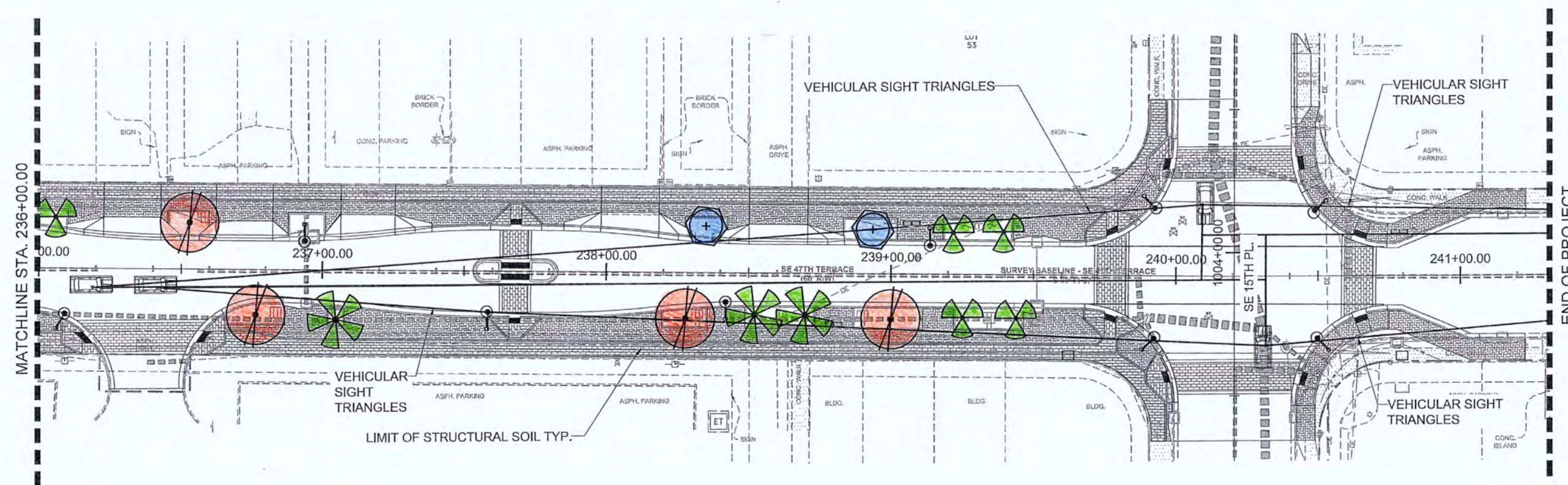
Plans Prepared By:
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Maxwell D. Spann, RLA
 FL LA6666780
 Feb 01, 2018

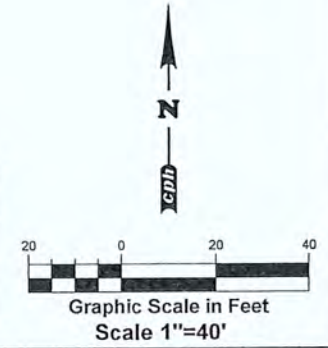
LANDSCAPE TREE PLAN

Sheet No.
L-1.3









NOTE:
MAINTAIN VISION CLEARANCE WINDOW PER
FDOT INDEX 546 SIGHT WINDOW AT ALL TIMES.

