

Mayor

Joe Coviello

Council Members

District 1: John Gunter

District 2: John M. Carioscia Sr.

District 3: Marilyn Stout

District 4: Jennifer I. Nelson

District 5: Dave Stokes

District 6: Richard Williams

District 7: Jessica Cosden



1015 Cultural Park Blvd.
Cape Coral, FL

City Manager

John Szerlag

City Attorney

Dolores Menendez

City Auditor

Andrea R. Butola

City Clerk

Rebecca van Deutekom

AGENDA
JOINT CITY COUNCIL AND BUDGET REVIEW COMMITTEE
BUDGET WORKSHOP MEETING

August 7, 2018

1:00 PM

Council Chambers

PLEDGE OF CIVILITY

We will be respectful of each other even when we disagree.
We will direct all comments to the issues. We will avoid personal attacks.

1. MEETING CALLED TO ORDER

A. MAYOR COVIELLO

2. INVOCATION/MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL

A. MAYOR COVIELLO, COUNCIL MEMBERS CARIOSCIA, COSDEN, GUNTER, NELSON, STOKES, STOUT, WILLIAMS

B. CHAIR STARNER, MEMBERS BOTKIN, DOVIK, EIDSON, JACQUET-CASTOR, OSBORN, WOLFSON, AND ALTERNATE SMITH

5. BUSINESS:

A. CITIZENS INPUT TIME

A maximum of 60 minutes is set for input of citizens on matters concerning the City Government; 3 minutes per individual.

B. DISCUSSION

(1) Budget Overview - John Szerlag, City Manager, Victoria Bateman, Finance Director and Stantec

(2) Department Presentations in Order of Appearance: Fire;

Police; Public Works; Department of Community Development; Parks and Recreation; City Manager; City Council, City Attorney, City Auditor, City Clerk, Financial Services, Government Services, Human Resources, and Information Technology Services (ITS)

6. TIME AND PLACE OF FUTURE MEETINGS

- A. A Joint Cape Coral City Council and Budget Review Committee Budget Workshop is Scheduled for Thursday, August 9, 2018 at 1:00 p.m. in Council Chambers

7. MOTION TO ADJOURN

GENERAL RULES AND PROCEDURES REGARDING THE CAPE CORAL CITY COUNCIL AGENDA

In accordance with the Americans with Disabilities Act and Section of 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this meeting should contact the Office of the City Clerk at least forty-eight (48) hours prior to the meeting. If hearing impaired, telephone the Florida Relay Service Numbers, 1-800-955-8771 (TDD) or 1-800-955-8770 (v) for assistance.

Persons wishing to address Council under Citizens Input or the Consent Agenda may do so during the designated times at each meeting. No prior scheduling is necessary. All speakers must have their presentations approved by the City Clerk's office no later than 3:00 PM the day of the meeting.

Any citizen may appear before the City Council at the scheduled PUBLIC HEARING/INPUT to comment on the specific agenda item being considered. No prior scheduling is necessary.

When recognized by the presiding officer, a speaker shall address the City Council from the designated speaker's lectern, and shall state his or her name and whom, if anyone, he or she represents. An address shall only be required if necessary to comply with a federal, state or local law.

Copies of the agenda are available in the main lobby of Cape Coral City Hall and in the City Council Office, 1015 Cultural Park Boulevard. Copies of all back-up documentation are also available for review in the lobby of Council Chambers. You are asked to refrain from removing any documentation. If you desire copies, please request they be made for you. Copies are 15 cents per page. Agendas and back-up documentation are also available on-line on the City website (capecoral.net) after 4:00 PM on the Thursday prior to the Council Meeting.

***PUBLIC HEARINGS DEPARTMENT OF COMMUNITY DEVELOPMENT CASES**

In all public hearings for which an applicant or applicants exist and which would affect a relatively limited land area, including but not limited to PDPs, appeals concerning variances or special exceptions, and small-scale rezonings, the following procedures shall be utilized in order to afford all parties or their representatives a full opportunity to be heard on matters

relevant to the application:

1. The applicant, as well as witnesses offering testimony or presenting evidence, will be required to swear or affirm that the testimony they provide is the truth.
2. The order of presentation will begin with the City staff report, the presentation by the applicant and/or the applicant's representative; witnesses called by the applicant, and then members of the public.
3. Members of the City Council may question any witness on relevant issues, by the applicant and/or the applicant's representative, City staff, or by any member of the public.
4. The Mayor may impose reasonable limitations on the offer of testimony or evidence and refuse to hear testimony or evidence that is not relevant to the issue being heard. The Mayor may also impose reasonable limitations on the number of witnesses heard when such witnesses become repetitive or are introducing duplicate testimony or evidence. The Mayor may also call witnesses and introduce evidence on behalf of the City Council if it is felt that such witnesses and/or evidence are necessary for a thorough consideration of the subject.
5. After the introduction of all-relevant testimony and evidence, the applicant shall have the opportunity to present a closing statement.
6. If a person decides to appeal any decision made by the City Council with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

| | |
|----------------------|----------------------------------------|
| Item Number: | B.(1) |
| Meeting Date: | 8/7/2018 |
| Item Type: | DISCUSSION - JOINT MEETING ONLY |

