

### AGENDA

#### COMMUNITY REDEVELOPMENT AGENCY

 June 5, 2018
 3:00 PM
 4816 Chester Street

### PLEDGE OF CIVILITY

We will be respectful of each other even when we disagree. We will direct all comments to the issues. We will avoid personal attacks.

- 1. MEETING CALLED TO ORDER
- 2. PLEDGE OF ALLEGIANCE
- 3. ROLL CALL
- 4. ADOPTION OF AGENDA
- 5. APPROVAL OF MINUTES
  - A. May 1, 2018 Regular Meeting
- 6. PUBLIC INPUT
- 7. ORDER OF UNFINISHED BUSINESS
- 8. ORDER OF NEW BUSINESS
  - A. Adopt Resolution 2-2018, FY 2019 Budget
  - B. Updated CRA By-laws
  - C. Proposed SE 47th Terrace CPH Landscaping Plans
- 9. REPORTS
- 10. COMMENTS
- 11. TIME AND PLACE OF NEXT MEETING
  - A. Tuesday, July 3, 2018 at 3:00 PM at 4816 Chester Street
- 12. MOTION TO ADJOURN

Item 5.A. Number: 5.A. Meeting 6/5/2018 Date: 6/5/2018 Item Type: APPROVAL OF MINUTES

## AGENDA REQUEST FORM



Community Redevelopment Agency

### TITLE: May 1, 2018 Regular Meeting

#### SUMMARY:

#### MINUTES OF THE REGULAR MEETING OF THE CAPE CORAL COMMUNITY REDEVELOPMENT AGENCY TUESDAY, MAY 1, 2018

#### ADDITIONAL INFORMATION:

Action Required:

A motion to approve

#### ATTACHMENTS:

#### Description

D Minutes - May 1, 2018 Regular Meeting

**Type** Backup Material

#### MINUTES OF THE REGULAR MEETING OF THE CAPE CORAL COMMUNITY REDEVELOPMENT AGENCY TUESDAY, MAY 1, 2018

#### 4816 Chester Street

3:00 PM

Meeting called to order by Vice Chair Biondi at 3:00 p.m.

Roll Call: Commissioners Biondi, Gebhard, Keim, and St. Peter were present. Lomonaco was excused.

#### AMENDMENT OF AGENDA

Vice-Chair Biondi asked to amend the agenda to limit citizens input to 3 minutes per person for a total of 15 minutes because of the large order of business.

Commissioner Gebhard moved, seconded by Commissioner Keim to amend the agenda limit citizens input to 3 minutes per person for a total of 15 minutes. Voice Poll: All "ayes" 4-0 Motion carried.

#### ADOPTION OF AGENDA

Commissioner Gebhard moved, seconded by Commissioner Keim to adopt the agenda as amended.

Voice Poll: All "ayes" 4-0 Motion carried.

#### APPROVAL OF MINUTES March 6, 2018 Regular Meeting

Commissioner St. Peter moved, seconded by Commissioner Gebhard to approve the minutes of the March 6, 2018 Regular Meeting as presented. Voice Poll: All "ayes" 4-0 Motion carried.

### March 14, 2018 Special Meeting

Commissioner Keim moved, seconded by Commissioner St. Peter to approve the minutes of the March 14, 2018 Special Meeting as presented. Voice Poll: All "ayes" 4-0 Motion carried.

#### **PUBLIC INPUT**

Gary Eidson discussed concern regarding design standards in the CRA and he used discount stores as an example.

Tony Adinolfi stated he supported the Bimini Basin project but expressed concern on how the sound would travel across the water. He wanted to prohibit roof top bars and night clubs on the Bimini Basin project.

David Hulsey expressed concern on item 8D the streetscape project. He attended the public informational meeting, reviewed the plans and he did not think there were enough crosswalks. His father was killed crossing SE 47<sup>th</sup> Terrace in 1998. He asked for more crosswalks, good signage, and lighting that shined when a button was pushed and pedestrians crossed the street.

Dan Shepherd expressed concern on the type of businesses coming into South Cape. He thought the South Cape magnet should change, it should be a 'green magnet' to make South Cape a more lush, tropical setting with more palms to make it more inviting.

Steve Marsino, President of ELH Foundation, discussed the Touch-A-Truck event held on Lafayette Street.

Mason Rose expressed concern on noise level. He felt the current noise ordinance was not being enforced.

Executive Director Szerlag stated he did not like Dollar stores saturating the community however, the City was not allowed to have a zoning classification allowing retail to exclude a Dollar General store. He asked DCD Director Cautero to provide a report on why the City cannot zone out types of stores permitted in the zoning classifications. If anyone would like a copy, they should provide CRA Specialist Ramey with their email address.

He asked for a report from the traffic engineer, in conjunction with the construction manager at risk, on the necessity of more of crosswalks based on pedestrian flows.

Executive Director Szerlag stated there were standards in place for pedestrian crossings. In conjunction to having a lusher landscape area to attract better businesses to South Cape, he believed allowing for stricter architectural standards for the CRA would help. He asked DCD Director Cautero to see what regulations the City could have in the CRA to improve the exterior elevations in the South Cape area. These recommendations would be brought to the CRA for input, and City Council for approval.

The Executive Director addressed enforcement of the Noise Ordinance. He directed the Cape Coral Police Department and Code Enforcement to provide a report indicating what was enforced, and the types of equipment used for that enforcement. Again, that report will go to anyone that provides their email address, the CRA, and City Council.

#### ORDER OF UNFINISHED BUSINESS NONE

#### ORDER OF BUSINESS

#### Bimini Basin Implementation Plan INFORMATIONAL ONLY

Planning Manager Pederson gave a brief overview of the Bimini Basin Implementation Plan.

# Mooring Field Ordinance INFORMATIONAL ONLY

Matthew Star with Stantec gave a brief overview of the Mooring Field Ordinance.

A discussion was held on derelict vessels and improvements to the current situation.

#### Noise Regulation Presentation INFORMATIONAL ONLY

DCD Cautero referred to the memorandum in the Board meeting packet. He explained DCD staff was working with the Cape Coral Police Department to make some changes to the ordinance.

#### Request for Additional Streetscape Improvements Related to the SE 47<sup>th</sup> Terrace Streetscape Project INFORMATIONAL ONLY

Executive Director Szerlag stated he was approached by several individual members of Council which had several good ideas, such as adding kiosks, bollards, electric vehicle chargers, and lighting. He and the Police Department felt cameras and license plate readers would also be a good idea. He was not seeking permission to incorporate these items. This item was for informational purposes only.

CRA Treasurer Bateman discussed the budget with the Board.

### CRA SPECIAL EVENT SPONSORSHIP GRANTS FY 2019

CRA Coordinator Hall stated the purpose of this agenda item was to get the Board's direction as to whether they wanted to solicit applications for the FY 2019 CRA Special Event Sponsorship Grants or not.

<u>Vice Chair Biondi</u> read into record Chair Lomonaco' memo: "*In reviewing the agenda, I wanted to make an official comment about Item 8 E. While I won't be in attendance for the meeting, I wanted to weigh in on this as I feel that we should suspend the special events sponsorship grants for FY 2019. Due to the streetscape project, we have incurred* 

quite a debt so feel it's best to suspend this for the upcoming year and revisit it next year. I'd like to see the CRA take out as little a loan as possible."

<u>Commissioner St. Peter</u> agreed with <u>Chair Lomonaco's</u> opinion as read into the record. He recommended a workshop be held to put together a better program to attract new events. He thought it was a good idea to suspend the grants for fiscal year 2019. We should take this year off and reevaluate the special event grant program application process, the approval process, and come up with a new program. We should concentrate on the streetscape project and put the funds there and come up with a new and better idea to attract events to South Cape. He agreed with <u>Chair Lomonaco</u> on the suspension of special event grants for FY 2019.

<u>Commissioner Keim</u> stated that she wanted to make a motion to suspend the CRA Special Event Sponsorship Grants for FY 2019.

Commissioner St. Peter seconded the motion

<u>Vice Chair Biondi</u> stated she thought about this issue for quite some time and she had a conversation with CRA Treasurer Bateman about it. This past year, the amount of money spent for sponsorships was reduced. She explained that when you are looking at financing a multimillion dollar streetscape project, the amount spent for sponsorships was not going to make a big difference. She would like to see the sponsorships continue because the benefit of having the events and bringing in thousands, would help the businesses being impacted by the streetscape construction

<u>Commissioner St Peter</u> stated he conducted events throughout the country. He would like to see new and bigger programs.

<u>Vice Chair Biondi</u> stated she did not want to see the sponsorships suspended. Start-up events should be funded. She was passionate about the events and did not think the money spent on them would make a difference.

<u>Commissioner Keim</u> stated those hosting the events that received cuts in FY 2018 thought outside of the box to make up the short fall either by either extending their event or raising their vendor fees. She agreed with what Commissioner St. Peter was saying.

Commissioner Keim moved, seconded by Commissioner St. Peter to suspend CRA Special Event Sponsorship Grants for FY 2019.

Commissioner polled as follows: Gebhard, Keim, and St. Peter voted "Aye." Biondi voted "Nay" 3-1 Motion carried.

#### REPORTS

<u>CRA Liaison Gunter</u> informed the Board that Ordinance 33-18 would be introduced at the next Council meeting on May 7, 2018.