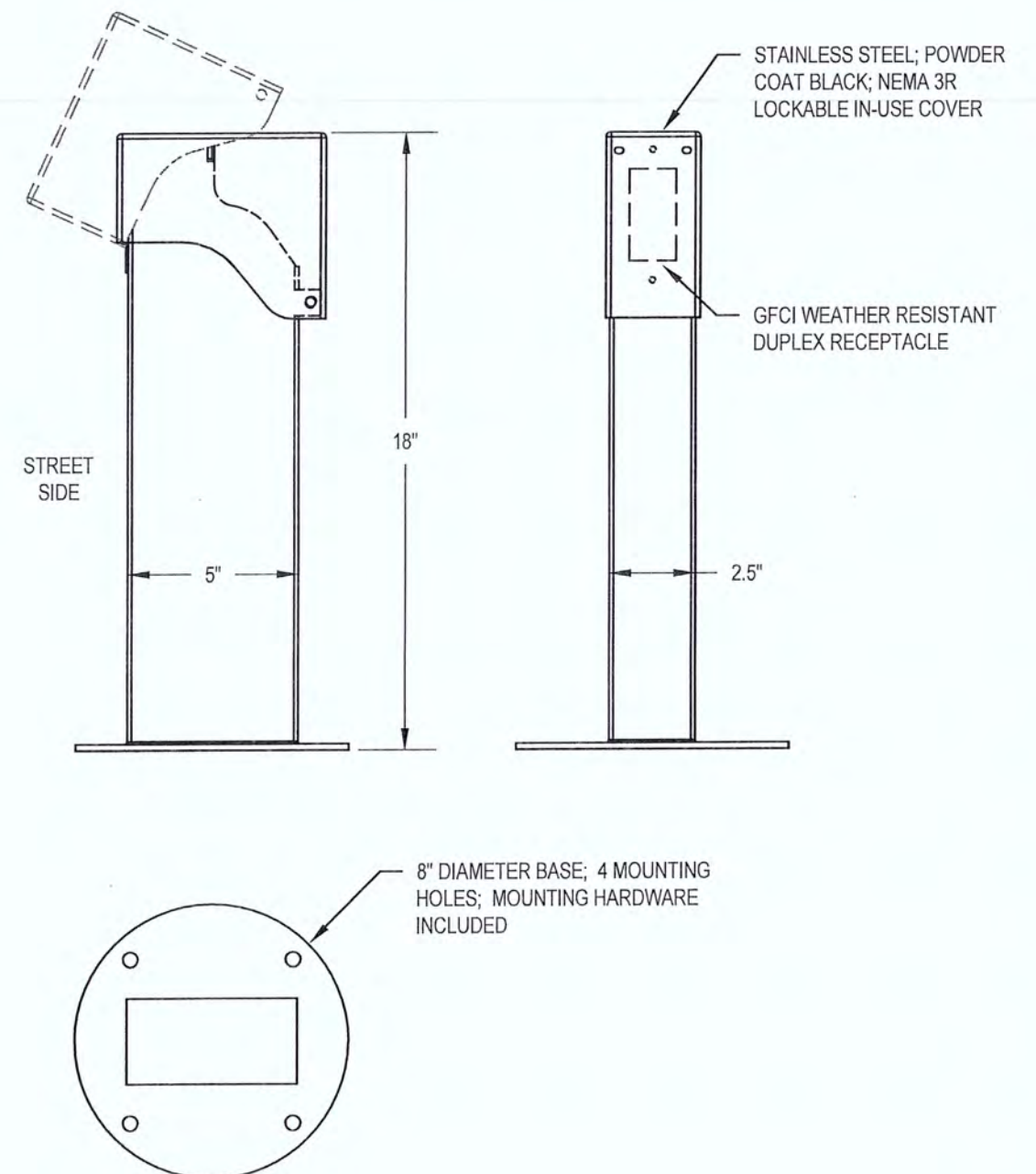
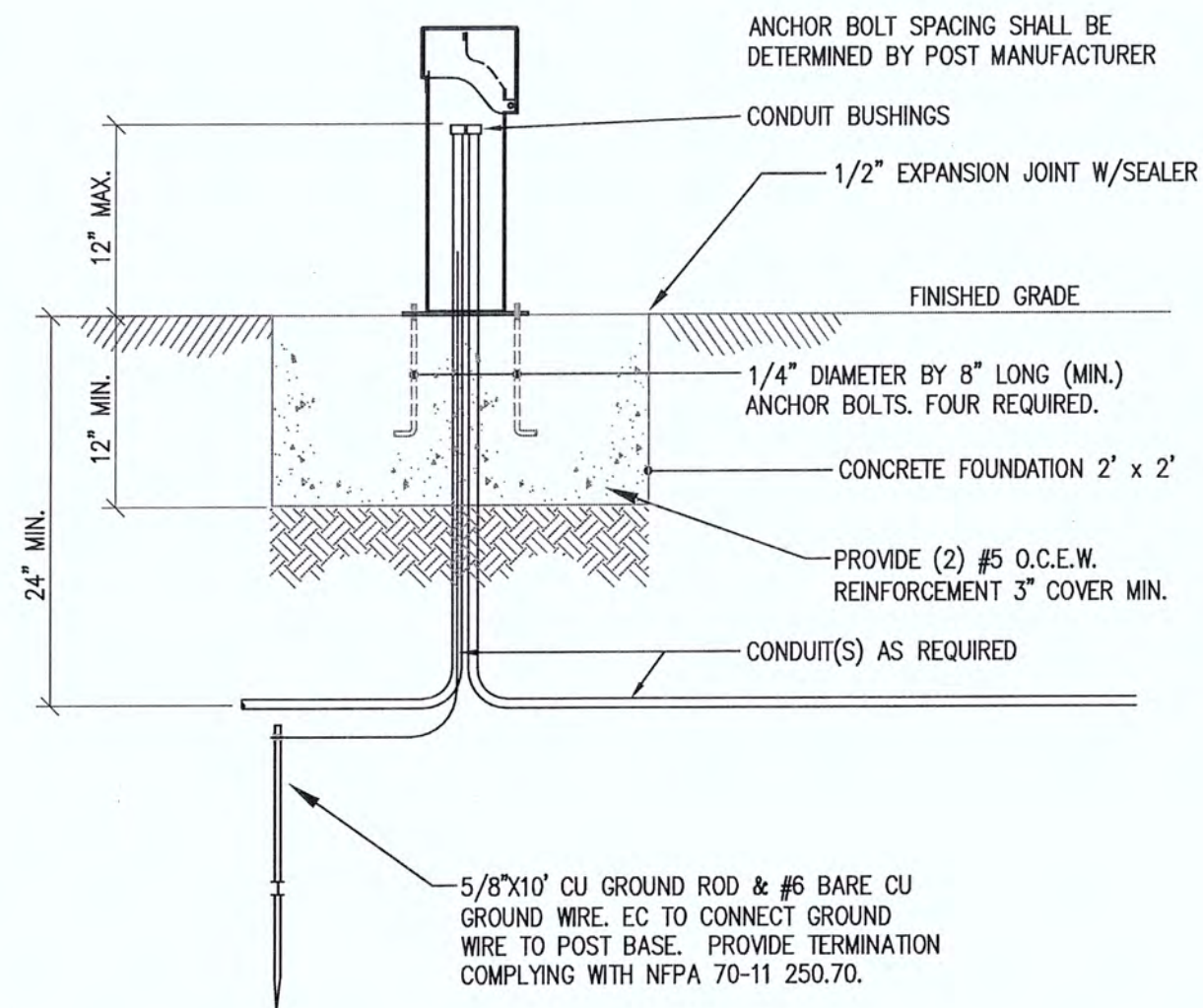