**AGENDA REQUEST
FORM**
CITY OF CAPE CORAL



TITLE:

Budget Overview - John Szerlag, City Manager, Victoria Bateman, Finance Director and Stantec

REQUESTED ACTION:

STRATEGIC PLAN INFO:

1. Will this action result in a Budget Amendment?
2. Is this a Strategic Decision?
 - If Yes, Priority Goals Supported are listed below.
 - If No, will it harm the intent or success of the Strategic Plan?

PLANNING & ZONING/HEARING EXAMINER/STAFF RECOMMENDATIONS:

SUMMARY EXPLANATION AND BACKGROUND:

LEGAL REVIEW:

EXHIBITS:

Budget Overview Presentation
Budget Overview Presentation - updated version presented at meeting

PREPARED BY:

Division- Department-

SOURCE OF ADDITIONAL INFORMATION:

ATTACHMENTS:

| Description | Type |
|-------------------------------------------------------|-----------------|
| <input type="checkbox"/> Budget Overview Presentation | Backup Material |

- ▢ Budget Overview Presentation - updated version presented at meeting Backup Material

FY 2019 – FY 2021

Revenue Summary of City Manager's
Proposed Budget

Budgetary Fund Balance Formula

$$R - E (P+O/M+C+D+T) = +/- \text{Fund Balance}$$

FY 2019 Budgetary Fund Balance Formula:

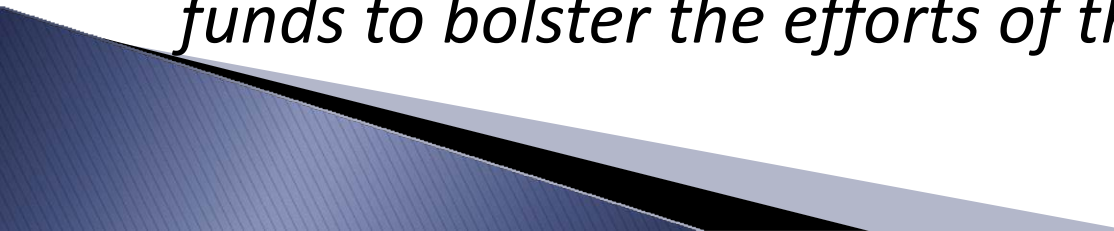
$$\$182,311,944 - \$173,604,577 (\underline{117,350,484} + \underline{38,416,566} + \underline{2,295,629} + \underline{7,057,806} + \underline{7,827,092})$$

= \$8,707,367 Revenues over Expenditures



Budgetary Expenditure Definitions

$$R - E (P+O/M+C+D+T) = +/- \text{ Fund Balance}$$

- *P = Personnel – Wages for all employees, including all associated benefit costs (health, pension, taxes).*
 - *O/M = Operating and Maintenance – Costs associated with day to day operational costs to perform tasks, maintain assets and procure outside services.*
 - *C = Capital – Purchases that cause the City to obtain a depreciable asset except in the case of Land purchases.*
 - *D = Debt – The Principal and Interest payments to service the City's debt obligations.*
 - *T = Transfers – Resources that are contributed to other funds to bolster the efforts of that fund.*
- 

FY 2019- FY 2021 Budget

| | Millage Rate | Ad Valorem Budget @ 96% of Levy | Change in Levy From FY 2018 Adopted |
|--------------------------------------|--------------|---------------------------------|-------------------------------------|
| FY 2018 Post Value Adj Board | 6.7500 | \$85,513,434 | |
| | | | |
| FY 2019 Rolled Back Rate | 6.4402 | \$85,569,840 | \$ 56,406 |
| FY 2019 City Manager Proposed | 6.7500 | \$92,754,303 | \$7,240,869 |
| FY 2019 Not to Exceed Recommendation | 6.7500 | \$92,754,303 | \$7,240,869 |

Millage Rate History FY 2012 - Current

FY 2012 - 7.9570

FY 2016 - 6.9570

FY 2013 - 7.9570

FY 2017 - 6.7500

FY 2014 - 7.7070

FY 2018 - 6.7500

FY 2015 - 7.7070

FY 2019 - 6.750 Proposed

2012 to 2019 - A Reduction of 1.207 mills (15.2 % decrease)