CRA Attorney Menendez gave an overview of the ordinance to the Board. She stated Ordinance 33-18 would pertain to the City owned public parking lots. The ordinance would prohibit overnight parking. It would also limit those parking a trailer to two hours and no more than two parking spaces. There would be a companion ordinance forthcoming for on-street parking to prevent an overflow of parking in other locations.

Discussion was held on parking enforcement.

Traffic Engineer Corbett informed the Board ten trees were lost in the Cape Coral Parkway median because of damage caused by Hurricane Irma.

Design and Construction Manager Smith reviewed the presentation showing where the 10 trees were located. She also presented photos of possible replacement trees, including shade trees or palm trees.

Discussion was held.

<u>Commissioner Keim</u> stated she was not a fan of trees with large root structures that damaged the sidewalks, she recommended palm trees.

Public Works Director Clinghan stated once the replacement trees were planted, an RFP would be issued for professionals to provide scenarios for the Cape Coral Parkway median tree lighting.

Dan Shepherd discussed the positive aspects of utilizing palm trees.

Commissioner Keim moved, seconded by Commissioner Gebhard to replace the trees lost during Hurricane Irma in the Cape Coral Parkway median with palm trees.

Commissioner polled as follows: Biondi, Gebhard, Keim, and St. Peter voted "Aye." 4-0 Motion carried.

### COMMENTS

<u>Commissioner Keim</u> Expressed concern that those organizing the 'Viva Cape Coral' event did not communicate well about the different location on Lafayette Street. <u>Commissioner St. Peter</u> No Comments Commissioner Gebhard No Comments

<u>Vice Chair Biondi</u> Thought City staff did a great job with the April Bike Night event on Lafayette Street. The alternate location turned out to be a good location and was received well by businesses on Lafayette Street. The Touch A Truck event was fabulous. She felt the small-town event brought in a lot of business to South Cape.

#### TIME AND PLACE OF NEXT MEETING

The next regular meeting was scheduled for Tuesday, June 5, 2018, at 3:00 p.m. at 4816 Chester Street.

#### MOTION TO ADJOURN

There being no further business, the meeting adjourned at 4:20 p.m.

Submitted by,

John Szerlag CRA Executive Director Item Number: 8.A. Meeting Date: Item Type: BUSINESS

# AGENDA REQUEST FORM



Community Redevelopment Agency

#### TITLE:

Adopt Resolution 2-2018, FY 2019 Budget

#### SUMMARY:

Attached for your review and recommendation is the proposed FY 2019 – 2021 Budget.

Florida Statute Section 189.016 requires the governing body of each special district to adopt a budget by resolution each fiscal year.

The CRA Bylaws requires the Board of Commissioners to approve a recommended budget for the succeeding fiscal year and forward it to the City Council for adoption by June 30.

The attached is a Summary of the FY2019 Proposed Budget and estimated expenditures necessary to carry out the functions of the CRA for the Fiscal Year beginning October 1, 2018, and ending September 30, 2019.

As last year, most of the budget is proposed for capital infrastructure projects. Specifically, the Streetscape Project on SE 47th Terrace and Club Square Improvements.

#### ADDITIONAL INFORMATION: REQUESTED ACTION:

Adopt CRA Resolution 2-2018 recommending a budget for FY 2019.

### ATTACHMENTS:

D

Description

CRA Resolution 2-18

**Type** Backup Material

#### CRA RESOLUTION 2 - 18

A RESOLUTION OF THE CAPE CORAL COMMUNITY REDEVELOPMENT AGENCY ADOPTING THE BUDGET FOR FISCAL YEAR 2019 BEGINNING OCTOBER 1, 2018 AND ENDING SEPTEMBER 30, 2019; AUTHORIZING AMENDMENTS; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Executive Director of the Cape Coral Community Redevelopment Agency (the "CRA") submitted a budget for the CRA's Fiscal Year beginning October 1, 2018 and ending September 30, 2019; and

WHEREAS, the budget includes the estimated expenditures necessary to carry out the functions of the CRA for the Fiscal Year beginning October 1, 2018, and ending September 30, 2019; and

WHEREAS, the budget includes the estimated revenues to be received by the CRA during said period from all sources, including increment revenue and any amounts carried over from prior fiscal years; and

WHEREAS, the CRA Board of Commissioners examined and carefully considered the proposed budget in a duly assembled, properly noticed, public meeting.

NOW, THEREFORE, BE IT RESOLVED BY THE CAPE CORAL COMMUNITY REDEVELOPMENT AGENCY BOARD OF COMMISSIONERS:

SECTION 1. The Cape Coral Community Redevelopment Agency does hereby adopt, confirm and approve the budget, attached hereto as Exhibit "A", as the budget for the CRA for the Fiscal Year beginning October 1, 2018 and ending September 30, 2019 for submittal to City Council. Pursuant to Section 27-1(k) of the City of Cape Coral Code of Ordinances, a copy of the proposed budget shall be submitted to City Council for approval. City Council shall have the power to add, delete, amend or modify the proposed budget, and shall not amend the budget or take any other action which would prevent the CRA board members from making the timely payment of any bonded indebtedness or contractual obligations lawfully incurred by the CRA.

SECTION 2. The CRA Board of Commissioners does hereby find that:

- (a) The budget adopted in Section 1 has been prepared in accordance with generally accepted accounting principles; and
- (b) The estimated revenues to be received by the CRA during the Fiscal Year beginning October 1, 2018, and ending September 30, 2019 from all sources, including increment revenue and any amounts carried over from prior fiscal years, equals the total of appropriations for expenditures and reserves in the budget during said period; and
- (c) The budget, as such budget may be amended from time to time, will govern expenditures of the CRA and no expenditures shall be made nor contracts for expenditures be entered into except in pursuance of budgeted appropriations; and
- (d) The budget is adopted in accordance with Section 189.016, and Chapter 163, Part III, §§ 330 thru 463, the Community Redevelopment Act, Florida Statutes.

SECTION 3. In order to effect an orderly year-end closeout of all financial books and records for the CRA, the City of Cape Coral's Finance Director (the "FINANCE DIRECTOR"), on behalf of and subject to the direction of the CRA, is hereby authorized and directed, as needed, to increase the corresponding line item appropriations in the budget to the extent of those purchase orders which shall have been issued prior to September 30, 2018, but shall not have been filled prior to that date, and is authorized and directed to pay all such purchase orders upon receipt of the goods or services therein specified from the funds so appropriated. The FINANCE DIRECTOR is hereby further authorized and directed to increase the appropriate budget line items to include any unexpended balances as of the end of business on September 30, 2018 from state, federal or other grants that were previously authorized by the CRA, and to include any unexpended balances from the prior fiscal year's budget, as amended, whether or not encumbered, outstanding in projects as of the end of business on September 30, 2018 and all such balances shall be appropriated to the corresponding accounts in the same funds in which they were outstanding as of September 30, 2018; and the FINANCE DIRECTOR shall be authorized to expend such appropriations for the purposes approved by the CRA in connection with such state, federal or other grants and projects. Corresponding changes in the anticipated revenue accounts are hereby authorized.

SECTION 4. The FINANCE DIRECTOR shall have the authority to transfer appropriations from one line item to another line item of the budget, upon approval of the CRA Executive Director, so long as the total appropriations shall not be increased or decreased thereby. Transactions affecting total appropriations, other than those previously authorized by the CRA, shall require the prior approval of the CRA Board of Commissioners. Any such transactions are subject to any restrictive statutes or ordinances, including those authorizing the issuance of any outstanding bonds.

SECTION 5. Any changes to the budget made by the FINANCE DIRECTOR, other than correction of errors, shall be reported to the CRA Executive Director on at least a quarterly basis. Any amendments to the budget shall be made in accordance with Section 189.016, Florida Statutes.

SECTION 6. This resolution shall take effect immediately upon its adoption by the governing board of the CRA.

