

Mayor

Joe Coviello

Council Members

District 1: John Gunter

District 2: John M. Carioscia Sr.

District 3: Marilyn Stout

District 4: Jennifer I. Nelson

District 5: Dave Stokes

District 6: Richard Williams

District 7: Jessica Cosden



1015 Cultural Park Blvd.
Cape Coral, FL

City Manager

John Szerlag

City Attorney

Dolores Menendez

City Auditor

Andrea R. Butola

City Clerk

Rebecca van Deutekom

AGENDA
JOINT CITY COUNCIL AND BUDGET REVIEW COMMITTEE
BUDGET WORKSHOP MEETING

August 9, 2018

1:00 PM

Council Chambers

PLEDGE OF CIVILITY

We will be respectful of each other even when we disagree.
We will direct all comments to the issues. We will avoid personal attacks.

1. MEETING CALLED TO ORDER

A. MAYOR COVIELLO

2. INVOCATION/MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL

A. MAYOR COVIELLO, COUNCIL MEMBERS CARIOSCIA, COSDEN, GUNTER, NELSON, STOKES, STOUT, WILLIAMS

B. CHAIR STARNER, MEMBERS BOTKIN, DOVIK, EIDSON, JACQUET-CASTOR, OSBORN, WOLFSON, AND ALTERNATE SMITH

5. BUSINESS:

A. CITIZENS INPUT TIME

A maximum of 60 minutes is set for input of citizens on matters concerning the City Government; 3 minutes per individual.

B. DISCUSSION

(1) Discussion of Enterprise and Special Revenue Funds

(2) Charter School Authority Budget

- (3) Answers to Questions from 8/7 Joint Workshop
- (4) Budget Review Committee Presentation

6. TIME AND PLACE OF FUTURE MEETINGS

- A. A Committee of the Whole Meeting is Scheduled for Monday, August 13, 2018 at 4:30 p.m. in Council Chambers

7. MOTION TO ADJOURN

GENERAL RULES AND PROCEDURES REGARDING THE CAPE CORAL CITY COUNCIL AGENDA

In accordance with the Americans with Disabilities Act and Section of 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this meeting should contact the Office of the City Clerk at least forty-eight (48) hours prior to the meeting. If hearing impaired, telephone the Florida Relay Service Numbers, 1-800-955-8771 (TDD) or 1-800-955-8770 (v) for assistance.

Persons wishing to address Council under Citizens Input or the Consent Agenda may do so during the designated times at each meeting. No prior scheduling is necessary. All speakers must have their presentations approved by the City Clerk's office no later than 3:00 PM the day of the meeting.

Any citizen may appear before the City Council at the scheduled PUBLIC HEARING/INPUT to comment on the specific agenda item being considered. No prior scheduling is necessary.

When recognized by the presiding officer, a speaker shall address the City Council from the designated speaker's lectern, and shall state his or her name and whom, if anyone, he or she represents. An address shall only be required if necessary to comply with a federal, state or local law.

Copies of the agenda are available in the main lobby of Cape Coral City Hall and in the City Council Office, 1015 Cultural Park Boulevard. Copies of all back-up documentation are also available for review in the lobby of Council Chambers. You are asked to refrain from removing any documentation. If you desire copies, please request they be made for you. Copies are 15 cents per page. Agendas and back-up documentation are also available on-line on the City website (capecoral.net) after 4:00 PM on the Thursday prior to the Council Meeting.

***PUBLIC HEARINGS DEPARTMENT OF COMMUNITY DEVELOPMENT CASES**

In all public hearings for which an applicant or applicants exist and which would affect a relatively limited land area, including but not limited to PDPs, appeals concerning variances or special exceptions, and small-scale rezonings, the following procedures shall be utilized in order to afford all parties or their representatives a full opportunity to be heard on matters relevant to the application:

1. The applicant, as well as witnesses offering testimony or presenting evidence, will be required to swear or affirm that the

testimony they provide is the truth.

2. The order of presentation will begin with the City staff report, the presentation by the applicant and/or the applicant's representative; witnesses called by the applicant, and then members of the public.
3. Members of the City Council may question any witness on relevant issues, by the applicant and/or the applicant's representative, City staff, or by any member of the public.
4. The Mayor may impose reasonable limitations on the offer of testimony or evidence and refuse to hear testimony or evidence that is not relevant to the issue being heard. The Mayor may also impose reasonable limitations on the number of witnesses heard when such witnesses become repetitive or are introducing duplicate testimony or evidence. The Mayor may also call witnesses and introduce evidence on behalf of the City Council if it is felt that such witnesses and/or evidence are necessary for a thorough consideration of the subject.
5. After the introduction of all-relevant testimony and evidence, the applicant shall have the opportunity to present a closing statement.
6. If a person decides to appeal any decision made by the City Council with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Item Number:	B.(1)
Meeting Date:	8/9/2018
Item Type:	DISCUSSION - JOINT MEETING ONLY

**AGENDA REQUEST
FORM**
CITY OF CAPE CORAL



TITLE:

Discussion of Enterprise and Special Revenue Funds

REQUESTED ACTION:

STRATEGIC PLAN INFO:

1. Will this action result in a Budget Amendment?

2. Is this a Strategic Decision?

If Yes, Priority Goals Supported are listed below.