FY 2019- FY 2021 Budget

GENERAL FUND ROSETTA STONE FY 2019

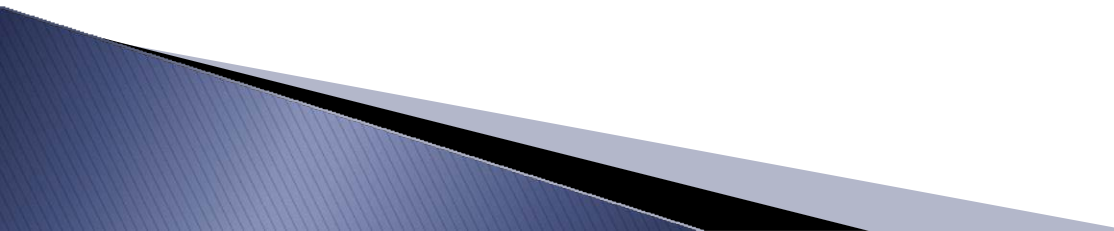
| SOURCES | FY 2018 Adopted Budget | FY 2018 Amended Budget | FY 2019: July 2018 CM Proposed Budget | Change in Amended | % Change |
|--------------------------------------|------------------------|------------------------|---------------------------------------|---------------------|---------------|
| Millage Rate | 6.7500 | 6.7500 | 6.7500 | 0.0000 | 0.00% |
| Revenues | | | | | |
| Ad Valorem (1 mil = \$13,741,378) | 85,513,434 | 85,513,434 | 92,754,303 | 7,240,869 | 8.47% |
| PST 7% (1% = \$1,044,682) | 7,312,775 | 7,312,775 | 7,312,775 | - | 0.00% |
| FSA 62% | 24,052,434 | * 22,228,072 | 23,476,023 | 1,247,951 | 5.61% |
| Other Revenue | 52,138,404 | 52,938,386 | 58,768,843 | 5,830,457 | 11.01% |
| Debt Proceeds | - | - | - | - | 0.00% |
| Subtotal Current Revenues | 169,017,047 | 167,992,667 | 182,311,944 | 14,319,277 | 8.52% |
| Balances Brought Forward | 39,780,200 | 50,510,657 | 29,330,548 | (21,180,109) | -41.93% |
| Total Sources | 208,797,247 | 218,503,324 | 211,642,492 | (6,860,832) | -3.14% |
| USES | | | | | |
| Expenditures & Transfers | | | | | |
| Payroll | 109,971,308 | 110,606,234 | 117,350,484 | 6,744,250 | 6.10% |
| Operating | 33,805,124 | 49,235,659 | 38,416,566 | (10,819,093) | -21.97% |
| Capital Outlay | 3,977,375 | 6,634,587 | 2,952,629 | (3,681,958) | -55.50% |
| Transfer Out | 22,408,810 | 24,520,658 | 14,884,898 | (9,635,760) | -39.30% |
| Subtotal Current Expenditures | 170,162,617 | 190,997,138 | 173,604,577 | (17,392,561) | -9.11% |
| Reserves | 38,634,630 | 27,506,186 | 38,037,915 | 10,531,729 | 38.29% |
| Total Expenditures | 208,797,247 | 218,503,324 | 211,642,492 | (6,860,832) | -3.14% |

* Not all discounts/uncollectible amounts were accounted for in the formulation of the FY 2018 revenue for FSA and will be amended in November 2018.

City of Cape Coral - Single Family
Distribution of Ad Valorem Property Tax Bill with millage at 6.7500

| Annual Ad Valorem Tax | Number of Households | % of Households | Cumulative % |
|------------------------------|-----------------------------|------------------------|---------------------|
| \$0 | 1,709 | 2.48% | 2.48% |
| \$1 - \$499 | 18,359 | 26.65% | 29.13% |
| \$500 - \$999 | 22,292 | 32.37% | 61.50% |
| \$1,000 - \$1,499 | 13,904 | 20.18% | 81.68% |
| \$1,500 - \$1,999 | 5,889 | 8.55% | 90.23% |
| \$2,000 - \$2,499 | 2,902 | 4.21% | 94.44% |
| \$2,500 + | 3,829 | 5.56% | 100.00% |

FY 2019 Budget Highlights

- Millage Rate remains at 6.7500
 - Fire Service Assessment increased from 59% to 62% Cost Recovery as planned
 - Public Service Tax remains at 7% - Revenue is flat for FY 2019
 - This budget requires no use of fund balance and meets the months of reserves
 - North 2 UEP continues in FY 2019 and totals a \$269 million investment
 - The \$60 million Parks Master Plan will be on the ballot in November for ratification
 - 7 Islands and Bimini Basin continue to progress forward in FY 2019
 - Road Paving, Median Maintenance and Alley Paving continues in FY 2019
 - 28 new FTE's are budgeted in the General Fund, 23 are SRO Officers
 - 10.5 FTE's are budgeted in the City's other funds
- 

