



1015 Cultural Park Blvd.
Cape Coral, FL

AGENDA FOR THE REGULAR MEETING OF THE CAPE CORAL YOUTH COUNCIL

June 22, 2018

3:00 PM

Council Chambers

PLEDGE OF CIVILITY

We will be respectful of each other even when we disagree.
We will direct all comments to the issues. We will avoid personal attacks.

1. MEETING CALLED TO ORDER

A. Chair Baxter

2. PLEDGE OF ALLEGIANCE

A. Chair Baxter

3. ROLL CALL

A. Chair Baxter, Members Benitez, Bernau, Bevan, Curulli, Dunkle, Gorbanovski, Ico, Molfino, Nguyen, Orozco, Rodriguez, Saunders, and Zivkovic

4. CHANGES TO AGENDA/ADOPTION OF AGENDA

5. APPROVAL OF MINUTES

A. Regular Meeting - June 8, 2018

6. ADVISOR PRESENTATION (30 MINUTES MAXIMUM)

A. City Council Meeting Agenda Report - Advisor Mazurkiewicz

7. CITIZENS INPUT TIME

Input of citizens on matters concerning City Government; 3 minutes per individual.

8. RECOMMENDATIONS TO COUNCIL

9. BUSINESS

- A. Social Media and Outreach for the Youth Council - Member Saunders
- B. Youth Center Facility - Member Saunders
- C. Vegetation/Traffic Safety Concerns - Member Ico
- D. Beautification of the City Project - Member Molfino

10. NEXT MEETING AGENDA TOPICS

11. REPORTS

12. REPORTS OF THE COUNCIL LIAISON AND ADVISORS

13. TIME AND PLACE OF FUTURE MEETINGS

- A. A meeting of the Cape Coral Youth Council is scheduled for Friday, July 13, 2018, at 3:00 p.m. in Council Chambers.
- B. Subcommittee Meetings of the Cape Coral Youth Council will be held on Friday, June 22, 2018, directly after the end of today's meeting to discuss Facilitating the Youth Center Social (Dunkle and Saunders) in Council Chambers.

14. MOTION TO ADJOURN

GENERAL RULES AND PROCEDURES REGARDING THE CAPE CORAL CITY COUNCIL AGENDA

In accordance with the Americans with Disabilities Act and Section of 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this meeting should contact the Office of the City Clerk at least forty-eight (48) hours prior to the meeting. If hearing impaired, telephone the Florida Relay Service Numbers, 1-800-955-8771 (TDD) or 1-800-955-8770 (v) for assistance.

Persons wishing to address the Youth Council under Citizens Input may do so during the designated times at each meeting. No prior scheduling is necessary. All speakers must have their presentations approved by the City Clerk's office no later than 11:00 AM the day of the meeting. Members of the audience who address the Youth Council shall step up to the speaker's lectern and give his or her full name, address, and whom he or she represents. Proper decorum shall be maintained at all times. Any audience member who is boisterous or disruptive in any manner to the conduct of this meeting shall be asked to leave or be escorted from the meeting room.

Copies of the agenda are available in the main lobby of Cape Coral City Hall and in the City Council Office, 1015 Cultural Park Boulevard. Copies of all back-up documentation are also available for review in the lobby of Council Chambers. You are asked to refrain from removing any documentation. If you desire copies, please request they be made for you. Copies are 15 cents per page. Agendas and back-up documentation are also available on-line on the City website (capecoral.net) after 4:00 PM on the Wednesday prior to the Youth Council Meeting.

Item Number:	5.A.
Meeting Date:	6/22/2018
Item Type:	APPROVAL OF MINUTES

**AGENDA REQUEST
FORM**
CITY OF CAPE CORAL



TITLE:

Regular Meeting - June 8, 2018

REQUESTED ACTION:

STRATEGIC PLAN INFO:

1. Will this action result in a Budget Amendment?
2. Is this a Strategic Decision?
 - If Yes, Priority Goals Supported are listed below.
 - If No, will it harm the intent or success of the Strategic Plan?