ADOPTED at a regular meeting of and by the Cape Coral Community Redevelopment Agency this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

CAPE CORAL COMMUNITY REDEVELOPMENT AGENCY

By:

STACIA LEE LOMONACO CRA Chairperson

VOTE OF BOARD OF COMMISSIONERS:

LOMONACO	
BIONDI	
ST. PETER	
KEIM	······································
GEBHARD	

ATTEST:

By:

JOHN SZERLAG CRA Executive Director

APPROVED AS TO FORM

BRIAN R. BARTOS ASSISTANT CITY ATTORNEY CRABudgetFY2019

# EXHIBIT A

#### CITY OF CAPE CORAL FY 2019 PROPOSED BUDGET - FUND LEVEL SUMMARY Community Redevelopment Trust Fund

	Proposed Budget
COMMUNITY REDEVELOPMENT TRUST FUND	•
Balances brought forward	\$ -
Revenues: Ad Valorem Taxes Charges for Service	830,075
Miscellaneous Interfund Transfer	5,700 1,383,254
Total Community Redevelopment Trust Fund Sources	\$ 2,219,029
<u>USES</u> Personnel, Operating, Capital Expenditures Debt Service Transfers Out Reserves	\$ 362,236 - 1,856,793 -
Appropriations & Reserves Community Redevelopment Trust Fund	\$ 2,219,029

#### SUMMARY OF FY 2019 PROPOSED BUDGET

CRA

FY 2019 Proposed Budget	\$ 2,219,029	
Additional Sources/Uses FY 2019 Adopted Budget	- 2,219,029	
	2,213,023	:
WHERE THE MONEY COMES FROM		
Additional Sources		
Balances Forward		\$-
New Revenue		
Ad Valorem Taxes	830,075	
Intergovernmental Funds (Grants/Shared Revenue)	-	
Miscellaneous	5,700	
Fines & Forfeits	-	
Subtotal Revenue		835,775
Other Financing Sources		
Interfund Transfers (In)	1,383,254	
Debt Proceeds	-	_
Subtotal Other Financing Sources		1,383,254
Total Additional Sources Proposed Budget		\$ 2,219,029
HOW THE SOURCES ARE DISTRIBUTED		
Additional Uses		
Expenditures		
Personnel	88,536	
Operating	273,700	
Capital Outlay		
Debt Service	-	
Transfers Out	1,856,793	
	1,000,700	• • • • • • • • • • • • • • • •
Subtotal Expenditures		\$ 2,219,029
Other Financing Uses		
Interfund Transfers (Out)		-
Reserves		-
Total Additional Uses Proposed Budget		\$ 2,219,029

Special Revenue Fund - Community Redevelopment Area

OBJ # - Description	FY 2016 Actual	FY 2017 Amended	FY 2017 Actual	FY 2018 Adopted Budget	FY 2018 Amended Budget	FY 2019 Proposed Budget	FY 2019 Requested Budget	FY 2020 Proposed Budget	FY 2020 Requested Budget	FY 2021 Requested Budget
Revenue				Daagot	Daagot	Duugot	Duugot	Daagot	Daagot	Daagot
511102 - Tax Increment-Original	\$ (165,58	30) \$ (204,320	\$ (204,320)	\$ (230,272)	\$ (235,507)	\$ (241,785)	\$ (241,785)	\$ (253,875)	\$ (253,875)	\$ (264,030)
511103 - Tax Increment-Expanded	(245,36			(560,276)	(587,087)	(588,290)	(588,290)			
561101 - Bank investment income	(5,52			(700)	(700)	(700)	(700)			
561107 - Long-term Investment Earnings	(11,50			(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	) (5,000)	(5,000)
561301 - Change in Fair Value Invest 561401 - Gain (Loss) on Investment Sale	(30 94		3,275 1,466	-	-	-	-	-	-	-
562101 - Rents and Royalties	(1,00		1,400							
569101 - Other Miscellaneous Revenue		(1) -				-			-	_
569115 - Purchasing Card Rebate		76) -	(46)	-	-	-	-	-	-	-
581101 - Xfer in fr General Fund	(788,80			(1,317,385)	(1,317,385)	(1,383,254)	(1,383,254)	(1,452,416)	(1,452,416)	(1,510,513)
599960 - Operating Fund Balance	-	- (2,400,396	) -	(2,443,223)	(156,634)	-	-	-	-	-
Total Revenue	\$ (1,217,23	33) \$ (4,016,117	\$ (1,622,412)	\$ (4,556,856)	\$ (2,302,313)	\$ (2,219,029)	\$ (2,219,029)	\$ (2,329,695)	\$ (2,329,695)	\$ (2,422,656)
Expenditures										
Personnel										
613102 - Contract Employees Salary/Wage	\$ 57,62	29 \$ 60,778	\$ 58,279	\$ 61,997	\$ 61,997	\$ 63,243	\$ 63,265	65,085	\$ 65,085	\$ 67,101
621101 - FICA Taxes	4,00	3,768	4,109	3,844	3,844	3,921	3,922	4,035	4,035	4,160
621102 - Medicare Taxes	93		961	899	899	917	917	944	944	973
622109 - Def Comp, Other Retirement	6,91		7,104	7,440	7,440	7,590	7,592	7,811	7,811	8,052
623101 - Life,Health,Disability Insur	2,84		806	1,027	1,027	1,048	1,017	1,077	1,077	1,079
623102 - Self-Insured Health Plan	6,42		9,312	10,332	10,332	11,014	11,677	11,014	11,014	13,149
624101 - Workers Compensation 629998 - Contra Personnel		- 152	- (254)	157	157	160	146	165	165	154
	70 7/		, ,	-	-	87,893	-	-	90,131	-
Total Personnel Operating	78,75	56 83,628	80,316	85,696	85,696	87,893	88,536	90,131	90,131	94,668
631307 - Studies & Master Plans	\$	- \$ 120,000	s -	\$ 120,000	\$ 120,000	\$ 30,000	\$ -	\$ 350,000	s -	\$-
631312 - Accounting & Auditing	Ψ 18		¢ 142	171	338	171	Ψ 171	171	φ 171	Ψ 171
631399 - Other Professional Services		- 70,000	66,140	100,000	100,000	100,000	152,500	100,000	152,500	152,500
634117 - CRA Programs		- 35,000	34,744	70,000	70,000	-	35,000	597,031	35,000	35,000
634120 - Outside Services	5,02	29 1,825	24	32,031	32,031	32,031	32,031	-	32,031	32,031
640101 - Food And Mileage (City)	2	25 500	159	500	500	500	500	500	500	500
640105 - Travel Costs	1,19		1,070	3,025	3,025	3,025	3,025	3,025	3,025	3,025
641102 - Telephone Service	43		452	600	600	600	600	600	600	600
641103 - Telecommunication Service		- 900	-	900	900	900	900	900	900	900
641104 - Postage & Shipping	11		-	100	100	100	100	100	100	100
643202 - Electric 643203 - Water & Sewer		- 144	-	144 76	144 76	144	144 76	144 76	144 76	144 76
643203 - Water & Sewer 645101 - Insurance	8,78	- 76 35 6,000	8,692	6,000	6,000	76 6,000	6,000	6,000	6,000	6,000
646109 - Facilities Charges	7,29		46,141	500	500	500	500	500	500	500
646109 - Facilities Charges Overhead	6,45		38,505	538	538	538	538	538	538	538
646109 - Facilities Charges Projects	2,68		3,473	7,500	7,500	7,500	7,500	7,500	7,500	7,500
647101 - Printing		- 750	150	750	750	750	750	750	750	750
648101 - Advertising	4,04	45 3,270	2,512	1,720	2,968	1,720	1,720	1,720	1,720	1,720
648102 - Public Relations	21,50	00 65,500	33,654	7,000	11,000	25,000	25,000	25,000	25,000	25,000
649103 - Various Fees		- 175	48	175	175	175	175	175	175	175
649106 - Assmt, Betterment, Impact		61 -	67	70	70	-	70	70	70	70
652101 - Office Supplies	20		55	230	230	350	350	350	350	350
652116 - Small Equipment	4	- 206	205	400	400	-	400	400	400	400
652121 - Computer Equip/Accessory 652199 - Other Operating Mat & Supplies	1,52 20		140 99	400 200	400 200	100 200	100 200	100 200	100 200	100 200
653101 - Roads Curbs Maintenance	20	- 200	1,249	200	200	200	200	200	200	200
653106 - Median Maintenance		- 21,000	19,123	- 250	- 250	- 250	- 250	- 250	- 250	- 250
654101 - Books Pubs Subscrpt & Membrshp	1,04		1,560	1,500	1,500	1,500	1,500	1,500	1,500	1,500
655101 - Training & Seminars	1,19		970	3,600	3,600	3,600	3,600	3,600	3,600	3,600
Total Operating	61,95		259,375	358,380	363,795	215,730	273,700	1,101,200	273,700	273,700
Capital Outlay	- 1,00		,0.0	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	,	,		.,,200	,	,
662601 - Improvements Other Than Bldgs	2,40	00 192,606	178,186	-	-	-	-	-	-	-
Total Capital Outlay	2,40	00 192,606	178,186	-	-		-		-	-
Transfer Out										
691101 - Xfer Out to General Fund			-	-	-		-		-	
691301 - Xfer Out to CRA Cap Projects		- 2,937,156	2,937,156	3,695,932	1,435,974	1,498,558	953,161	721,516	1,062,233	1,150,660
691701 - Xfer Out to 2018 Streetscape DS	446.6		-	-	-	-	486,776	-	486,776	486,776
691701 - Xfer Out to 2012 Sp Oblig DS	416,84 416,84		414,790 3,351,946	416,848 4,112,780	416,848 1,852,822	416,848 1,915,406	416,856 1,856,793	416,848 1,138,364	416,855 1,965,864	416,852 2,054,288
Total Transfer Out Fund Balance	410,84	+0 3,354,003	3,351,946	4,112,780	1,652,822	1,915,406	1,000,793	1,138,364	1,965,864	2,054,288
699401 - Assigned Fund Balance			-	-	-	-	-	-	-	-
			-						-	-
Total Fund Balance			-	-	-		-		-	-

Notes: FY 2019 Requested Other Professional Services: \$100,000 City Staff, \$52,500 Additional Bar Hour Outside Service: \$30,000 Lighting Maintenance, \$500 Clock Maintenance, \$1,531 Storage

# **CRA Supplementals**

Big John Parking Lot Parking Garage Needs Analysis and Study	\$	1,045,000
Parking Structure Design	\$	350,000
Iguana Mia Parking Lot Improvements Bimini Basin Support	\$ \$	825,000 200,000

Item Number: 8.B. Meeting Date: Item Type: BUSINESS

# AGENDA REQUEST FORM



Community Redevelopment Agency

TITLE: Updated CRA By-laws

#### SUMMARY:

Staff is seeking approval to amend the Cape Coral Community Redevelopment By-laws. These By-laws of the CRA address the administration and management of the CRA, Chapter 163, Part III Florida Statues.

