

**MINUTES FOR THE MEETING  
OF THE CAPE CORAL YOUTH COUNCIL**

**Friday, June 30, 2017**

Chair Slafer called the meeting to order at 2:45 p.m.

Pledge of Allegiance

Roll Call: Chair Slafer, Members Baxter, Bernau, Hare, Molfino, Saunders, Shawver, and Troche were present. Members Cerretani, Reid and Wilson were excused. Members Bevan and Dunkle were absent.

Also in attendance: Council Liaison Williams  
Advisor Mazurkiewicz  
Staff Advisor Cagle  
Council Assistant Pack

**APPROVAL OF AGENDA/AMENDED AGENDA**

***Member Baxter moved, seconded by Member Troche to adopt the agenda, as presented.***

***Council polled as follows: Hare, Molfino, Saunders, Shawver, Slafer, Troche, Baxter, and Bernau voted "aye." Eight "ayes." Motion carried 8-0.***

**APPROVAL OF MINUTES**

***Member Baxter moved, seconded by Member Saunders to approve the Regular Meeting Minutes from June 16, 2017, as presented.***

***Voice poll, all ayes, motion carried.***

**ADVISOR PRESENTATIONS**

Council Liaison Williams discussed the details in a handout provided regarding the Florida League of Cities Youth Council program on Saturday, August 19, 2017. He mentioned that Advisor Mazurkiewicz has agreed to attend, and he would join the group in between existing appointments. Mr. Williams requested that members email Gianna Pack to confirm attendance in the next few weeks. He reviewed the efforts to obtain a sponsor to purchase shirts to wear to the event to represent the City as a team.

Council Liaison Williams also brought up the topic of a Citizen's Academy for students. He explained the typical schedule of the Academy, and stated he was working to put together an abbreviated version for students for this summer.

## CITIZENS INPUT TIME

No speakers.

## BUSINESS

### Budget Discussion

Advisor Mazurkiewicz discussed the costs associated with the trip to Orlando as a potential item and another budget item for Capital for projects as they are presented throughout the year. He reviewed that this would be an initial budget, and items should be conservative. He described potential placeholders.

Discussion held regarding preparing a proposal and organizing a team.

Member Baxter agreed to take the lead on this effort to put together the budget document.

Chair Slafer inquired about keeping the meetings in the Sunshine.

Advisor Mazurkiewicz responded that any subcommittee meetings would need to be in the Sunshine. These meetings would require proper notice, and the public would be welcome to attend.

Member Saunders, Chair Slafer, and Member Baxter agreed to all work on this subcommittee.

Discussion held regarding the meeting to be organized with the Assistant City Clerk.

***Member Troche moved, seconded by Member Shawver to appoint Member Saunders, Chair Slafer, and Member Baxter to a subcommittee regarding the Budget.***

***Council polled as follows: Hare, Molfino, Saunders, Shawver, Slafer, Troche, Baxter, and Bernau voted "aye." Eight "ayes." Motion carried 8-0.***

Member Saunders inquired about guidelines to follow.

Advisor Mazurkiewicz suggested starting with the raw numbers to be structured, to be in line with what the City does. He recommended establishing what the Youth Council wants to do and develop a list to include areas that you want to spend money.

### Career Guidance Update

Chair Slafer mentioned the purpose of this item was to make the City of Cape Coral attractive to Millennials. He agreed to approach this as a multifaceted, shadow program for Seniors. He reviewed a program at Cape High School called OJT where students

receive credit for hours worked outside of school. He would like to collaborate with the City for there to be an internship or job shadow. He would like the Youth Council to push the internship programs within the City of Cape Coral.

Discussion held in reference to OJT credits, receiving hours put in at place of work in the City, and approaching Lee County for credits.

Advisor Cagle reviewed the Job Shadowing topic. He has submitted a memorandum from Parks and Recreation which is a formal request to expand the shadow program be expanded to the entire City. Next, he reviewed the partnerships with Lee County that have already been in play, and he offered to work with the County. He will have more information in the future about this topic.

Member Saunders inquired about the variety of the jobs.