Planning & Zoning/Staff Recommendations:

SUMMARY EXPLANATION AND BACKGROUND:

LEGAL REVIEW:

EXHIBITS:

PREPARED BY:

Division- Department-

SOURCE OF ADDITIONAL INFORMATION:

ATTACHMENTS:

Description	Type
<input type="checkbox"/> Regular Meeting - June 8, 2018	Backup Material

**MINUTES FOR THE MEETING
OF THE CAPE CORAL YOUTH COUNCIL**

Friday, June 8, 2018

Chair Baxter called the meeting to order at 3:00 p.m.

Pledge of Allegiance – Chair Baxter

Roll Call: Chair Baxter, Members Benitez, Bernau, Curulli, Dunkle, Gorbanovski, Ico, Molfino, Orozco, Rodriguez, Saunders, and Zivkovic were present. Members Bevan and Nguyen were excused.

Also in attendance: John Szerlag, City Manager
Jessica Cosden, Councilmember, for Council Liaison Williams
Joe Mazurkiewicz, Advisor
Jodie Costello, Staff Advisor
Connie Griglin, Youth Council Administrative Contact

APPROVAL OF AGENDA

Chair Baxter discussed postponing items on the agenda to future meetings; GO Bond recommendation and Social Media discussion.

Member Benitez moved, seconded by Vice Chair Bernau, to postpone item 9D, the GO Bond item, to the next meeting.

Motion maker withdrew the motion, second agreed.

Member Benitez moved, seconded by Member Molfino, to move item 9D to right after the adoption of the agenda.

Council polled as follows: Bernau, Curulli, Dunkle, Gorbanovski, Ico, Molfino, Orozco, Rodriguez, Saunders, Zivkovic, Baxter, and Benitez voted “aye.” All “ayes.” Motion carried 12-0.

Member Benitez moved, seconded by Member Rodriguez, to approve the agenda, as amended.

Council polled as follows: Bernau, Curulli, Dunkle, Gorbanovski, Ico, Molfino, Orozco, Rodriguez, Saunders, Zivkovic, Baxter, and Benitez voted “aye.” All “ayes.” Motion carried 12-0.

Item 9D – Discussion of the GO (General Obligation) Bond to Fund the Parks Master Plan (Ordinance 38-18)

City Manager Szerlag explained the purpose of the Parks Master Plan GO Bond item. Initially, it did not include the development of the Old Golf Course property or any changes with the Yacht Club. There would be an impact to Festival Park and Four Freedoms Parks, if needed, and it may be an economical incentive for the Bimini Basin future development. Now, we are calibrating a plan to present to the Mayor and Council. We have an Ordinance introduced on 6/4 that allows for a \$60M bond issue that would be paid by the taxpayers through ad valorem taxes over the next 15 years. When you incorporate the golf course, the \$60M will need to be addressed. He recommended the language be adopted to allow the voters to decide what they want with the Quality of Life issue. We begin budgeting limited funds with Public Safety (Police and Fire), then Infrastructure Maintenance (Water, Sewer, Streets, Street Lights, Stormwater, and Facilities), and thirdly, Quality of Life (Parks and Recreation elements). We do not go to the voters on Public Safety and Infrastructure, but we do in reference to Quality of Life. He reviewed the history of hiring SRO's with Council's approval. The Quality of Life issues is not something we must have, it will be up to the voters to decide if they want to tax themselves for this issue. It is up to the City Council to decide if they want to pass the ballot language. If they do, he has a stakeholders group that gives advice to staff to calibrate the Master Plan; next, they determine how to spend the \$60M based on what exists in the 4 major quadrants. He offered to answer any questions.

Discussion held in reference to the referendum date on the first Tuesday in November.

Citizen's input is welcome on this topic at the June 18, 2018 meeting.

Advisor Mazurkiewicz reviewed the General Obligation Bond with regard to the City and why it is a viable option to make capital purchases. This must be done by the registered voters in the City toward an issue with a specific amount with a specific term. The interest rate is the lowest possible because there is literally no risk. It is a very secure funding mechanism. He reviewed that as it is presented to Council, the specific list will not be presented, but at the time of voting for the residents a list will be compiled. By Council's vote to add it to the ballot, this is the opportunity for it to be on the ballot. If the list does not reflect a fair equitable distribution of the funds, it will be difficult to pass. He mentioned this is not an assumed avenue of approval because you are asking people to tax themselves.

Councilmember Cosden agreed with the sentiments expressed by Advisor Mazurkiewicz.

Discussion held regarding what happens if the GO Bond does not pass with the vote from the public.