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FEBRUARY 1, 2018



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										Drawn by:	J.M.	Scale:	AS NOTED						
	10/11/17	PER 90% COMMENTS	J.K.W.							Checked by:	M.D.S.								
	11/08/17	PER CITY COMMENTS	M.D.S.							Approved by:	M.D.S.								
										Job No.	C10207		2018						



2
E-6

GFI RECEPTACLE PEDESTAL BASE DETAIL


SCALE: N.T.S.

1
E-6

GFI RECEPTACLE PEDESTAL DETAIL

SCALE: N.T.S.

1 REVISED ENTIRE SHEET.

No.	Date	Revision	By	No.	Date	Revision	By	 A Full Service A & E Firm Architects M/E/P Engineers Planners Environmental Surveyors Landscape Architects Traffic/Transportation	Offices In:	Designed by:	T.T.N.	Date: 10/13/2017	SE 47th Terrace Streetscape Improvements City of Cape Coral, Florida	Plans Prepared By: CPH, Inc.	Sheet No. E-6
△	10/12/17	ADDENDUM #1	AHP	△					• Florida	Drawn by:	A.H.P.	Scale: NONE		2216 Altamont Ave. Ft. Myers, FL 33901 Ph: 239.332.5499	
△				△					• Puerto Rico	Checked by:	A.H.P.			Licenses:	
△				△					• Connecticut	Approved by:	T.T.N.			Eng. C.O.A. No. 3215 Arch. Lic. No. AA2600926	
△				△					• Maryland	Job No.	C10207	© 2017		Survey L.B. No. T143 Landsc. Lic. No. LC0000298	
△				△					• Texas						