If No, will it harm the intent or success of the Strategic Plan?

PLANNING & ZONING/HEARING EXAMINER/STAFF RECOMMENDATIONS:

SUMMARY EXPLANATION AND BACKGROUND:

LEGAL REVIEW:

EXHIBITS:

Special Revenue and Enterprise FY 2019 presentation

PREPARED BY:

Division- Department-

SOURCE OF ADDITIONAL INFORMATION:

ATTACHMENTS:

Description	Type
<input type="checkbox"/> Special Revenue and Enterprise FY 2019 Presentation	Backup Material

Utilities Summary of Budget FY 2019 - 2021 Operations

Revenue Category	FY 2018 Amended Budget	FY 2019 Proposed Budget	FY 2020 Proposed Budget	FY 2021 Proposed Budget
Balances Forward-Op Res	(12,717,450)	-	-	-
Balances Forward-Use	-	(16,572,230)	-	-
Charges for Service-GenGov	(4,165)	(4,307)	(4,450)	(4,484)
Charges for Service-Phys Env	(82,158,522)	(84,527,047)	(87,725,681)	(90,197,504)
Fines & Forfeits	(773,574)	(773,574)	(773,574)	(773,574)
Internal Service Charges	(631,891)	(671,703)	(687,659)	(703,858)
Misc-Disp of Fixed Asset	(164,644)	(164,644)	(164,644)	(164,444)
Misc-Interest	(400,553)	(471,999)	(475,685)	(617,189)
Misc-Other	(192,581)	(198,276)	(203,922)	(208,727)
Transfer In	(50,254,697)	(14,636,100)	(27,117,505)	(26,177,474)
Grand Total	(147,298,077)	(118,019,880)	(117,153,120)	(118,847,254)

Expenditure Category	FY 2018 Amended Budget	FY 2019 Proposed Budget	FY 2020 Proposed Budget	FY 2021 Proposed Budget
1 Payroll	28,204,532	29,771,376	30,869,680	31,754,372
2 Operating	27,029,208	26,602,901	26,937,364	27,574,105
3 Capital Outlay	8,611,461	5,266,542	2,756,264	2,975,928
4 Debt Service	28,860,788	28,093,166	28,091,023	28,092,050
6 Transfer Out	38,225,847	14,305,797	14,305,991	14,305,659
7 Fund Balance	16,366,241	13,980,098	14,192,798	14,145,140
Grand Total	147,298,077	118,019,880	117,153,120	118,847,254

Highlights / Major Initiatives

- No Utility Rate Increases
- Complete Construction of FGUA Reuse Main
- Complete S.E. 47th Street Ter. Util. Project
- Complete 42" Sewer Main Project
- Install Sewer System Smart Covers
- San Carlos Canal FM Replacement
- Complete North RO Busway Project
- Continue Lift Station Rehabs
- Continue I&I Smoke Testing
- Continue I&I Sewer Pipe Lining
- Complete Galvanized Pipe Project 2A
- Continue Manhole Rehabs
- Permit to pump water from Reservoir
- MCC Replacement at South RO Plant
- Southwest WRF Reuse Tank Repair
- South RO Odor Control Upgrades
- Continue Meter Replacement Program
- North/South RO Tank Coating Projects

FY 2019 FTE Additions: 4

Position Title	Position Grade
Sr. Engineer Hydrogeologist	Eng 2
Senior Construction Inspector	19
Payroll Specialist	15
Budget Analyst	NB111

Sun Splash Family Waterpark

Summary of Budget FY 2019 – 2021

Revenue Category	FY 2018 Amended Budget	FY 2019 Proposed Budget	FY 2020 Proposed Budget	FY 2021 Proposed Budget
Charges for Service-CultRec	(2,519,286)	(2,627,997)	(2,696,126)	(2,723,093)
Misc-Other	(10,026)	(10,026)	(11,826)	(11,945)
Transfer In	(432,761)	(370,166)	(340,281)	(382,493)
Grand Total	(2,962,073)	(3,008,189)	(3,048,233)	(3,117,531)

Expenditure Category	FY 2018 Amended Budget	FY 2019 Proposed Budget	FY 2020 Proposed Budget	FY 2021 Proposed Budget
1 Payroll	1,358,647	1,384,981	1,414,170	1,427,628
2 Operating	1,066,902	1,030,051	1,028,332	1,062,223
3 Capital Outlay	5,400	-	-	9,000
6 Transfer Out	531,124	593,157	605,731	618,680
Grand Total	2,962,073	3,008,189	3,048,233	3,117,531

Highlights / Major Initiatives

Transfer Out to General Fund:
\$419,061
Transfer out to Debt Service:
\$174,096

Sun Splash provides a safe and fun experience for the community while promoting water safety techniques.

Currently exploring revenue avenues such as alternative pass options and alcohol opportunities which would attract corporate/large group events to the park.