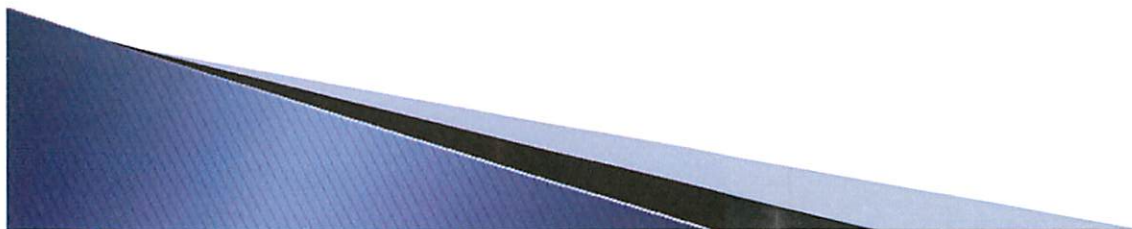
FY 2019 – FY 2021

Revenue Summary of City Manager's Proposed Budget



FY 2019 Budget Highlights

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Budgetary Fund Balance Formula

$$R - E (P+O/M+C+D+T) = +/- Fund Balance$$

FY 2019 Budgetary Fund Balance Formula:


\$182,311,944 – \$173,604,577 (117,350,484+38,416,566+2,295,629+7,057,806+7,827,092)

= \$8,707,367 Revenues over Expenditures



Budgetary Expenditure Definitions

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2012 to 2019 - A Reduction of 1.207 mills (15.2 % decrease)

FY 2019- FY 2021 Budget

| GENERAL FUND ROSETTA STONE | | | | | |
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| City of Cape Coral - Single Family Distribution of Ad Valorem Property Tax Bill with millage at 6.7500 | | | |
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| \$2,500 + | 3,829 | 5.56% | 100.00% |

| | |
|----------------------|----------------------------------------|
| Item Number: | B.(2) |
| Meeting Date: | 8/7/2018 |
| Item Type: | DISCUSSION - JOINT MEETING ONLY |

**AGENDA REQUEST
FORM**
CITY OF CAPE CORAL



TITLE:

Department Presentations in Order of Appearance: Fire; Police; Public Works; Department of Community Development; Parks and Recreation; City Manager; City Council, City Attorney, City Auditor, City Clerk, Financial Services, Government Services, Human Resources, and Information Technology Services (ITS)

REQUESTED ACTION:

STRATEGIC PLAN INFO:

1. Will this action result in a Budget Amendment?
2. Is this a Strategic Decision?
 - If Yes, Priority Goals Supported are listed below.
 - If No, will it harm the intent or success of the Strategic Plan?

PLANNING & ZONING/HEARING EXAMINER/STAFF RECOMMENDATIONS:

SUMMARY EXPLANATION AND BACKGROUND:

LEGAL REVIEW:

EXHIBITS:

Budget Presentation - FY 2019 - 2021 Department Highlights

PREPARED BY:

Division- Department-

SOURCE OF ADDITIONAL INFORMATION:

ATTACHMENTS:

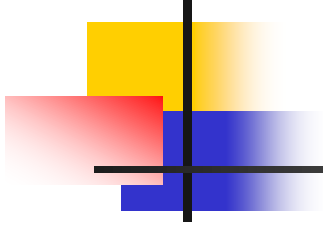
Description

Type

- ▢ Budget Presentation - FY 2019 - 2021 Department Backup Material Highlights

FY 2019 – 2021 Department Highlights

Fire Department



| Expenditure Category | FY 2018 Amended Budget | FY 2019 Proposed Budget | FY 2020 Proposed Budget | FY 2021 Proposed Budget |
|----------------------|------------------------------|-------------------------------|-------------------------------|-------------------------------|
| 1 Payroll | 25,379,998 | 25,697,471 | 26,393,986 | 27,147,854 |
| 2 Operating | 6,197,894 | 4,596,268 | 5,030,967 | 5,224,618 |
| 3 Capital Outlay | 1,663,296 | 215,060* | 1,897,299 | 1,275,689 |
| 6 Transfer Out | 691,354 | 734,915 | 735,253 | 1,178,626 |
| Grand Total | 33,932,542 | 31,243,714 | 34,057,505 | 34,826,787 |

Highlights / Major Initiatives

- Construction of new Fire Station 2 in FY 2020. Debt payments begin in FY 2021
- Design of Fire Station 12 in FY 2021
- All CCFD stations will have 1 ALS unit in FY 2020
- Fire Plans Review moved from DCD to Fire
- FY 2020 – replacement of 100' aerial ladder truck (without platform) and fire engine
- FY 2021 – replacement of 100' aerial ladder truck (without platform)

*The 100' aerial platform ladder truck budgeted in FY19 was purchased in FY18. The capital outlay was reduced by \$1,495,649.