Chair Slafer responded that it was about awareness, student involvement, students who are continuing after graduation with College, and insurance concerns.

Advisor Cagle stated that is part of the ongoing discussions, and can be approached with Human Resources. Currently, we have internships and volunteers that are covered. He will inquire about this topic with Human Resources and Risk Management to report back.

Chair Slafer stated that this is an ongoing discussion to be held over the next few meetings; this will be advanced to our next meeting agenda topics later on.

### **Youth Council Social Media Communications Liaison Volunteer Guidelines discussion**

Chair Slafer stated this was a continuation from the June 16<sup>th</sup> meeting. He was looking for a motion to suspend the rules so that the Social Media Liaison could participate in this conversation.

Advisor Mazurkiewicz stated there was no need to suspend the rules since the Youth Council has already voted to give the Social Media Liaison authority.

Liaison DeLong approached the podium and joined the discussion item.

Chair Slafer would like the concept, role, and title to be changed. He was in favor of changing the title of the position to Communications Director so that he would be able to work with the media.

Discussion held in reference to being in charge of responding to any emails that are directed to the Youth Council.

Discussion held regarding the Social Media Liaison not being subject to Sunshine laws.

Discussion held concerning rules being written up and set up permanently.

Discussion held regarding putting together a proposal of the position to be approved.

Mr. DeLong agreed with having input in creating the guidelines of the position and asked that the Council contribute since they came up with the original idea.

Chair Slafer asked if Mr. DeLong has made any progress since being appointed.

Mr. DeLong stated he has contacted the City and filled out a few forms; he has not yet done his security training. He added he did not have access to the social media accounts yet.

Council Liaison Williams questioned whether the title change would be appropriate. The main purpose of this position is to establish and maintain a communication link between the Council and the youth in the City. There is City oversight; he will work with PIO Barron.

Chair Slafer inquired if the position should be included in our Ordinance.

Advisor Mazurkiewicz advised caution as to the way you place it in the Ordinance. He noted using language such as "may" so that you are not required to do so. The Attorney will need to incorporate the need for the volunteer position.

Chair Slafer noted there was no expiration date for the the Social Media Liaison. He suggested the current one should stay in place to alleviate a gap.

Council Liaison Williams did not recommend adding it to the Ordinance. You may be burdening a future group.

Member Saunders inquired if we should distinguish a time limit, every year or until term expiration.

Discussion held regarding Mr. DeLong being an upcoming Junior and will have one year's experience as liaison and no need to retrain someone every year.

Discussion held concerning the pros and cons about adding it to the Ordinance and freedom as a Council to make choices in the future.

Member Baxter stated the Social Media Liaison should draft a job description and bring it to the next meeting or the meeting after that and discuss whether not it meets all the guidelines. She was not in favor of including it in the Ordinance.

Chair Slafer agreed that Mr. DeLong should be given the task to create his own job

description which can be included in the next meeting backup for review.

Discussion held about adding a notice to resign to be included in the Social Media position.

Advisor Mazurkiewicz suggested that the Communications Liaison meets with Connie Barron prior to drafting his duties.

Assistant City Clerk Bruns mentioned that meeting backup is needed the Wednesday before the next meeting and may not give Mr. DeLong enough time to meet with Ms. Barron who will be returning from vacation soon.

Chair Slafer stated to put this on the agenda for the next meeting.

Assistant City Clerk Bruns suggested placing the presentation on a flash drive for adjustments to be made at the meeting.

### **Changes to the Youth Council Ordinances**

Chair Slafer stated there was discussion at previous meetings regarding changes to the Youth Council Ordinance.

Council Liaison Williams stated the meeting before last there was discussion about some changes to be considered. **One of them was to have monthly meetings instead of the present schedule. Another concern was removing the oath.** He noted the process was for the Youth Council to decide and instruct the Council Liaison to bring it forward to the City Council for discussion and a vote. He suggested that someone be nominated to attend that meeting (sometime after the July 24<sup>th</sup> meeting) to assist him in the presentation. After Council approves the changes, the City Attorney will be directed to revise the Ordinance which will come back to City Council for another vote.