P&R Programs

Summary of Budget FY 2019 - 2021



Revenue Category	FY 2018 Amended Budget	FY 2019 Proposed Budget	FY 2020 Proposed Budget	FY 2021 Proposed Budget
Charges for Service-CultRec	(3,732,095)	(3,794,988)	(3,861,610)	(3,935,531)
Fines & Forfeits	(11,800)	(11,800)	(11,800)	(12,020)
Intergov-Fed Grant	(278,023)	(283,484)	(294,104)	(294,104)
Intergov-State Grant	(289,473)	(342,219)	(353,948)	(353,948)
Misc-Donation	(271,641)	(228,605)	(230,820)	(236,523)
Misc-Fixed Asset AuctionProceeds	-	(2,000)	2,050	(2,102)
Misc-Interest	(1,500)	(1,500)	(1,500)	(1,000)
Misc-Other	(5,740)	(16,883)	(17,218)	(17,626)
Grand total	(5,309,828)	(5,655,138)	(5,329,758)	(5,371,363)
Grand Total	(9,900,100)	(10,336,617)	(10,098,708)	(10,224,217)

Highlights / Major Initiatives

- Diverse programs and events offered to the public appealing to a wide range of interests.
- Utilize the Mobile Recreation Van (Fun Mobile) to promote all P&R activities and allow for on-site registration.

Expenditure Category	FY 2018 Amended Budget	FY 2019 Proposed Budget	FY 2020 Proposed Budget	FY 2021 Proposed Budget
1 Payroll	6,195,444	6,450,392	6,652,606	6,802,500
2 Operating	3,065,256	3,791,725	3,331,102	3,295,717
3 Capital Outlay	639,400	94,500	115,000	126,000
Grand Total	9,900,100	10,336,617	10,098,708	10,224,217

FY 2019 FTE Additions: 1.5

Position Title	Position Grade
Environmental Rec. Sup.	20
Contract Driver (.5)	Contract

Coral Oaks Golf Course

Summary of Budget FY 2019 – 2021

Revenue Category	FY 2018 Amended Budget	FY 2019 Proposed Budget	FY 2020 Proposed Budget	FY 2021 Proposed Budget
Charges for Service-CultRec	(2,621,158)	(2,696,181)	(2,701,425)	(2,707,928)
Misc-Donation	(17,400)	(20,000)	(22,000)	(22,110)
Transfer In	(643,794)	(352,975)	(472,056)	(500,464)
Grand Total	(3,282,352)	(3,069,156)	(3,195,481)	(3,230,502)

Expenditure Category	FY 2018 Amended Budget	FY 2019 Proposed Budget	FY 2020 Proposed Budget	FY 2021 Proposed Budget
1 Payroll	1,581,028	1,581,853	1,617,980	1,658,028
2 Operating	1,454,949	1,338,803	1,404,201	1,419,974
3 Capital Outlay	246,375	148,500	173,300	152,500
Grand Total	3,282,352	3,069,156	3,195,481	3,230,502

Highlights / Major Initiatives

- Goal is to promote facility utilization for non-golf events.
- Researching P3 style agreement for restaurant and ways to reduce maintenance costs.
- Transfer in \$352,975 to support operations/do improvements.
- Operating expense includes: Interfund Service payment-GF \$389,222 and Interfund Service payment-Prop/Liability \$6,096.

Yacht Basin/Rosen Park

Summary of Budget FY 2019 – 2021

Revenue Category	FY 2018 Amended Budget	FY 2019 Proposed Budget	FY 2020 Proposed Budget	FY 2021 Proposed Budget
Balances Forward-Op Res	(787,393)	(537,393)	(672,702)	(649,132)
Charges for Service-CultRec	(539,127)	(671,237)	(672,235)	(653,621)
Intergov-State Grant	(5,250)	-	-	-
Misc-Interest	(800)	(800)	(820)	(820)
Misc-Other	(400)	(400)	(410)	(410)
Grand Total	(1,332,970)	(1,209,830)	(1,346,167)	(1,303,983)

Expenditure Category	FY 2018 Amended Budget	FY 2019 Proposed Budget	FY 2020 Proposed Budget	FY 2021 Proposed Budget
1 Payroll	140,859	160,048	162,871	165,783
2 Operating	276,381	262,080	419,164	430,339
6 Transfer Out	115,000	115,000	115,000	115,000
7 Fund Balance	800,730	672,702	649,132	592,861
Grand Total	1,332,970	1,209,830	1,346,167	1,303,983

Highlights / Major Initiatives

- Currently working on solutions for permanent storage and work space at the Marina which will enhance aesthetics.
- Annual Boat House revenue is approximately \$250k, and Docking Service Charges is approximately \$350k per year.

Summary of Budget FY 2019 – 2021

Building Fund

Revenue Category	FY 2018 Amended Budget	FY 2019 Proposed Budget	FY 2020 Proposed Budget	FY 2021 Proposed Budget
Balances Forward-Op Res	(8,527,369)	(10,955,004)	(10,654,158)	(10,855,757)
Charges for Service-GenGov	(248,845)	(273,730)	(301,103)	(331,213)
Charges for Service-PubSaf	(16,405)	(18,046)	(19,851)	(21,836)
Fines & Forfeits	(39,755)	(43,731)	(48,104)	(52,914)
License&Permits	(5,561,887)	(6,103,405)	(6,698,634)	(7,352,932)
Misc-Interest	(2,390)	(2,630)	(2,893)	(3,181)
Misc-Other	(100)	(100)	(100)	(100)
Grand Total	(14,396,751)	(17,396,646)	(17,724,843)	(18,617,933)