FY 2019 FTE Additions: 1

| <u>Position Title</u> | <u>Position Grade</u> |
|--------------------------|-----------------------|
| Fire Training Lieutenant | F03 |

FY 2019 – 2021 Department Highlights

Police Department

| Expenditure Category | FY 2018 Amended Budget | FY 2019 Proposed Budget | FY 2020 Proposed Budget | FY 2021 Proposed Budget |
|----------------------|------------------------------|-------------------------------|-------------------------------|-------------------------------|
| 1 Payroll | 31,174,507 | 33,966,756 | 35,157,665 | 36,251,330 |
| 2 Operating | 4,930,627 | 5,302,367 | 5,206,159 | 5,362,799 |
| 3 Capital Outlay | 1,191,235 | 1,002,469 | 1,214,000 | 1,309,000 |
| 6 Transfer Out | 165,000 | - | - | - |
| Grand Total | 37,461,369 | 40,271,592 | 41,577,824 | 42,923,129 |

Highlights / Major Initiatives

- Initiate School Resource Officer Program and Hire 23 New Officers to Back-Fill Open Positions
- Continue Body-Worn Camera Program @ \$248,720 (203 BWCs)
- Continue Fleet Rolling Stock Replacements @ \$811,469

FY 2019 FTE Additions: 23

| <u>Position Title</u> | <u>Position Grade</u> |
|-----------------------|-----------------------|
| SRO Officers (22) | P01 |
| SRO Lieutenant | P03 |

FY 2019 – 2021 Department Highlights

Public Works

| Expenditure Category | FY 2018 Amended Budget | FY 2019 Proposed Budget | FY 2020 Proposed Budget | FY 2021 Proposed Budget |
|----------------------|------------------------------|-------------------------------|-------------------------------|-------------------------------|
| 1 Payroll | 5,713,696 | 6,063,694 | 6,335,409 | 6,537,609 |
| 2 Operating | 6,564,007 | 6,650,517 | 7,089,111 | 8,172,887 |
| 3 Capital Outlay | 803,105 | 428,100 | 811,697 | 381,000 |
| Grand Total | 13,080,808 | 13,142,311 | 14,236,217 | 15,091,496 |

FY 2019 FTE Additions: 2 (Reinstatement)

| <u>Position Title</u> | <u>Position Grade</u> |
|-----------------------|-----------------------|
| Equip. Operator (2) | 13 |

Highlights / Major Initiatives

- Paving - \$6.5 M (\$3 M reserves, \$3.5 M FY19 Transportation)
- Median Landscaping - \$312,000 FY19 Transportation
- Alley Paving - \$520,000 FY19 Transportation
- Streetlights - \$100,000 FY19 General Fund
- Sidewalks - \$1.7 M from Grants



FY 2019 – 2021 Department Highlights

Department of Community Development

| Expenditure Category | FY 2018 Amended Budget | FY 2019 Proposed Budget | FY 2020 Proposed Budget | FY 2021 Proposed Budget |
|----------------------|------------------------------|-------------------------------|-------------------------------|-------------------------------|
| 1 Payroll | 4,230,057 | 4,591,785 | 4,807,783 | 4,945,528 |
| 2 Operating | 661,873 | 606,905 | 602,393 | 635,947 |
| 3 Capital Outlay | 176,493 | 26,000 | 78,029 | 58,000 |
| Grand Total | 5,068,423 | 5,224,690 | 5,488,205 | 5,639,475 |

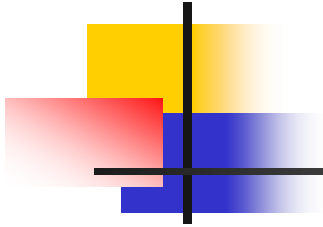
Highlights / Major Initiatives

- Reduce span of control in Building Division to create more management efficiencies
- Allow staff to increase level of service with addition of new customer service staff
- Reduce plan review turnaround in Development Services
- More flexibility for Code Enforcement Officers to increase pro-active case percentage

FY 2019 FTE Additions: 1

| Position Title | Position Grade |
|----------------|----------------|
| Code Officer | 15 |

FY 2019 – 2021 Department Highlights Parks & Recreation



Highlights / Major Initiatives

| Expenditure Category | FY 2018 Amended Budget | FY 2019 Proposed Budget | FY 2020 Proposed Budget | FY 2021 Proposed Budget |
|----------------------|------------------------------|-------------------------------|-------------------------------|-------------------------------|
| 1 Payroll | 4,123,085 | 4,210,101 | 4,345,308 | 4,475,237 |
| 2 Operating | 3,076,488 | 3,058,189 | 3,107,462 | 3,374,224 |
| 3 Capital Outlay | 1,190,603 | 404,000 | 28,000 | 242,000 |
| 6 Transfer Out | 6,271,383 | 6,263,279 | 6,027,095 | 6,139,320 |
| Grand Total | 14,661,559 | 13,935,569 | 13,507,865 | 14,230,781 |

FY 2019 FTE Additions: 0

Position Title Position Grade

- Promote partnerships to provide a varied platform of events, programs, and parks to residents and visitors of all interests, sociological, and economic backgrounds.
- Continue to research revenue producing opportunities/options.
- Continue to implement safety features inside parks.