***Member Baxter moved, seconded by Member Saunders to direct Council Liaison Williams to bring forth the changes to City Council.***

***Council polled as follows: Hare, Molfino, Saunders, Shawver, Slafer, Troche, Baxter, and Bernau voted "aye." Eight "ayes." Motion carried 8-0.***

Council Liaison Williams stated they have seen presentations from the Save our Recreation on the old golf course. He stated the developer declined his invitation to come and speak. He suggested this could be a Recommendation to Council if the Youth Council, as a group, come up with a position on the golf course. Next, appoint someone to bring it forward to Council. Come up as an interested party, as the advisory board, and state your position. It can be added to the next agenda. What does the youth of the City think about that project and where do we go from here?

Chair Slafer stated he looked favorably upon once we move to Item 10 that someone makes a motion for that next meeting agenda item so that we have time to review all the materials.

Council Liaison Williams strongly suggested that they go online and watch the Planning and Zoning meeting held the first week of June.

Assistant City Clerk Bruns stated she will send the Council the link to that June 7<sup>th</sup> meeting which would include meeting backup, agenda, and the video.

### NEXT MEETING AGENDA TOPICS

***Member Baxter moved, seconded by Member Troche to add the golf course topic to the next meeting agenda dated 7/14/17.***

***Council polled as follows: Hare, Molfino, Saunders, Shawver, Slafer, Troche, Baxter, and Bernau voted "aye." Eight "ayes." Motion carried 8-0.***

Chair Slafer requested that the Career Guidance update be added to the next meeting agenda topics.

***Member Bernau moved, seconded by Member Hare to add the Career Guidance Update to the next meeting agenda dated 7/14/17.***

***Council polled as follows: Hare, Molfino, Saunders, Shawver, Slafer, Troche, Baxter, and Bernau voted "aye." Eight "ayes." Motion carried 8-0.***

Discussion held regarding the budget discussion item.

Assistant City Clerk Bruns stated it would be helpful if the three members of the subcommittee contact her with their availability for the next week so that she can determine date and location of the meeting.

Council Liaison Williams stated he be included in the meeting invite as well as Advisor Mazurkiewicz and Staff Advisor Cagle to attend and assist during the meeting.

### REPORTS

<u>Member Dunkle:</u>	Topic: ABSENT
<u>Member Hare:</u>	Topic: No report
<u>Member Molfino:</u>	Topic: No report
<u>Member Reid:</u>	Topic: EXCUSED
<u>Member Saunders:</u>	Topic: No report
<u>Member Shawver:</u>	Topic: No report
<u>Member Troche:</u>	Topic: No report

<u>Member Wilson:</u>	Topic: EXCUSED
<u>Member Baxter:</u>	Topic: No report
<u>Member Bernau:</u>	Topic: No report
<u>Member Bevan:</u>	Topic: ABSENT
<u>Member Cerretani:</u>	Topic: EXCUSED
<u>Chair Slafer:</u>	Topic: No report

### **RECOMMENDATIONS TO COUNCIL**

None.

### **REPORTS OF COUNCIL LIAISON AND ADVISORS**

Council Liaison Williams reminded the Council to contact himself, Gianna Pack, or Kimberly Bruns about attending the Youth Council Day Program with the Florida League of Cities. He reviewed that shirt specifics such as preference, sizes, and colors can be discussed at a future meeting. He recommended that the group consider making a recommendation on the Golf Course topic, and referenced the previous Planning & Zoning Commission meeting where a recommendation was made from the Planning Commission.

Advisor Mazurkiewicz recommended completing a site visit to the Golf Course property but emphasized no trespassing.

Advisor Cagle will work on job shadowing topic and report back.

### **TIME AND PLACE OF FUTURE MEETINGS**

A regular meeting of the Cape Coral Youth Council was scheduled for Friday, July 14, 2017, at 2:45 p.m. in Council Chambers.

### **MOTION TO ADJOURN**

There being no further business, the meeting adjourned at 3:35 p.m.

Submitted by,



Kimberly Bruns  
Assistant City Clerk