Because of the change in governance the by-laws need to be updated. Most of the changes are related to this action. The changes are consistent with Florida Statutes, City Ordinances or recommended best practices for CRA's.

#### ADDITIONAL INFORMATION: Requested Action:

Motion to approve the CRA By-laws as presented.

#### ATTACHMENTS:

#### Description

D CRA By-laws Revised

**Type** Backup Material

# COMMUNITY REDEVELOPMENT AGENCY BY-LAWS

#### ARTICLE I

#### General Provisions

- 1. The Community Redevelopment Agency of the City of Cape Coral, Florida (hereafter "CRA") may, as deemed necessary, adopt and operate under rules of procedure, provided that such rules are not contrary to the spirit and intent of Part III of Chapter 163 of the Florida Statutes, the Community Redevelopment Act of 1969.
- 2. The provisions of these By-Laws shall prevail in all geographical areas of the City of Cape Coral that have been placed under the jurisdiction of the CRA pursuant to Part III of Chapter 163 of the Florida Statutes.
- 3. The principal office of the CRA shall be the Office of the City Clerk of the City of Cape Coral, Florida. All books and records of the CRA shall be open to the public for inspection in accordance with the laws of the State of Florida.
- 4. In accordance with Section 163.3567(1), Florida Statutes, the City Council has designated itself appointed a board of commissioners as the governing board of the CRA. Reference to the members of the CRA as a whole shall be "Board of Commissioners", "Commissioners", or "CRA". An individual member of the CRA shall be referred to as a "Commissioner".
- 5. The Board of Commissioners may create necessary committees, from time to time, as shall be necessary to carry out the functions, purposes and objectives of the Community Redevelopment Agency.

#### ARTICLE II

#### Meetings

- <u>Regular Meeting</u>. The CRA shall hold a <u>minimum of six (6)</u> regular meeting<u>s per calendar</u> <u>year every other month</u> on a day and time to be designated from time to time by the CRA, such meetings to be held in the <u>Cape Coral</u> <u>City Council Chambers</u> <u>Chester Street Resource</u> <u>Center, located at 4816 Chester Street</u>, unless a different place is specified by the CRA at least ten (10) days prior to a meeting.
- 2. <u>Special Meetings</u>. In addition to regularly scheduled meetings, special meetings of the CRA may be called for by call of the Chair of the CRA, or by call of any four (4) members. Notice of special meetings shall be sent to CRA members no less than twenty-four (24) hours prior to such meeting unless a waiver is signed by a majority of the CRA. The notice of such meeting shall specify its purpose.
- 3. <u>Open Meetings</u>. In accordance with the laws of the State of Florida, all business of the CRA shall be conducted at public meetings. No member of the CRA shall conduct or discuss

business of the CRA with another member at any formal or informal meeting except upon reasonable notice, considering the circumstances, to the public of such meeting.

- 4. <u>Quorum</u>. A majority of the members of the CRA shall constitute a quorum. When a quorum is present, the CRA may act by a vote of a majority of the Commissioners present, unless otherwise provided by law, or these By-Laws.
- 5. <u>Adjourned Meetings</u>. If any meeting cannot be organized because a quorum is not present, the members who are present may adjourn the meeting to a time certain, and notice of the new meeting time shall be given to each CRA member, unless waived.
- 6. <u>Annual Organizational Meetings</u>. The first regularly scheduled meeting in November of each year shall be the annual organizational meeting of the CRA. Pursuant to the provisions of Part III of Chapter 163 Florida Statutes, the Board shall recommend to City Council a Chair and Vice Chair to be appointed by the City Council of the City of Cape Coral.

#### ARTICLE III

#### Members

- The Board of Commissioners of the Community Redevelopment Agency shall consist of <u>not</u> fewer than five nor more than nine commissioners appointed by the City Council of the City of Cape Coral.
- 2. The members of the Board of Commissioners of the CRA shall serve without compensation but shall be entitled to the actual and necessary expenses, including traveling expenses incurred in the discharge of their duties.

#### ARTICLE IV

#### Officer's Terms and Duties

- 1. <u>Term.</u> In accordance with Section 163.356(3)(c), the City Council of the City of Cape Coral shall designate a Chair and Vice Chair from among the Commissioners. <u>The CRA may</u> recommend to City Council a Chair and Vice Chair from among the Commissioners. The term of the Chair and Vice-Chair shall be one year.
- 2. <u>Chair</u>. The Chair shall preside at all meetings, shall execute all instruments in the name of the CRA, and shall perform all other duties as may be required by the CRA.
- 3. <u>Vice-Chair</u>. The Vice-Chair shall, in the absence, disqualification, or disability of the Chair, or at the Chair's discretion, exercise all of the functions of the Chair.
- 4. <u>Secretary</u>. The Secretary shall be the City Clerk of the City of Cape Coral, or a secretary in the City Clerk's office designated by the City Clerk. The Secretary shall be the custodian of all books and records of the CRA and shall keep the minutes of all meetings, shall send out all notices of meetings, and shall perform such other duties as may be designated by the CRA.

5. <u>Treasurer</u>. The Treasurer shall be the Director of Financial Services of the City of Cape Coral or the Director's designee. The Treasurer shall keep the financial records of the CRA's operating budget, shall keep full and accurate accounts of receipts and disbursements of the CRA, shall have custody of all operating funds of the CRA, shall render quarterly budget reports to the CRA, or more often if requested, shall assist the CRA in the preparation of a proposed budget, shall make and file all financial reports and statements necessary to be made and filed by the CRA and file such reports and statements with the Secretary of the CRA, and shall perform such other duties as may be required by the Board from time to time.

#### ARTICLE V

#### **Employees**

- 1. <u>Executive Director.</u> <u>Subject to the prior approval of the City Council, the CRA may employ</u> an Executive Director to administer its business and operations. With the consent of City Council, the City Manager may serve as the Executive Director should the CRA so desire. The Executive Director shall be the chief executive officer of the CRA. The Executive Director shall be responsible for carrying out the policies established by the CRA and shall have general supervision over, and be responsible for, the performance of the day-to-day operations of the CRA.
- 2. <u>Employees.</u> The staff support of the CRA may be provided, as needed, by the departments of the City of Cape Coral, and with the consent of City Council, boards, and agencies of the City of Cape Coral. The Executive Director may hire and set compensation for, necessary employees of the CRA, including contract employees, except as otherwise provided herein.
- 3. <u>Other Personnel.</u> The CRA may hire, retain, and engage such other consultants, professionals, experts, attorneys, and specialists as it deems necessary.

#### ARTICLE VI

#### Fiscal Management

- 1. <u>Fiscal Year</u>. The fiscal year of the CRA shall begin on October 1 of each year and shall end on September 30 of each year.
- 2. <u>Budget</u>. Prior to <u>June July 30</u> of each year, the CRA shall approve a recommended budget for the succeeding fiscal year and forward it to the City Council for adoption. <u>City Council has the power to add, delete, amend, or modify the recommended budget so long as such action does not prevent the CRA from timely payment of any bonded indebtedness or contractual obligations lawfully incurred by the CRA.</u>
- 3. <u>Accounting Practices</u>. In accordance with the laws of the State of Florida, the CRA shall comply with all regulations of the State Department of Banking and Finance regarding uniform accounting practices and procedures for units of local government.

- 4. <u>Annual Report</u>. The CRA shall file with the City Council and with the Auditor General on or before March 31 of each year, a report of its activities for the preceding calendar year, which report shall include a complete financial statement setting forth its assets, liabilities, income and operating expenses as of the end of such calendar year. At the time of filing the report, the CRA shall publish in a newspaper of general circulation in the community a notice to the effect that such report has been filed with the City Council and that the report is available for inspection during business hours in the Office of the City Clerk of the City of Cape Coral.
- 5. <u>Audit</u>. Within six months after the end of each fiscal year, the CRA shall cause to be prepared an audit of the accounts and records of the CRA in accordance with the rules of the State Department of Banking and Finance. Such audit shall be completed by an independent certified public accountant. Such audit may be accomplished in conjunction with the City of Cape Coral's annual audit, by the same certified public accountant. The audit report shall describe the amount and source of deposits into, and the amount and purpose of withdrawals from, the trust fund during such fiscal year and the amount of principal and interest paid during such year on any indebtedness to which increment revenues are pledged and the remaining amount of such indebtedness. The CRA shall provide, by registered mail, a copy of the audit report to each taxing authority contributing to the trust fund.
- 6. <u>Cash Balance</u>. Any cash balance in the trust fund shall be invested in accordance with the requirement of Florida Statutes.
- 7. <u>Expenditures</u>.

(a) No funds of the CRA shall be expended other than in accordance with the adopted CRA budget, any agreements for services that have been entered into between the City of Cape Coral, Florida, and the CRA, and the Community Redevelopment Act of 1969 as amended.