Expenditure Category	FY 2018 Amended Budget	FY 2019 Proposed Budget	FY 2020 Proposed Budget	FY 2021 Proposed Budget
1 Payroll	4,688,674	5,196,530	5,390,912	5,464,847
2 Operating	392,869	364,681	375,376	356,308
3 Capital Outlay	285,621	110,000	-	-
6 Transfer Out	1,044,696	1,071,277	1,102,798	1,135,141
7 Fund Balance	7,984,891	10,654,158	10,855,757	11,661,637
Grand Total	14,396,751	17,396,646	17,724,843	18,617,933

Highlights / Major Initiatives

- Four positions added during FY 18
- Six positions reclassified to reduce span of control
- Assessment of fees, in conjunction with Fire Dept. and Building Industry Oversight Committee (BIOC)
- Revision of website
- New software permitting package forthcoming

FY 2019 FTE Additions: 2

2 Code Officers moved from General Fund to Building Fund, in addition One Code Officer and one Customer Service Rep added in the General Fund.

Public Works Summary of Budget FY 2019 – 2021 - Lot Mowing

Revenue Category	FY 2018 Amended Budget	FY 2019 Proposed Budget	FY 2020 Proposed Budget	FY 2021 Proposed Budget
Balances Forward-Op Res	(1,925,136)	(1,450,625)	(993,422)	(428,762)
Balances Forward-Use	(433,078)	(417,769)	(457,203)	(564,660)
Charges for Service-Phys Env	(3,417,869)	(3,401,135)	(3,384,483)	(3,367,912)
Fines & Forfeits	(51,000)	(51,000)	(51,000)	(51,000)
Grand Total	(5,827,083)	(5,320,529)	(4,886,108)	(4,412,334)

Highlights / Major Initiatives

- Average base rate unchanged
- 7 mows per year
- Burrowing Owl Program
- Complaint driven Pepper Tree removal
- General Pepper Tree Removal Program
- FY19 one-time \$15.00 hurricane debris removal charge
- August 27 - final rate approval

Expenditure Category	FY 2018 Amended Budget	FY 2019 Proposed Budget	FY 2020 Proposed Budget	FY 2021 Proposed Budget
1 Payroll	516,482	510,610	530,037	619,816
1 Payroll-Contra	-	-	-	-
2 Operating	4,090,752	3,359,294	3,362,649	3,363,756
3 Capital Outlay	122,320	-	-	-
7 Fund Balance	1,097,529	1,450,625	993,422	428,762
Grand Total	5,827,083	5,320,529	4,886,108	4,412,334

FY 2019 FTE Additions: 0

Public Works Summary of Budget

FY 2019 - 2021 Stormwater

Revenue Category	FY 2018 Amended Budget	FY 2019 Proposed Budget	FY 2020 Proposed Budget	FY 2021 Proposed Budget
Balances Forward-Op Res	(6,122,486)	(5,290,359)	(3,603,457)	(2,517,258)
Balances Forward-Use	-	(1,819,865)	(1,686,902)	(1,086,199)
Charges for Service-GenGov	(179,986)	(179,986)	(179,986)	(179,986)
Charges for Service-Phys Env	(17,339,786)	(18,335,147)	(19,031,088)	(20,048,413)
Fines & Forfeits	(1,664)	(1,664)	(1,664)	(1,664)
License&Permits	(3,660)	(3,660)	(3,660)	(3,660)
Misc-Interest	(75,366)	(75,366)	(75,366)	(75,366)
Misc-Other	(21,836)	(21,836)	(21,836)	(21,836)
Misc-Sale of Surplus/Scrap	(11,660)	(11,660)	(11,600)	(11,600)
Grand Total	(23,756,444)	(25,739,543)	(24,615,559)	(23,945,982)

Expenditure Category	FY 2018 Amended Budget	FY 2019 Proposed Budget	FY 2020 Proposed Budget	FY 2021 Proposed Budget
1 Payroll	8,588,951	9,140,405	9,458,345	9,860,391
2 Operating	4,930,505	5,356,333	5,503,473	5,714,236
3 Capital Outlay	2,280,333	840,600	667,907	647,476
4 Debt Service	443,000	443,000	443,000	443,000
6 Transfer Out	-	4,668,846	4,939,377	4,763,621
7 Fund Balance	7,513,655	5,290,359	3,603,457	2,517,258
	23,756,444	25,739,543	24,615,559	23,945,982
Grand Total	23,756,444	25,739,543	24,615,559	23,945,982

Highlights / Major Initiatives

- FY19 rate of \$115
- UEP Catch basin and pipe replacement
- Pipe replacement during road repaving
- Swale regrading
- Dredging
- Weir improvements
- Flood prevention
- Bimini Basin culverts cleaning & lining (FY18)
- August 27 - final rate approval

FY 2019 FTE Additions: 1

Position Title	Position Grade
Operations Supervisor	20

Item Number:	B.(2)
Meeting Date:	8/9/2018
Item Type:	DISCUSSION - JOINT MEETING ONLY

**AGENDA REQUEST
FORM**
CITY OF CAPE CORAL



TITLE:

Charter School Authority Budget

REQUESTED ACTION:

STRATEGIC PLAN INFO:

1. Will this action result in a Budget Amendment?
2. Is this a Strategic Decision?

If Yes, Priority Goals Supported are listed below.