Advisor Mazurkiewicz explained the new construction impact fee funds go toward purchasing property for Festival Park and Lake Meade.

Discussion held in reference to when the item will appear on the Council agenda.

Councilmember Cosden responded this will appear on the June 18th Council meeting.

Member Curulli recommended adding additional Skate Parks for the safety of children.

Councilmember Cosden discussed an existing plan and the updates it is undergoing. The existing plan is very comprehensive and is based on the residents' requests. She mentioned how pickleball was a big part of it.

Advisor Costello discussed the improvements at the Eagle Skate Park.

Councilmember Cosden stated the Parks and Recreation Department will still exist if this does not pass, it will be for future areas.

Advisor Mazurkiewicz discussed the areas at the Yacht Club that are on waterfront property that can be moved and not eliminated to off water parks. He did not see any more improvements to Eagle Skate Park, there are major improvements to Lake Kennedy that is adjacent to that parks system. There was a Master Plan for the City to identify shortfalls and assets. The Parks Master Stakeholder's Group will review areas within the City where those certain assets should be located.

Member Rodriguez inquired if the Master Plan included new parks such as an ice skating rink?

Advisor Mazurkiewicz responded that the Lake Kennedy property has 3 blocks of land that is owned by the City. Improvements such as being referred to are being considered in that area.

Member Rodriguez inquired over the next 15 years, how much will it cost taxpayers?

Advisor Mazurkiewicz responded that it would cost almost \$5.8M.

Councilmember Cosden offered to have the Parks Master Plan sent to the Youth Council. She read the recommendations from consultants:

1. Acquire land for new neighborhood parks
2. Small community parks
3. Recreation centers at large community parks
4. Sirenia Vista Park – Environmental Center
5. Yellow Fever Creek Park
6. Burrowing owl education

7. Expansion of Yacht Club
8. Expansion of Cultural Park and Theater
9. Design Festival Park
10. Pickleball
11. Field lighting
12. Expand beaches, new beaches
13. Boat ramps

Member Rodriguez inquired if it will increase the City's skyline? He reviewed having a technical college, he was hoping to make the City really big with the Parks Master Plan.

Councilmember Cosden opined that if you build it, they will come. It will make the City more attractive to universities and big companies.

Advisor Mazurkiewicz explained there are also opportunities for joint venture.

Councilmember Cosden added that the youth responded to surveys who asked about adding things to parks such as furniture and benches to make it more welcoming.

Advisor Mazurkiewicz emphasized the creation of exercise areas and nature walking trails.

Chair Baxter stated this is more targeted to what Parks and Recreation does. Our focus is to make Cape Coral more appealing to young families.

Discussion held in reference to Cape Coral having a theme park in the future.

Advisor Mazurkiewicz did not believe we have accessible land to accommodate a project of that magnitude.

Discussion held in reference to the purpose of the Ordinance:

- Ask the people to vote. The City would need to put together a prioritized list.
- Members expressed the need for the Youth Council to be discussing items like this because we benefit from the pristine nature in our City versus neighboring cities.
- Clarification was given as to the purpose of the Ordinance. We will not know what the Parks Plan will look like at the time of the vote to have a GO Bond Referendum.

Vice Chair Bernau inquired about the timeline for solidifying the plan.

Advisor Mazurkiewicz responded sooner rather than later. City Council will probably see it late July or early August for staff to solicit public entities to endorse the topic, and work on the public to campaign. This should be solidified then. It would be solidified when the public votes.

Chair Baxter explained that the recommendation was to see if this should be on the ballot. She stated she would not be in town and neither would Vice Chair Bernau so volunteers would need to present.

Member Benitez and Member Ico volunteered to present at the June 18th Council meeting.

Chair Baxter offered to take suggestions.

Discussion held in reference to the following:

- Operations and maintenance fees up to \$3M annually upon completion of projects
- Personnel costs

Member Ico requested including the suggestions to the GO Bond and how it would impact the youth.

Member Dunkle offered her opinion to support adding it onto the ballot since it is the public's money.

Discussion held in reference to negotiating the contract and identifying funds to purchase the golf course are not associated with the vote.

Member Zivkovic was in favor of offering support to allow the taxpayers vote on the matter.

Member Rodriguez supported the option to bring in other business; if not, he was not in support of it. Taxpayers already pay a lot. They will be deciding to tax themselves.