(b) All such expenditures shall be made only upon authorization by the Board or the Executive Director, when within the Executive Director's authority. An itemized expense set forth in the annual budget of the Agency shall be deemed to have been authorized by the Board.

(c) The Executive Director <u>or the Executive Director's Designee</u> shall have the authority to approve and execute all procurement-related purchase orders, contracts, contract amendments, contract renewals, and emergency purchases in the amount of \$5,000 or less. The Executive Director shall have the authority to execute all procurement-related purchase orders, contracts, contract amendments, contract renewals, and emergency purchases in excess of \$5,000 after approval by the CRA Board.

(d) The City of Cape Coral's purchasing and finance procedures may be utilized by the CRA as guidelines. The CRA Board shall be substituted in all respects for the City Council and the Executive Director of the CRA shall be substituted in all respects for the City Manager when said procedures are used by the CRA.

#### ARTICLE VII

#### Amendments

These By-Laws may be amended <u>at any regular or special meeting</u> by an affirmative vote of five three members of the CRA <u>Commissioners present at such meeting</u>.

#### ARTICLE VIII

#### Execution of Documents

All documents executed by the CRA shall be executed by the Chair or Vice-Chair, with an attestation by the Secretary of the CRA.

Stacy Lomonaco, CRA Chair

Rebecca VanDeutekom, City Clerk Secretary to the CRA

Dated

Item Number: 8.C. Meeting Date: Item Type: BUSINESS

# AGENDA REQUEST FORM



Community Redevelopment Agency

### **TITLE:** Proposed SE 47th Terrace CPH Landscaping Plans

#### SUMMARY:

This will show the proposed landscape plan with a mixture of shade trees, palm trees and ornamental trees along with ground cover and shrubs for the SE 47th Terrace Streetscape Project.

#### ADDITIONAL INFORMATION:

Informational Only

#### ATTACHMENTS:

#### Description

Memo - Landscaping Plans

#### Landscaping Plans

**Type** Backup Material Backup Material

#### MEMORANDUM

#### CITY OF CAPE CORAL PUBLIC WORKS DEPARTMENT

TO:	John Szerlag, City Manager
FROM:	Paul Clinghan, Public Works Director Stephanie Smith, Public Works Design and Construction Manager
DATE:	May 30, 2018
SUBJECT:	S.E. 47 <sup>th</sup> Terrace Landscape Plans

The attached information from Jeff Satfield, P.E. of CPH Engineers, Inc., the City's design consultant for the S.E. 47th Terrace project, identifies how the proposed landscape plan was developed.

The attached drawings show the proposed plan with a mixture of shade trees, palm trees and ornamental trees along with ground cover and shrubs. While the type of tree might vary depending on availability, the intent is to meet the height and size identified.

PC/SS:bw

Attachment

#### Proposed Landscape Plan

CPH's Senior Landscape Architect Jim Winter was responsible for the creation of the S.E. 47th Terrace design. Jim has been licensed in the State of Florida for over 35 years; 14 years of which were practiced in the Cape Coral/Fort Myers region. Jim has extensive experience in street scape design, trail systems, and has worked on a variety of parks throughout the State. CPH provides Florida Friendly landscape designs based on the "right plant for the right place" guidelines created by University of Florida.

The preliminary landscape plan, recommended plant species, and graphics showing the proposed plants were presented at various CRA and community information meetings. The final design was adapted to the goals and comments received by the Community, City Staff, Cape Coral Bike-Ped, and the CRA. Key elements that were noted as important specifically by the Cape Coral Bike-Ped group were the desire for canopy and shade while other groups identified low maintenance, ADA/sidewalk friendly, and the incorporation of color.

The design theme was driven by the use of canopy trees where feasible as a foundation to the overall pallet. Gumbo Limbo was selected because it is a South Florida Native that thrives in the Cape Coral area. The tree has a colorful exfoliating bark and sculptural branching habit. It is a deciduous tree, so in the winter, when shade is not as desirable the walks will not be shaded and for the other three seasons, when shade is desirable, the foliage grows back to provide the much welcomed shade. These trees were located where space allowed for their root systems and an additional precaution was used through the incorporation of structural soil under the pavers to expand the root zone. Structural soil is a medium that provides the strength necessary to support the sidewalk but is also root penetrable allowing for downward growth. The previously planted mahogany trees (while beautiful) provided a perfect example of the wrong tree in the wrong location. The mahogany's aggressive root system lifted the sidewalks rendering them non-compliant with ADA guidelines and hazardous to all pedestrians which lead to the need for their removal.

Palms and small flowering trees were used where the space was limited and to showcase the subtropical landscape for the winter visitors. Shrubs and groundcovers were selected to provide seasonal color, either through the plants flowers or foliage. Mammey Croton was selected for its bright colors and subtropical appearance. The native dwarf firebush, picks up the color in the crotons, and offers nearly a year long bloom period of fierily orange blooms. Variegated white and green groundcover is incorporated in contrast to flowering groundcover such as blue daze or dark green foliage. Dark blue Mexican Sage and white and blue African iris provide year-round flower color to highlight the medians and excite the eye. The pallet selected above placed at the locations indicated within the design documents will provide a unified theme that is complementary and beautiful year-round.

#### LANDSCAPE NOTES:

X.

- andscape Contractor shall be negociable for all materials and all work as called for on the Landscape Plans and in the scape Specifications. In the event of validation between quantifies shown on plant list and the plans, the plans shall control. The scape Contractor shill verify all quantifies and report any discrepancies at the final of biding. The landso
- The Landscupe Contractor shall review architecturationgineering plans and become thoroughly familiar with surface and subsurface
- Prior to construction, the contractor shall be responsible for focating all underground utilities and shall avoid damage to all utilities during the course of the work. Locations of existing buried utility fores shown on the plane are based upon beet available information and are considered to be appointeness. It shall be the responsible of the outcutors (1) to replar available information and depicent to the work area 2) to potent all utility lines during the construction period 3) to replar any and all damage to utilities, structures, the appartenances, etc. which boxes was area utility of the construction period 3) to replar any and all damage to utilities, pairs 10° off the conter of the utility lines. Notify the Landscape Architect if a 10° offset does not function.
- The work shall be coordinated with other trades to prevent conflicts. Coordinate the planting with the impation work to assure availability and proper location of impation items and plants.
- Contractor shall ensure that there are no visual obstructions to vehicle lines of sight and traffic controls. Contractor shall field adjust tree and/or large shrub localisms to avoid any such obstructions.
- Trees shall be maintained by the owner to avoid future such obstructions by pruning trees and/or shrubs as necessary utilizing horiculturally sound techniques.
- All planting shall be performed by personnel familiar with planting procedure and under the supervision of a qualified planting foreman.
- All plant material shall be graded Florida No. 1 or better as outlined under Grades and Standards for Norsery Slock, Part I and II, published by the Florida Department of Agriculture and Consumer Services.
- The Landscape Architect or Owner shall have the right, at any stage of the operations, to reject any and all work and materials which, in his opinion, do not meet with the requirements of these specifications.
- Except as otherwise specified, the Landscape Contractor's work shall conform to accepted horticultural practices as used in the
- The minimum acceptable size of all plants, measured after pruning, with branches is normal positions, shall conform to the measurements specified on the plant fait or as indicated on the landscape drawing. Height and spread dimensions refer to main body of the plant and net entrems branch top loss, Tranks aligner typuk disensity is answard for landse fromthe ground on trues up to and localizing 4 lackes in caligner, and 12 horisms from the ground for larger trees. Since houses are soldom nound, the average of the largest demoker and that preportation to its wirefunds to se subject.
- Plants shall be protected upon arrival at the site, by being thoroughly watered and properly maintained until planted.
- All tree pits shall be enswated to size and depth in accordance with the Plorida Grades & Standards for Narsery Stock, unless shown otherwise on the drawings, and backfield with the specified planting soil. The Landscope Contractor shall test fit all time pits with waiter before planting to second proper dimatograpercolation to available.
- The Landscope Contractor shall be responsible for proper ventering of all plants, All plants shall be thoroughly watered at time of planting and kept deepaaley vatered until time of acceptance. It shall be the Landscope Contractor's responsibility to assure that plants are not over vatered.
- It shall be the Landscape Contractor's responsibility to prevent plants from failing or being blown over, to re-straighten and replant all plants which ison or fail and to replace all plants which are domaged due to lack of proper guing or staking. The Landscape Contractor shall be isignly liable for any dramge caused by instability oney plant material.
- All Palms to be staked as indicated per Palm staking details. All other trees to be stabilized utilizing 8" lodge poles per tree planting details.
- Plants blown over by high wholds, within the guaranteed period, shall not be cause for additional expense to the Owner, but shall be the responsibility of the Landscape Contractor. Damaged plants shall be replaced by the Landscape Contractor at no additional costs to the Owner.
- Sod shall be of a specified on the drawings and originale from a commental tori grower. It shall be a dense stand of live tard, mesonably free of waves, well matter with grass nocks in rectangles 12 inch yd 24 inch or in 12 inch wide niths in a length consistent with the equipment and methods used to handle the tolks and grains the sod. Any miting contained within the sod axis be confided by the manufacturer to be tion-degradable. The soil and not mat shall be an indimum of 1-12 inch thick and must hold together during locentral. End shall be pison algorithm to one andher to wold gaps and overlaps. Joints shall be staggered between the rows. Sod placed on skops: encoding 31 takil be pinned with furf stagles. Soci hud, shall have been moved a minimum of one-week prior to cating and delawys, and takit hen fings of them is no bugetter with sort shallows. So the other pinned with the solutions is not other and in the object of the soci, and the soci days and overlaps. Joints shall be shallows allows at most and the fings of the final have been moved a withing of the soci. Subata a kitler of confilmation to the Owen's CEI Representative, at time of delawys, also the socies of the soci, the time durings and advector and submers specification and that the socies of the of the socies, which line durings and advector during the socies and that hen socies of the order of the socies, the time is that socies after the advector advector processes that and the socies of the order of the socies of the socies. The socies after a durings provide a latent word the bar and that the socies of the order of the socies of the socies of the socies of the socies of the socies. The socies after a durings provide latent not be used unless specificatly subhyticad by Owner's CEI Representative.
- It shall be the Contractor's responsibility to measure and detarmine the exact quantity of sod required for a complete job at the time of bidding or providing a proce quice. The Owner shall not be responsible for additional cost due to the Contractor's under estimating of the quantity of cost for the original bid area.
- The Landscape Contractor shall insure adequate vertical drainage in all plant beds, planters, and sod areas. Vertical draining through any comparted fif to native coll shall be accomplicated to insure drainage. If well drained fif is encorasely to assure positive drainage, this issue shall be brought buy the Landscape Contractor at line of bidding.
- The Landscape Contractor shall insure that his work does not interrupt established or projected drainage patterns
- The Landscape Contractor shall prune, shape and remove dead follage/limbs from existing plant material to remain. Confirm with the Landscape Architect or Owner the extent of work required at time of Bidding.