If No, will it harm the intent or success of the Strategic Plan?

PLANNING & ZONING/HEARING EXAMINER/STAFF RECOMMENDATIONS:

SUMMARY EXPLANATION AND BACKGROUND:

LEGAL REVIEW:

EXHIBITS:

Charter School Workshop Budget Presentation

PREPARED BY:

Division- Department-

SOURCE OF ADDITIONAL INFORMATION:

ATTACHMENTS:

Description	Type
<input type="checkbox"/> Charter School Workshop Budget Presentation	Backup Material



CAPE CORAL CHARTER SCHOOL AUTHORITY

FY 2019-FY 2021 ADOPTED OPERATING BUDGET AUGUST 9, 2018

FY 2019-2021 BUDGET HIGHLIGHTS

- **Held Two Budget Workshops and Staff Meetings**
 - **Governing Board Approved Proposed Operating Budget on June 12,2018**
- **Discuss Changes from FY 2018-2019 Proposed Budget to Adopted**
- **Governing Board will be asked to approve FY 2018-2019 Adopted Operating Budget on August 14, 2018**



FY 2018-2019 ADOPTED OPERATING BUDGET

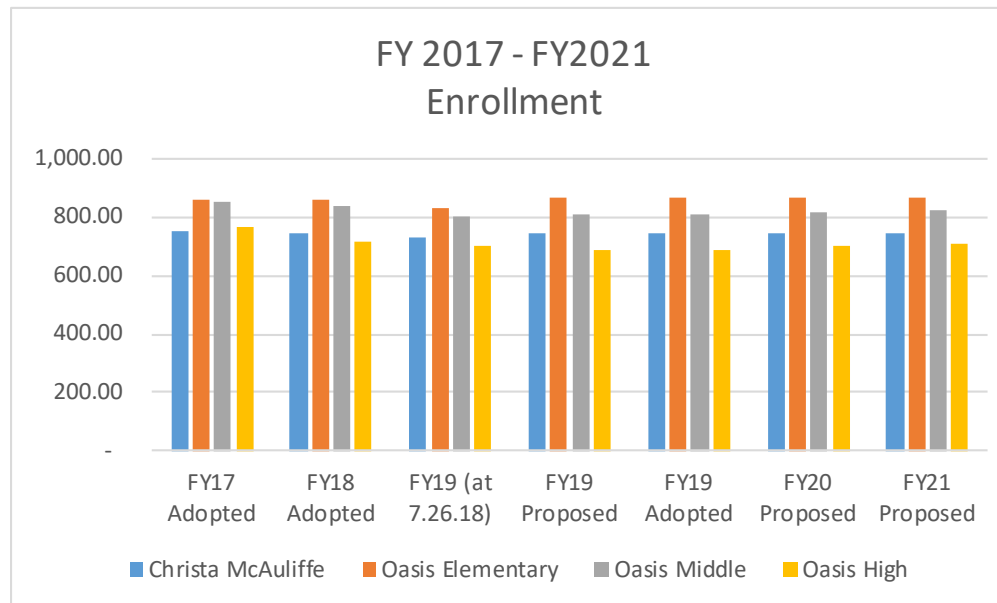


Revenue Category - Sources	FY 2018 Adopted	FY 2018 Amended	FY 2019 Tentative	FY 2019 for Adoption	% Change FY 2018 Adopted	% Change FY 2018 Amended
Committed Fund Balance	\$ -	\$ 486,371	\$ 793,905	\$ 778,490	0.00%	60.06%
Restricted Fund Balance	-	1,697,980	1,697,980	1,697,980	0.00%	0.00%
Use of Fund Balance	253,779	1,255,802	889,344	1,876,671	639.49%	49.44%
Unassigned Fund Balance	6,334,137	4,797,653	5,676,462	3,937,621	-37.83%	-17.93%
Total Balance Forward:	\$ 6,587,916	\$ 8,237,806	\$ 9,057,691	\$ 8,290,762	25.85%	0.64%
Estimated Revenue:						
Intergovernmental	\$ 22,937,710	\$ 22,251,887	\$ 21,791,773	\$ 21,791,773	-5.00%	-2.07%
Public Educ. Capital Outlay (PECO)	582,762	615,289	1,515,652	1,515,652	160.08%	146.33%
Charges for Services	666,450	666,450	650,000	650,000	-2.47%	-2.47%
Miscellaneous	189,733	203,251	154,529	154,529	-18.55%	-23.97%
Total Estimated Revenues:	\$ 24,376,655	\$ 23,736,877	\$ 24,111,954	\$ 24,111,954	-1.09%	1.58%
Total Revenues/Sources:	\$ 30,964,571	\$ 31,974,683	\$ 33,169,645	\$ 32,402,716	4.64%	1.34%