Discussion held regarding the cost being based on the taxable amount: \$40 per \$100K price of home.

Councilmember Cosden explained the residents are voting on this themselves. In a presentation, point out that you are the future taxpayers, as this is a 15-year fund. You will be the ones paying it.

Discussion held in reference to the current median age as 42.

Member Benitez stated this would give the taxpayers the opportunity to decide on improving facilities in the City.

Discussion held regarding the interest rate and allowing the residents to vote on the decision.

Member Saunders was in favor of having the people decide, after all, majority rules.

Member Rodriguez expressed concerns about the influx of residents and the end result with crime.

Discussion held regarding the crime rate statistics with the lesser age.

Advisor Mazurkiewicz explained it is part of the Comp Plan for us to be a sustainable City where residents work and play in the community.

Member Ico noted that the new Master Plan will bring more parks and a maintenance plan. She was not concerned about the potential for increased crime since crime is everywhere.

Member Dunkle requested a review of the process.

Advisor Mazurkiewicz explained if it fails, the City would not raise taxes to fund parks. If the residents said no, the Council would listen. He provided an example from the 80's. The main focuses for the City are Public Safety and Infrastructure and last is Quality of Life. He explained it could come back next year if the Council decides no because they want the list.

Member Dunkle moved, seconded by Member Ico, to recommend support of Ordinance 38-18.

Council polled as follows: Bernau, Curulli, Dunkle, Gorbanovski, Ico, Molfino, Orozco, Saunders, Zivkovic, Baxter, and Benitez voted "aye." Rodriguez voted "nay." Eleven "ayes." One "nay." Motion carried 11-1.

Vice Chair Bernau moved, seconded by Member Curulli, to approve Member Benitez and Member Ico to complete the presentation of the Recommendation to City Council on June 18, 2018.

Council polled as follows: Bernau, Curulli, Dunkle, Gorbanovski, Ico, Molfino, Orozco, Rodriguez, Saunders, Zivkovic, Baxter, and Benitez voted "aye." All "ayes." Motion carried 12-0.

APPROVAL OF MINUTES

Member Benitez moved, seconded by Member Molfino, to approve the Regular Meeting Minutes from May 25, 2018, as presented. Voice Poll: All "ayes." Motion carried.

ADVISOR PRESENTATIONS

City Council Meeting Agenda Report Advisor Mazurkiewicz

Advisor Mazurkiewicz stated the following items will be coming forth that may be of interest to the Youth Council.

- GO Bond (which was previously discussed)
- Two Future Land Use Ordinances, a Text Amendment, and a Land Use Map Amendment for the Seven Islands project
- Ordinance 49-18 - Mooring Fields in Bimini Basin
- Upcoming November topic – New Land Development Regulations

Member Benitez inquired as to the boat ramp topic at the last meeting.

Advisor Mazurkiewicz responded that the City Council at its last meeting moved forward with the D&D Boat Ramp Facility improvements, both options enhance the access to water and the existing conditions, safety improvement, with a possibility of a P3 to offset the cost.

Member Benitez inquired about the description of the Youth Council members on the website.

Chair Baxter explained this would come up later in the meeting.

Advisor Mazurkiewicz commended the Youth Council for their recommendation of the non-residential recycling. They received support from Council.

CITIZENS INPUT TIME

No speakers

RECOMMENDATIONS TO COUNCIL

None

BUSINESS

Voices for Safe Schools – Member Benitez (postponed from May 25, 2018)

Chair Baxter stated Member Benitez asked to have this item on the agenda. She turned the floor over to Member Benitez.

Member Benitez stated this is an advisory committee created by the School District to increase security in schools to have voices heard in our community. Awareness will be brought to the schools to keep students informed and encourage students to register to

vote. She will email members a list of their representatives from each of our schools. She thought it important to provide support to those school representatives to have an impact.

Chair Baxter asked if the goal was to promote candidates.

Member Benitez responded they are not affiliated to any political candidates, but helps students search through the documentation and register to vote.

Member Curulli discussed the ability for students to be informed instead of just mirroring their elder's viewpoints.

Member Ico asked about the school activities.

Member Benitez stated they are working on a strategic plan and will send the members a calendar and a list of each of the representatives from each school. She will have more information at a later date.