Mulch - All plant beds shall be top dressed with 4° shredded hardwood mulch (or approved equal).

Transplated Material - The Landscope Contractor shall be responsible for determining and evaluating which plant materials are suitable for transplanting and shall verify this with the Landscope Architect or Owner. The Landscope Contractor shall take all reasonable, hordroundry acceptable measures to assure the successful transplanting of deterministic plant materials which plant materials which de if such measures are not taken, as determined by the Landscope Architect or Owner. Replacement plants matherials which de if such measures are not taken, as determined by the Landscope Architect or Owner. Replacement plants shall be of determing loops and shall be responsible for replacing any relocated plant materials which de if such measures are not taken, as determined by the Landscope Architect or Owner. Replacement plants shall be of determing loops and shall be responsible.

MAINTENANCE PRIOR TO FINAL INSPECTION AND ACCEPTANCE:

Maintenance shall commence after each plant is planted and the maintenance period shall cominee until the job or specific phase of the job is accepted by the Landscape Architect or Owner, Enterem care shall be taken to instruct the Owner or his representatives in general maintenance procedures.

Plast maletenance shall include watering, pruning, weeking, cultivating, mulching, sightening, and repairing of gorys, replacement of sick or shad plants, resetting plants to proper grades or upright positions and restoration of the planting suscer and all other rare needed for proper growth of the plants.

During the maintenance period and up to the date of final acceptance, the Landscape Contractor shall do all seasonal spronying and/or during of trees and shrubs. Upon completion of all planting, an inspection for ascoptance of work will be hald. That Landscape Contractor shall notify be Landscape Architect or Owner for scheduling of the inspection To days port to the anticlopated

At the time of the inspection, if all of the materials are acceptable, a written notice will be given by the Landscape Architect or Owner to the Landscape Contractor Stating the date when the Maintenance Period ends.

GUARANTEE AND REPLACEMENT:

All plant materials shall be guaranteed for one (1) year from the time of final inspection and interim acceptance shall be alive and in natiofactory growth for each specific kind of plant at the end of the guaranteed period.

At the end of the guarantee period, any plant required under this contact that is dead or not in walklactory growth, as determined by the Overer or the Landscape Architect, that be removed and replaced. Replacement plants shall have an extended guarantee, as noted above. Tom time of replacement.

All replacements shall be planted of the same kind and size as specified on the plant list. They shall be the responsibility of the <u>CITY OF CA</u> Landscape Contractor,

TOPSOIL

Topsoil shal be natural, friable, fertile, fine loamy unit possessing characteristics of representative topsoil in the vicinity that produces heavy growth, Topsoil shall have a pit range of 5 5 to 7,4 fee from subsoil, objectionable weekd, liter, sods, stiff clay, stooms larger than 1-facin in diameter, stumes, note, trace horizones, or sing other maintain which may be harmful to plant growth or hinder planting operations. Top soil shall contain a minimum of three percent organic material.

UNSUITABLE SUBSOILS It subscitts ontaining unsuitable subsoil shall be treated by one or more of the following:

- Where unsubability is deemed by Owner or Owner's Representative to be due to encounter competition dusaid by herey equipment and where natural solution is other than AASI'TO doughted to the AT solution with minimum depth of 12 index with additional locativity as required to black adquarted minigues. Control on minimum depth of 12 index with additional locativity as required to black adquarted minigues. Control on individue peak moss, sand, or organic matter into the subsol to obtain adquarte armages. Control on as individual, whittout additional cost to Owner. A.
- Where unsuitability is deemed by Owner or Owner's Representative to be due to presence of boards, mottar, concrete, gnaded aggregate base, or other construction materials in sub grade and where natural subtool is other than AMSITIO classification of AS or A7, remove derbs and objectionable material. Such remedial measures shall be considered as incidental, without additional cost to Owner. В.
- Where unsubability is deemed by Owner to be because natural subsoit fails into AASHTD classification of A5 or A7 and contains molistrer in access of 30 percent, then insubation of sub drainage system or ather massrs described sheepingen in Specifications shall be used. When such combines men of bean known or revealed prior to planting time and here have not been necessitive and prevention of the Drawings and Specifications, then Drever shall issue pricing order to shall be price to shareful amount on the Drawings and Specifications, then Drever shall issue pricing order to shareful project regular media unsures. C
- Plenting beds where existing subsoil is determined by Owner to be unsuitable for plant growth in accordance paragraph Unsubabit Subsoil herein shall be excaveled to a depth of 12 linches or us needed to provide adequate draimage. Replace exavated oil with planting soil. D