FY 2019 – 2021 Department Highlights

City Manager

| Expenditure Category | FY 2018 Amended Budget | FY 2019 Proposed Budget | FY 2020 Proposed Budget | FY 2021 Proposed Budget |
|----------------------|------------------------------|-------------------------------|-------------------------------|-------------------------------|
| 1 Payroll | 1,372,648 | 1,572,431 | 1,614,993 | 1,661,386 |
| 2 Operating | 1,229,837 | 1,104,688 | 1,154,676 | 1,187,181 |
| 3 Capital Outlay | 30,000 | - | - | - |
| Grand Total | 2,632,485 | 2,677,119 | 2,769,669 | 2,848,567 |

Highlights / Major Initiatives

- Identify development options for Seven Islands
- Complete permitting process for removal of Chiquita Lock
- Conduct biennial Citizen Survey
- Complete SE 47th Terrace Streetscape Project

FY 2019 FTE Additions: 1

| | |
|---------------------------|-----------------------|
| <u>Position Title</u> | <u>Position Grade</u> |
| Contract Grant Specialist | Contract |



FY 2019 – 2021 Department Highlights City Council

| Expenditure Category | FY 2018 Amended Budget | FY 2019 Proposed Budget | FY 2020 Proposed Budget | FY 2021 Proposed Budget |
|----------------------|------------------------------|-------------------------------|-------------------------------|-------------------------------|
| 1 Payroll | 588,009 | 650,386 | 668,426 | 685,105 |
| 2 Operating | 231,891 | 186,440 | 189,257 | 205,627 |
| Grand Total | 819,900 | 836,826 | 857,683 | 890,732 |

FY 2019 FTE Additions: 0

Position Title Position Grade



FY 2019 – 2021 Department Highlights

City Attorney

| Expenditure Category | FY 2018 Amended Budget | FY 2019 Proposed Budget | FY 2020 Proposed Budget | FY 2021 Proposed Budget |
|----------------------|------------------------------|-------------------------------|-------------------------------|-------------------------------|
| 1 Payroll | 1,497,543 | 1,473,025 | 1,525,084 | 1,575,672 |
| 2 Operating | 149,985 | 152,001 | 115,778 | 118,944 |
| 3 Capital Outlay | 16,488 | - | - | - |
| Grand Total | 1,664,016 | 1,625,026 | 1,640,862 | 1,694,616 |

FY 2019 FTE Additions: 0

Position Title Position Grade



FY 2019 – 2021 Department Highlights

City Auditor

| Expenditure | FY 2018 Amended Budget | FY 2019 Proposed Budget | FY 2020 Proposed Budget | FY 2021 Proposed Budget |
|--------------------|------------------------------|-------------------------------|-------------------------------|-------------------------------|
| 1 Payroll | 588,421 | 647,300 | 669,166 | 690,460 |
| 2 Operating | 195,360 | 141,444 | 147,392 | 147,395 |
| 3 Capital Out | 32,920 | - | - | - |
| Grand Total | 816,701 | 788,744 | 816,558 | 837,855 |

FY 2019 FTE Additions: 0

Position Title Position Grade

FY 2019 – 2021 Department Highlights

City Clerk

| Expenditure Category | FY 2018 Amended Budget | FY 2019 Proposed Budget | FY 2020 Proposed Budget | FY 2021 Proposed Budget |
|----------------------|------------------------------|-------------------------------|-------------------------------|-------------------------------|
| 1 Payroll | 1,328,382 | 1,415,532 | 1,462,448 | 1,507,365 |
| 2 Operating | 263,539 | 202,336 | 194,650 | 199,880 |
| 3 Capital Outlay | 37,933 | 17,000 | - | - |
| Grand Total | 1,629,854 | 1,634,868 | 1,657,098 | 1,707,245 |

Highlights / Major Initiatives

- Significant staffing changes upcoming to key staff positions
- Elections efforts (costs accounted for in Gov't Services)
- Passport revenue significantly increased
- Records storage costs to be re-negotiated in FY 2019

FY 2019 FTE Additions: 0

Position Title Position Grade

FY 2019 – 2021 Department Highlights

Financial Services

| Expenditure Category | FY 2018 Amended Budget | FY 2019 Proposed Budget | FY 2020 Proposed Budget | FY 2021 Proposed Budget |
|----------------------|------------------------------|-------------------------------|-------------------------------|-------------------------------|
| 1 Payroll | 3,200,394 | 3,349,042 | 3,466,029 | 3,575,933 |
| 2 Operating | 232,786 | 210,845 | 220,004 | 237,899 |
| Grand Total | 3,433,180 | 3,559,887 | 3,686,033 | 3,813,832 |

Highlights / Major Initiatives

- No Capital purchases through FY 2021
- No additional FTE's through FY 2021
- City continues to receive the GFOA awards for CAFR and Budget documents