Social Media and Outreach for the Youth Council – Member Saunders

Chair Baxter stated Member Saunders asked to have this item on the agenda. She turned the floor over to Member Saunders.

Member Saunders reviewed the research conducted by Member Bevan regarding www.myneighborhood.com and www.nextdoor.com. If the Youth Council chooses to pursue this, it could be an assignment for the Communications Director. She reviewed the platform which would bring in an older audience. Our ideal audience is our age group. She requested input from the Council.

Chair Baxter reviewed the two platforms that target issues in communities.

Discussion held regarding:

- More platforms for those who do not use Twitter or Facebook
- Member Bevan has more information.
- Add this to our Twitter and Facebook page
- Getting our name out more

Chair Baxter expressed that this topic would be more effective with Member Bevan and Communications Director DeLong present at a future meeting.

Discussion held about the topic appearing at the next meeting agenda with Member Bevan and Director DeLong at the meeting.

Member Saunders stated the two applications are like Facebook groups and put it in an

app. You could talk about specific topics and run it similar to a Facebook group. They can be public or private.

Chair Baxter stated before getting a new platform, we could focus on existing platforms before expanding.

Member Saunders explained the Facebook page is pretty up to date and it is more successful than Twitter. www.myneighborhood.com or www.nextdoor.com is another way to reach more people. These other applications may help us grab more attention.

Member Curulli moved, seconded by Vice Chair Bernau, to add the Social Media and Outreach for the Youth Council to the next Youth Council meeting.

Council polled as follows: Bernau, Curulli, Dunkle, Gorbanovski, Ico, Molfino, Orozco, Rodriguez, Saunders, Zivkovic, Baxter, and Benitez voted "aye." All "ayes." Motion carried 12-0.

Youth Center Facility – Member Saunders

Chair Baxter stated Member Saunders asked to have this item on the agenda. She turned the floor over to Member Saunders.

Member Saunders reviewed her ideas as follows:

- Event to be once a month
- Entry Fee - \$5.00, wrist band
- Split of proceeds 60% to Parks and Rec and 40% to Youth Council
- Usage of funds to donate to community
- Vending machines sales
- Entrance requirements once wrist band is acquired
- Supervisory volunteers versus personnel at the events
- Other volunteer opportunities
- Proceeds – Budget money for projects
- Time, day, supervision, etc.
- Musical events; Live performance; food

Member Dunkle reviewed a project that she had worked with in the past (Teen Choice Awards), our age demographic does not get a lot of participation.

Member Saunders continued:

- How to spread the word
- Participation
- Sponsors
- Topics

Chair Baxter reviewed not taking in money. She suggested keeping with Blessings in a Backpack for charitable donations. She reviewed the Teen Choice Awards idea from the past and potential collaboration to make the event on a larger scale. She voiced her concerns about hosting an event versus sponsoring an event and liability concerns with supervisory volunteers.

Discussion held in reference to the Youth Council not being able to handle the money; safety; and Police Officer presence.

Discussion held in reference to the space for the musical events; starting small and in the future to add an art event.

Chair Baxter asked what is the goal? How would you like the Council to participate?

Member Saunders responded she would like to bring this forth as an idea to move forward and make changes as needed.

Councilmember Cosden responded that to have the police presence, there is a cost involved.

Staff Advisor Costello inquired about the use of the funds collected.

Advisor Mazurkiewicz suggested the Youth Council should determine if they want to sponsor a Youth Council event. Then, assign someone to work with staff to determine the logistics.

Chair Baxter asked for input from the Youth Council regarding hosting a Youth Social.

Member Benitez expressed interest.

Member Rodriguez was interested but was concerned about safety and budget.

Member Ico expressed interest.

Member Dunkle expressed interest.

Member Curulli expressed interest.

Member Zivkovic expressed interest but wanted more information concerning financing and security.

Member Molfino expressed interest but was concerned about the money handling.

Member Orozco offered to help reach out for attendees.

Consensus received for support that more information would be necessary along with safety concerns, and money handling concerns, the need for a concrete plan and specifics.

Member Curulli requested a flier to spread the word.

Member Benitez moved, seconded by Vice Chair Bernau, to appoint Members Saunders and Dunkle to facilitate the Youth Center Social.