#### THIS SHEET HAS SUBSTANTIALLY CHANGED

$\bigcap$		ST									
	SHADE T					COMMON NAME	DODICAL ICT	CLEAR TRUNK	SPECIFICATION	SPACING	DROUGHT TOLERANCE
T	SYM	QTY	BOTANICAL NAME			COMMON NAME LIVE OAK	BAD/GAL/G.I.	B'	16' HT; 8' SPRD., STRAIGHT SINGLE TRUNK	SPACING	HIGH
	- QV	9	QUERCUS VIRGINIANA			GUMBO LIMBO		8'	16' HT; 8' SPRD.		HIGH
Th-	BS	1	BURSERA SIMARUBA			GREEN BUTTONWOOD		8'	16' HT; 8' SPRD.		HIGH
	- CE	13	CONOCARPUS ERECTUS			GREENBOTTONWOOD					
The	PALMS SYM	QTY	BOTANICAL NAME			COMMON NAME	B&B/GAL./C.T.	CLEAR TRUNK	SPECIFICATION	SPACING	DROUGHT TOLERANCE
XX	PS	8	PHOENIX SYLVESTRIS			WILD DATE PALM	B&B	18'			HIGH
AUP	- WB	28	WODYETIA BIFURCATA			FOXTAIL PALM	B&B	18'			MEDIUM
			CARPENTERIA ACUMINATA			CARPENTER PALM	B&B		ALTERNATE TO FOXTAIL		
MA	- 00	32	ARCHONTOPHOENIX ALEXAN	NDREA		ALEXANDER PALM	B&B	14'			HIGH
X		02	ARCHONTOPHOENIX CUNNIN			KING PALM	B&B	14'	ALTERNATE TO ALEXANDER PALM		HIGH
	- BR	4	BEUCARNEA RECURVATA			PONYTAIL PALM	B&B	8'			HIGH
	ORNAME	NTAL TREES									
N	SYM	QTY	BOTANICAL NAME			COMMON NAME	B&B/GAL./C.T.	CLEAR TRUNK	SPECIFICATION	SPACING	DROUGHT TOLERANCE
w	- ED	6	ELEOCARPUS DECIPIENS			JAPANESE BLUEBERRY	B&B	8'	18' HT; 8' SPRD.		
F	- FD	5	FILICIUM DICIPIENS			JAPANESE TREE FERN	B&B	8'	18' HT; 10' SPRD.		
+ ]	/ LI	12	LAGERSTROEMIA SPECIOSA			QUEEN'S CRAPE MYRTLE	B&B	8'	16' HT; 8' SPRD		HIGH
m/	SHRUBS										
T	SYM	QTY	BOTANICAL NAME			COMMON NAME	B&B/GAL./C.T.	MAX, HEIGHT	SPECIFICATION	SPACING	DROUGHT TOLERANCE
*	AB	27	ACHMEA BLANCHETIANA 'OR	ANGE'		BIG ORANGE BROMELIAD	7GAL.	30"	30" O.A.	36" O.C.	MEDIUM
	VO	52	VIBURNUM OBOVATUM 'MRS.	SCHILLER'S DELIGH	-TF	MRS. SCHILLER'S	3 GAL.	30"	15" HT.	30" O.C.	HIGH
	CVM	56	CODIAEUM VARIEGATUM 'MA	MMEY'		MAMMEY CROTON	3 GAL.	30"	15" HT., 15" SPRD.	30" O.C.	LOW
1777	CVI	145	CODIAEUM VARIEGATUM 'MR	S. ICETON'		ICETON CROTON	3 GAL.	30"	15" HT., 15" SPRD.	30" O.C.	LOW
6.000	ZP	41	ZAMIA PUMILA			COONTIE	3 GAL	30"	15" HT., 15" SPRD	30" O.C.	HIGH
00000	HN	60	HAMELIA NODOSA			DWARF FIREBUSH	3 GAL	30"	15" HT., 15" SPRD	30" O.C.	MEDIUM
00000	FM	339	FICUS MICROCARPA 'GREEN	ISLAND'		GREEN ISLAND FICUS	3 GAL	30"	10" HT., 12" SPRD	30" O.C.	MEDIUM
	CI	110	CHRYSOBALANUS ICACO 'RE	D TIP'		RED TIP COCOPLUM	3 GAL	30"	15" HT., 15" SPRD.	30" O.C.	HIGH
	GROUND	COVER									
	SYM	QTY	BOTANICAL NAME			COMMON NAME	B&B/GAL./C.T.	MAX. HEIGHT	SPECIFICATION	SPACING	DROUGHT TOLERANCE
				GATA		VARIEGATED FLAX LILY	3 GAL	24"	5 PPP.	24" O.C.	HIGH
V////	DT	1001	DIANELLA TASMANICA VARIE			LUCKY STRIPE BROMELIAD	3 GAL	24"	12" HT., 12" SPRD	24" O.C.	HIGH
[777772] [777772]		1001 162	AECHMEA GAMOSEPALA 'LUC	CKY STRIPE'					AARMINE LIT & DDD		
	DT			CKY STRIPE		AFRICAN IRIS	3 GAL	24"	14" MIN. HT., 5 PPP.	15" O.C.	MEDIUM
धरस्टरस	DT AG	162	AECHMEA GAMOSEPALA 'LUC			AFRICAN IRIS BLUE DAZE	3 GAL 1 GAL	24" 24"	3" HT., 8" SPRD	15" O.C. 15" O.C.	MEDIUM
030303 102030	DT AG DV	162 809	AECHMEA GAMOSEPALA 'LUC DIETES VEGETA								
1777773 1777773 1777777	DT AG DV EG SL <u>NOTE:</u>	162 809 574 316	AECHMEA GAMOSEPALA 'LUC DIETES VEGETA EVOLVULUS GLOMERATUS 'B SALVIA LEUCANTHA	BLUE DAZE'		BLUE DAZE MEXICAN SAGE	1 GAL 3 GAL	24" 24"	3" HT., 8" SPRD 14" HT., 14" SPRD	15" O.C. 30" O.C.	MEDIUM MEDIUM
1777773 1777773 1777777	DT AG DV EG SL <u>NOTE:</u> QUANTITI PLANS, IF SPECIFIC SPECIFIC	162 809 574 316 ES SHOWN C DISCREPAN PLANT MATE	AECHMEA GAMOSEPALA 'LUC DIETES VEGETA EVOLVULUS GLOMERATUS 'B SALVIA LEUCANTHA ON THE PLANT LIST ARE FOR C CIES ARISE BETWEEN THE PL/ ERIAL MAY VARY DUE TO FIELD SPECIFIED ARE MINIMUM SIZE	SUUE DAZE' CONVENIENCE PURP NAT LIST AND THE P D CONDITIONS S. CONTRACTOR SH	LANTING PLANS, THI	BLUE DAZE MEXICAN SAGE NDSCAPE CONTRACTOR IS R E PLANS SHALL OVERRIDE TH	1 GAL 3 GAL RESPONSABLE FO HE PLANT LIST OF	24" 24" DR QUANTIFYING A N ALL OCASSIONS.	3" HT., 8" SPRD 14" HT., 14" SPRD LL PLANTS SHOWN ON THE TREE & SHRUB &	15" O.C. 30" O.C.	MEDIUM MEDIUM
1777773 1777773 1777777	DT AG DV EG SL <u>NOTE:</u> QUANTITI PLANS, IF SPECIFIC SPECIFIC	162 809 574 316 ES SHOWN C DISCREPAN PLANT MATE	AECHMEA GAMOSEPALA 'LUC DIETES VEGETA EVOLVULUS GLOMERATUS 'B SALVIA LEUCANTHA ON THE PLANT LIST ARE FOR C CIES ARISE BETWEEN THE PLA SPIAL MAY VARY DUE TO FIEL	SUUE DAZE' CONVENIENCE PURP NAT LIST AND THE P D CONDITIONS S. CONTRACTOR SH	LANTING PLANS, THI	BLUE DAZE MEXICAN SAGE NDSCAPE CONTRACTOR IS R E PLANS SHALL OVERRIDE TH TAINER SIZE IF NECESSARY	1 GAL 3 GAL RESPONSABLE FC HE PLANT LIST OF TO PROVIDE OVE	24" 24" DR QUANTIFYING A N ALL OCASSIONS. FRALL PLANT SIZE	3" HT., 8" SPRD 14" HT., 14" SPRD LL PLANTS SHOWN ON THE TREE & SHRUB & & DIMENSIONS SPECIFIED.	15" O.C. 30" O.C. GROUNDCOVER	MEDIUM MEDIUM
	DT AG DV EG SL <u>NOTE:</u> QUANTITI PLANS. IF SPECIFIC ALL PLAN CONTRAC	162 809 574 316 F DISCREPAN F DISCREPAN F PLANT MATE IT MATERIAL CTOR TO SOL	AECHMEA GAMOSEPALA 'LUC DIETES VEGETA EVOLVULUS GLOMERATUS 'B SALVIA LEUCANTHA ON THE PLANT LIST ARE FOR C CIES ARISE BETWEEN THE PLA ERIAL MAY VARY DUE TO FIELD SPECIFIED ARE MINIMUM SIZE ID SOD ALL DISTURBED AREAS	SUUE DAZE' CONVENIENCE PURP ANT LIST AND THE P D CONDITIONS IS, CONTRACTOR SH S SOD UNLESS OTH	LANTING PLANS, THI IALL INCREASE CON ERWISE NOTED.	BLUE DAZE MEXICAN SAGE NDSCAPE CONTRACTOR IS R E PLANS SHALL OVERRIDE TH TAINER SIZE IF NECESSARY 7. ALL PLANTS SHALL BE FREE C	1 GAL 3 GAL RESPONSABLE FC HE PLANT LIST OF TO PROVIDE OVE OF WEEDS OR OTHER	24" 24" DR QUANTIFYING A N ALL OCASSIONS. FRALL PLANT SIZE	3" HT., 8" SPRD 14" HT., 14" SPRD LL PLANTS SHOWN ON THE TREE & SHRUB & & DIMENSIONS SPECIFIED. ETATION, PLANTS GROWN IN "GROW BAGS" SHALL NOT I	15" O.C. 30" O.C. GROUNDCOVER	MEDIUM MEDIUM R PLANTING