Expenditure Category - Ues	FY 2018 Adopted	FY 2018 Amended	FY 2019 Tentative	FY 2019 for Adoption	% Change FY 2018 Adopted	% Change FY 2018 Amended
Personnel	\$ 16,567,465	\$ 16,665,496	\$ 17,194,053	\$ 17,401,785	5.04%	4.42%
Operating	7,022,075	7,144,702	7,109,059	7,332,047	4.41%	2.62%
Capital Outlay	318,165	875,898	32,791	949,434	198.41%	8.40%
Debt Service	252,211	306,583	305,359	305,359	21.07%	-0.40%
Total Estimated Expenditures:	\$ 24,159,916	\$ 24,992,679	\$ 24,641,262	\$ 25,988,625	7.57%	3.98%
Reserves	6,804,655	\$ 6,982,004	\$ 8,528,383	\$ 6,414,091	-5.74%	-8.13%
Total Expenditures/Uses:	\$ 30,964,571	\$ 31,974,683	\$ 33,169,645	\$ 32,402,716	4.64%	1.34%

FY 2019 ADOPTED ENROLLMENT

School	FY 2017 Adopted	FY 2018 Adopted	FY 2018 at FY19 (7/26/18)	FY 2019 Proposed	FY 2019 Adopted	FY 2020 Proposed	FY 2021 Proposed
Christa McAuliffe	751.00	746.00	733.00	746.00	746.00	746.00	746.00
Oasis Elementary	855.00	855.00	833.00	865.00	865.00	865.00	865.00
Oasis Middle	853.00	835.00	800.00	810.00	810.00	815.00	820.00
Oasis High	765.00	715.00	699.00	690.00	690.00	700.00	710.00
Total:	3,224.00	3,151.00	3,065.00	3,111.00	3,111.00	3,126.00	3,141.00
VPK (FTE)	40.00	40.00	40.00	40.00	40.00	-	-
Total (with VPK):	3,264.00	3,191.00	3,105.00	3,151.00	3,151.00	3,126.00	3,141.00



FY 2019

ADOPTED STAFFING SUMMARY

School	FY 2017 Adopted	FY 2018 Adopted	FY 2019 Proposed	FY 2019 Adopted
Christa McAuliffe	67.00	66.00	62.50	64.50
Christa McAuliffe VPK	2.00	2.00	2.00	2.00
Oasis Elementary	77.50	70.50	71.50	71.50
Oasis Elementary VPK	2.00	2.00	2.00	2.00
Oasis Middle	61.00	60.50	62.50	62.50
Oasis High	52.50	53.50	57.50	57.50
Administration	49.00	42.00	42.00	43.00
Total:	311.00	296.50	300.00	303.00
Substitutes:	111.00	100.00	82.00	82.00
Grand Total:	422.00	396.50	382.00	385.00

Added 2 Teacher positions at CME which were filled with Long Term Subs
 Added 1 Social Worker in Administration



FY 2018-2019 ADOPTED PERSONNEL EXPENDITURE CHANGES

- Accounts for 66.96% of Adopted Operating Budget or \$17.4 mil; includes Base, Add Pays, Sub Pay, FICA, Medicare, Workers' Comp, Benefits, FRS, Merit Pay, and Pay Parity
 - Base Pay
 - Adjusted misc. pay changes as needed
 - Increased base pay and benefits for 2 Teacher positions at CME
 - Increased base pay and benefits for new Social Worker
 - Pay Parity
 - Increased Pay Parity by an additional \$100,000
 - Health Care
 - Removed Health Benefits from Custodial as no employees enrolled; only one employee Opted Out



FY 2018-2019

ADOPTED OPERATING EXPENDITURES

- Accounts for \$7.3 mil or 28.21% of Operating Budget
 - Changes since Proposed
 - Athletic Trainer (Outside Services) \$6k
 - Mini Split Systems (AC's) not completed in FY 2018; \$46k
 - New Mental Health Assistance Mandate \$62k
 - Meraki Access Points \$52k (60% reimbursed by E-Rate)
 - Chromebooks not received on time from last year City Chargeback money at OMS \$15k
 - Police Detail for Governing Board Meetings \$1.4k
 - Bus Rental/Lease \$40k



FY 2018-2019

ADOPTED CAPITAL EXPENDITURES

- Currently budgeted at \$949k or 3.65% of budget:
 - Changes since Proposed:
 - CME Portable Study (Q Grady Purchase Order) \$11k
 - Air Conditioning Unit Replacements \$906k



CONCLUSION

- Overall, the Adopted budget will reduce by 2.31% since Proposed due to the use of Fund Balance
- Expenditures will increase by 5.47% since Proposed due to those items discussed but largely due to the replacement of air conditioning units



Item Number:	B.(3)
Meeting Date:	8/9/2018
Item Type:	DISCUSSION - JOINT MEETING ONLY

**AGENDA REQUEST
FORM**
CITY OF CAPE CORAL



TITLE:

Answers to Questions from 8/7 Joint Workshop

REQUESTED ACTION:

STRATEGIC PLAN INFO:

1. Will this action result in a Budget Amendment?
2. Is this a Strategic Decision?

If Yes, Priority Goals Supported are listed below.

If No, will it harm the intent or success of the Strategic Plan?