FY 2019 FTE Additions: 0

Position Title Position Grade

FY 2019 – 2021 Department Highlights

Government Services

| Expenditure Category | FY 2018 Amended Budget | FY 2019 Proposed Budget | FY 2020 Proposed Budget | FY 2021 Proposed Budget |
|----------------------|------------------------------|-------------------------------|-------------------------------|-------------------------------|
| 1 Payroll | 27,425,263 | 29,511,898 | 30,518,030 | 31,547,611 |
| 2 Operating | 21,208,107 | 12,221,740 | 12,495,072 | 12,531,195 |
| 3 Capital Outlay | 766,137 | - | - | - |
| 6 Transfer Out | 17,392,921 | 7,886,704 | 13,072,170 | 16,179,527 |
| 7 Fund Balance | 29,330,548 | 38,037,915 | 38,323,841 | 35,659,155 |
| Grand Total | 96,122,976 | 87,658,257 | 94,409,113 | 95,917,488 |

Highlights / Major Initiatives

- Payroll amounts include retirees, UAAL, Pension contributions
- Transfers out include subsidies to Waterpark, Golf Course, Debt Services, CRA
- Fund Balance is reflected within Government Services for the General Fund

FY 2019 FTE Additions: 0

Position Title Position Grade

FY 2019 – 2021 Department Highlights

Human Resources

| Expenditure Category | FY 2018 Amended Budget | FY 2019 Proposed Budget | FY 2020 Proposed Budget | FY 2021 Proposed Budget |
|----------------------|------------------------------|-------------------------------|-------------------------------|-------------------------------|
| 1 Payroll | 1,306,682 | 1,310,717 | 1,353,992 | 1,396,026 |
| 2 Operating | 400,936 | 352,858 | 347,686 | 366,892 |
| 3 Capital Outlay | - | - | 6,200 | - |
| Grand Total | 1,707,618 | 1,663,575 | 1,707,878 | 1,762,918 |

Highlights / Major Initiatives

- Workforce Planning to identify City-wide needed future positions, skills, abilities and timing.
- Workforce readiness to ensure future and current skills and ability needs are met.

FY 2019 FTE Additions: 0

Position Title Position Grade

FY 2019 – 2021 Department Highlights

Information Technology Services

| Expenditure Category | FY 2018 Amended Budget | FY 2019 Proposed Budget | FY 2020 Proposed Budget | FY 2021 Proposed Budget |
|----------------------|------------------------------|-------------------------------|-------------------------------|-------------------------------|
| 1 Payroll | 2,677,549 | 2,890,346 | 2,987,701 | 3,082,956 |
| 2 Operating | 3,883,329 | 3,629,968 | 3,614,587 | 4,037,694 |
| 3 Capital Outlay | 735,377 | 860,000 | 875,000 | 1,140,000 |
| Grand Total | 7,296,255 | 7,380,314 | 7,477,288 | 8,260,650 |

Highlights / Major Initiatives

- Replace Utility Billing system
- Smart Lighting system for 47th Terrace

FY 2019 FTE Additions: 0

Position Title Position Grade

Budget Overview

Revenues

| Revenue Categories | FY 2017 Actual | FY 2018 Adopted | FY 2018 Amended | FY 2019 Workshop No. 1 | FY 2019 Workshop No. 2 | % Change From FY 2018 As Adopted | % Change From FY 2018 As Amended |
|------------------------|----------------------|----------------------|----------------------|---------------------------|---------------------------|----------------------------------------|----------------------------------------|
| Intergovernmental | \$ 22,910,150 | \$ 22,937,710 | \$ 22,251,887 | \$ 21,971,448 | \$ 21,791,569 | -5.00% | -2.07% |
| Capital Outlay (PECO) | 887,939 | 582,762 | 615,289 | 613,981 | 1,515,652 | 160.08% | 146.33% |
| Charges for Services | 644,077 | 666,450 | 666,450 | 650,000 | 650,000 | -2.47% | -2.47% |
| Miscellaneous | 534,307 | 189,733 | 203,251 | 192,029 | 154,529 | -18.55% | -23.97% |
| Other: Debt Proceeds | 163,071 | - | - | - | - | 0.00% | 0.00% |
| Total Revenues: | \$ 25,139,544 | \$ 24,376,655 | \$ 23,736,877 | \$ 23,427,458 | \$ 24,111,750 | -1.09% | 1.58% |

Expenditures

| Expenditure Categories | FY 2017 Actual | FY 2018 Adopted | FY 2018 Amended | FY 2019 Workshop No. 1 | FY 2019 Workshop No. 2 | % Change From FY 2018 As Adopted | % Change From FY 2018 As Amended |
|----------------------------|----------------------|----------------------|----------------------|---------------------------|---------------------------|----------------------------------------|----------------------------------------|
| Personnel | \$ 16,357,197 | \$ 16,567,465 | \$ 16,665,496 | \$ 17,534,439 | \$ 17,181,188 | 3.70% | 3.09% |
| Operating | 6,767,837 | 7,022,075 | 7,144,702 | 7,443,844 | 7,093,382 | 1.02% | -0.72% |
| Capital Outlay | 457,514 | 318,165 | 875,898 | 262,291 | 32,791 | -89.69% | -96.26% |
| Debt Service | 307,226 | 252,211 | 306,583 | 305,359 | 305,359 | 21.07% | -0.40% |
| Total Expenditures: | \$ 23,889,774 | \$ 24,159,916 | \$ 24,992,679 | \$ 25,545,933 | \$ 24,612,720 | 1.87% | -1.52% |

| | | | | | |
|---------------------------------|---------------------|-------------------|-----------------------|-----------------------|---------------------|
| Revenues - Expenditures: | \$ 1,249,770 | \$ 216,739 | \$ (1,255,802) | \$ (2,118,475) | \$ (500,970) |
|---------------------------------|---------------------|-------------------|-----------------------|-----------------------|---------------------|