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AL GENERAL LANDSC CORNER WITHIN THE L LAS NOT BEEN PROPER	DT AG DV EG SL <u>NOTE:</u> QUANTITI PLANS, IF SPECIFIC ALL PLAN CONTRAC	162 809 574 316 DISCREPAN PLANT MATE TO MATERIAL CTOR TO SOL	AECHMEA GAMOSEPALA 'LUC DIETES VEGETA EVOLVULUS GLOMERATUS 'B SALVIA LEUCANTHA ON THE PLANT LIST ARE FOR C CIES ARISE BETWEEN THE PL/ ERIAL MAY VARY DUE TO FIELD SPECIFIED ARE MINIMUM SIZE ID SOD ALL DISTURBED AREAS TS ARE TO BE PROTECTED. IF A CORP RACTOR SHALL NOTIFY THE CITY OF C	ONVENIENCE PURP ANT LIST AND THE P O CONDITIONS S. CONTRACTOR SH S SOD UNLESS OTH NER MONUMENT IS IN DA SAPE CORALS PUBLIC W	LANTING PLANS, THI HALL INCREASE CON ERWISE NOTED. NGER OF BEING ORKS PROJECT MANAGEI	BLUE DAZE MEXICAN SAGE NDSCAPE CONTRACTOR IS R E PLANS SHALL OVERRIDE TH TAINER SIZE IF NECESSARY 7. ALL PLANTS SHALL BE FREE C 8. ALL PLANTS SHALL BE FREE C 8. SHALL BE ADEQUATELY COVE 9. PLANTS WHICH CANNOT BE P	1 GAL 3 GAL RESPONSABLE FC HE PLANT LIST OF TO PROVIDE OVE OF WEEDS OR OTHER BE PROTECTED FROW RED TO PREVENT WI LANTED IMMEDIATEL'	24" 24" 24" OR QUANTIFYING A N ALL OCASSIONS. RALL PLANT SIZE OBJECTIONABLE VEGI NOBJERN, DRYING OR I Y ON DELIVERY TO THE	3" HT., 8" SPRD 14" HT., 14" SPRD LL PLANTS SHOWN ON THE TREE & SHRUB & & DIMENSIONS SPECIFIED. ETATION, PLANTS GROWN IN "GROW BAGS" SHALL NOT F RY OR BREAKAGE OF BRANCHES. ALL PLANTS TRANSPO DAMAGE TO THE PLANTS. : SITE SHALL HAVE THEIR ROOT BALL COVERED WITH M	15" O.C. 30" O.C. GROUNDCOVER BE ACCEPTED. IRTED IN AN OPEN T OIST SOIL, MULCH C	MEDIUM MEDIUM R PLANTING RRUCK
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	PLANT L	12 Sec. 7							
+	SYM	TREES QTY	BOTANICAL NAME	COMMON NAME	B&B/GAL./C.T.	CLEAR TRUNK	SPECIFICATION	SPACING	DROUGHT TOLERANCE
('X	- QV	9	QUERCUS VIRGINIANA	LIVE OAK		8'	16' HT; 8' SPRD., STRAIGHT SINGLE TRUNK		HIGH
	- BS	7	BURSERA SIMARUBA	GUMBO LIMBO		8'	16' HT; 8' SPRD.		HIGH
A	- CE	13	CONOCARPUS ERECTUS	GREEN BUTTONWOOD		8'	16' HT; 8' SPRD.		HIGH
The	PALMS SYM	QTY	BOTANICAL NAME	COMMON NAME	B&B/GAL./C.T.	CLEAR TRUNK	SPECIFICATION	SPACING	DROUGHT TOLERANCE
XX	- PS	8	PHOENIX SYLVESTRIS	WILD DATE PALM	B&B	18'			HIGH
JUP	- WB	28	WODYETIA BIFURCATA	FOXTAIL PALM	B&B	18'			MEDIUM
-			CARPENTERIA ACUMINATA	CARPENTER PALM	B&B		ALTERNATE TO FOXTAIL		
MA	- AA	32	ARCHONTOPHOENIX ALEXANDREA	ALEXANDER PALM	B&B	14'			HIGH
X			ARCHONTOPHOENIX CUNNINHAMIANA	KING PALM	B&B	14'	ALTERNATE TO ALEXANDER PALM		HIGH
20	- BR	4	BEUCARNEA RECURVATA	PONYTAIL PALM	B&B	8'			HIGH
	ORNAME	ENTAL TREES							
	SYM	QTY	BOTANICAL NAME	COMMON NAME	B&B/GAL./C.T.	CLEAR TRUNK	SPECIFICATION	SPACING	DROUGHT TOLERANCE
	- ED	6	ELEOCARPUS DECIPIENS	JAPANESE BLUEBERRY	B&B	8'	18' HT; 8' SPRD.		
w	- FD	5	FILICIUM DICIPIENS	JAPANESE TREE FERN	B&B	8'	18' HT; 10' SPRD.		
+	/ LI	12	LAGERSTROEMIA SPECIOSA	QUEEN'S CRAPE MYRTLE	B&B	8'	16' HT; 8' SPRD		HIGH
m /	SHRUBS			Contraction of the local data				004000	PROUDUE TO EDANOE
T	SYM	QTY	BOTANICAL NAME	COMMON NAME	B&B/GAL./C.T.	MAX, HEIGHT	SPECIFICATION	SPACING	DROUGHT TOLERANCE
*	AB	27	ACHMEA BLANCHETIANA 'ORANGE'	BIG ORANGE BROMELIAD	7GAL.	30"	30" O.A.	36" O.C.	MEDIUM HIGH
	VO	52	VIBURNUM OBOVATUM 'MRS. SCHILLER'S DELIGHT'	MRS. SCHILLER'S	3 GAL.	30"	15" HT.	30" O.C.	LOW
5	CVM	56	CODIAEUM VARIEGATUM 'MAMMEY'	MAMMEY CROTON	3 GAL.	30"	15" HT., 15" SPRD.	30" O.C.	
1111	CVI	145	CODIAEUM VARIEGATUM 'MRS. ICETON'	ICETON CROTON	3 GAL.	30"	15" HT., 15" SPRD.	30" O.C.	LOW HIGH
60-00-00		41	ZAMIA PUMILA	COONTIE	3 GAL	30"	15" HT., 15" SPRD	30" O.C.	MEDIUM
00000	HN	60	HAMELIA NODOSA	DWARF FIREBUSH	3 GAL	30"	15" HT., 15" SPRD	30" O.C.	
00000	FM	339	FICUS MICROCARPA 'GREEN ISLAND'	GREEN ISLAND FICUS	3 GAL	30" 30"	10" HT., 12" SPRD 15" HT., 15" SPRD.	30" O.C. 30" O.C.	MEDIUM HIGH
	CI	110	CHRYSOBALANUS ICACO 'RED TIP'	RED TIP COCOPLUM	3 GAL	50	10 11, 13 51 10.	50 0.0.	incire in the second seco
	GROUND	DCOVER							
	SYM	QTY	BOTANICAL NAME	COMMON NAME	B&B/GAL./C.T.	MAX. HEIGHT	SPECIFICATION	SPACING	DROUGHT TOLERANCE
77777	DT	1001	DIANELLA TASMANICA VARIEGATA	VARIEGATED FLAX LILY	3 GAL	24"	5 PPP.	24" O.C.	HIGH
655553	AG	162	AECHMEA GAMOSEPALA 'LUCKY STRIPE'	LUCKY STRIPE BROMELIAD	3 GAL	24"	12" HT., 12" SPRD	24" O.C.	HIGH
D C C C	DV	809	DIETES VEGETA	AFRICAN IRIS	3 GAL	24"	14" MIN. HT., 5 PPP.	15" O.C.	MEDIUM
				BLUE DAZE	1 GAL	24"	3" HT., 8" SPRD	15" O.C.	MEDIUM
V////////		574	EVOLVULUS GLOMERATUS 'BLUE DAZE'				14" HT., 14" SPRD	20" 0 0	
	EG SL	574 316	EVOLVULUS GLOMERATUS 'BLUE DAZE' SALVIA LEUCANTHA	MEXICAN SAGE	3 GAL	24"		30" O.C.	MEDIUM
	EG SL <u>NOTE:</u> QUANTIT PLANS, IF SPECIFIC ALL PLAN	316 FIES SHOWN ( F DISCREPAN C PLANT MATI NT MATERIAL		MEXICAN SAGE NDSCAPE CONTRACTOR IS F E PLANS SHALL OVERRIDE TI	RESPONSABLE FO HE PLANT LIST ON	NALL OCASSIONS.			
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	1	SHADE	TREES							
	1			BOTANICAL NAME	COMMON NAME	B&B/GAL./C.T.	CLEAR TRUNK	SPECIFICATION	SPACING	DROUGHT TOLERANCE
	-	- QV	9	QUERCUS VIRGINIANA	LIVE OAK		8'	16' HT; 8' SPRD., STRAIGHT SINGLE TRUNK		HIGH
		- BS	7	BURSERA SIMARUBA	GUMBO LIMBO		8'	16' HT; 8' SPRD.		
	1		13	CONOCARPUS ERECTUS	GREEN BUTTONWOOD		8'	16' HT; 8' SPRD.		HIGH
	_		QTY	BOTANICAL NAME	COMMON NAME	B&B/GAL./C.T.	CLEAR TRUNK	SPECIFICATION	SPACING	DROUGHT TOLERANCE
	-			PHOENIX SYLVESTRIS	WILD DATE PALM	B&B	18'			HIGH
	-			WODYETIA BIFURCATA	FOXTAIL PALM	B&B	18'			MEDIUM
	/				CARPENTER PALM	B&B		ALTERNATE TO FOXTAIL		
	2	AA	32	ARCHONTOPHOENIX ALEXANDREA	ALEXANDER PALM	B&B	14'			HIGH
				ARCHONTOPHOENIX CUNNINHAMIANA	KING PALM	B&B	14'	ALTERNATE TO ALEXANDER PALM		HIGH
	1	- BR	4	BEUCARNEA RECURVATA	PONYTAIL PALM	B&B	8'			HIGH
		ODWAL	ENTRI TOFER							
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	10/11/17	PER 90% COMMENTS	J.K.W.				Conta	Architects	M/E/P	Florida     Puerto Rico	Drawn by:	J.M.	Scale: AS NOTED		2216 Altamont Ave. Ft. Myers, FL 33901
	11/08/17	PER CITY COMMENTS	M.D.S					Engineers	Planners	Connecticut	Checked by:	M.D.S.		Streetscape Improvements	Ph: 239.332.5499 Licenses:
	Δ			Δ		-		Environmental	Surveyors	Maryland     Texas	Approved by:	M.D.S.	0	City of Cape Coral, Florida	Eng. C.O.A. No. 3215 Arch. Lic. No. AA260092 Survey L.B. No. 7143 Landsco, Lic. No. LA6666
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Date

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Plans Prepared By: CPH, Inc. 2216 Altamont Ave. Ft. Myers, FL 33901 Ph: 239.332.5499

Licenses: Eng. C.O.A. No. 3215 Arch. Lic. No. AA26 Survey L.B. No. 7143 Landsco, Lic. No. LC