PLANNING & ZONING/HEARING EXAMINER/STAFF RECOMMENDATIONS:

SUMMARY EXPLANATION AND BACKGROUND:

LEGAL REVIEW:

EXHIBITS:

Council Questions and Answers

PREPARED BY:

Division- Department-

SOURCE OF ADDITIONAL INFORMATION:

ATTACHMENTS:

Description

- ☐ Council Questions and Answers

Type

Backup Material

Questions by Council from the August 7, 2018 Budget Workshop

- How much has Police received from the work of their grant writer? Please see attached slide. We are also working with the Business Manager to determine the feasibility and cost benefit of a dedicated grant writer in the Fire Department. In addition, we have already budgeted an additional Grant Writer position to assist in obtaining grants for all departments including Fire.
- Can we increase funding for streetlights and sidewalks? Additional funding could be used for streetlights from the transportation funding, up to \$100k. LCEC's confirmed maximum capacity is \$200k per year which is approximately 350-400 streetlights. Sidewalk projects could be increased but would require cutting and/or re-prioritization of projects. Primary funding sources for sidewalks is grants, which averages \$1.5 million and 6 linear miles per year. Persides Zambrano is the primary contact for Transportation grants.
- How can we fund two more code officers? There can be 3 ways to fund additional non-budgeted personnel; reduce expenditures, increase revenues or utilize Fund Balance. The City Manager would take the funding from the Fund Balance. Secondly, the City Manager would propose to decrease the Paving Program which will negatively impact our lifecycle costs. Please know that staff has indicated an estimated cost of \$200k in the first year and \$150k annually. This is a recurring expenditure and over 5 years will be more than \$800k.
- How many code officers have been added since 2007? In 2007 there were 28 Code Officers, but dropped to 20 in 2012. Included in the FY 2019 budget, there are 25 Code Officers and one CSR for Code. This is a 25% increase over FY 2012. The FY 2019 budget moved 2 Code Officers to the Building Fund and the City Manager included 1 Code Officer and 1 Customer Service Representative in the General Fund. Please know that the Police Department sworn personnel is down 23 officers since 2007 which is (8.2%). This includes the newly added 23 SRO's.

Questions by Council from the August 7, 2018 Budget Workshop (cont'd)

- City Management recommends that the DCD Director, Code Compliance Manager, Police Chief and Business Manager work together to develop an Allocation Model to determine adequate staffing. This is the same model used by the Police Department and results can be presented on August 23, 2018 at the Budget Workshop.
- What is the net financial loss per student at Oasis High School? \$2,234. Please know we are working with the Charter Schools to develop best practices and will have a report to Council and the Charter School Governing Board in January 2019.
- How much did the City versus insurance proceeds pay for the restoration of Sunsplash since the fire? Please see attached slide
- We wish to utilize the optional Budget Workshop date, August 23rd, to allow staff to further research and then discuss the topics raised including this meeting.

Police Department Grant Writing

FY	APPLIED	TOTAL \$		FY	AWARDED	TOTAL \$		DENIED	TOTAL \$	NOTES - reasons for denial if known
2013	unknown	unknown		unknown	5	\$323,686.22		unknown	unknown	
2014	3	\$ 302,260.00		2014	4	\$302,260.00		unknown	unknown	
2015	14	\$ 1,025,545.48		2015	12	\$448,761.00		2	\$518,728.00	<i>COPS Hiring grant</i> - Violent crime rate was too low. <i>BVP grant</i> - jurisdictions with less than 100,000 population get priority
2016	13	\$ 550,964.05		2016	10	\$390,317.48		1	\$ 35,500.00	<i>FDOT Speed & Aggressive</i> - City not in the top 25% for fatalities and injuries in this category
2017*	6	\$ 406,642.22		2017	11	\$489,340.71		1	\$123,715.00	<i>Paul Coverdell Forensic Improvement</i> - Only 10 in the country were awarded
2018**	17	\$ 715,906.20		2018	12	\$491,579.63		1	\$ 5,000.00	<i>Home Depot Foundation</i> - Their focus is on veterans.

**Of the 17 grants applied for in 2018, 10 applications are pending equalling \$462,880.20.

*In FY2017 numerous law enforcement federal and pass-thru state grants were not released, and/or available to apply for, due to congress not passing the federal budget until May 4, 2017.

Most, not all, grants are written in the previous FY with the award being received in the following FY.

Shannon Northorp started 2/1/15

Sun Splash Family Waterpark

Costs to rebuild after the fire

Total Cost of Rebuild	\$1.5 million (included \$600k of temporary facilities during construction)
City Insurance Deductible	\$ 25,000
City Additional Costs	<u>\$272,300*</u>
Total City Costs	\$297,300
Insurance Proceeds	\$1,200,000

*City additional costs included: \$50,000 building construction, \$27,000 electrical service upgrade, \$68,000 roof upgrade, \$21,000 spray foam insulation, \$18,000 exterior finish upgrade, \$32,000 storefront, and \$31,000 HVAC upgrade. All costs are rounded to the nearest thousand dollars.

Item Number:	B.(4)
Meeting Date:	8/9/2018
Item Type:	DISCUSSION - JOINT MEETING ONLY

**AGENDA REQUEST
FORM**
CITY OF CAPE CORAL



TITLE:

Budget Review Committee Presentation

REQUESTED ACTION:

Informational

STRATEGIC PLAN INFO:

1. Will this action result in a Budget Amendment?
2. Is this a Strategic Decision?

If Yes, Priority Goals Supported are listed below.

If No, will it harm the intent or success of the Strategic Plan?