Payroll Impacts/Changes

■ Position Changes

- Removed
- 3 Bookkeepers (New) (2 Best Practices)
- 1 Para II OHS (New)
- Athletic Supervisor (Existing)
- Assistant Principal OMS (Existing)
- Media Position CME (Existing)

■ Merit Awards to \$300,000 ; Pay Parity Removed

■ Health Care

- 5% increase
- 37.5+ hours eligible for Class I; 30-37.4
Eligible for Class II After 90-Days (\$235k)

■ Florida Retirement System (FRS)

- .33% increase totaling 8.25% to Employer; Employee contribution remains at 3%

■ Position Changes

- Remain
- 2.5 Teachers OMS (Remain)
- 1 Teacher OHS (Remain)
- 1 Para II OMS (Remain)
- 1 IT position will be shared between OES and CME
- 1 Media Position at CME to Vacant Teacher



Capital

- Removed:
 - Kronos \$86,924 (Best Practice)
 - LED Lighting – pushed out to FY 2021
 - Cafeteria Equipment (\$24k)
 - RTU Motors and Compressors
 - Fleet Replacement (bus) in FY 2020 (\$114k)
- Safety Initiatives Approved In FY 2018 (\$109k)
 - Perimeter Gates; Breezeway Gates; Traffic Fence; and, Vicon
- Mini Splits (\$46k) will be replaced with savings from \$1.2 Mil (\$486k bal.)
- OMS RTU (\$177k) will be replaced in current year from \$1.2 Mil

Charter Cash Position 4/17/2018

| | | |
|----------------------------------|------------------------------|----------------|
| BOA (Less Internal Funds) | \$ 4,499,242 | |
| FL Class | \$ 2,546,302 | |
| SBA | \$ 4,550,577 | |
| United | \$ 504,606 | |
| | <u>\$ 12,100,727</u> | |
| Restricted Discretionary Capital | \$ (1,700,000) | |
| Internal Funds | \$ (650,000) | |
| Available Cash | \$ 9,750,727 | \$ 9,750,727 |
| Remaining Revenues: | | |
| FEFP | \$ 4,450,000 | |
| NSLP Breakfast/Lunch | \$ 68,000 | |
| Capital Outlay State Shared | \$ 175,000 | |
| Other Revenue | \$ 105,000 | |
| | <u>\$ 4,798,000</u> | \$ 4,798,000 |
| Anticipated Expenditures: | | |
| Payroll Remaining | | |
| April (1 payroll remaining) | \$ (600,000) | |
| May (3 payrolls) | \$ (1,800,000) | |
| June (4 payrolls) | \$ (2,400,000) | |
| Average monthly operating | <u>\$ (1,475,000)</u> | |
| \$590,000 X 2.5 months | | |
| | \$ (6,275,000) | \$ (6,275,000) |
| Proposed Capital: | | |
| Security upgrades | \$ (530,650) | |
| A/C units | \$ (486,000) | |
| Painting | \$ (125,000) | |
| Chromebooks | \$ (75,000) | |
| Text Books | \$ (75,000) | |
| | <u>\$ (1,291,650)</u> | \$ (1,291,650) |
| Estimated Cash 6/30/18 | \$ 6,982,077 | |
| 5% Reserve Mandate | <u>\$ (1,200,000)</u> | |
| | \$ 5,782,077 | |

City Financial Services Projected ending Cash Balance and Fund Balance in mid-April. The differences in projections are the estimated Revenues over/(under) Expenditures vs. budgeted Revenues and Expenditures.

Charter School's calculation of estimated Fund Balance at 6/30/18 is \$5,363,786.

Note:

A/C Units actual cost are now \$1,200,000
Final Estimated 6/30/18 Fund Balance is \$4,817,526

Fund Balance Projection 4/18/2018

| | |
|------------------------------|---------------------------------------|
| \$ 8,787,089 | Unassigned Fund Balance 2/28/218 |
| <u>(1,700,000)</u> | Discretionary Capital held in escrow |
| \$ 7,087,089 | |
| <u>(530,650)</u> | Security upgrades (Not Budgeted) |
| \$ 6,556,439 | Estimated 6/30/18 Fund Balance |
| <u>\$ (1,200,000)</u> | |
| \$ 5,356,439 | |