Council polled as follows: Bernau, Curulli, Dunkle, Gorbanovski, Ico, Molfino, Orozco, Rodriguez, Saunders, Zivkovic, Baxter, and Benitez voted “aye.” All “ayes.” Motion carried 12-0.

Advisor Mazurkiewicz stated this was now a committee that is going to make a recommendation to this Board so they will have to meet as a subcommittee with the Clerk in an open, public meeting.

Assistant City Clerk Bruns informed Council that often we have organized the subcommittee meetings with lack of attendance so we had determined a few months ago that if there is a need for a subcommittee, we should target directly after our regular Youth Council meeting so that staff and the members are available to attend.

Chair Baxter stated get in contact with Ms. Kerr to establish a subcommittee meeting for after the next meeting on June 22nd. She thought it would be best if you are meeting then to be prepared to discuss this at the July 13th meeting about the plan.

**Discussion of GO (General Obligation) Bond to Fund the Parks Master Plan
(Ordinance 38-18) – MOVED TO DIRECTLY AFTER APPROVAL OF THE AGENDA**

NEXT MEETING AGENDA TOPICS

Chair Baxter asked if there were any topics to be added to the next meeting agenda besides the Social Media and Outreach for the Youth Council topic.

Member Saunders moved, seconded by Member Benitez to add the Youth Center Facility discussion to the June 22nd meeting agenda.

Voice Poll: All “ayes.” Motion carried.

Member Ico moved, seconded by Member Benitez to add Vegetation/Traffic Safety Concerns to the next meeting agenda topic.

Member Ico explained why she wanted this topic on the next meeting agenda because vegetation in the City gets in the way and causes accidents.

Voice Poll: All “ayes.” Motion carried.

Member Molfino moved, seconded by Member Orozco, to add Beautification of the City Project for the next meeting agenda.

Voice Poll: All “ayes.” Motion carried.

REPORTS

<u>Vice Chair Bernau:</u>	Topic: no report
<u>Member Bevan:</u>	Topic: excused
<u>Member Curulli:</u>	Topic: no report
<u>Member Dunkle:</u>	Topic: no report
<u>Member Gorbanovski:</u>	Topic: no report
<u>Member Ico:</u>	Topic: no report
<u>Member Molfino:</u>	Topic: no report
<u>Member Nguyen:</u>	Topic: excused
<u>Member Orozco:</u>	Topic: no report
<u>Member Rodriguez:</u>	Topic: no report
<u>Member Saunders:</u>	Topic: no report
<u>Member Zivkovic:</u>	Topic: no report
<u>Member Benitez:</u>	Topic: no report
<u>Chair Baxter:</u>	Topic: On June 4 th she presented to City Council the recommendation to mandate commercial recycling. In July, we will need to either reappoint our Communications Director, Mr. DeLong, or he will be able to resign, and we can establish someone new or we can choose to establish someone else as a Communications Director. That will be an agenda topic for everyone to consider having in July. She stated that Mr. DeLong inquired about the brief description of each member on Twitter and Facebook page which he believes would be a great way to promote the Youth Council. She stated he would be looking to collect this at the next meeting.

REPORTS OF COUNCIL LIAISON AND ADVISORS

Staff Advisor Costello stated she provided a handout if anyone was interested in volunteering at the Parks and Rec Day on July 14th.

Councilmember Cosden welcomed Member Gorbanovski and Member Nguyen (not present). She thanked the Youth Council for having her participate in today's meeting.

Assistant City Clerk Bruns questioned the topic of Vegetation/Traffic Safety for the next meeting. She asked if the Youth Council expected to have staff be present for discussion.

Member Ico stated she would like to discuss it with the Youth Council members first before moving forward.

Assistant City Clerk Bruns questioned the topic of Beautification for the City and if the Youth Council expected staff present.

Member Molfino stated she would like to communicate with staff and bring it for discussion with the Youth Council.

Assistant City Clerk Bruns confirmed that Member Molfino would work with Ms. Griglin on that issue.

TIME AND PLACE OF FUTURE MEETINGS

A regular meeting of the Cape Coral Youth Council was scheduled for Friday, June 22, 2018, at 3:00 p.m. in Council Chambers.

MOTION TO ADJOURN

There being no further business, the meeting adjourned at 5:02 p.m.

Submitted by,

Barbara Kerr
Recording Secretary