PLANNING & ZONING/HEARING EXAMINER/STAFF RECOMMENDATIONS:

SUMMARY EXPLANATION AND BACKGROUND:

LEGAL REVIEW:

EXHIBITS:

BRC Presentation

PREPARED BY:

Budget Review Committee
members

Division-

Department-

SOURCE OF ADDITIONAL INFORMATION:

ATTACHMENTS:

Description

▣ BRC Presentation

Type

Backup Material

**Budget Review Committee Recommendations
for the FY 2019
City Manager's Proposed Budget**

Budget Review Committee Members:

**George Starner, Chair
Michael Botkin
Jerry Doviak
Gary Eidson**

**Harvey Wolfson, Vice-Chair
Beatrice Jacquet-Castor
Bill Osborn
Gene Smith (Alternate)**

**Council Liaison:
Councilmember John Gunter**

2019 Proposed Budget

- The Budget Review Committee supports the concept of the City Manager's three year rolling budget projections, recognizing that the actual budget is for a one year period.

Diversified Revenue

- We support the City Manager's recommended millage rate of 6.75 producing an 8.5% increase in Ad Valorem taxes due to an increase in property values.
- We support increasing the FSA from 59% to 62% resulting in a 2% decrease in taxes due to the Appraiser's lower values for certain types of homes.
- We support leaving the PST at 7% resulting in no increase or decrease of revenue.

Other Revenues

- Explore the opportunity to convert Sun Splash and Coral Oaks Golf Course to public private partnerships (P3) similar to the Boathouse Restaurant at the Yacht Club.
- Evaluate all fees and adjust so that they are competitive to maximize usage (Slip rental/boat ramps, Parks, Recreation programs, and Building permits, etc.).
- Pursue incentives available from Lee County Economic Development Office.

Other Revenues Continued

- The Public Private Partnership (P3) with the Boat House produced revenue of \$240,220 through July and the 2018 total is expected to be \$277,134. 2019, 2020 and 2021 projections are \$251,318, \$251,318 and \$222,181 for a four year total of \$1,001,951.
- The subsidy for the Golf course for the last 2 years was \$1,537,690. The subsidy for the next three years is projected to be \$1,325,495. Five year total subsidy = **(\$2,863,185).**
- The subsidy for Sun Splash for the last two years was \$1,235,338. The subsidy for the next three years is projected to be \$1,092,940. Five year total subsidy = **(\$2,328,278).**
- The Golf Course and Sun Splash are important to the quality of life in Cape Coral. However, they are a financial drag tying up funds that could be used where we have shortages. P3 partnerships could not only eliminate the subsidies but add revenue as demonstrated here.

Use of Reserves

- Committee endorses maintaining Undesignated Reserves at a minimum of two months operating expenditures and when possible, increase this to three months.
- This will increase the probability of maintaining or enhancing our existing investment grade bond ratings from the rating services.

Debt Management

- Continue to refinance older debt at lower interest rates.
- Encourage cash purchases of capital equipment.
- Seek opportunities to borrow funds internally.
- Discontinue investments in municipal bonds due to lower yields and tax benefits that are of little or no value to the City.

Economic Development

- The BRC recommends that the goals should be stated in terms of dollars (i.e. the taxable value of new brick and mortar commercial construction).
- Businesses currently pay 8% of the Ad Valorem taxes or about \$7.4mm.
- We think a goal of 20% or \$18.5mm could be reached with increased EDO staffing and monetary incentives for businesses to locate to Cape Coral.
- Funding could come from the savings of converting the Coral Oaks Golf Course and Sun Splash to public private partnerships.
- Career oriented businesses should be targeted; for example light manufacturing, call centers, medical/research companies, branch campuses of Florida colleges.

Economic Development, Cont'd.

- The BRC recommends the creation of an Economic Development Advisory Board to act as a resource for the EDO. This could be similar to the BRC, the school board, Audit Committee, golf course, etc. A fresh set of eyes and ideas never hurts.

Code Enforcement

- As a quality of life issue we believe the staffing and technology spending should be increased to improve the Proactive-Reactive ratio to 70% - 30% from its current 42% - 58%.
- Funding could come from P3 partnerships as identified on slide 5.

Human Resources

- We recommend the hiring of a professional volunteer coordinator to oversee all volunteer recruiting and placement city wide.
- The City Manager should continue to have a policy of establishing employment levels based on today's departmental needs and using contract employees for temporary increased workloads.
- Eliminate unneeded funded vacant positions.
- Continue the efforts for shared services with other government entities such as Lee County, Florida State Government and the surrounding cities and municipalities.

Charter Schools

- We support the ongoing studies to determine the economic feasibility of the City supporting the Charter Schools and look forward to the City Managers report on Best Practices due in January, 2019.
- We recommend exploring the idea of repurposing the High School (projected deficit = \$790,244) for use as an Elementary and or Middle School.

Charter School, Page 2

- Oasis HS is underutilized by 51 students which represents lost revenue of approximately \$330,000. Filling those seats with elementary and middle school students would restore that revenue.
- The current waiting list for elementary and middle schools is 260 students. (260 X \$7038 = \$1,829,880)
- We don't make this recommendation lightly. We understand that the academic performance at the high school is something of which the community should be proud. However annual deficits of over **(\$700,000)** are unsustainable.